



association of central oklahoma governments

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary / Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D Taylor

MEMORANDUM

DATE: March 5, 2004

TO: Intermodal Transportation Technical Committee (ITTC)

FROM: Linda Koenig, AICP, Division Director
Transportation Planning & Data Services (TPDS)

SUBJECT: Meeting Notice

The Intermodal Transportation Technical Committee will hold a regular meeting on
THURSDAY, MARCH 11, 2004, AT 10:00 A.M.

in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE FEBRUARY 12, 2004 MINUTES ([ATTACHMENT II](#))
- III. ACTION ITEMS:
 - A. Consider recommending that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by adding four bridge replacement projects, as described in the attachment, as requested by Oklahoma County, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP). ([ATTACHMENT III-A](#))
 - B. Review and comment on recommended county level population projections, to be used in developing an OCARTS Area forecast for the 2030 OCARTS Plan. ([ATTACHMENT III-B](#))

- IV. ITEMS FOR INFORMATION ONLY:
 - A. Approval for Amendment to the Federal Functional Classification System
[\[ATTACHMENT IV-A\]](#)
 - B. Status of Surface Transportation Program Urbanized Area (STP-UZA) Projects in the OCARTS Transportation Management Area (TMA) [\[ATTACHMENT IV-B\]](#)
- V. NEW BUSINESS
- VI. ADJOURN

April ITTC Meeting: 10:00 a.m. Thursday, April 8, 2004

Deadline for April ITTC Agenda Items: 4:00 p.m. Thursday, March 25, 2004

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE
MEMBERSHIP LIST
 FEBRUARY 5, 2004

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	No Designee	Steve Katen Assistant City Engineer
	Clyde Treat City Engineer	Charlie Smoot Public Works Superintendent
BLANCHARD	Bill Edwards City Manager	Vacant
CHOCTAW	Robert Floyd City Manager	Vacant
	Bernard Nauheimer Public Works Director	Vacant
COLE	Tom Marcum City/County Engineer	Russell Price Trustee
	Lynn McCaskill City/County Planner	Marty Lell Trustee
DEL CITY	William G. Graham Public Works Director	Melvin Ferrell Street/Park Division Supervisor
	No Designee	Melvin Ferrell Street/Park Division Supervisor
EDMOND	Steve Manek Director of Engineering	Harry Fenton, Project Engineer
		Steve Lawrence, Civil Engineer
		Charlie Lee, Asst. Traffic Planner
	Thomas Minnick Traffic Planner	Harry Fenton, Project Engineer
		Steve Lawrence, Civil Engineer
Charlie Lee, Asst. Traffic Planner		
FOREST PARK	No Designee	Vacant
GOLDSBY	Ronny Nelson Maintenance Supervisor	Vacant
GUTHRIE	No Designee	Vacant
	No Designee	Vacant
HARRAH	Jerry A. Taylor City Manager	Bill C. Knox Special Projects Officer
	Paul Wiegert Park & Rec. Supervisor/Asst. Planner	Jerry Chipman Maintenance Technician/Inspector
JONES CITY	No Designee	Vacant
	Bill Haskins Trustee	Vacant
LEXINGTON	No Designee	Vacant
LUTHER	No Designee	Vacant

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MIDWEST CITY	John Derek Jackson City Engineer	Jackie D'Amico Engr. Project Manager
	Guy Henson Development Services Director	Ron Green Current Planning Manager
MOORE	Elizabeth Jones Comm. Dev. Director	Stephen Eddy City Manager
	Stan Drake Assistant City Manager	Stephen Eddy City Manager
MUSTANG	Melissa Helsel City Planner	James Hamm Project Manager
	Jim Turner Director of Community Development	James Hamm Project Manager
NEWCASTLE	Nick Nazar Assistant City Manager	Vacant
NICHOLS HILLS	No Designee	Vacant
	Woodrow Epperson Public Works Director	Vacant
NICOMA PARK	Jim Pumphrey Councilmember	Robert Pittman Councilmember
		Robert Pittman Councilmember
NOBLE	Bob Wade City Manager	Vacant
NORMAN	Patrick Copeland Development Services Div. Manager	Richard Massie, Dir.-Plan/Comm Dev
		Jimmy Berry, Dir.-Public Works
		Wayne Stenis, Senior Planner
	Angelo Lombardo Traffic Engineer	Richard Massie, Dir.-Plan/Comm Dev
		Jimmy Berry, Dir.-Public Works
		Wayne Stenis, Senior Planner
OKLAHOMA CITY	Paul Brum Public Works Director	Dan Boland, Senior Civil Engineer
		Stuart Chai, Senior Civil Engineer
	John Dugan Planning Director	Bob Mier, Principal Planner
		Mike Deming, Senior Planner
PIEDMONT	No Designee	Vacant
	Justin DiGiacinto Community Development Director	Vacant
SLAUGHTERVILLE	Marsha Blair Town Administrator	Gerald Kruschek Trustee
	No Designee	Gerald Kruschek Trustee
SPENCER	No Designee	Marsha Jefferson Mayor
	Nicole Mukes City Manager	Frank Calvin Planning Commission Chairman

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE	T. J. Chester Public Works Director	Mary Lou Fry Payroll Clerk
	No Designee	Mary Lou Fry Payroll Clerk
THE VILLAGE	Bruce Stone City Manager	Vacant
WARR ACRES	Jimmy Alexander Councilmember	Vacant
	Tom Smith Councilmember	Vacant
YUKON	Tim Rundel Community Enhancement Director	Vacant
	James Crosby City Manager	Mike Elder Community Development Coordinator
CANADIAN CO.	Phil Carson County Commissioner – District #1	Don Young County Commissioner – District #2
	Grant Hedrick, Jr. County Commissioner – District #3	Don Young County Commissioner – District #2
CLEVELAND CO.	No Designee	Vacant
LOGAN CO.	Mark Sharpton Commissioner	Mary Murphey Administrative Assistant
OKLAHOMA CO.	Ray Reaves County Engineer	Gerald Wright, Superintendent-Dist. 3
		Linda Lawrence, Chief Deputy-Dist. 1
		Dale Frey, Zoning/Projects Monitor
	Tyler Gammon Planning Director	Gerald Wright, Superintendent-Dist. 3
		Linda Lawrence, Chief Deputy-Dist. 1
Ruth K. Walters, County Planner		
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG)	No Designee	Linda Koenig Division Director, CDP&S
		Holly Massie Special Programs Officer
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Randy Hume Administrator	Rick Cain, Assistant Administrator
		Marty Dickens, Assistant Planner
	Larry Hopper Manager of Serv. Dev.	Rick Cain, Assistant Administrator
		Marty Dickens, Assistant Planner
OKLAHOMA CITY DEPT. OF AIRPORTS	Don G. Jones Facility Planner	John Goodwin Unit Manager IV
	No Designee	John Goodwin Unit Manager IV
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT) – Strategic Planning Branch	Roger Saunders Transportation Manager Strategic Planning Branch	Sam Shehab Branch Manager, Strategic Planning
		Dawn Borelli Transp. Manager, Strategic Planning

CITY/ORGANIZATION	MEMBERS	ALTERNATES
OKLAHOMA DEPT. OF TRANSPORTATION – Transit Programs Division	Kenneth LaRue Division Manager	Randy Hogan Transportation Specialist
OKLAHOMA DEPT. OF ENVIRONMENTAL QUALITY (ODEQ)	Scott Thomas Program Director	Leon Ashford, Sr. Environmental Specialist
OKLAHOMA AERONAUTICS COMMISSION	Victor N. Bird Director	Robert Jardee Airport Sys Planning Administrator
		Erin Wright Special Projects Coordinator

NON-VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Denise Martin Program Administrator	Vacant
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT) Local Government Division	Tim Khatib Division Engineer	Paul Goddard Engineering Manager
OKLAHOMA RAILROAD ASSOCIATION	John P. Kyle Executive Director	Vacant
OK TRANSPORTATION AUTHORITY (OTA)	Gary Brown Dir. of Information Technology	Robert Burton Division Engineer
OKLAHOMA TRUCKING ASSOCIATION	Dan Case Executive Director	Nanci Davis Safety Regulation Specialist
TINKER AIR FORCE BASE	Bill Dalke Community Planner	John (Mark) Harbaugh Civil Engineer
TRIBAL GOVERNMENTS	No Designee	Vacant
U.S. BUREAU OF INDIAN AFFAIRS (BIA)	Michael Southern Acting Transp. Branch Chief	Robert Rodenberger Highway Engineer
U.S. DOT - FEDERAL AVIATION ADMINISTRATION (FAA) / Mike Monroney- Aeronautical Center	Edward N. Agnew Manager AR/OK Airports Devlpmt. Office	Dana Moffatt Real Estate Manager Office of Facility Mgmt.
U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Isaac Akem Community Planner-OK Division	Vacant
U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA)	Pearlie Tiggs Community Planner	Peggy Crist, Director Planning & Program Devlpmt.

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE
MINUTES OF THE MEETING
 FEBRUARY 12, 2004

A regular meeting of the Intermodal Transportation Technical Committee (ITTC) convened on February 12, 2004 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 21 East Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDINGCITY/AGENCY

Linda Koenig, Chairperson

ACOG-Transportation Planning & Data Services (TPDS)

ITTC MEMBERS AND/OR ALTERNATES PRESENT

Robert Floyd	Choctaw
Bernard Nauheimer	Choctaw
William G. Graham	Del City
Harry Fenton	Edmond
Jerry A. Taylor	Harrah
Bill C. Knox	Harrah
Derek Jackson	Midwest City
Elizabeth Jones	Moore
Woodrow Epperson	Nichols Hills
Angelo Lombardo	Norman
Stuart Chai	Oklahoma City
Justin DiGiacinto	Piedmont
Marsha Blair	Slaughterville
Tim Rundel	Yukon
Mike Elder	Yukon
Tyler Gammon	Oklahoma County
Gerald Wright	Oklahoma County
Ruth K. Walters (Alternate)	Oklahoma County
Larry Hopper	Central Oklahoma Transportation & Parking Authority
Don G. Jones	Oklahoma City Airport Trust
Roger Saunders	ODOT-Strategic Planning Branch
Leon Ashford, Sr.	Oklahoma Department of Environmental Quality

NON-VOTING MEMBERS AND ALTERNATES PRESENT

Dana Moffatt

U.S. DOT-Federal Aviation Administration

GUESTS

Braven Dyer
Elizabeth Romero, Team Leader
David Poole, City Manager
Geri Stevens, Regulatory Services Division
Paul Matthews, Executive Director

Chickasaw Nation
Federal Highway Administration - OK Division
Nichols Hills
ODOT- Native American Outreach Program
Oklahoma Highway Users Federation

ACOG STAFF

Holly Massie
John M. Sharp
Douglas Rex
Andrea Weckmueller-Behringer
Josie Adams
Danny O'Connor
Melissa Baldwin
Randy Entz
Beverly Garner

POSITION

Special Programs Officer, TPDS
Program Coordinator, TPDS
Program Coordinator, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Administrative Assistant, TPDS

ENTITIES ABSENT

Bethany
Blanchard
Cole
Forest Park
Goldsby
Guthrie
Jones City
Lexington
Luther
Mustang
Newcastle
Nicoma Park
Noble
Spencer
Tuttle
The Village
Warr Acres
Canadian County
Cleveland County
Logan County
ODOT-Transit Programs Division
Oklahoma Aeronautics Commission

NON-VOTING MEMBERS ABSENT

Areawide Aging Agency
Capitol-Medical Zoning Commission
ODOT—Local Government Division
Oklahoma Railroad Association
Oklahoma Transportation Authority
Oklahoma Trucking Association
Tinker Air Force Base
Tribal Governments
U.S. Bureau of Indian Affairs
U.S. DOT - Federal Highway Administration
U.S. DOT - Federal Transit Administration

I. CALL TO ORDER

Chairperson Koenig called the meeting to order at 10:05 a.m., noting that a quorum was present. Ms. Koenig introduced herself and entertained introductions around the room.

II. APPROVAL OF THE MINUTES:

A. January 8, 2004 Special Meeting Minutes

Harry Fenton moved to approve the January 8, 2004 special meeting minutes. Tim Rundel seconded the motion. The motion carried.

B. January 15, 2004 Regular Meeting Minutes

Robert Floyd moved to approve the January 15, 2004 minutes. Tyler Gammon seconded the motion. The motion carried.

III. ACTION ITEMS:

A. Consider recommending that the ITPC approve the FY 2004 UPWP budget amendment to shift additional funds to Long Range Transportation Planning task.

Douglas Rex highlighted details of this FY 2004 UPWP budget amendment. There was no discussion.

Harry Fenton moved to recommend that the ITPC approve the FY 2004 UPWP budget amendment to shift additional funds to Long Range Transportation Planning. Larry Hopper seconded the motion. The motion carried.

B. Consider recommending that the ITPC approve the Preliminary FY 2005 UPWP, and authorize staff to execute agreements with funding agencies and subcontractors when these funds are made available.

Douglas Rex highlighted information regarding the FY 2005 UPWP as detailed in the agenda, stating that it is a very ambitious program. He said the text outlines tasks proposed for FY 2005 for the purpose of maintaining the regional transportation planning program. Priorities for FY 2005 include: analysis of population and employment forecasts, coordination with local governments regarding federally funded transportation improvements, traffic safety and development of the 2030 OCARTS Plan. Oklahoma City Traffic Management staff will continue work on traffic data collection and analysis of high accident locations. Edmond, Norman and Midwest City will assist with traffic count and turning movement data collection.

Mr. Rex said COTPA proposes to continue its transit planning efforts in the Oklahoma City area under the FTA Section 5307 program. The CART/University of Oklahoma staff will be conducting transit planning activities for MetroTransit in Norman. The proposed budget allows for adjustments to the reimbursement fee to local governments that assist the MPO in traffic count data collection. From FY 2002 to FY 2004, the fee was \$75 per 24-hour traffic count. The UPWP subcommittee recommended that the fee be increased to \$100 per 24-hour count to more accurately mirror actual cost. The ACOG budget also reflects increased costs for staff time needed to accomplish required planning activities. The UPWP subcommittee is aware of the increase in local match that will be required and recommends consideration of the related increase in local dues needed to access the federal funds. The final UPWP will be brought to the Committees for approval in May 2004.

There being no discussion, Tyler Gammon moved to recommend that the ITPC approve the Preliminary FY 2005 UPWP, and authorize staff to execute agreements with funding agencies and subcontractors when these funds are made available. Robert Floyd seconded the motion. The motion carried.

- C. Consider recommending that the ITPC approve of year 2000 employment data for use in developing the 2030 OCARTS Plan.

John Sharp said one of the data inputs needed for the 2030 OCARTS Plan travel demand model was the base year (2000) population, school, and employment data. He said the population and school data was presented to the Committee at the January meeting, and now the employment data was being presented. He said the 2000 employment (described by location of the employment center) by traffic zone was available through the ITTC agenda on the Web site and was also available at the front table as a handout. Mr. Sharp then had the **2000 Employment By City** handout, dated 2/11/04, distributed to the Committee members, saying it was an update to what was sent in the agenda.

Mr. Sharp said the reason for the update was that some of the employment locations or employee numbers of the cities had been modified slightly since the mailout. He said the estimated year 2000 OCARTS region employment data total of 539,395 is described by **place of work**, not by place of residence.

Mr. Sharp said this data was a culmination of three years worth of work, and said the State Employment Agency (ES202) file was provided to ACOG for the OCARTS area. He said ACOG staff checked and coded the information for 29,000 physical addresses of employers within the OCARTS area. He said the data was validated against the 2000 Census Transportation Planning Package (CTPP) employment data. Danny O'Connor presented a digital map displaying where the employers are located and the employment by traffic zone in the OCARTS area.

Mr. Sharp said that the Areawide Planning and Technical Advisory Committee reviewed the Year 2000 employment data (based on location by place of work) and recommended approval of the city totals. He said zonal totals, in general, were also recommended for approval; with the exception of possible further review/adjustments to zones within Piedmont, Yukon, and Midwest City. Staff from these entities, and others interested agreed to meet for further discussion in one week. The Committee authorized the APTAC Chair, following the second February 2004 APTAC meeting, to proceed with a final recommendation to the ITPC.

Paul Matthews asked why retail was separated out rather than manufacturing and service. Mr. Sharp said trips are generated slightly differently (retail versus other employment) for retail centers.

Larry Hopper asked if the 29,000 addresses actually listed the separate locations of all businesses (e.g. all Homeland and Albertson's grocery store locations). Mr. Sharp said yes; and that was one reason this process took so long. Multi-location employers such as grocery stores or (Braum's) ice cream stores were not always recorded at each site – so, in those cases, staff had to disaggregate corporate office data to specific locations. The address matching process has included searching through newspapers, telephone books, and various employment directories.

Harry Fenton asked how part-time employment factored in the process. Mr. Sharp said the data was intended to include all employees; so if an individual works at two jobs, the file should contain a record for the worker at both workplaces.

After the ITTC reviewed the employment data, Robert Floyd recommended that the ITPC approve the city totals, and zonal totals to include any refinements recommended by APTAC. Harry Fenton seconded the motion. The motion carried.

- D. Consider recommending that the ITPC approve changes to the *Criteria and Process for Evaluation of Surface Transportation Program Urbanized Area (STP-UZA) Projects* concerning TIP Amendments.

Holly Massie explained the changes to the *Criteria and Process for Evaluation of Surface Transportation Program Urbanized Area (STP-UZA) Projects* concerning TIP Amendments as defined in the agenda memorandum. Angelo Lombardo then asked how a new project would be handled if it needed to be added to the current year. Ms. Massie said that if there is room in the annual element, it would be as it was before—the entity could request to have the first year of the TIP amended to include that project if there is adequate funding. If there is not adequate funding, then the entity would request to put it in the second year, and have it tagged as a potential for federal authorization during the current year.

Mr. Lombardo asked what if there were a situation where a couple of projects were tagged that are on the second year of the TIP, and a city makes a request to fund a new project—does that project go into the pool and the scores looked at? Ms. Massie said yes, as each project comes in, the score would be looked at to see how it compared with the other project scores. Ms. Koenig said that the possibility of adding a project is always contingent upon if there is a financial margin.

There being no further discussion, Roger Saunders moved to recommend that the ITPC approve changes to the *Criteria and Process for Evaluation of Surface Transportation Program Urbanized Area (STP-UZA) Projects* concerning TIP Amendments. Harry Fenton seconded the motion. The motion carried.

- E. Consider recommending that the ITPC amend the 2025 OCARTS Plan to widen Kelly Avenue to a 4-lane divided facility from Waterloo Road to Coffee Creek Road, as requested by Oklahoma County.

Douglas Rex highlighted the information as detailed in the agenda memorandum. There being no discussion, Harry Fenton moved to recommend that the ITPC amend the 2025 OCARTS Plan to allow for the widening of Kelly Avenue to a 4-lane divided facility from Waterloo Road to Coffee Creek Road, as requested by Oklahoma County. Tyler Gammon seconded the motion. The motion carried.

- F. Consider recommending that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by deleting the projects on Midwest Boulevard and NE 36th Street, as requested by the City of Spencer, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).

Holly Massie presented the City of Spencer's request to delete three projects from the TIP as detailed in the agenda memorandum. There being no discussion, Robert Floyd moved to recommend that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by deleting the projects on Midwest Boulevard and NE 36th Street, as requested by the City of Spencer, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP). Harry Fenton seconded the motion. The motion carried.

- G. Consider recommending that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by adding the South MacArthur relocation project, as requested by the City of Oklahoma City, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).

Holly Massie highlighted the information as detailed in the agenda memorandum. There being no discussion, Harry Fenton moved to recommend that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by adding the

South MacArthur relocation project, as requested by the City of Oklahoma City, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP). Derek Jackson seconded the motion. The motion carried.

- H. Consider recommending that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by adding a project to interconnect signals and install emergency pre-emption devices along SE 29th Street between Bryant Avenue and Sooner Road, as requested by the City of Del City, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).

Bill Graham presented this request from the City of Del City as detailed in the agenda memorandum. Holly Massie commented that adding this project in the TIP will still keep the TIP financially constrained—below the STP-UZA estimate—because the exact funding for the current year is still unknown.

There being no discussion, Derek Jackson moved to recommend that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by adding a project to interconnect signals and install emergency pre-emption devices along SE 29th Street between Bryant Avenue and Sooner Road, as requested by the City of Del City, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP). Harry Fenton seconded the motion. The motion carried.

IV. ITEMS FOR INFORMATION ONLY:

- A. OCARTS Area Incident Management Guide Completed

Andrea Weckmueller-Behringer informed the Committee of the completion of the Incident Management Guide, as detailed in the agenda memorandum. Paul Matthews asked about the new state law that was passed last year regarding moving vehicles off the highway when there is no personal injury. He said this news is not generally understood in the insurance industry. He said he had spoken to Chuck Mai, the AAA Manager for this area, and said Mr. Mai had contacted the executive for the independent insurance agent association and learned that their agents were, in general, not aware of this law. Ms. Weckmueller-Behringer said that law came into effect in November 1, 2003 and that Mr. Mai was in attendance at a Quick Clearance meeting where it was suggested that it would be good to notify the insurance companies of this law through a mailout. She said there is an educational campaign in progress and the plan is to make sure the information is available to the insurance industry. She said the local law enforcement and the general public still has some misunderstanding, and it will take some time and education for the information to trickle down.

There was no further discussion. This item was for information only.

B. School Bus Use of the State Highway System - ODOT Survey and Response

Randy Entz presented this information as detailed in the agenda memorandum and said a description of the procedure and an excerpt of the report was available at the front table. There was no discussion. This item was for information only.

C. Status of Surface Transportation Program Urbanized Area (STP-UZA) Projects in the OCARTS Transportation Management Area (TMA)

Holly Massie encouraged the Committee members whose communities have a project in the FY 2004 element of the TIP to attend a discussion of the status of those projects following this meeting. She said all of the projects statuses are received from the Local Government Division of ODOT.

D. FY 2004 Unified Planning Work Program (UPWP) Reports

Ms. Koenig said the following reports were available for review at the table and were also available in electronic form:

Task 2.01(8)	2000 OKC Functional Classification System	{ACOG}
Task 2.02(17)	COTPA Operations and Maintenance Review	{ACOG}
Task 2.03(3)	Incident Management Guide	{ACOG}

There was no discussion. This item was for information only.

V. NEW BUSINESS

Network Monitoring Report

Josie Adams said this is the time to ask the entities for a description of projects that were completed in their entity in Calendar Year 2003—projects to include arterial street widenings, new arterial street construction, signalization, intersection widening, bridge improvements, railroad crossings, and pedestrian, bicycle, and transit improvements. She asked that the entities respond to ACOG's survey (even if no projects were completed) so a record could be made for all the entities.

Ms. Adams thanked the entities that had already reported back: Del City, Edmond, Forest Park, Nichols Hills, Nicoma Park, Harrah, The Village, Piedmont, Cleveland County, Metro Transit CART, Guthrie, Tuttle, and Logan County. She asked that the entities that have not reported as yet, to please submit a response as soon as possible. She said an online survey was also available through the ACOG Web site.

Possible U.S. Senate Extension

Paul Matthews said he had some unofficial news—there have been some major discussions in the Senate Committee regarding the reauthorization of TEA-21. U. S. Senator John McCain of Arizona has strongly recommended that the Senate defer final action until next year. Most of the people Mr. Matthews works with would prefer this not to happen.

VI. ADJOURN

There being no further business, the meeting adjourned at 10:55 a.m.

ACOG

Association of Central Oklahoma Governments

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www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: March 5, 2004

TO: Intermodal Transportation Technical Committee

FROM: Holly Massie, Special Programs Officer

SUBJECT: Request for Amendment to the FFY 2004-2006 OCARTS Area Transportation Improvement Program by Oklahoma County

INFORMATION:

Oklahoma County has requested that the FFY 2004 element of the FFY 2004-2006 OCARTS Area Transportation Improvement Program (TIP) be amended by adding four bridge improvement projects, as described in the attached letter from the County.

All projects will be funded with federal Bridge Replacement (BR) funds provided to the County and local matching funds. Therefore, the federal share associated with these projects will not impact the FFY 2004 Oklahoma City Urbanized Area funds available to Central Oklahoma for local government projects.

ACTION REQUESTED:

Consider recommending that the ITPC amend the FFY 2004 element of the FFY 2004-2006 OCARTS Area TIP by adding four bridge replacement projects, as described in the attachment, as requested by Oklahoma County, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).

hm



OKLAHOMA DEPARTMENT OF TRANSPORTATION
 200 N. E. 21st Street
 Oklahoma City, OK 73105-3204

A.C.O.G.

January 16, 2004

FEB 12 2004

Mr. Zach Taylor,
 Executive Director
 Association of Central Oklahoma Governments
 21 E. Main, Suite 100
 Oklahoma City, OK 73104

By

Dear Mr. Taylor:

Oklahoma County requests that the Federal Fiscal Year 2004-2006 OCARTS Transportation Improvement Program (TIP) be amended to include the following projects:

Bridge and approaches over Choctaw Creek, 0.5 miles north of US-62 and 6.0 miles west of the Lincoln county line.	BRO-55D(906)CO Job Piece: 15575(04)	Fed: \$200,000 Local: \$ 50,000 Total: \$250,000
Bridge and approaches over Wildhorse Creek on Memorial Road, 0.3 miles east of Luther Road.	BRO-155D(377)CO Job Piece: 20393(04)	Fed: \$200,000 Local: \$ 50,000 Total: \$250,000
Bridge and approaches over Wildhorse Creek on Memorial Road, 0.1 miles east of Luther Road.	BRO-155D(378)CO Job Piece: 20394(04)	Fed: \$200,000 Local: \$ 50,000 Total: \$250,000
Bridge and approaches over Coffee Creek on Sooner Road, 0.4 miles south of Coffee Creek Road.	BRO-155D(418)CO Job Piece: 21127(04)	Fed: \$414,300 Local: \$473,300 Total: \$887,600

These projects will receive Federal Aid. They will amend the Statewide Transportation Improvement Plan for Federal Fiscal Year 2004 and be constructed in Federal Fiscal Year 2004.

I can be reached at (405)521-4681 if additional information is required.

Respectfully,

Ray Reaves, P.E.
 Oklahoma County Engineer

cc: Dawn Hueske, Local Gov't ODOT

"The mission of the Oklahoma Department of Transportation is to provide a safe, economical, and effective transportation network for the people, commerce and communities of Oklahoma."

AN EQUAL OPPORTUNITY EMPLOYER

ACOG

Association of Central Oklahoma Governments

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(405) 234-2264 Fax: (405) 234-2200 TDD: (405) 234-2217
www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: March 5, 2004
TO: Intermodal Transportation Technical Committee
FROM: Melissa Baldwin, Associate Planner
SUBJECT: Preliminary 2030 OCARTS County Population Figures

INFORMATION:

The next task for the 2030 OCARTS Transportation Plan update is the development of 2030 population control totals for the OCARTS area. In accordance with ACOG procedures, historical census and existing projections were acquired from the Oklahoma Department of Commerce (ODOC), Woods and Poole Economics Inc., and NPA Data Source, Inc.

ODOC population projections were developed at the county and city level in 5-year increments out to 2030. Local entities provided review and comment on the ODOC 2030 population projections. However, due to restrictions in the development of county projections, some county population totals were not able to reach the totals that some recommended by local entities.

Woods and Poole county projections for the years 2000-2025 were purchased to provide a comparison to the ODOC data. In short, the Woods and Poole data forecasts were created using a sophisticated modeling process and an extensive economic and demographic database containing more than 900 variables collected annually since 1970. Linear regression was used to extrapolate a 2030 projection based on the trend of the 2025 projection.

NPA county level 2000-2030 projections were also purchased. Like the Woods and Poole projections, NPA data was created from a model using their own substantial economic, demographic, and real estate oriented database.

Staff recommends that the Woods and Poole county forecasts for Canadian, Cleveland, Oklahoma, and Grady Counties be used to develop the OCARTS area population control totals. ODOC totals for Logan and McClain Counties better fit the historical population (Census) trends, and are recommended for those two county forecasts. The county population projections will be used for Oklahoma and Cleveland Counties in their entirety, and as a guide to define the 2030 population forecasts for the OCARTS portions of McClain, Grady, Logan, and Canadian Counties.

As you may recall, the Intermodal Transportation Policy Committee recently approved the base year (2000) population for use in the Growth Allocation Model and 2030 OCARTS Plan. The forecast year population will define the extent of expected population increase over the next 30 years, and the Growth Allocation Model will be used to simulate where the growth will occur. Then the transportation model will help explain where the transportation system needs additional improvements.

Please see Table 1 for the recommended county population totals. Table 2 provides 10-year forecasts for each data set considered. Following review of the county totals this month, staff will proceed to develop a recommended 2030 OCARTS population total.

ACTION REQUESTED:

Review and comment on recommended county level population projections, to be used in developing an OCARTS Area forecast for the 2030 OCARTS Plan.

Table 1: Recommended 2030 County Population Projections for use in the 2030 Growth Allocation Model & 2030 OCARTS Plan

	County							
	Year	Canadian	Cleveland	Grady	Logan	McClain	Oklahoma	Total
Census	1980	56,452	133,173	39,490	26,881	20,291	568,933	845,220
Census	1990	74,409	174,253	41,747	29,011	22,795	599,735	941,950
Census	2000	87,697	208,016	45,516	33,924	27,740	660,448	1,063,341
Census*	2003	92,894	219,945	47,438	35,419	28,592	675,999	1,100,287
Projection	2010	100,700 ^{W&P}	238,215 ^{W&P}	49,160 ^{W&P}	38,700 ^{ODOC}	32,900 ^{ODOC}	707,180 ^{W&P}	1,166,855
Projection	2020	113,210 ^{W&P}	268,504 ^{W&P}	52,800 ^{W&P}	43,500 ^{ODOC}	38,400 ^{ODOC}	760,630 ^{W&P}	1,277,044
Projection	2030	126,034^{W&P**}	299,169^{W&P**}	56,516^{W&P**}	47,800^{ODOC}	43,500^{ODOC}	812,922^{W&P**}	1,385,940

*Census 2003 Projection

**Projection the result of linear-regression using Woods and Pool 5-year county 2000-2025 population forecasts

Table2: County Population: 1980-2000 Census count, 2003 ODOC estimate, and 2010, 2020, and 2030 projections by ODOC, W&P, and NPA

Canadian, Cleveland, Grady, and Oklahoma Counties

		County Info											
	Year	Canadian			Cleveland			Grady			Oklahoma		
Census	1980	56,452			133,173			39,490			568,933		
Census	1990	74,409			174,253			41,747			599,735		
Census	2000	87,697			208,016			45,516			660,448		
Census	2003	92,894			219,945			47,438			675,999		
		ODOC	W&P	NPA	ODOC	W&P	NPA	ODOC	W&P	NPA	ODOC	W&P	NPA
Projection	2010	97,300	100,700	106,130	231,400	238,215	249,940	48,800	49,160	51,680	701,400	707,180	710,140
Projection	2020	106,800	113,210	122,200	248,600	268,504	287,800	52,300	52,800	57,620	735,400	760,630	770,560
Projection	2030	114,200	126,034*	137,170	262,500	299,169*	323,060	55,300	56,516*	63,550	765,600	812,922*	837,310

McClain and Logan Counties

		County Info					
	Year	McClain			Logan		
Census	1980	20,291			26,881		
Census	1990	22,795			29,011		
Census	2000	27,740			33,924		
Census	2003	28,592			35,419		
		ODOC	W&P	NPA	ODOC	W&P	NPA
Projection	2010	32,900	31,640	32,820	38,700	38,500	39,090
Projection	2020	38,400	36,020	37,790	43,500	43,510	44,120
Projection	2030	43,500	40,293*	42,420	47,800	48,383*	48,990

*Projection the result of linear-regression using Woods and Pool 5-year county 2000-2025 population forecasts

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: March 5, 2004

TO: Intermodal Transportation Technical Committee (ITTC)

FROM: Josie Adams, Associate Planner
Transportation Planning and Data Services

SUBJECT: Approval for Amendment to the Federal Functional Classification System

INFORMATION:

Attached is the letter from the Federal Highway Administration approving the requests for amendment to the Federal Functional Classification System originally brought before the ITTC in December 2003. The requested reclassifications involved principal arterials, minor arterials, collector streets as well as the removal of certain collector streets from the urban and rural functional classification systems.

Following action by the ITTC and ITPC, the requests for amendment were forwarded to the Oklahoma Department of Transportation and then to the Federal Highway Administration where they were all approved in February 2004.

ACTION REQUEST:

None. For information only.



U.S. Department
of Transportation
**Federal Highway
Administration**

Oklahoma Division

300 N. Meridian Avenue, Suite 105-S
Oklahoma City, OK 73107-6560

February 20, 2004

IN REPLY REFER TO HTO-OK

Functional Classification Revision Request

Mr. Gary Ridley, Director
Oklahoma Department of Transportation
Oklahoma City, Oklahoma

Attention: Ms. Dawn R. Sullivan, P.E.

Dear Mr. Ridley:

This is in response to the January 9, 2004, letter from Ms. Dawn R. Sullivan requesting FHWA approval of proposed functional classification system revisions in the Oklahoma City urbanized area. The letter was accompanied by a listing of the proposed revisions, route descriptions, and a map showing the location of the requested reclassifications within the OCARTS area. The requested reclassifications involve principal arterials, minor arterials, collector streets as well as the removal of certain collector streets from the urban functional classification system.

We have reviewed each reclassification request and determined that it conforms with federal functional classification guidelines. Therefore, we hereby approve your request. Please prepare and distribute copies of the revised OCARTS area map of functionally classified road system.

If you have questions or need additional information regarding this action, please contact Mr. Isaac N. Akem, Community Planner, at 405-605-6040 extension 324.

Sincerely yours,

/s/ Elizabeth A. Romero for

Walter J. Kudzia
Division Administrator

ACOG

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MEMORANDUM

DATE: March 5, 2004

TO: Intermodal Transportation Technical Committee

FROM: Holly Massie, Special Programs Officer

SUBJECT: Status of Surface Transportation Program Urbanized Area (STP-UZA) Projects in the OCARTS Transportation Management Area (TMA)

INFORMATION:

Attached is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division on March 1, 2004.

The attached tables provide the current status of all STP-UZA projects included in the FFY 2004-2006 OCARTS Area Transportation Improvement Program. Also attached is a list of the unscheduled STP-UZA projects that have been programmed in the past, but are not included in the TIP.

ACTION REQUESTED:

None. For information only.

Following the ITTC meeting, there will be a brief discussion of the status of the **FFY 2004** STP-UZA projects included in the FFY 2004-2006 OCARTS Area TIP.

See attached calendar – **March 12** is the deadline for submitting documentation to ODOT for right-of-way clearance in order to make the **August 2004** letting.

Oklahoma Department of Transportation
Local Government Division Calendar
Federal Fiscal Year 2004

FFY 2004 Letting Month	Documentation for R/W Acquisition, Relocations & Utilities Adjustments to Right-of-way Div.	Right-of-way Div. Clearance Memo to Local Govt. Div.	Approved Final Plans to Local Govt. Div.	Matching Funds Deposited with ODOT	Bid Opening Date	Award Date/ Commission Meetings
November 2003	June 13, 2003	June 27, 2003	August 15, 2003	October 23, 2003	November 20, 2003	December 1, 2003
December 2003	July 11, 2003	July 25, 2003	September 12, 2003	November 20, 2003	December 18, 2003	January 5, 2004
January 2004	August 15, 2003	August 29, 2003	October 17, 2003	December 18, 2003	January 22, 2004	February 2, 2004
February 2004	September 12, 2003	September 26, 2003	November 14, 2003	January 29, 2004	February 19, 2004	March 1, 2004
March 2004	October 10, 2003	October 31, 2003	December 5, 2003	February 26, 2004	March 25, 2004	April 5, 2004
April 2004	November 7, 2003	November 21, 2003	January 16, 2004	March 25, 2004	April 22, 2004	May 3, 2004
May 2004	December 5, 2003	December 19, 2003	February 13, 2004	April 29, 2004	May 20, 2004	June 7, 2004
June 2004	January 16, 2004	January 30, 2004	March 12, 2004	May 27, 2004	June 17, 2004	July 6, 2004
July 2004	February 13, 2004	February 27, 2004	April 16, 2004	June 24, 2004	July 22, 2004	August 2, 2004
August 2004	March 12, 2004	March 26, 2004	May 21, 2004	July 29, 2004	August 26, 2004	September 7, 2004
September 2004	April 9, 2004	April 23, 2004	June 18, 2004	August 26, 2004	September 23, 2004	October 4, 2004
October 2004	May 14, 2004	May 28, 2004	July 16, 2004	September 30, 2004	October 21, 2004	November 1, 2004

03/01/04	*UNSCHEDULED POOL - ACOG URBANIZED AREA STP PROGRAM STATUS (Cont.)											
Sponsor	Job No.	Description	% Fed. Funds	Estimated Fed. Funds	P/H Plans	P/H Mtg.	Envir. Clear	R/W Plans	Prelim. Plans	R/W Clear	Final Plans	Bid Opening
Norman	18209(04)	24th Ave SE – Imhoff to Lindsey Widen & Reconstruct	80%	\$1,736,000	X							
Oklahoma City	13387(04)	Meridian Ave – SW 54th to SW 29th Grade, Drain & Surface	80%	\$196,000	X	X						
Oklahoma City	14359(04)	Hefner Rd – Penn. To Western Resurface	80%	\$173,600								
Oklahoma City	14360(04)	NW 63rd – May to Penn. Resurface	80%	\$173,600								
Oklahoma City	14366(04)	NW 63rd – Portland to Grand Resurface	80%	\$35,200								
Oklahoma City	14442(04)	SW 29th – I-44 to I-35 Resurface	80%	\$104,000								
Oklahoma City	15655(04)	Reno – Klein to MacArthur Signal Interconnect	100%	\$240,000								
Oklahoma City	17143(04)	Eastern – I-240 to SW 104th Widen	80%	\$2,400,000								
Oklahoma City	17147(04)	SW 119th – I-44 to Moore Resurface	80%	\$720,000								
Oklahoma City	17149(04)	MacArthur – SW 5th to Airport Rd Resurface	80%	\$508,000								
Oklahoma City	19761(04)	City Wide, Phase 2 Sign Replacement	100%	\$0			X					
Oklahoma City	20639(04)	City Wide, Phase 3 Pavement Markings	100%	\$600,000								
Oklahoma City	20640(04)	City Wide, Phase 3 School Zone Safety Improvements	100%	\$600,000								
Oklahoma County	18896(04)	Reno Ave., Westminster-Hiwassee Widening to 4 Lanes	80%	\$2,720,000	X							
Warr Acres	17827(04)	MacArthur, fr. NW 36th to NW 50th Reconstruct	80%	\$2,923,200	X	X	X	X	X			
Warr Acres	17829(04)	MacArthur, fr. NW 63rd to Wilshire Reconstruct	80%	\$1,400,000	X	X	X					
Yukon	21171(04)	11th St. over North Canadian River Bridge and Approaches	80%	\$956,800								

*Note: These STP-UZA projects are not included in the OCARTS Area TIP.