

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. NOVEMBER 15
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, NOVEMBER 18, 2004

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING OCTOBER 28, 2004
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through M in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads/novbod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –NOVEMBER CLAIMS
[Attachment VI-A]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$215,260.06. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the November claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[Attachment VI-B]

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads/novitpc.pdf>.*

- C. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2005 TRANSIT ELEMENT OF THE 2005-2007 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY CART
(Attachment C)

INFORMATION: Cleveland Area Rapid Transit (CART), which is operated by the University of Oklahoma, has requested that the FFY 2005 Transit Element of the

FFY 2005-2007 OCARTS Area TIP be amended to include funding for a new radio system. The ITTC is expected to recommend approval.

Action Requested: Motion to endorse amendment of the FFY 2005-2007 OCARTS Area TIP by adding a Replacement Radio System to the FFY 2005 Transit Element, as requested by CART, and to submit the same to the Oklahoma Department of Transportation (ODOT) for inclusion in the Statewide Transportation Improvement Program (STIP).

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2005-2007 TRANSPORTATION IMPROVEMENT PROGRAM BY ODOT
(Attachment D)

INFORMATION: The Oklahoma Department of Transportation has requested an amendment to the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP to include construction of mainline bridges and railroad bridges over the proposed Oklahoma City canal extension. The ITTC is expected to recommend approval.

Action Requested: Motion to endorse amendment of the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP to include mainline bridges and railroad bridges over the proposed Oklahoma City canal extension, as requested by ODOT.

- E. PROPOSED ITTC AND ITPC MEETING SCHEDULE FOR 2005
(Attachment E)

INFORMATION: The proposed ITTC and ITPC meeting schedule for calendar year 2005 has been developed.

Action Requested: Motion to endorse approval of the proposed 2005 ITTC and ITPC meeting schedule.

- F. OKLAHOMA SCALE HOUSE FACILITIES NEEDS STUDY
(Attachment F)

INFORMATION: Representatives of the Oklahoma Department of Transportation will be present at the November ITPC meeting to report on the status of the truck weighing stations and scale house facilities within the State of Oklahoma.

Action Requested: None. For information only.

G. TRAILS COMPONENT OF THE 2030 OCARTS PLAN
{Attachment G}

INFORMATION: ACOG staff is gathering information regarding planned and existing bicycle and pedestrian trails in Central Oklahoma, and is mapping the trail facilities at the regional level for inclusion in the 2030 OCARTS Plan.

Action Requested: None. For information only.

H. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA)
PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)
{Attachment H}

INFORMATION: Attached in the ITPC agenda is information on the status of all programmed OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division on November 1, 2004.

Action Requested: None. For information only.

I. FY 2004 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS
{Attachment I}

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

J. CONSIDER ACCEPTING 2005 CALENDAR OF REGULAR MEETINGS FOR THE ACOG
BOARD OF DIRECTORS, POLICY COMMITTEES AND TECHNICAL COMMITTEES
{Attachment VI-J}

INFORMATION: In compliance with the Oklahoma Open Meetings Law, the Association must submit the regular meetings schedules for the Board of Directors, policy and technical committees to the County Clerk's office. The attached schedule will be maintained subject to the need for either rescheduling or special meetings being held.

Action Requested: Motion to approve and establish schedules of regular meetings of the Association's policy and technical bodies for the calendar year 2005, as attached at Item VI-J.

- K. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF COMMERCE (ODOC) TO PROMOTE ECONOMIC AND COMMUNITY DEVELOPMENT
[\[Attachment VI-K\]](#)

INFORMATION: The Legislature allocated funds in 2003-2004 to the Oklahoma Department of Commerce, as pass through funds, for the ACOG region for the purpose of promoting economic and community development and to enhance the quality of life in Oklahoma communities within the ACOG service area. Certain projects were not placed under contract during the FY 2003-2004 cycle and were carried-over to the 2004-2005 funding cycle. The proposed contract agreement authorizes ACOG to subcontract with the designated communities in the region. Authorization is necessary for the ACOG Executive Director to execute the contract in order to receive these funds in the amount of \$55,094.00.

Action Requested: Motion to authorize the ACOG Executive Director to execute the economic and community development project contract with the Oklahoma Department of Commerce for carry-over funds for projects within the ACOG service area, and to enter into appropriate subcontracts with the designated communities in the region, subject to approval by legal counsel.

- L. DISPOSAL OF SURPLUS ITEMS
[\[Attachment VI-L\]](#)

INFORMATION: Following the November 18, 2004 Board of Directors' meetings, the Association will conduct a sale of surplus items if authorized by the Board during the meeting. A list of the items for sale is attached for Board review and approval.

These items will be sold to the highest bidder. Items may be inspected any time until then. Sealed bids will be opened at 3:00 p.m. (or immediately following the Board meetings) on November 18, 2004. Serviceable items that receive no bids will be donated to charitable organization(s) and unserviceable items will be disposed of as garbage.

Action Requested: Motion to approve the list of surplus items for sale and to authorize a November 18, 2004 surplus sale and disposition of those items listed.

- M. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AMENDMENTS WITH THE INDIAN NATIONS COUNCIL OF GOVERNMENTS (INCOG), THIRD DEGREE ADVERTISING AND S DESIGN INC. FOR STORMWATER PHASE II REGIONAL PUBLIC EDUCATION PROGRAM
[\[Attachment VI-M\]](#)

INFORMATION: In February 2002, the ACOG Board approved entering into an Agreement with the Indian Nations Council of Governments (INCOG) for federal 104 (b)(3) grant funds. Funding for the project comes from an Environmental Protection Agency (EPA) grant that is jointly shared by INCOG, the Oklahoma Department of Environmental Quality (ODEQ) and ACOG. INCOG serves as the liaison for the federal grant, and ACOG has a contract agreement with INCOG.

In June 2004, the Board approved project agreements with Third Degree Advertising and S Design, Inc. for development of marketing products that would comprise a regional stormwater public education program.

The deadline for program completion was October 31, 2004. Although primary components of the grant were fulfilled, INCOG and EPA have advised ACOG that an extension to the project deadline would be necessary in order to gain multi-party authorization and to meet financial compliance. INCOG is proposing to extend the contract with ACOG to December 31, 2005, which will provide a large window of time to complete all of these requirements.

As a result of the expected contract extension between INCOG and ACOG, it is also necessary for ACOG to amend the dates of the agreements it has with Third Degree Advertising and S Design Inc., by extending the deadlines of those agreements to December 31, 2005.

Action Requested: Motion to authorize the ACOG Executive Director to execute amendments to Contractor Agreements with the Indian Nations Council of Governments, Third Degree Advertising and S Design Inc. for stormwater public education programming, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

- A. CONSIDER AUTHORIZATION FOR THE ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE OKLAHOMA STATE DEPARTMENT OF HEALTH FOR AUTOMATED EXTERNAL DEFIBRILLATOR (AED) GRANT FUNDS

INFORMATION: The Oklahoma State Department of Health (OSDH) has funds available for coordination and distribution of federal Rural Access to Automated

External Defibrillator grants to eligible entities within ACOG's designated planning district (Logan and Canadian Counties). The contract shall begin on the date of award and will terminate on August 31, 2005. Funding will be incorporated into the annual ACOG Budget and Work Program. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the appropriated administrative funds.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract with the Oklahoma State Department of Department of Health for Automated External Defibrillator grant funds, subject to approval by legal counsel.

VIII. INFORMATION ITEMS

A. LEGISLATIVE CALENDAR DEADLINES
[\[Attachment VIII-A\]](#)

IX. NEW BUSINESS

X. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

OCTOBER 28, 2004 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:32 P.M.

The ninth meeting of the ACOG Board of Directors for the calendar year 2004 was convened October 28, 2004, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:32 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Ron Bledsoe, Mayor, Slaughterville, Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Larry O'Connell, Councilmember, Del City
Hon. Saundra Naifeh, Mayor, Edmond
Hon. Debbie Harrison, Councilmember, El Reno
Hon. Jon Gumerson, Mayor, Guthrie
Hon. Bill Haddock, Councilmember, Lexington
Hon. Eddie Reed, Mayor, Midwest City
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. David Hopper, Councilmember, Norman
Hon. Judith Ainsworth, Councilmember, Spencer
Hon. Scott Symes, Councilmember, The Village
Hon. Leslie Owens, Councilmember, Warr Acres
Hon. Bob Bradway, Councilmember, Yukon
Hon. Phil Carson, Commissioner, Canadian County
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Stan Inman, Commissioner, Oklahoma County

BOARD MEMBERS ABSENT

Hon. J.D. Johnston, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Karen Feldhake, Councilmember, Harrah
Hon. Matt Elerick, Mayor, Jones City
Langston
Hon. Scott Fesler, Councilmember, Luther
Hon. Glenn Lewis, Mayor, Moore
Hon. Wendy Wilkerson, Councilmember, Mustang
Hon. Carol Jones, Councilmember, Noble
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Larry N. Kesler, Councilmember, Union City
Valley Brook
Hon. Bill Graves, Commissioner, Cleveland County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County Commissioner's Office
Bill Knox, Special Projects Officer, Harrah
Hon. Jim Gurley, Councilmember, Newcastle
Kelly Schwarz, John M. Arledge & Associates, Inc.

STAFF PRESENT

Zach D. Taylor, Executive Director
J. Dell Gordon, Legal Counsel
Diane McCullough, Administrative Assistant/Administrative Secretary
Debbie Cook, Director of Finance
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Consultant
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Doug Rex, Assistant to the Executive Director
Yvonne Anderson, Clean Cities Program Manager
Jerry Church, Special Programs Officer
Melissa Baldwin, Associate Planner

I. CALL TO ORDER – ROLL CALL

Chairman Ron Bledsoe called the meeting to order at 2:32 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Guests at the meeting included Mary Murphey from the Logan County Commissioner’s Office, Bill Knox, Special Projects Officer from Harrah, Hon. Jim Gurley, Councilmember from Newcastle, and Kelly Schwarz from John M. Arledge & Associates, Inc.

III. APPROVAL OF MINUTES – REGULAR MEETING – SEPTEMBER 30, 2004

Director Naifeh made a motion to approve the minutes as submitted. The motion was seconded by Director Howe and carried with the following vote:

AYE: Howe, O’Connell, Naifeh, Harrison, Gumerson, Haddock, Reed, Walker, Pumphrey, Hopper, Bledsoe, Ainsworth, Symes, Owens, Bradway, Carson, Sharpton and Inman

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Chairman Bledsoe did not give a report.

B. DIRECTOR’S REPORT

Zach Taylor deferred his report until the end of the meeting.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion.

Director Reed made a motion that items A through O in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Bradway and carried with the following vote:

AYE: Howe, O'Connell, Naifeh, Harrison, Gumerson, Haddock, Reed, Walker, Pumphrey, Hopper, Bledsoe, Ainsworth, Symes, Owens, Bradway, Carson, Sharpton and Inman

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ANNUAL ACOG AUDIT REPORT FY 2004

Kelly Schwarz, John M. Arledge & Associates, Inc. said the audit for the Association of Central Oklahoma Governments for the fiscal year ended June 30, 2004 has been completed. He said the auditing firm has prepared two documents for presentation to the Board, the audit communication letter and the audit report.

Mr. Schwarz said the audit communication letter contains the auditor's responsibilities for performing the audit and how they performed that audit. He said there were no proposed adjustments noted during the audit nor were there any uncorrected misstatements noted during the audit. Mr. Schwarz said there were no disagreements with management and there were no difficulties in dealing with management in performing and completing the audit.

Mr. Schwarz said ACOG implemented the provisions of the Governmental Accounting Standards Board's Statement No. 34 (GASB 34) for the fiscal year ending June 30, 2004. He said GASB 34 establishes a basic financial reporting model and requires management's discussion and analysis.

Mr. Schwarz went through the audit report and pointed out various sections to the Board. He said that Federal Highway Administration funding and other grants that have a federal identity require a single audit to be performed. Those results are included in the audit document.

Mr. Schwarz said the result of the audit was an unqualified or clean audit opinion. There were no internal control findings or reportable conditions identified. There was no noncompliance material to financial statements. Mr. Schwarz said there were no material weaknesses identified or any reportable conditions identified with ACOG's federal awards.

Director Reed made a motion to receive the Fiscal Year 2004 Audit Report of the Association of Central Oklahoma Governments. The motion was seconded by Director Hopper and carried with the following vote:

AYE: Howe, O'Connell, Naifeh, Harrison, Gumerson, Haddock, Reed, Walker, Pumphrey, Hopper, Bledsoe, Ainsworth, Symes, Owens, Bradway, Carson, Sharpton and Inman

NAY: None

ABSTAIN: None

B. DEVELOPMENT OF ACOG LEGISLATIVE POLICIES

Jane Sutter said she appreciated receiving the completed legislative issues surveys from Board members and their staff. She distributed a list that showed the Board's priorities for the next year, which were determined by the survey results.

Ms. Sutter said that communicating with state legislators and the congressional delegation is very important every year but particularly important this year. She said term limits would mean a lot of new faces at the state Legislature. She also noted that there is a lot happening at the national level as well. Ms. Sutter said it is particularly important this year that the Board's views be put together in such a way that they can be communicated well with state legislators and the congressional delegation. Ms. Sutter said she would use the list of priorities to begin to develop draft issues that will come back to the Board for their approval.

Mr. Taylor said it is very important to have anecdotal information to include with the issues. He said if anyone had comments and examples about current or prior issues, they should contact Jane.

VIII. NEW BUSINESS

No New Business was brought before the Board.

At this time, Chairman Bledsoe returned to the Director's Report.

Mr. Taylor said brochures were available for Board members for the First Amendment Congress. He said ACOG co-sponsors the conference each year as a training tool for Open Meetings and Open Records. The conference will be held on November 12 at the Meinders School of Business at OCU.

Mr. Taylor said Oklahoma County has undertaken a detailed study of the county jail. He said the Board of County Commissioners has authorized the hiring of a consultant who will look at the architectural and operational issues in the current facility. The consultant will then present recommendations on how to better operate the jail, how to structurally make a difference in the current jail so that it is used to its capacity, and look at the long term capital needs for expansion of the facility and well as resolve the architectural design problems that are inherent with it.

Mr. Taylor thanked Debbie Cook and Mary Henderson for another successful audit. He said all of ACOG's staff should be commended for making ACOG's audit reports look as good as they do.

IX. ADJOURNMENT

The meeting was adjourned at 2:54 p.m.

ADOPTED THIS _____ DAY OF _____, 2004.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED OCTOBER 31, 2004**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>October 1, 2004</i>			
Cash on Deposit	\$ 713,896.87	\$ 199,342.08	\$ 913,238.95
Petty Cash	1,400.00	-	1,400.00
Total Beginning Balance	<u>\$ 715,296.87</u>	<u>\$ 199,342.08</u>	<u>\$ 914,638.95</u>
Cash Receipts			
Grants & Contracts	\$ 108,295.77	\$ -	\$ 108,295.77
Memberships	2,341.26	-	2,341.26
Transfers of Funds	79.27	3,776.02	3,855.29
Interest Earned	535.44	79.27	614.71
Miscellaneous	1,577.00	-	1,577.00
Total Cash Receipts	<u>\$ 112,828.74</u>	<u>\$ 3,855.29</u>	<u>\$ 116,684.03</u>
Cash Available	\$ 828,125.61	\$ 203,197.37	\$ 1,031,322.98
Cash Disbursements			
Personnel Cost <i>(detail next page)</i>	\$ 152,423.49	\$ 1,684.89	\$ 154,108.38
Travel	680.00	-	680.00
Transfers of Funds	3,776.02	79.27	3,855.29
General Operating Expenses <i>(detail next page)</i>	94,913.70	-	94,913.70
REAP Funds	14,225.85	-	14,225.85
Total Cash Disbursements	<u>\$ 266,019.06</u>	<u>\$ 1,764.16</u>	<u>\$ 267,783.22</u>
Ending Balance <i>October 31, 2004</i>			
Cash on Deposit	\$ 560,706.55	\$ 201,433.21	\$ 762,139.76
Petty Cash	1,400.00	-	1,400.00
Total Ending Balance	<u><u>\$ 562,106.55</u></u>	<u><u>\$ 201,433.21</u></u>	<u><u>\$ 763,539.76</u></u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED OCTOBER 31, 2004**

Personnel Cost:

Salaries	\$ 82,190.77	
Payroll Taxes	41,486.00	
Group Health & Life Insurance	14,248.34	
Pension Contribution & Expense	11,500.22	
Deferred Compensation	2,109.60	
Allied Arts Contributions	129.16	
United Way Contributions	759.40	
	<hr/>	
Total Operating Personnel Expenditures		\$152,423.49
Section 125 Employee Benefits Paid		1,684.89
Total Personnel Cost		<hr/> <hr/> \$154,108.38

General Operating Expenses:

Audit	4,541.24	
Consultants	5,598.50	
Development & Recruitment	1,001.50	
Flex Plan	285.00	
Institute	440.00	
Internet Service	246.40	
Maintenance & Repairs Equipment	420.00	
Mileage	212.16	
Office Rent & Parking	12,041.67	
Offsite Storage	159.60	
Pension Administration	1,712.50	
Postage	500.00	
Professional Dues	209.00	
Publications & Subscriptions	76.95	
Special Projects - Clean Cities	12,000.00	
Special Projects - Stormwater	43,750.00	
Sub-contract	5,271.77	
Supplies	3,105.15	
Telephone	908.65	
Travel	923.34	
Web Page Hosting & Design	880.00	
Xerox	630.27	
	<hr/>	
Total General Operating Expenses		<hr/> <hr/> \$ 94,913.70

BE IT RESOLVED, that on this 18th day of November 2004, the following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Adams, Josie <i>{Mileage}</i>	\$ 80.63
American Planning Association <i>{Professional Dues}</i>	230.00
Big Sky Tours <i>{Travel – 9-1-1}</i>	368.40
Bricktown Venture II, L.L.C. <i>{Office Rent}</i>	12,041.67
Canadian County District #3 <i>{REAP T-2004-13}</i>	34,071.84
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	145.00
Cingular Wireless <i>{Telephone}</i>	45.18
CompUSA <i>{Maintenance & Repair Equipment}</i>	404.61
Earthlink, Inc. <i>{Internet}</i>	45.90
Eastside Capital Gateway Main Street <i>{ODOC Special Appropriated Funds}</i>	2,899.33
Edmond, City of <i>{Traffic Counts}</i>	4,000.00
Electradigital <i>{Web Page Hosting & Design}</i>	310.00

Eureka Water Company <i>(Supplies)</i>	79.36
Film Factory <i>(Printing)</i>	96.00
Fuelman of Oklahoma <i>(Supplies)</i>	5.44
Guthrie Arts & Humanities Council <i>(ODOC Special Appropriated Funds)</i>	81,261.35
Harrah, City of <i>(REAP ED 2003-27)</i>	12,213.41
Harrington, John <i>(Mileage)</i>	110.51
Henderson, Mary <i>(Custodian of Petty Cash)</i>	281.64
Henderson, Mary <i>(Mileage – 9-1-1 \$19.50)</i>	44.15
Hewlett-Packard Company <i>(Equipment)</i>	2,688.00
Irons, Johnny <i>(Mileage - 9-1-1)</i>	21.86
J Dell Gordon, Attorney at Law <i>(Legal 9-1-1 \$1,000.00)</i>	2,667.00
MCI <i>(Telephone – 9-1-1 \$19.79)</i>	115.82
Motts Office Products <i>(Supplies – 9-1-1 \$22.89)</i>	553.32
Nextel Communications <i>(Telephone – 9-1-1)</i>	124.00

Oklahoma Association of Regional Councils <i>{Professional Dues}</i>	3,000.00
Oklahoma City, City of <i>{Clean Cities Vehicle Rebates}</i>	2,000.00
Oklahoma City, City of <i>{UPWP Service}</i>	8,878.14
Oklahoman, The Daily <i>{Public Notice}</i>	37.18
Pendergraft, Art <i>{Contract Labor}</i>	3,488.00
PRSA <i>{Development}</i>	50.00
Pulver.Com Conferences, Inc. <i>{Development - 9-1-1}</i>	495.00
Red Earth, Inc. <i>{ODOC Special Appropriated Funds}</i>	34,347.46
Relizon Company, The <i>{Storage – 9-1-1 \$4.55}</i>	115.85
S Design, Inc. <i>{Special Projects – Citizen Guide for Transportation}</i>	2,530.00
SBC <i>{Internet}</i>	200.59
SBC <i>{Telephone}</i>	620.13
Softman Products, LLC <i>{Supplies-Software}</i>	405.00
T.N.T. Print <i>{Printing}</i>	410.00

Tuttle Times, The <i>(Publications & Subscriptions)</i>	24.00
Thompson Publishing Group, Inc. <i>(Publications & Subscriptions)</i>	397.00
Uptime Associates of Oklahoma <i>(Maintenance & Repair Equipment)</i>	1,562.82
Xerox Corporation <i>(Xerox)</i>	1,794.47

TOTAL NOVEMBER CLAIMS	<u>\$ 215,260.06</u>

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF NOVEMBER 10, 2004**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
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None



association of central oklahoma governments

ATTACHMENT VI-J

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: November 10, 2004
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: 2005 Regular Meetings Calendar

INFORMATION:

In compliance with the Oklahoma Open Meetings Law, the Association must submit the regular meeting date schedules for all boards and committees to appropriate county offices prior to December 15. The following dates represent the regular meeting date of the last Thursday of each month for the Intermodal Transportation Policy Committee (ITPC), ACOG Board of Directors and Garber-Wellington Policy Committee (GWPC). The Thanksgiving and Christmas/New Year holidays require a change from the last Thursday, therefore, it is recommended that the regular November meeting be scheduled for November 17, 2005, and the regular December meeting be scheduled for December 15, 2005. The July and August meetings are combined and are scheduled for August 18, 2005.

Your consideration of the following recommended schedule for the regular meetings of the referenced policy bodies is requested:

January 27, 2005	NO JULY MEETING
February 24, 2005	August 18, 2005
March 31, 2005	September 29, 2005
April 28, 2005	October 27, 2005
May 26, 2005	November 17, 2005
June 30, 2005	December 15, 2005

The recommended meeting place is the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City. The recommended times for the meetings are as follows:

ITPC	1:20 p.m. (or immediately following the 9-1-1 Board of Directors meeting)
ACOG Board of Directors	1:45 p.m. (or immediately following the 9-1-1 Board of Directors meeting and/or the Intermodal Transportation Policy Committee meeting)
GWPC	2:30 p.m. (or immediately following the Board of Directors meeting)

Action Requested:

Motion to adopt the 2005 regular meeting schedules as submitted.

ZDT:dem



association of central oklahoma governments

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: November 10, 2004
TO: ACOG Board of Directors
FROM: John M. Harrington, Division Director, Water Resources
SUBJECT: Garber-Wellington Meeting Schedules for 2005

INFORMATION:

Below are the proposed meeting schedules for the GWPC and GWTC meetings in 2005.

GWTC

GWPC

January 14, 2005
NO FEBRUARY MEETING
March 11, 2005
NO APRIL MEETING
May 13, 2005
NO JUNE MEETING
July 8, 2005
NO AUGUST MEETING
September 9, 2005
NO OCTOBER MEETING
NO NOVEMBER MEETING
December 9, 2005

January 27, 2005
February 24, 2005
March 31, 2005
April 28, 2005
May 26, 2005
June 30, 2005
NO JULY MEETING
August 18, 2005
September 29, 2005
October 27, 2005
November 17, 2005
December 15, 2005

Proposed meeting time for the GWTC is 10:00 a.m. Proposed meeting time for the GWPC is 2:30 p.m., or immediately following the ACOG Board of Directors meeting. Meetings will be held in the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City.

Action Requested:

Motion to approve the proposed 2005 meeting schedules for GWTC and GWPC.

JH:dem



association of central oklahoma governments

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: November 10, 2004

TO: ACOG Board of Directors

FROM: John M. Sharp, Program Coordinator, Transportation Planning & Data Services

SUBJECT: Areawide Planning and Technical Advisory Committee (APTAC)
2005 Meeting Calendar

INFORMATION:

The proposed 2005 Areawide Planning and Technical Advisory Committee (APTAC) meeting calendar follows. The meetings will be held the second Thursday of each month to coincide with the Intermodal Transportation Technical Committee meetings. Scheduled meeting time is 9:00 a.m. Meetings will be held in the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City.

January 13, 2005
March 10, 2005
May 12, 2005

July 14, 2005
September 8, 2005
November 10, 2005

Action Requested:

Motion to approve the 2005 APTAC meeting schedule.

JMS:dem



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Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: November 10, 2004
TO: ACOG Board of Directors
FROM: Linda Koenig, AICP, Division Director, Transportation Planning & Data Services
SUBJECT: Transportation-Related Meeting Schedule for 2005

INFORMATION:

Below is the proposed meeting schedule for the transportation-related meetings in 2005.

ITTC

January 13, 2005
February 10, 2005
March 10, 2005
April 14, 2005
May 12, 2005
June 9, 2005
July 14, 2005
NO AUGUST MEETING
September 8, 2005
October 13, 2005
November 10, 2005
December 8, 2005

ITPC

January 27, 2005
February 24, 2005
March 31, 2005
April 28, 2005
May 26, 2005
June 30, 2005
NO JULY MEETING
August 18, 2005
September 29, 2005
October 27, 2005
November 17, 2005
December 15, 2005

Proposed meeting time for the ITTC is 10:00 a.m. Proposed meeting time for the ITPC is 1:20 p.m., or immediately following the 9-1-1 Board of Directors meeting. Meetings will be held in the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City.

Action Requested:

Motion to approve the proposed 2005 meeting schedules for the ITTC and ITPC.



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ATTACHMENT VI-K

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: November 10, 2004

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the Oklahoma Department of Commerce (ODOC) to Promote Economic and Community Development

INFORMATION:

The Legislature allocated funds in 2003-2004 to the Oklahoma Department of Commerce, as pass through funds, for the ACOG region for the purpose of promoting economic and community development and to enhance the quality of life in Oklahoma communities within the ACOG service area. Certain projects were not placed under contract during the FY 2003-2004 cycle and were carried-over to the 2004-2005 funding cycle. The proposed contract agreement authorizes ACOG to subcontract with the designated communities in the region. Authorization is necessary for the ACOG Executive Director to execute the contract in order to receive these funds in the amount of \$55,094.00.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the economic and community development project contract with the Oklahoma Department of Commerce for carry-over funds for projects within the ACOG service area, and to enter into appropriate subcontracts with the designated communities in the region, subject to approval by legal counsel.

ZDT:dem



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ATTACHMENT VI-L

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: November 10, 2004
TO: ACOG Board of Directors
FROM: Deborah C. Cook, CPA, Director of Finance
SUBJECT: Disposal of Surplus Items

INFORMATION:

Following the November 18, 2004 Board of Directors' meetings, the Association will conduct a sale of surplus items if authorized by the Board during the meeting. A list of the items for sale is attached for Board review and approval.

These items will be sold to the highest bidder. Items may be inspected any time until then. Sealed bids will be opened at 3:00 p.m. (or immediately following the Board meetings) on November 18, 2004. Serviceable items that receive no bids will be donated to charitable organization(s) and unserviceable items will be disposed of as garbage.

Action Requested:

Motion to approve the list of surplus items for sale and to authorize a November 18, 2004 surplus sale and disposition of those items listed.

DC:dem
Attachment

2004 ACOG SURPLUS SALE ITEMS

- 1 Computer Case/CPU
- 2 Computer Case/CPU
- 3 Computer Case/CPU
- 4 Computer Case/CPU
- 5 Computer Case/CPU
- 6 Computer Case/CPU
- 7 Computer Case/CPU
- 8 Computer Case/CPU
- 9 Computer Case/CPU
- 10 Computer Case/CPU
- 11 Computer Case/CPU
- 12 Computer Case/CPU
- 13 Computer Case/CPU
- 14 Computer Case/CPU
- 15 17" Monitor
- 16 17" Monitor
- 17 17" Monitor
- 18 17" Monitor
- 19 17" Monitor
- 20 17" Monitor
- 21 17" Monitor
- 22 UPS
- 23 UPS
- 24 UPS
- 25 UPS
- 26 LASER PRINTER
- 27 STORAGE BOXES
- 28 BOX OF MISC. COMPUTER PERIPHERALS



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ATTACHMENT VI-M

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: November 10, 2004

TO: ACOG Board of Directors

FROM: Jerry Church, Special Programs Officer

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Amendments with the Indian Nations Council of Governments (INCOG), Third Degree Advertising and S Design Inc., for Stormwater Phase II Regional Public Education Program

INFORMATION:

At the February 28, 2002 Board of Directors meeting, the ACOG Board approved entering into an Agreement with the Indian Nations Council of Governments (INCOG) for federal 104 (b)(3) grant funds. Funding for the project comes from an Environmental Protection Agency (EPA) grant that is jointly shared by INCOG, the Oklahoma Department of Environmental Quality (ODEQ) and ACOG. INCOG serves as the liaison for the federal grant, and ACOG has a contract agreement with INCOG.

In June 2004, the ACOG Board of Directors approved project agreements with two local vendors, Third Degree Advertising and S Design, Inc., for development of marketing products that would comprise a regional stormwater public education program.

The deadline for program completion was October 31, 2004. Although primary components of the grant were fulfilled, INCOG and EPA have advised ACOG that an extension to the project deadline would be necessary in order to gain multi-party authorization and to meet financial compliance. INCOG is proposing to extend the contract with ACOG to December 31, 2005, which will provide a large window of time to complete all of these requirements. INCOG's extension agreement with ACOG is scheduled to be on the INCOG Board of Directors agenda this month.

As a result of the expected contract extension between INCOG and ACOG, it is also necessary for ACOG to amend the dates of the agreements it has with Third Degree Advertising and S Design Inc., by extending the deadlines of those agreements to December 31, 2005.

Action Requested:

Motion to authorize the ACOG Executive Director to execute amendments to Contractor Agreements with the Indian Nations Council of Governments, Third Degree Advertising and S Design Inc. for stormwater public education programming, subject to approval by legal counsel.

JC:dem



ATTACHMENT VIII-A

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

association of central oklahoma governments

DATE: November 10, 2004
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Legislative Calendar Deadlines

The following are deadlines for the 2005 legislative session:

- 12/10/04 Senate and House Bill Request Deadline
- 01/20/05 House and Senate Bill Filing Deadline
- 02/07/05 First Session of the 50th Legislature Convenes
- 02/24/05 Reporting from Committees of Originating House
- 03/17/05 Third Reading of Bills in House of Origin
- 04/07/05 Reporting from Committees in Opposite House
- 04/28/05 Third Reading of Bills in Opposite House
- Rejecting Engrossed Amendments and Requesting Conference
- Filing of all Non-Appropriation Conference Reports
- Expected Filing of Subsequent Non-Appropriation Conference Reports if necessary
- Filing of all Appropriations Conference Reports (except for Reconciliation Bills)
- 05/27/05 Sine Die Adjournment of the First Session of the 50th Legislature

ZDT:dem