

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. SEPTEMBER 26
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 29, 2005

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING AUGUST 18, 2005
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through O in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads/sept05bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT –AUGUST/SEPTEMBER CLAIMS
[\[Attachment VI-A\]](#)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$125,742.33. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet. Also included in the agenda packet is a list of August budgeted recurring expenses paid on September 12, 2005. These expenses (\$107,746.01) were authorized to be paid by the Board at the June 30, 2005, meeting. A copy of the Claims List is included for ratification.

Action Requested: Motion to accept the finance report and approve payment of the September claims against the Association and to ratify payment of the August budgeted recurring expenses paid on September 12, 2005.

B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT

The attachments for these items are included in the ITPC Agenda Packet.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads/sept05itpc.pdf>.*

- C. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2005-2007 TRANSPORTATION IMPROVEMENT PROGRAM BY THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT)
(Attachment C)

INFORMATION: ODOT has requested that five projects be added to the FFY 2005 element of the FFY 2005-2007 OCARTS Area Transportation Improvement Program (TIP). The federal funds associated with these projects will not impact the FFY 2005 Oklahoma City Urbanized Area funds available for local government projects.

Action Requested: Motion to endorse amendment of the FFY 2005 element of the FFY 2005-2007 OCARTS Area TIP to include the list of projects attached in the ITPC agenda, as requested by ODOT.

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2005-2007 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM BY THE OKLAHOMA CITY DEPARTMENT OF AIRPORTS
(Attachment D)

INFORMATION: The Oklahoma City Department of Airports has requested that the FFY 2005 Airport Element of the FFY 2005-2007 OCARTS Area Transportation Improvement Program be amended to include funding to construct shoulders for Taxiway E at Will Rogers World Airport.

Action Requested: Motion to endorse amendment of the FFY 2005 Airport Element of the FFY 2005-2007 OCARTS Area TIP by adding funding to construct shoulders for Taxiway E at Will Rogers World Airport, as requested by the Oklahoma City Department of Airports, and submit the same to the Oklahoma Department of Transportation for amendment of the Statewide Transportation Improvement Program (STIP).

- E. PROPOSED UPDATES TO THE SURFACE TRANSPORTATION PROGRAM (STP) PROCEDURES FOR THE OKLAHOMA CITY URBANIZED AREA FUNDS
(Attachment E)

INFORMATION: The new federal transportation law includes language to ensure that future suballocations of Surface Transportation Program funds to the OCARTS area are based on the combined populations of the Oklahoma City and Norman urbanized areas. The new law also adds a few new eligible activities under the STP funding category. Proposed updates to the STP-UZA Procedures reflect the

modifications to the STP Program under the new law. The ITTC recommends approval of the proposed updated language.

Action Requested: Motion to endorse amendment of the *Surface Transportation Program (STP) Procedures for the Oklahoma City Urbanized Area Funds* to reflect the updates attached in the ITPC agenda.

- F. REVIEW OF *CRITERIA AND PROCESS FOR EVALUATION OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS*
(Attachment F)

INFORMATION: In light of the recent passage of the new federal surface transportation law, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users, updates to the criteria for evaluating Surface Transportation Program Urbanized Area projects are being considered to ensure that the OCARTS process reflects compliance with the new law.

Action Requested: Motion to endorse review of the *Criteria and Process for Evaluation of STP-UZA Projects* enclosed with the ITPC agenda and provide written recommendations for change to ACOG staff by September 30, 2005. No formal motion required.

- G. REGIONAL TRAFFIC COUNT DATABASE
(Attachment G)

INFORMATION: A new database of all OCARTS area traffic counts has been developed. A preview on this database, available through the ACOG Web site, will be given at the September ITPC meeting.

Action Requested: None. For information only.

- H. SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT: A LEGACY FOR USERS (SAFETEA-LU)
(Attachment H)

INFORMATION: On August 10, 2005, President Bush signed into law the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users. An overview of some of the highlights of the new legislation will be provided at the September ITPC meeting.

Action Requested: None. For information only.

- I. REVISED SCHEDULE FOR FFY 2006-2008 STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) [Attachment I]

INFORMATION: An ODOT staff member will attend the ITPC meeting to explain the revised schedule for the FFY 2006-2008 STIP and answer any questions the committee members may have.

Action Requested: None. For information only.

- J. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA) [Attachment J]

INFORMATION: Attached in the ITPC agenda is information on the status of all programmed OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division on September 1, 2005.

Action Requested: None. For information only.

- K. FY 2005 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS [Attachment K]

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- L. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT EXTENSION WITH THE OKLAHOMA OFFICE OF THE SECRETARY OF ENVIRONMENT FOR THE FY 01 604(B), FY 03 604(B), AND FY 04 604(B) GRANT STUDY [Attachment VI-L]

INFORMATION: Due to delays in workplan and quality assurance approval at EPA Region 6, the contracts for the saltwater mapping project in Edmond will need to be extended to June 30, 2006. Field work will begin approximately February 1, 2006.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract extension with the Oklahoma Office of the Secretary of Environment as

part of the Combined Workplan FY 01 604(b), FY 03 604(b), and FY 04 604(b) grant study, subject to approval by legal counsel.

- M. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE OKLAHOMA STATE DEPARTMENT OF HEALTH FOR AUTOMATED EXTERNAL DEFIBRILLATOR (AED) GRANT FUNDS
[\[Attachment VI-M\]](#)

INFORMATION: The Oklahoma State Department of Health (OSDH) has funds available for coordination and distribution of federal Rural Access to Automated External Defibrillator grants to eligible entities within ACOG's designated planning district (Logan and Canadian Counties). The contract shall begin on October 1, 2005, and will terminate on August 31, 2006. Funding will be incorporated into the annual ACOG Budget and Work Program. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the appropriated administrative funds.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract with the Oklahoma State Department of Department of Health for Automated External Defibrillator grant funds, subject to approval by legal counsel.

- N. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE AUDITOR AND INSPECTOR OF THE STATE OF OKLAHOMA FOR 2006 RURAL ECONOMIC ACTION PLAN (REAP) PLANNING FUNDS
[\[Attachment VI-N\]](#)

INFORMATION: The Legislature in 2005 appropriated \$775,000 for REAP projects in the ACOG region and provided that ACOG administer and distribute these funds to eligible entities for Economic Development and Transportation projects. Each Council of Government is eligible to receive an initial planning expenditure payment not to exceed five percent (5%) of the total amount of REAP funds allocated to the COG. ACOG's planning funds for 2006 will be \$38,750.

Upon receipt of this contract, authorization is necessary for the ACOG Executive Director to execute it in order to receive the planning funds.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract with the Auditor and Inspector of the State of Oklahoma for 2006 Rural Economic Action Plan (REAP) Planning Funds, subject to approval by legal counsel.

- O. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE OKLAHOMA DEPARTMENT OF COMMERCE/OFFICE OF COMMUNITY DEVELOPMENT (ODOC/OCD) (11909 CIP 06) FOR CAPITAL IMPROVEMENT PLAN/GEOGRAPHIC INFORMATION SYSTEMS (CIP/GIS) SUPPORT
[\[Attachment VI-0\]](#)

INFORMATION: ODOC/OCD has authorized \$34,500.00 in funding to be used by ACOG to provide Capital Improvement Plan/Geographic Information Systems (CIP/GIS) support for ODOC's Capital Improvement Planning (CIP) initiative. Work will include preparing digital maps indicating such infrastructure as streets, stop signs, water systems and sewer systems for smaller communities in the ACOG region. Work to be performed under this contract is incorporated into the ACOG Budget. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from July 1, 2005, through June 30, 2006.

Action Requested: Motion to authorize the ACOG Executive Director to execute the CIP/GIS Support contract with the Oklahoma Department of Commerce/Office of Community Development, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

- A. LEGISLATIVE ISSUES DEVELOPMENT
[\[Attachment VII-A\]](#)

INFORMATION: City managers and elected officials attended a "breakfast" discussion of legislative issues on September 21. The next step in the process of developing Board policy statements relating to legislation will be distribution of a survey through which Board members and their city managers can collectively state their community's/county's positions and priorities. The survey will be mailed in early October and will need to be returned by **October 14**.

Action Requested: Motion to approve the distribution of the legislative issues survey.

- B. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE MEMORANDUM OF UNDERSTANDING WITH THE CITY OF OKLAHOMA CITY AND THE COUNTIES OF OKLAHOMA, CLEVELAND, AND CANADIAN FOR THE ADMINISTRATION OF THE FEDERAL URBAN AREAS SECURITY INITIATIVE (UASI) GRANT PROGRAM
[\[Attachment VII-B\]](#)

INFORMATION: ACOG has been approached by local and state public safety officials seeking a regional entity to administer the Urban Area Security Initiative (UASI) grant. This grant has recently been awarded to the Central Oklahoma region through the identified core city and counties (consisting of the City of Oklahoma City and the counties of Oklahoma, Cleveland, and Canadian), which serve as the Executive Committee for the UASI Region. The region has been awarded \$4,456,137.40 in local funds for Homeland Security purposes. Staff is requesting approval of an agreement with this Executive Committee to formalize this request.

Action Requested Motion to authorize the ACOG Executive Director to execute a Memorandum of Understanding with the City of Oklahoma City and the Counties of Oklahoma, Cleveland, and Canadian for the administration of the federal Urban Areas Security Initiative grant program, subject to approval by legal counsel.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

AUGUST 18, 2005 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:42 P.M.

The seventh meeting of the ACOG Board of Directors for the calendar year 2005 was convened August 18, 2005, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:42 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Vice Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Charles Joyner, Councilmember, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Chad McDowell, Mayor, Mustang
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Leslie Owens, Councilmember, Warr Acres
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Stan Inman, Commissioner, Oklahoma County

BOARD MEMBERS ABSENT

Hon. J. D. Johnston, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Debbie Harrison, Councilmember, El Reno
Hon. Doug Hehn, Councilmember, Guthrie

Hon. Jim Dickinson, Councilmember, Harrah
Hon. Matt Elerick, Mayor, Jones City
Langston
Hon. Mark Easton, Councilmember, Lexington
Hon. Scott Fesler, Councilmember, Luther
Hon. Kathy Walker, Mayor, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Carol Jones, Councilmember, Noble
Hon. Gerald Kruschek, Councilmember, Slaughterville
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Tracy Pappé, Councilmember, Union City
Valley Brook
Hon. Scott Symes, Councilmember, The Village
Hon. Bob Bradway, Mayor, Yukon
Hon. Bill Graves, Commissioner, Cleveland County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County Commissioner's Office
Alma Pringle, Town Manager, Forest Park
Hon. Linda Daniels, Acting Mayor, Slaughterville
Hon. Ray Poland, Councilmember, Jones City
Carol Cline, Oklahoma County Commissioner's Office
Suzanne Grimes, Oklahoma City

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Consultant
Diane McCullough, Administrative Assistant/Administrative Secretary
Don Bown, Consultant
Debbie Cook, Director of Finance
Doug Rex, Assistant to the Executive Director
Ellen Owens, Department Secretary
Yvonne Anderson, Clean Cities Program Manager
John Harrington, Division Director, Water Resources

I. CALL TO ORDER – ROLL CALL

Vice Chairman Mark Sharpton called the meeting to order at 2:42 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Guests at the meeting included Mary Murphey from the Logan County Commissioner’s Office, Alma Pringle, Town Manager of Forest Park, Hon. Linda Daniels, Acting Mayor of Slaughterville, Hon. Ray Poland, Councilmember from Jones City, Carol Cline from the Oklahoma County Commissioner’s Office, and Suzanne Grimes, Oklahoma City.

III. APPROVAL OF MINUTES – REGULAR MEETING – JUNE 30, 2005

Director Hedrick made a motion to approve the minutes as submitted. The motion was seconded by Director Naifeh and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Pringle, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Vice Chairman Sharpton did not give a report.

B. DIRECTOR’S REPORT

Zach Taylor advised the Board that ACOG’s United Way campaign would be conducted in the office next week. He invited Board members to join staff for lunch next Friday. A chili cook-off will be held on that day beginning at noon.

Mr. Taylor said he recently attended a meeting with Senator Coburn. The Senator is trying to establish good working relationships with the region. Senator Coburn told the group that he would no longer be personally making earmarks for Oklahoma projects. He indicated that if other Congressman secured earmarks within Oklahoma, he would not necessarily be opposed to them, but he would not be making those earmarks on his own.

Director Naifeh said Congressman Coburn told her that he planned to open a grant office in Oklahoma City, and that office would be helping to expand the possibility of obtaining grants for his region.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion.

Director Johnson made a motion that items A through P in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Pringle, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ACOG FEDERAL AND STATE LEGISLATIVE ISSUES DEVELOPMENT

Jane Sutter said Board members would be invited to a breakfast-like discussion of federal and state legislative issues on September 21st. She said there would be 9-1-1 training in the Boardroom on that date, so staff would host the meeting off-site. She said Board members would be notified of the location well in advance of that date. Ms. Sutter asked Board members to pencil that date in on their calendars to get together with staff and area city managers to begin ACOG's legislative issues discussion.

Director Johnson made a motion to approve the proposed schedule for development of federal and state legislative issues statements. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Pringle, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

B. RURAL ECONOMIC ACTION PLAN

Mr. Taylor said staff has prepared the REAP PLAN for the 2006 cycle of REAP grants, and the PLAN is being presented to the Board for adoption. He said there are no significant changes in staff's strategy for how they propose to spend monies. This PLAN must be submitted to the Office of the State Auditor and Inspector for approval before staff can begin to process these funds.

Director Johnson made a motion to adopt the 2006 REAP PLAN. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Pringle, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

C. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE A LEGAL SERVICES AGREEMENT WITH JOHN G. JOHNSON FOR SERVICES TO THE ASSOCIATION

Vice Chairman Sharpton said ACOG's legal counsel, J. Dell Gordon, has been appointed as a Federal Administrative Appeals Judge, presently serving the U. S. Department of Health and Human Services in Cleveland, Ohio. This appointment will preclude his attendance at ACOG Board and Policy Committee meetings and day-to-day services as typically rendered to the Association.

As an immediate step to meet current needs, staff is recommending that the Executive Director be authorized to execute a Legal Services Agreement with John G. Johnson, Attorney, as an interim solution to ACOG's services needs. The proposed Legal Services Agreement would include attendance at regular Board meetings and rendering legal advice and counsel to the Board and Executive Director with respect to customer business, contracts, documents and affairs of ACOG in the conduct of the Association's business, as regular legal services. Mr. Gordon will remain available to provide needed services and assistance as requested and directed by the Executive Director. This interim arrangement will allow the Association to continue with professional legal services while further defining long-term needs.

Director Johnson made a motion to authorize the ACOG Executive Director to execute the Legal Services Agreement with John G. Johnson, subject to concurrence by the 9-1-1 Board of Directors. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Pringle, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

D. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE OKLAHOMA OFFICE OF HOMELAND SECURITY (OKOHS) TO ADMINISTER UASI HOMELAND SECURITY FUNDS

Vice Chairman Sharpton said ACOG has been requested by local and state public safety officials to administer the Urban Area Security Initiative (UASI) grant, which has recently been awarded to the Central Oklahoma region (consisting of the City of Oklahoma City, Oklahoma, Cleveland, Canadian, Lincoln, Logan, McClain, and Pottawatomie Counties). The region has been awarded \$4,456,137.40 in local funds for Homeland Security purposes. Staff is requesting approval of an agreement with the Oklahoma Office of Homeland Security (OKOHS) to formalize this arrangement.

Director Johnson made a motion to authorize the ACOG Executive Director to execute a contract with the Oklahoma Office of Homeland Security for the administration of the federal Urban Area Security Initiative grant program, subject to approval by legal counsel. The motion was seconded by Director Naifeh and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Pringle, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

VIII. NEW BUSINESS

No New Business was brought before the Board.

IX. ADJOURNMENT

The meeting was adjourned at 2:50 p.m.

ADOPTED THIS _____ DAY OF _____, 2005.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED AUGUST 31, 2005**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>August 1, 2005</i>			
Cash on Deposit	\$ 562,533.21	\$ 101,472.05	\$ 664,005.26
Petty Cash	1,400.00	-	1,400.00
Total Beginning Balance	<u>\$ 563,933.21</u>	<u>\$ 101,472.05</u>	<u>\$ 665,405.26</u>
Cash Receipts			
Grants & Contracts	\$ 780,849.58	\$ -	\$ 780,849.58
Memberships	98,534.00	-	98,534.00
Transfers of Funds	852.89	3,314.21	4,167.10
Interest Earned	2,896.18	852.89	3,749.07
Miscellaneous	3,609.17	-	3,609.17
Total Cash Receipts	<u>\$ 886,741.82</u>	<u>\$ 4,167.10</u>	<u>\$ 890,908.92</u>
Cash Available	\$ 1,450,675.03	\$ 105,639.15	\$ 1,556,314.18
Cash Disbursements			
Personnel Cost <i>(detail next page)</i>	\$ 154,178.58	\$ 2,153.32	\$ 156,331.90
Travel	1,230.00	-	1,230.00
Transfers of Funds	3,314.21	852.89	4,167.10
General Operating Expenses <i>(detail next page)</i>	3,114.41	-	3,114.41
Refund	893.41	-	893.41
ODOC Special Appropriated Funds	-	-	-
Special Appropriated Funds - SWODA	-	-	-
Special Appropriated Funds - ASCOG	-	-	-
REAP Funds	-	-	-
Total Cash Disbursements	<u>\$ 162,730.61</u>	<u>\$ 3,006.21</u>	<u>\$ 165,736.82</u>
Ending Balance <i>August 31, 2005</i>			
Cash on Deposit	\$ 1,286,544.42	\$ 102,632.94	\$ 1,389,177.36
Petty Cash	1,400.00	-	1,400.00
Total Ending Balance	<u>\$ 1,287,944.42</u>	<u>\$ 102,632.94</u>	<u>\$ 1,390,577.36</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED AUGUST 31, 2005**

Personnel Cost:

Salaries	\$ 79,547.92	
Payroll Taxes	42,443.86	
Group Health & Life Insurance	15,280.01	
Pension Contribution & Expense	11,975.83	
Deferred Compensation	4,050.22	
Allied Arts Contributions	173.34	
United Way Contributions	707.40	
	<hr/>	
Total Operating Personnel Expenditures		\$154,178.58
Section 125 Employee Benefits Paid		2,153.32
Total Personnel Cost		<hr/> <u>\$156,331.90</u>

General Operating Expenses:

Mileage	365.60	
Office Rent & Parking	561.00	
Supplies	2,187.81	
	<hr/>	
Total General Operating Expenses		<hr/> <u>\$3,114.41</u>

BE IT RESOLVED, that on this 29th day of September 2005, following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Arcadia, Town <i>(REAP ED 2004-22)</i>	\$ 6,203.74
Arledge, John M. & Associates <i>(Audit – 9-1-1 \$2,992.89)</i>	10,370.69
Beacon Publishing Company <i>(Publications & Subscriptions)</i>	25.00
Bricktown Venture II, LLC <i>(Office Rent)</i>	12,125.00
Cher A. Bumps & Associates, Inc. <i>(FSA Fees)</i>	130.00
Church, Jerry <i>(Mileage – 9-1-1 \$53.07)</i>	166.08
Cingular Wireless <i>(Telephone)</i>	62.35
Cleveland County District #2 <i>(REAP T-2005-02)</i>	41,000.00
COMPUSA, Inc. <i>(Maintenance & Repair and Equipment)</i>	3,911.20
Electradigital <i>(Web Page Hosting)</i>	293.00
Eureka Water Company <i>(Supplies)</i>	55.89
Film Factory <i>(Printing)</i>	96.00
Fuelman of Oklahoma <i>(Supplies)</i>	2.79

Harrington, John <i>(Mileage & Supplies)</i>	59.68
Henderson, Mary <i>(Petty Cash Reimbursement – 9-1-1 \$88.17)</i>	663.19
Irons, Johnny <i>(Travel – 9-1-1)</i>	52.51
Midwest Trophy Manufacturing Company, Inc. <i>(Supplies – 9-1-1)</i>	163.75
MCI <i>(Telephone – 9-1-1 \$20.74)</i>	110.05
Mott's Office Products <i>(Supplies – 9-1-1 \$90.00)</i>	649.42
Nextel Communications <i>(Telephone – 9-1-1)</i>	143.78
North American Insurance Agency <i>(Insurance)</i>	174.00
Oklahoma Association of Regional Councils <i>(Development – 9-1-1 \$125.00)</i>	375.00
Pendergraft, Art <i>(Consultant)</i>	3,488.00
Priority Dispatch <i>(Institute – 9-1-1)</i>	1,319.43
Relizon Company, The <i>(Storage – 9-1-1 \$4.55)</i>	115.85
SBC <i>(Internet)</i>	200.52
SBC <i>(Telephone – 9-1-1 \$3.30)</i>	612.56

South Central ARC Users Group <i>(Development – 9-1-1 \$60.00)</i>	270.00
Sutter, Jane <i>(Mileage – 9-1-1 \$46.98)</i>	46.98
T.N.T. Printing <i>(Printing)</i>	410.00
Third Degree Advertising <i>(Advertising – CMAQ)</i>	36,757.37
United States Postal Service <i>(Postage)</i>	1,000.00
United States Postal Service <i>(Postage- Bulk Mail)</i>	500.00
Union City, Town of <i>(REAP 2004-31A)</i>	1,586.00
Water Monitoring Solutions <i>(Supplies)</i>	395.00
White, Carolyn <i>(Mileage – 9-1-1)</i>	127.69
Wright, Krishna <i>(Mileage)</i>	436.59
Xerox Corporation <i>(Xerox)</i>	1,605.22
Yukon Review <i>(Publications & Subscriptions)</i>	38.00

TOTAL SEPTEMBER CLAIMS	<u>\$125,742.33</u>

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED JULY 31, 2005**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>July 1, 2005</i>			
Cash on Deposit	\$ 829,684.15	\$ 102,154.40	\$ 931,838.55
Petty Cash	423.98	-	423.98
Total Beginning Balance	<u>\$ 830,108.13</u>	<u>\$ 102,154.40</u>	<u>\$ 932,262.53</u>
Cash Receipts			
Grants & Contracts	\$ 195,630.81	\$ -	\$ 195,630.81
Memberships	285,992.00	-	285,992.00
Transfers of Funds	-	5,155.04	5,155.04
Interest Earned	2,328.49	-	2,328.49
Miscellaneous	10,759.91	-	10,759.91
Total Cash Receipts	<u>\$ 494,711.21</u>	<u>\$ 5,155.04</u>	<u>\$ 499,866.25</u>
Cash Available	\$ 1,324,819.34	\$ 107,309.44	\$ 1,432,128.78
Cash Disbursements			
Personnel Cost <i>(detail next page)</i>	\$ 161,662.23	\$ 5,837.39	\$ 167,499.62
Travel	407.00	-	407.00
Transfers of Funds	5,155.04	-	5,155.04
General Operating Expenses <i>(detail next page)</i>	107,897.53	-	107,897.53
ODOC Special Appropriated Funds	434,553.71	-	434,553.71
Special Appropriated Funds - SWODA	2,689.00	-	2,689.00
Special Appropriated Funds - ASCOG	4,626.73	-	4,626.73
REAP Funds	43,894.89	-	43,894.89
Total Cash Disbursements	<u>\$ 760,886.13</u>	<u>\$ 5,837.39</u>	<u>\$ 766,723.52</u>
Ending Balance <i>July 31, 2005</i>			
Cash on Deposit	\$ 562,533.21	\$ 101,472.05	\$ 664,005.26
Petty Cash	1,400.00	-	1,400.00
Total Ending Balance	<u>\$ 563,933.21</u>	<u>\$ 101,472.05</u>	<u>\$ 665,405.26</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED JULY 31, 2005**

Personnel Cost:

Salaries	\$ 83,105.47
Payroll Taxes	45,160.82
Group Health & Life Insurance	15,306.71
Pension Contribution & Expense	13,057.70
Deferred Compensation	4,123.79
Allied Arts Contributions	173.34
United Way Contributions	734.40

Total Operating Personnel Expenditures

\$161,662.23

Section 125 Employee Benefits Paid

5,837.39

Total Personnel Cost

\$167,499.62

General Operating Expenses:

Consultants	\$ 7,032.92
Development & Recruitment	599.00
Flex Plan	135.00
Insurance	421.00
Internet Service	2,543.61
Legal	2,667.00
Maintenance & Repairs Equipment	3,283.45
Maintenance & Repairs Software	11,094.41
Mileage	862.59
Office Rent & Parking	12,125.00
Offsite Storage	115.85
Pension Administrative Fees	1,778.00
Postage	1,000.00
Printing	80.00
Professional Dues	200.00
Public Notice/Advertising	603.82
Publications & Subscriptions	71.00
Sample Analysis	3,090.00
Special Projects - Clean Cities	4,900.00
Special Projects - CMAQ	31,882.86
Subcontract	7,235.06
Supplies	1,323.39
Supplies - Software	11,429.00
Telephone	944.56
Travel	570.70
Xerox	1,909.31

Total General Operating Expenses

\$107,897.53

At the June 30, 2005, Association of Central Oklahoma Governments' Board of Directors meeting, authorization was given to pay August budgeted recurring expenses. This list is offered so the Board of Directors may ratify these claims.

AltFuels Advisor <i>(Publications & Subscriptions)</i>	\$ 190.50
American Planning Association <i>(Professional Dues)</i>	140.00
Anderson, Yvonne <i>(Mileage)</i>	7.72
B&S Quality Printing <i>(Printing – 9-1-1)</i>	40.00
Bricktown Venture II, LLC <i>(Office Rent)</i>	12,125.00
Brown, Ken <i>(Mileage)</i>	215.68
Career Track <i>(Development)</i>	49.00
Central States Media <i>(Supplies – 9-1-1)</i>	159.00
Cher A. Bumps & Associates, Inc. <i>(FSA Fees)</i>	135.00
Cingular Wireless <i>(Telephone)</i>	45.05
Citilabs, Inc. <i>(Maintenance & Repair Software and Supplies-Software)</i>	2,070.00
COMPUSA, Inc. <i>(Maintenance & Repair and Supplies)</i>	386.53

Copy Fast Printing <i>{Printing – 9-1-1}</i>	105.00
Criss Cross Numerical Directories, Inc. <i>{Publications & Subscriptions}</i>	347.00
Curriculum and Instructional Materials Center <i>{Supplies}</i>	8.56
Daily & Sunday Oklahoman, The <i>{Recruitment & Public Notice}</i>	656.81
Electradigital <i>{Web Page Hosting}</i>	293.00
Eskridge Auto Group <i>{Maintenance & Repair}</i>	89.95
Eureka Water Company <i>{Supplies}</i>	145.86
FedEx Corporation <i>{Postage – 9-1-1}</i>	19.39
FedEx Kinko's Office & Printing Service <i>{Printing – 9-1-1 \$631.60}</i>	638.00
Film Factory <i>{Printing – 9-1-1 \$144.00}</i>	336.00
Francotyp-Postalia, Inc. <i>{Equipment Rental}</i>	564.00
Fuelman of Oklahoma <i>{Supplies}</i>	2.39
Galaxy Distributing <i>{Supplies}</i>	98.00
GeoSpatial Training & Consulting, LLC <i>{Development}</i>	224.99

Harrington, John <i>{Mileage & Supplies}</i>	134.50
Henderson, Mary <i>{Petty Cash Reimbursement – 9-1-1 \$191.03}</i>	332.10
Hornecker-Baldwin, Melissa <i>{Mileage}</i>	95.54
International City/County Management <i>{Publications & Subscriptions – 9-1-1}</i>	36.00
Johnson, John. <i>{Consultant – 9-1-1 \$90.00}</i>	372.15
Leadership Directories, Inc. <i>{Publications & Subscriptions}</i>	400.00
Logan County District #1 <i>{REAPT 2004-19}</i>	7,260.30
Logan County District #2 <i>{REAP ED 2004-12}</i>	33,618.36
MCI <i>{Telephone – 9-1-1 \$32.47}</i>	132.35
Mott's Office Products <i>{Supplies – 9-1-1 \$108.21}</i>	1,503.06
Nextel Communications <i>{Telephone – 9-1-1}</i>	144.19
North American Insurance Agency <i>{Insurance}</i>	4,246.00
Oklahoma Association of Regional Councils <i>{Special Projects - AED}</i>	3,952.00
Oklahoma Business Systems <i>{Maintenance & Repair Equipment}</i>	388.63

Oklahoma City, City of <i>{UPWP July Service}</i>	2,988.23
Pendergraft, Art <i>{Consultant}</i>	3,488.00
Public Safety Conference <i>{Development – 9-1-1}</i>	135.00
Relizon Company, The <i>{Storage – 9-1-1 \$4.55}</i>	115.85
SBC <i>{Internet}</i>	200.52
SBC <i>{Telephone}</i>	609.26
South Western Oklahoma Development Authority <i>{Development}</i>	34.35
T.N.T. Printing <i>{Printing – 9-1-1 \$187.68}</i>	912.68
Third Degree Advertising <i>{Advertising – CMAQ}</i>	20,590.69
U.S. Water News <i>{Publications & Subscriptions}</i>	59.00
United States Postal Service <i>{Postage}</i>	1,000.00
United States Postal Service <i>{Postage- Bulk Mail}</i>	500.00
Uptime Associates of Oklahoma <i>{Supplies-Software and Maintenance & Repair Software}</i>	3,380.32
Wright, Khrishna <i>{Mileage}</i>	341.45

Xerox Corporation
[Xerox]

1,683.05

TOTAL AUGUST CLAIMS PAID SEPTEMBER 12, 2005

\$107,746.01

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF SEPTEMBER 22, 2005**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
08-10-05	ID#H10501	Oklahoma Corporation Commission Underground Injection Control Class II Well Program
08-23-05	ID#H23501	Oklahoma Department of Environmental Quality FY 2006 National Particulate Matter PM 2.5 Air Monitoring Program
08-30-05	ID#H30501	Rose State College 104(g)(1) Outreach Operator Training Program
09-19-05	ID#I19501	Office of the Secretary of Environment FY 05 § 104(b)(3) Program



association of central oklahoma governments

ATTACHMENT VI-L

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2005

TO: ACOG Board of Directors

FROM: John M. Harrington, Division Director, Water Resources

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Extension with the Oklahoma Office of the Secretary of Environment for the FY 01 604(b), FY 03 604(b), and FY 04 604(b) Grant Study

INFORMATION:

Due to time delays accumulated in the extensive review of the Quality Assurance Project Plan (QAPP) at EPA Region 6, the contracts with the Office of the Secretary of Environment need to be extended for the Combined Workplan FY 01 604(b), FY 03 604(b), and FY 04 604(b) Grant (“Salt Water Contamination Mapping In Oklahoma County”). The contract will be extended through June 30, 2006. Fieldwork should commence about February 1, 2006.

The broad purpose of the study, or project, is the assessment of non-point source pollution and water quality, emphasizing the impacts on ground water and when appropriate, ground water and surface water interaction. This project has broad applicability throughout Oklahoma where ground water is, or may be, impacted by non-point sources with the potential contamination of ground water directly, or of surface water in areas of significant, or potential, ground water and surface water interaction.

The specific purpose of this particular project is to delineate fully the extent of the salt-water contamination at the Thunderhead Hills site in Edmond, Oklahoma and to identify the source of the contamination. This initial project, focused in a subbasin of the Deep Fork River, is part of an effort to delineate localized watershed problems related to salt water contamination sites throughout the Deep Fork Watershed as time and funds allow.

Attachments to this memorandum reflect the contract between ACOG and the Office of the Secretary of Environment concerning this project. Copies of the full workplan and QAPP may be obtained by contacting John Harrington at jharrington@acogok.org.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a contract extension with the Oklahoma Office of the Secretary of Environment as part of the Combined Workplan FY 01 604(b), FY 03 604(b), and FY 04 604(b) grant study, subject to approval by legal counsel.

JH:dem

Attachment

AGREEMENT AMENDMENT
BETWEEN THE
OFFICE OF THE SECRETARY OF ENVIRONMENT AND
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

THIS CONTRACT AMENDMENT is made and entered into this ____ day of _____, 2005, by and between the Office of the Secretary of Environment ("OSE"), an office within the Cabinet of the Governor of the State of Oklahoma, and the ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ("ACOG" or "AGENCY"),

WITNESSETH:

WHEREAS, OSE and AGENCY entered into a certain "Agreement for Combined Workplan FY 01 604(b), FY 03 604(b) and FY 04 604(b)" dated as of November 30, 2004 (the "Original Agreement"), whereby the OSE agreed to make certain Federal funding available to AGENCY for performance of certain tasks as set forth in said Original Agreement; and,

WHEREAS, OSE and AGENCY desire to extend the Original Agreement for an additional period of time.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual agreements and covenants contained herein, the parties to this Extension and Amendment Agreement do hereby agree as follows:

1. EXTENSION OF CONTRACT TERM; EFFECTIVE DATES. The Original Contract is hereby amended and extended for an additional period of time, to be effective July 1, 2004 through June 30, 2006, inclusive.
2. OTHER TERMS AND CONDITIONS. Except for the duration of the Original Agreement, which is renewed and extended pursuant to Paragraph 1 herein, all other terms, conditions and provisions set forth in the Original Agreement in its entirety with all attachments shall remain unchanged and are incorporated by reference as though fully set forth in this Extension and Amendment Agreement. The parties shall continue to perform their obligations described in the Original Agreement in accordance with the new time for performance stated in Paragraph 1 herein.

IN WITNESS WHEREOF, the parties have caused this Extension and Amendment Agreement to be executed by their duly authorized officers this ____ day of _____, 2005.

AGENCY

Title: _____

OFFICE OF THE SECRETARY OF THE ENVIRONMENT

Secretary of the Environment

STATE OF OKLAHOMA)
)
COUNTY OF OKLAHOMA)

ss

The foregoing instrument was acknowledged before me this ____ day of _____, 2005, by _____, the duly authorized _____ on behalf of the AGENCY identified in the above instrument.

Notary Public

(SEAL)

My commission expires:

STATE OF OKLAHOMA)
)
COUNTY OF OKLAHOMA)

ss

The foregoing instrument was acknowledged before me this ____ day of _____, 2005, by Miles Tolbert, the duly authorized Secretary of the Environment, on behalf of the OSE.

Notary Public

(SEAL)

My commission expires:



association of central oklahoma governments

ATTACHMENT VI-M

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2005

TO: ACOG Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the Oklahoma State Department of Health for Automated External Defibrillator (AED) Grant Funds

INFORMATION:

The Oklahoma State Department of Health (OSDH) has funds available for coordination and distribution of federal Rural Access to Automated External Defibrillator grants to eligible entities within ACOG's designated planning district (Logan and Canadian Counties). The contract shall begin on October 1, 2005, and will terminate on August 31, 2006. Funding will be incorporated into the annual ACOG Budget and Work Program. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the appropriated administrative funds.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a contract with the Oklahoma State Department of Department of Health for Automated External Defibrillator grant funds, subject to approval by legal counsel.

SMW:dem



association of central oklahoma governments

ATTACHMENT VI-N

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2005

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract with the Auditor and Inspector of the State of Oklahoma for 2006 Rural Economic Action Plan (REAP) Planning Funds

INFORMATION:

The Legislature in 2005 appropriated \$775,000 for REAP projects in the ACOG region and provided that ACOG administer and distribute these funds to eligible entities for Economic Development and Transportation projects. Each Council of Government is eligible to receive an initial planning expenditure payment not to exceed five percent (5%) of the total amount of REAP funds allocated to the COG. ACOG's planning funds for 2006 will be \$38,750.

Upon receipt of this contract, authorization is necessary for the ACOG Executive Director to execute it in order to receive the planning funds.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a contract with the Auditor and Inspector of the State of Oklahoma for 2006 Rural Economic Action Plan (REAP) Planning Funds, subject to approval by legal counsel.

ZDT:dem



association of central oklahoma governments

ATTACHMENT VI-O

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2005

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract with the Oklahoma Department of Commerce/Office of Community Development (ODOC/OCD) [11909 CIP 06] for Capital Improvement Plan/Geographic Information Systems [CIP/GIS] Support

INFORMATION:

ODOC/OCD has authorized \$34,500.00 in funding to be used by ACOG to provide Capital Improvement Plan/Geographic Information Systems [CIP/GIS] support for ODOC's Capital Improvement Planning [CIP] initiative. Work will include preparing digital maps indicating such infrastructure as streets, stop signs, water systems and sewer systems for smaller communities in the ACOG region. Work to be performed under this contract is incorporated into the ACOG Budget. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from July 1, 2005, through June 30, 2006.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the CIP/GIS Support contract with the Oklahoma Department of Commerce/Office of Community Development, subject to approval by legal counsel.

ZDT:dem



association of central oklahoma governments

ATTACHMENT VII-A

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2005
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Legislative Issues Development

INFORMATION:

City managers and elected officials attended a "breakfast" discussion of legislative issues on September 21. The next step in the process of developing Board policy statements relating to legislation will be distribution of a survey through which Board members and their city managers can collectively state their community's/county's positions and priorities. The survey will be mailed in early October and will need to be returned by **October 14**.

Your active involvement in each step of this process is critical to the development of legislative policies that can work for you. **Thank you for your participation.**

Action Requested:

Motion to approve the distribution of the legislative issues survey.

JES:dem



association of central oklahoma governments

ATTACHMENT VII-B

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2005

TO: ACOG Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Memorandum of Understanding with the City of Oklahoma City and the Counties of Oklahoma, Cleveland, and Canadian for the Administration of the Federal Urban Areas Security Initiative (UASI) Grant Program

INFORMATION:

ACOG has been approached by local and state public safety officials seeking a regional entity to administer the Urban Area Security Initiative (UASI) grant. This grant has recently been awarded to the Central Oklahoma region through the identified core city and counties (consisting of the City of Oklahoma City, and the counties of Oklahoma, Cleveland, and Canadian), which serve as the Executive Committee for the UASI Region. The region has been awarded \$4,456,137.40 in local funds for Homeland Security purposes.

The UASI program provides financial assistance to address the unique planning equipment, training, and exercise needs of high-threat, high-density urban areas, and to assist them in building an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism.

The UASI program further provides the opportunity to enhance regional preparedness efforts. Urban areas are encouraged to employ regional approaches to overall preparedness and to adopt regional response structures whenever appropriate to meet the needs identified through the assessment and in the urban area strategy.

Federal guidelines establish ACOG will be allowed to retain 2.5 percent of the local grant funds for administration of the program. The agreement with the Oklahoma Office of Homeland Security outlines an award process consisting of a grant review committee of local officials who will make recommendations to an executive committee who approves individual awards from the total grant funds allocated. Though ACOG will be the procurement agent, ownership of equipment purchased through this grant will be maintained by the local entity.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a Memorandum of Understanding with the City of Oklahoma City and the Counties of Oklahoma, Cleveland, and Canadian for the administration of the federal Urban Areas Security Initiative grant program, subject to approval by legal counsel.

SMW:dem