

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. OCTOBER 25
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, OCTOBER 28, 2004

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING SEPTEMBER 30, 2004
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through O in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads/octbod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT – OCTOBER CLAIMS
[Attachment VI-A]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$108,856.30. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the October claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[Attachment VI-B]

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads/octitpc.pdf>.*

- C. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2005-2007 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY THE CITY OF DEL CITY
[Attachment C]

INFORMATION: The City of Del City has requested that the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP be amended by removing two projects – one

between Vickie Drive and Sooner Road, and one between Bryant Avenue and Sooner Road. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP by removing a widening project on SE 15th Street between Vickie Drive and Sooner Road and removing a signal interconnect/emergency pre-emption project along SE 29th between Bryant Avenue and Sooner Road, as requested by the City of Del City, and to submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2005-2007 TRANSPORTATION IMPROVEMENT PROGRAM BY THE CITY OF MOORE (Attachment D)

INFORMATION: The City of Moore has requested an amendment to the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP to include deck repairs to the 12th Street bridge over I-35 using Surface Transportation Program Urbanized Area funds and local match. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP to include deck repairs to the 12th Street bridge over I-35, as requested by the City of Moore, and submit the same to the Oklahoma Department of Transportation for inclusion in the Statewide Transportation Improvement Program.

- E. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2005-2007 TRANSPORTATION IMPROVEMENT PROGRAM BY ODOT (Attachment E)

INFORMATION: The Oklahoma Department of Transportation has requested an amendment to the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP to include a project to widen US-77 (Broadway Extension) between N 63rd Street and one-half mile north. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP to include widening of US-77 (Broadway Extension) between N. 63rd Street and one-half mile north, as requested by ODOT.

- F. CALIBRATION OF THE 2000 BASE YEAR TRANSPORTATION MODEL FOR THE 2030 OCARTS PLAN
(Attachment F)

INFORMATION: The travel demand model has been validated and is ready to be used to forecast the traffic projections for the 2030 OCARTS Plan. The final calibration/validation results will be presented at October's ITPC meeting. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the use of the calibrated 2000 base year travel demand model for developing the 2030 OCARTS Plan alternatives.

- G. REPORT ON 2004 METROPOLITAN PLANNING ORGANIZATION (MPO) CERTIFICATION REVIEW
(Attachment G)

INFORMATION: The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) recently notified ACOG of the triennial recertification of its regional transportation planning process. The federal team recognized special strengths in a number of areas. The team also recommended ways to improve the regional planning process. The federal review team identified no mandatory corrective actions or findings for the OCARTS Area planning process. The ITTC recommends that the Policy Committee accept the results of the federal certification.

Action Requested: Motion to endorse acceptance of the results of the federal certification review.

- H. EARLY ACTION COMPACT – CLEAN AIR ACTION PLAN SUBMITTAL TO EPA
(Attachment H)

INFORMATION: In December 2002, the Central Oklahoma region notified the Environmental Protection Agency of its intent to participate in a new air quality strategy called the 8-Hour Ozone Early Action Compact (EAC). Subsequently, ACOG coordinated with the Oklahoma Department of Environmental Quality to develop a Clean Air Action Plan (CAAP) strategy that would reduce transportation-related emissions by improving traffic flow and reducing congestion throughout the region. The CAAP includes a list of ozone emission reduction projects and the ITPC is asked to approve this list. The ITTC recommends approval.

Action Requested: Motion to endorse approving the use of state, regional and locally programmed emissions reduction strategies for inclusion in the EAC Clean Air Action Plan; and authorize the Executive Director to enter into a Memorandum of Agreement with the Oklahoma Department of Environmental Quality outlining the responsibilities for implementing the emission reduction strategies in the OCARTS Area, subject to approval by legal counsel.

- I. AVAILABILITY OF THE FFY 2005-2007 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM
(Attachment I)

INFORMATION: Copies of the FFY 2005-2007 OCARTS Area TIP will be available at the upcoming meeting.

Action Requested: None. For information only.

- J. PROPOSED SCHEDULE FOR PREPARATION OF THE FFY 2006-2008 OCARTS AREA TIP
(Attachment J)

INFORMATION: In the upcoming months, ACOG staff will begin preparation of the next Transportation Improvement Program for Central Oklahoma for FFY 2006-2008 (October 1, 2005 – September 30, 2008). A schedule has been developed with TIP development activities beginning in late October 2004.

Action Requested: None. For information only.

- K. WORKSHOP ON “DEPLOYING INTEGRATED INTELLIGENT TRANSPORTATION SYSTEMS”
(Attachment K)

INFORMATION: In November 2004, ACOG will host a National Highway Institute workshop on *Deploying Intelligent Transportation Systems*. The workshop is set to begin at 8:30 a.m. Monday, November 8, at the ACOG office, and end at 4:30 p.m. Tuesday, November 9, 2004.

Action Requested: None. For information only.

- L. MPO RESOLUTIONS OF SUPPORT FOR FFY 2005-2006 TRANSPORTATION ENHANCEMENT PROJECTS
(Attachment L)

INFORMATION: Applications originating within the OCARTS Area for the FFY 2005-2006 Oklahoma Transportation Enhancement Program cycle require a

resolution of support from ACOG, the Metropolitan Planning Organization for Central Oklahoma. Requests for resolutions are due at the ACOG office by the close of business on Tuesday, November 23, 2004.

Action Requested: None. For information only.

- M. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA) [Attachment M]

INFORMATION: Attached in the ITPC agenda is information on the status of all programmed OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division on October 1, 2004.

Action Requested: None. For information only.

- N. FY 2004 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS [Attachment N]

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- O. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE OKLAHOMA DEPARTMENT OF COMMERCE/OFFICE OF COMMUNITY DEVELOPMENT (ODOC/OCD) (11431 CIP-GAS/SAF 05) FOR CAPITAL IMPROVEMENT PLAN/GEOGRAPHIC INFORMATION SYSTEMS (CIP/GIS) SUPPORT [Attachment VI-0]

INFORMATION: ODOC/OCD has authorized \$34,545.45 in funding to be used by ACOG to provide Capital Improvement Plan/Geographic Information Systems (CIP/GIS) support for ODOC's Capital Improvement Planning (CIP) initiative. Work will include preparing digital maps indicating such infrastructure as streets, stop signs, water systems and sewer systems for smaller communities in the ACOG region. Work to be performed under this contract is incorporated into the ACOG Budget. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from July 1, 2004, through June 30, 2005.

Action Requested: Motion to authorize the ACOG Executive Director to execute the CIP/GIS Support contract with the Oklahoma Department of Commerce/Office of Community Development, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ANNUAL ACOG AUDIT REPORT FY 2004
[\[Attachment VII-A\]](#)

INFORMATION: The accounting firm John M. Arledge & Associates, Inc. has completed its audit of the Association of Central Oklahoma Governments' financial statements for the fiscal year ended June 30, 2004. Representatives from John M. Arledge & Associates, Inc. will be present at the Board of Directors meeting on October 28, 2004, to answer any questions.

The direct link to the audit report is:

<http://www.acogok.org/Newsroom/Downloads/audit2004.pdf>.

The audit communication letter can be found at:

<http://www.acogok.org/Newsroom/Downloads/auditlet.pdf>.

Action Requested: Motion to receive the Fiscal Year 2004 Audit Report of the Association of Central Oklahoma Governments.

B. DEVELOPMENT OF ACOG LEGISLATIVE POLICIES

INFORMATION: Responses from the federal and state legislative issues survey of the membership were due on October 15. Preliminary compilations of the survey results and priorities will be presented at the Board meeting.

Action Requested: As desired by the Board of Directors.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

AUGUST 12, 2004 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:08 P.M.

The eighth meeting of the ACOG Board of Directors for the calendar year 2004 was convened September 30, 2004, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:08 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Ron Bledsoe, Mayor, Slaughterville, Chairman

BOARD MEMBERS PRESENT

Hon. Roger Malone, Councilmember, Choctaw
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Jason Murphey, Councilmember, Guthrie
Hon. Bill Haddock, Councilmember, Lexington
Hon. Eddie Reed, Mayor, Midwest City
Hon. Glenn Lewis, Mayor, Moore
Hon. Wendy Wilkerson, Councilmember, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. David Hopper, Councilmember, Norman
Hon. John Brown, Councilmember, Piedmont
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Larry N. Kesler, Councilmember, Union City
Hon. Scott Symes, Councilmember, The Village
Hon. Leslie Owens, Councilmember, Warr Acres
Hon. Phil Carson, Commissioner, Canadian County
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Stan Inman, Commissioner, Oklahoma County

BOARD MEMBERS ABSENT

Hon. J.D. Johnston, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Brian Linley, Mayor, Del City
Hon. Debbie Harrison, Councilmember, El Reno
Hon. Karen Feldhake, Councilmember, Harrah
Hon. Matt Elerick, Mayor, Jones City
Langston
Hon. Scott Fesler, Councilmember, Luther
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Carol Jones, Councilmember, Noble
Hon. Willa Johnson, Councilmember, Oklahoma City
Valley Brook
Hon. Bob Bradway, Councilmember, Yukon
Hon. Bill Graves, Commissioner, Cleveland County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County Commissioner's Office
Kyle Williams, Logan County
Theresa Ramsey, Canadian County Commissioner's Office

STAFF PRESENT

Zach D. Taylor, Executive Director
J. Dell Gordon, Legal Counsel
Diane McCullough, Administrative Assistant/Administrative Secretary
Debbie Cook, Director of Finance
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Consultant
Don Bown, Consultant
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Danny O'Connor, Associate Planner, Transportation Planning & Data Services
Doug Rex, Assistant to the Executive Director
Jerry Church, Special Programs Officer
John Harrington, Division Director, Water Resources
Yvonne Anderson, Clean Cities Program Manager

Ellen Owens, Department Secretary
Khrishna Wright, Intern, Water Resources

I. CALL TO ORDER – ROLL CALL

Chairman Ron Bledsoe called the meeting to order at 2:08 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Zach Taylor introduced Glenn Lewis, Mayor of Moore. Mary Murphey from the Logan County Commissioner's Office and Kyle Williams from Logan County were also guests at the meeting.

III. APPROVAL OF MINUTES – REGULAR MEETING – AUGUST 12, 2004

Director Malone made a motion to approve the minutes as submitted. The motion was seconded by Director Naifeh and carried with the following vote:

AYE: Malone, Naifeh, Pringle, Murphey, Haddock, Reed, Lewis, Wilkerson, Walker, Hopper, Brown, Jefferson, Bledsoe, Kesler, Symes, Owens, Carson, Sharpton and Inman

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Chairman Bledsoe did not give a report.

B. DIRECTOR'S REPORT

Mr. Taylor said each Board member was mailed a copy of ACOG's Conflict of Interest Policy and a questionnaire from ACOG's auditors. He encouraged Board members to complete and return their questionnaires.

Mr. Taylor said ACOG's annual audit was going well. Representatives from the accounting firm will be present at the October Board meeting to present their report. Mr. Taylor said audit reports would be mailed with the agenda packets.

Mr. Taylor then congratulated Don Bown, one of ACOG's consultants, on his induction into the City and Town Hall of Fame of Oklahoma.

Mr. Taylor reported that ACOG's United Way campaign was recently completed. He thanked Jerry Church, Josie Adams and Danny O'Connor for their outstanding work on the campaign. Mr. Taylor said that last year, ACOG was the fourth highest per capita donor among larger employers in the region, so ACOG is doing quite well with its United Way campaign.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion.

Director Haddock made a motion that items A through V in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Reed and carried with the following vote:

AYE: Malone, Naifeh, Pringle, Murphey, Haddock, Reed, Lewis, Wilkerson, Walker, Hopper, Brown, Jefferson, Bledsoe, Kesler, Symes, Owens, Carson, Sharpton and Inman

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE ISSUES DEVELOPMENT

Jane Sutter thanked the elected officials and their staff who attended ACOG's legislative breakfast discussion held on September 15. She distributed draft copies of ACOG's legislative issues survey to Board members. Ms. Sutter said that with the Board's concurrence, staff would mail the surveys to Board members and their alternates, as well as city managers and/or clerks of member entities. Ms. Sutter said the survey is based on the discussion held at the breakfast meeting on what the legislative concerns are in area communities, both for the state Legislature and the congressional delegation in Washington, D.C. Ms. Sutter said she would be happy to answer any questions or make any corrections, additions or deletions to the survey.

Director Kesler made a motion to approve the distribution of the legislative issues survey. The motion was seconded by Director Reed and carried with the following vote:

AYE: Malone, Naifeh, Pringle, Murphey, Haddock, Reed, Lewis, Wilkerson, Walker, Hopper, Brown, Jefferson, Bledsoe, Kesler, Symes, Owens, Carson, Sharpton and Inman

NAY: None

ABSTAIN: None

B. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AMENDMENTS WITH THE OKLAHOMA DEPARTMENT OF COMMERCE (ODOC) TO PROMOTE ECONOMIC AND COMMUNITY DEVELOPMENT AND IMPROVE TRANSPORTATION SERVICES IN OKLAHOMA COMMUNITIES

Mr. Taylor said the Legislature has allocated funds to the Oklahoma Department of Commerce for ACOG to distribute to city, county and non-profit organizations within the region to promote economic and community development and transportation services. ACOG was notified on August 26 by the State Auditor and Inspector via the Oklahoma Department of Commerce that these funds came from part of the \$20 billion federal temporary fiscal assistance program for state governments allocated in May 2003. Mr. Taylor said that would become the source of funding for these projects.

Mr. Taylor said a handout was available of correspondence from the Oklahoma Department of Commerce and the Office of the Attorney General. Mr. Taylor said there had been quite a bit of discussion in the Oklahoma Legislature as these funds were appropriated. He noted there is always substantial tracking of the projects by both electronic and print media in the region. After receiving the letter from the Department of Commerce and the Auditor and Inspector's Office, Mr. Taylor said he took the opportunity to visit with the Attorney General's Office, the Oklahoma Department of Commerce and Senator Cal Hobson's office, all three independently, regarding the validation of the appropriations process, the allocation process, the function and purpose of these awards, cross-over funding and oftentimes confusion on the part of legislators between these funds and REAP funds. Mr. Taylor said that in the past, these grants have often been unilaterally reduced due to budget reductions. In prior years, the awards have been only distributable in 1/12th increments so there was some restraint exercised by recipients in the spending of these funds. Mr. Taylor said he verified with all parties that this year's funds are cash funds, the 1/12th increment does not apply, and if there is a state revenue failure, these funds are not subject to unilateral reductions by the state finance office or the Legislature.

Mr. Taylor said he also wanted to verify what the consequence was of these funds being federal funds. Lynn Rogers from the Office of the Attorney General directed ACOG to the Department of Commerce for a response on how to handle the funds.

Mr. Taylor said the Department of Commerce General Counsel has responded saying that ODOC has reviewed both correspondence from the State Auditor and Inspector's Office and the Office of the Attorney General and they conclude that these funds are federal funds. ODOC will designate that fact through a unilateral amendment to ACOG's contract, which will include the correct source of funding. ODOC's General Counsel also verified that the funds will have to be used for essential government services and that ACOG staff should have some documentation in their files that makes that connection. ODOC is aware of no other restrictions that are placed on these funds at this time.

Mr. Taylor noted that ACOG also administers funds that are received by other COGs for projects in ACOG's area. Some of those funds, depending on which COG received the funds, are state funds and some are federal funds. Mr. Taylor said staff has been waiting to issue any subcontracts in order to get all of these issues clarified by the Office of the Attorney General, the Auditor and Inspector's Office and the Department of Commerce. Mr. Taylor said he believes that the letter received from ODOC provides a conclusion to ACOG's request for additional information and clarification. Mr. Taylor said that based on his conversations with ODOC, staff will ask the recipients of these funds to complete an application that documents the purpose for these expenditures more clearly. That will be done before any subcontracts are executed.

Director Lewis made a motion to authorize the ACOG Executive Director to execute the economic and community development project contract amendments with the Oklahoma Department of Commerce, subject to approval by legal counsel. The motion was seconded by Director Pringle and carried with the following vote:

AYE: Malone, Naifeh, Pringle, Murphey, Haddock, Reed, Lewis, Wilkerson, Walker, Hopper, Brown, Jefferson, Bledsoe, Kesler, Symes, Owens, Carson, Sharpton and Inman

NAY: None

ABSTAIN: None

VIII. INFORMATION ITEMS

A. APPLICATIONS FOR FY 2005 LAND AND WATER CONSERVATION FUND GRANT PROGRAM

There was no discussion of this agenda item.

IX. NEW BUSINESS

No New Business was brought before the Board.

X. ADJOURNMENT

The meeting was adjourned at 2:20 p.m.

ADOPTED THIS _____ DAY OF _____, 2004.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED SEPTEMBER 30, 2004**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>September 1, 2004</i>			
Cash on Deposit	\$ 975,111.97	\$ 198,507.29	\$ 1,173,619.26
Petty Cash	1,400.00	-	1,400.00
Total Beginning Balance	<u>\$ 976,511.97</u>	<u>\$ 198,507.29</u>	<u>\$ 1,175,019.26</u>
Cash Receipts			
Grants & Contracts	\$ 38,074.30	\$ -	\$ 38,074.30
Memberships	5,952.00	-	5,952.00
Transfers of Funds	52.84	3,776.02	3,828.86
Interest Earned	595.02	52.84	647.86
Miscellaneous	19,389.07	-	19,389.07
Total Cash Receipts	<u>\$ 64,063.23</u>	<u>\$ 3,828.86</u>	<u>\$ 67,892.09</u>
Cash Available	\$ 1,040,575.20	\$ 202,336.15	\$ 1,242,911.35
Cash Disbursements			
Personnel Cost <i>(detail next page)</i>	\$ 153,076.84	\$ 2,941.23	\$ 156,018.07
Travel	2,454.00	-	2,454.00
Transfers of Funds	3,776.02	52.84	3,828.86
General Operating Expenses <i>(detail next page)</i>	102,429.46	-	102,429.46
REAP Funds	63,542.01	-	63,542.01
Total Cash Disbursements	<u>\$ 325,278.33</u>	<u>\$ 2,994.07</u>	<u>\$ 328,272.40</u>
Ending Balance <i>September 30, 2004</i>			
Cash on Deposit	\$ 713,896.87	\$ 199,342.08	\$ 913,238.95
Petty Cash	1,400.00	-	1,400.00
Total Ending Balance	<u><u>\$ 715,296.87</u></u>	<u><u>\$ 199,342.08</u></u>	<u><u>\$ 914,638.95</u></u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED SEPTEMBER 30, 2004**

Personnel Cost:

Salaries	\$ 82,925.18	
Payroll Taxes	41,427.70	
Group Health & Life Insurance	14,273.54	
Pension Contribution & Expense	11,481.38	
Deferred Compensation	2,099.60	
Allied Arts Contributions	129.16	
United Way Contributions	740.28	
	<hr/>	
Total Operating Personnel Expenditures		\$153,076.84
Section 125 Employee Benefits Paid		2,941.23
Total Personnel Cost		<hr/> <u>\$156,018.07</u> <hr/>

General Operating Expenses:

Audit	13,278.76	
Arsenic Study	1,200.00	
Consultants	3,488.00	
Development & Recruitment	3,943.00	
Internet Service	461.49	
Legal	2,667.00	
Maintenance & Repairs Equipment	4,215.97	
Maintenance & Repairs Software	10,327.92	
Mileage	210.80	
Office Rent & Parking	12,326.67	
Offsite Storage	115.85	
Postage	1,500.00	
Printing	1,431.00	
Public Notice/Advertising - Stormwater	2,500.00	
Public Notice/Advertising - Clean Air	39,117.67	
Publications & Subscriptions	311.95	
Refund	40.00	
Special Projects/Clean Cities	500.00	
Supplies	1,573.59	
Supplies - Software	200.00	
Telephone	924.75	
Xerox	2,095.04	
	<hr/>	
Total General Operating Expenses		<hr/> <u>\$ 102,429.46</u> <hr/>

BE IT RESOLVED, that on this 28th day of October 2004, following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

John M. Arledge & Associates, Inc. <i>{Audit – 9-1-1 \$2,184.52}</i>	\$ 4,541.24
American Planning Association <i>{Professional Dues}</i>	49.00
Association of Public Safety Communications Officials <i>{Professional Dues – 9-1-1}</i>	160.00
Big Sky Tours <i>{Travel – 9-1-1 \$360.90}</i>	613.80
Bricktown Venture II, L.L.C. <i>{Office Rent}</i>	12,041.67
Brown, Ken <i>{Mileage}</i>	30.00
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	285.00
Cingular Wireless <i>{Telephone}</i>	48.89
Earthlink, Inc. <i>{Internet}</i>	45.90
Electradigital <i>{Web Page Hosting & Design}</i>	880.00
Eureka Water Company <i>{Supplies}</i>	140.54
Freedom of Information, Inc. <i>{Development}</i>	35.00

General Mailing Equipment, Inc. <i>{Supplies}</i>	78.00
Gill Reprographics, Inc. <i>{Supplies}</i>	145.17
Governors Water Conference <i>{Development & Sponsorship}</i>	270.00
Harrah, City of <i>{REAP ED 2003-27}</i>	4,901.10
Harrington, John <i>{Mileage}</i>	182.16
Henderson, Mary <i>{Custodian of Petty Cash – 9-1-1 \$214.07}</i>	554.66
International City/County Management Association <i>{Publications & Subscriptions – 9-1-1}</i>	22.95
John Johnson <i>{Consultant 9-1-1 \$90.00}</i>	2,110.50
Logan County District #1 <i>{REAP T2003-20}</i>	9,324.75
MCI <i>{Telephone – 9-1-1 \$25.61}</i>	125.76
Motts Office Products <i>{Supplies – 9-1-1 \$60.32}</i>	1,903.53
Newcastle Pacer, Inc. <i>{Publications & Subscriptions}</i>	20.00
Nextel Communications <i>{Telephone – 9-1-1}</i>	126.07
Oklahoma City, City of <i>{Clean Cities Vehicle Rebates}</i>	12,000.00

Oklahoma City, City of <i>{UPWP Service}</i>	5,271.77
Oklahoma Floodplain Managers Association <i>{Development & Professional Dues}</i>	230.00
Oklahoma Good Roads & Transportation Association <i>{Development}</i>	75.00
OSU Ag Conferences <i>{Development}</i>	109.00
Pendergraft, Art <i>{Contract Labor}</i>	3,488.00
Principal Financial Group <i>{Pension Administration Fees}</i>	1,712.50
Priority Dispatch <i>{9-1-1 Institute}</i>	440.00
Relizon Company, The <i>{Storage – 9-1-1 \$4.55}</i>	159.60
Rex, Douglas <i>{Development}</i>	282.50
S Design, Inc. <i>{Advertising/Public Notice – Stormwater}</i>	5,250.00
SBC <i>{Internet}</i>	200.50
SBC <i>{Telephone}</i>	607.93
Taylor, Zach D. <i>{Travel}</i>	208.05
Third Degree Advertising <i>{Advertising/Public Notice – Stormwater}</i>	38,500.00

Transportation Research Board <i>{Publications & Subscriptions}</i>	34.00
United States Postal Service – Bulk Mail <i>{Postage}</i>	500.00
Uptime Associates of Oklahoma <i>{Maintenance & Repair Equipment}</i>	420.00
White, Carolyn <i>{Travel – 9-1-1}</i>	101.49
Xerox Corporation <i>{Xerox}</i>	630.27

TOTAL OCTOBER CLAIMS	<u>\$ 108,856.30</u>

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF OCTOBER 21, 2004**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
08-20-04	ID#H20401	Rose State College CWA 104(g)(1) Outreach Operator Training and CWA 104(g)(1) Outreach Operator Training – Wastewater Security Funds
09-15-04	ID#I15401	Office of the Secretary of Environment FY 01 104(b)(3) TMDL Special Projects
09-24-04	ID#I24401	Oklahoma Department of Environmental Quality/ Guthrie Public Works Authority Environmental Assessment
10-06-04	ID#J06401	Oklahoma Department of Environmental Quality Consolidated Superfund Grant Program #V-97617101 (Includes PA/SI, Core, Rab Valley, Tar Creek MA NR, Hudson RI/FS, Tulsa Fuels RI/FS, and Imperial RI/FS)



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ATTACHMENT VI-O

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: October 19, 2004

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract with the Oklahoma Department of Commerce/Office of Community Development (ODOC/OCD) (11431 CIP-GAS/SAF 05) for Capital Improvement Plan/Geographic Information Systems (CIP/GIS) Support

INFORMATION:

ODOC/OCD has authorized \$34,545.45 in funding to be used by ACOG to provide Capital Improvement Plan/Geographic Information Systems (CIP/GIS) support for ODOC's Capital Improvement Planning (CIP) initiative. Work will include preparing digital maps indicating such infrastructure as streets, stop signs, water systems and sewer systems for smaller communities in the ACOG region. Work to be performed under this contract is incorporated into the ACOG Budget. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from July 1, 2004, through June 30, 2005.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the CIP/GIS Support contract with the Oklahoma Department of Commerce/Office of Community Development, subject to approval by legal counsel.

ZDT:dem



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ATTACHMENT VII-A

Chair Ron Bledsoe
Slaughterville Mayor

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Eddie Reed
Midwest City Mayor

Executive Director
Zach D. Taylor

DATE: October 19, 2004
TO: ACOG Board of Directors
FROM: Deborah C. Cook, CPA, Director of Finance
SUBJECT: Annual ACOG Audit Report FY 2004

INFORMATION:

The accounting firm John M. Arledge & Associates, Inc. has completed its audit of the Association of Central Oklahoma Governments' financial statements for the fiscal year ended June 30, 2004. Representatives from John M. Arledge & Associates, Inc. will be present at the Board of Directors meeting on October 28, 2004, to answer any questions.

The direct link to the audit report is:
<http://www.acogok.org/Newsroom/Downloads/audit2004.pdf>.

The audit communication letter can be found at:
<http://www.acogok.org/Newsroom/Downloads/auditlet.pdf>.

Action Requested:

Motion to receive the Fiscal Year 2004 Audit Report of the Association of Central Oklahoma Governments.

DC:dem