

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. APRIL 24
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, APRIL 27, 2006

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING MARCH 30, 2006
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - 1. Nomination’s Committee Appointments
 - 2. Budget Committee Appointments
 - 3. Recognition of Outgoing Board Members
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through H in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads06/apr06bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –APRIL CLAIMS
[\[Attachment VI-A\]](#)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$165,716.15. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the April claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads06/apr06itpc.pdf>.

- C. PRELIMINARY FFY 2007-2010 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
[\[Attachment C\]](#)

INFORMATION: ACOG staff has completed the Preliminary FFY 2007-2010 OCARTS Area TIP based on input from the Intermodal Transportation Technical Committee (ITTC), the Oklahoma Department of Transportation (ODOT), the Central Oklahoma Transportation and Parking Authority (COTPA), University of Oklahoma-

Transit Services/CART, the Oklahoma City Department of Airports, and other agencies that provide transit and airport services within the OCARTS area. Opportunity for public review and comment on the Preliminary TIP throughout the month of April has been announced through public notice, a media release, special mailings, and the ACOG newsletter. The ITTC recommends approval.

Action Requested: Review and comment at the ITPC meeting on highway, transit, and airport projects reflected in the Preliminary FFY 2007-2010 OCARTS Area TIP, and motion to endorse approval of the preliminary document for final consideration in May.

- D. PROPOSED AMENDMENTS TO THE INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE (ITTC) BYLAWS
(Attachment D)

INFORMATION: In keeping with good management principles, staff periodically reviews the governing documents of the MPO to ensure that they conform to current policies and practices. After a thorough review of the Intermodal Transportation Technical Committee (ITTC) bylaws, staff found several items that needed revision and is proposing amendments. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the proposed amendments to the ITTC Bylaws.

- E. PRESENTATION ON CENTRAL OKLAHOMA BIKE TO WORK DAY 2006
(Attachment E)

INFORMATION: ACOG is working with staff members of the cities of Oklahoma City, Norman, and Edmond, as well as COTPA and CART, to coordinate activities for the second Bike to Work Day event for Central Oklahoma, which will be on Friday, **May 19, 2006**. ACOG staff will make a brief presentation on activities being planned for this year's Bike to Work Day.

Action Requested: None. For information only.

- F. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)
(Attachment F)

INFORMATION: Attached in the ITPC agenda is information on the status of all OCARTS Area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division on April 3, 2006.

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- G. CONSIDER POPULATION ESTIMATES FOR FY 2007 TO SERVE, WHEN ADOPTED, AS THE DETERMINATION OF POPULATION FOR REPRESENTATION AT ACOG AND FOR ASSESSMENT PURPOSES

[\[Attachment VI-G\]](#)

INFORMATION: Each year, pursuant to the ACOG Agreement, ACOG staff submits to the Board of Directors for adoption an estimate or count of the population of Substate Planning Region 8 and the members of ACOG therein which shall serve as the determination of population for representation and assessment purposes. ACOG has received 2004 Population Estimates from the U.S. Census Bureau/Oklahoma Department of Commerce. These figures are included in the assessment.

Action Requested: Motion to adopt the 2004 Population Estimates from the U.S. Census Bureau for use as the basis of weighted votes and dues assessment for the FY 2007 ACOG budget.

- H. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH STAPLEGUN FOR GRAPHIC ARTS AND DESIGN SERVICES FOR THE 2030 OCARTS PLAN

[\[Attachment VI-H\]](#)

INFORMATION: On Jan. 31, 2006, ACOG issued an RFP/RFQ for design services and printing oversight of printed products of the 2030 Oklahoma City Area Regional Transportation Study (OCARTS) Plan.

ACOG received five submissions of interest for the project. Staff scheduled site visits to present further details to all five vendors – who all office in the OCARTS region. All five groups provided written estimates and scopes of work, and then all five were brought in for individual interviews with a select group of ACOG staff.

Based upon the criteria established in the RFP/RFQ, and by providing the lowest and best overall estimate, staff is recommending the selection of STAPLEGUN. The group is a locally-owned full-service advertising agency that has won

numerous awards for a variety of work in various mediums, including print design. These design services will not exceed \$7,750.

This amount falls within the projected budget amount for this work item. In the event a mutually agreeable contract cannot be met with STAPLEGUN, staff recommends the ACOG Board allow staff to initiate negotiations with Rear View Design, the alternate vendor selected.

Action Requested: Motion to authorize the ACOG Executive Director to negotiate and execute a contract with STAPLEGUN for design and graphic arts services, not to exceed \$7,750. In the event a mutually agreeable contract cannot be met, the Board further authorizes staff to initiate negotiations and contract with the alternate vendor, Rear View Design. All negotiations are subject to legal counsel approval.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide an update on activities and measures before the Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

MARCH 30, 2006 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:00 P.M.

The third meeting of the ACOG Board of Directors for the calendar year 2006 was convened March 30, 2006, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:00 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Eddie Reed, Mayor, Midwest City, Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Margaret Graham, Councilmember, Luther
Hon. Kathy McMillan, Councilmember, Moore
Hon. Chad McDowell, Mayor, Mustang
Hon. Kathy Walker, Mayor, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Jeff Davis, Councilmember, Piedmont
Hon. Scott Symes, Councilmember, The Village
Hon. Leslie Owens, Councilmember, Warr Acres
Hon. Mark Sharpton, Commissioner, Logan County

BOARD MEMBERS ABSENT

Hon. J. D. Johnston, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet

Hon. Debbie Harrison, Councilmember, El Reno
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Jon Gumerson, Mayor, Guthrie
Hon. Jim Dickinson, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Langston
Hon. Mark Easton, Councilmember, Lexington
Hon. Carol Jones, Councilmember, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Tracy Pappé, Councilmember, Union City
Valley Brook
Hon. Bob Bradway, Mayor, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Bill Graves, Commissioner, Cleveland County
Hon. Stan Inman, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County Commissioner's Office
Clayton Robinson, ODOC
Gina Dickerson, Union City
Jamie Mitchell, Plug-In Partners Campaign
Fred Blood, Plug-In Partners Campaign

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Diane McCullough, Administrative Assistant/Administrative Secretary/Projects Coordinator
Debbie Cook, Director of Finance
Don Bown, Consultant
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Doug Rex, Assistant to the Executive Director
Jerry Church, Programs Coordinator: Communications
Yvonne Anderson, Clean Cities Program Manager
Holly Massie, Special Programs Officer

Ellen Owens, Department Secretary
John Harrington, Division Director, Water Resources
Lisa Kehoe, Associate Planner
Darla Hugaboom, Associate Planner

I. CALL TO ORDER – ROLL CALL

Chairman Eddie Reed called the meeting to order at 2:00 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Guests at the meeting included Mary Murphey from the Logan County Commissioner's Office, Clayton Robinson from the Oklahoma Department of Commerce, Gina Dickerson from the Town of Union City, and Jamie Mitchell and Fred Blood with the Plug-In Partners Campaign.

III. APPROVAL OF MINUTES – REGULAR MEETING – FEBRUARY 23, 2006

Director Howe made a motion to approve the minutes as submitted. The motion was seconded by Director Sharpton and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Graham, Reed, McMillan, McDowell, Walker, Pumphrey, Hopper, Johnson, Brown, Symes, Owens, and Sharpton

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Chairman Reed did not give a report.

B. DIRECTOR'S REPORT

Mr. Taylor said staff will host a meeting on Friday, April 7 at 9:00 a.m., at ACOG. The subject of the meeting will be drought awareness. Mr. Taylor said precipitation in the area is still 76 percent below normal over the past recorded period which is the third driest in history. Staff has been coordinating this meeting with area water staff and area city managers. Mr. Taylor said Board members are welcome to attend the meeting as well.

Mr. Taylor congratulated Mayor Sandra Naifeh on her receipt of the Vision Service Award, Outstanding Achievement 45th Annual Heart of America Contact Women's Society. Mr. Taylor said Mayor Naifeh is the Executive Director of the Oklahoma Association of Optometric Physicians.

Mr. Taylor reported that ACOG's Board officers and some staff members met with the congressional delegation in March in Washington, D.C., to deliver the Board's adopted position statements for federal consideration both for congressional and regulatory issues.

Mr. Taylor said the group had the opportunity to see Senator Tom Coburn, and meet with Representatives Tom Cole, John Sullivan, and Frank Lucas. The group also had extensive meetings with the staff of Representatives Dan Boren and Ernest Istook as well as the staff of Senator Jim Inhofe.

Mr. Taylor said the group received good responses and acknowledgement of the importance of the CDBG program to area communities and the importance of preservation of that program for area cities. The group also received a pretty good response and understanding of the ongoing issue of retail sales tax as it relates to transactions that occur over the Internet. Mr. Taylor said staff has tried to set in motion some transitioning on this issue from Congressman Istook, who has been the lead in the delegation, to the other members of the delegation when the Congressman steps down from his congressional role.

Mr. Taylor said the group also discussed the importance of homeland security programs such as UASI and the Homeland Security Interoperable Communications. The group also talked about the ongoing importance of the transportation bill that was approved. Mr. Taylor said there were also discussions on railroad issues, the Amtrak issues, and all discussions seemed to be very positive. Mr. Taylor said the arsenic rules were also discussed along with their impact on area cities and the expenses those rules are causing with area cities. Also discussed was how that issue as well as other mandates need to be addressed financially by Congress. Mr. Taylor said the group also talked about air quality, alternative fuels, and the importance of Tinker and what things area communities can do to help with those issues.

Director Howe said he had two points of interest that he came back with from the meetings. The first point has to do with BRAC. He said Oklahoma was quite successful with BRAC recently, but there will be more BRACs in the future. Director Howe said there was one expressed concern about military installations here in Oklahoma and that is the quality of the education system in the state. The second point concerned the 2010 census. There is the possibility that Oklahoma might lose another house seat. He said there is already some jockeying around to figure out how the state would be divided if that happens. Director Howe said the issue is not that Oklahoma is losing population but the fact that the coasts are gaining population a whole lot faster than Oklahoma is.

Mr. Taylor then introduced Fred Blood and Jamie Mitchell from Austin Energy. Mr. Taylor said they would be making a presentation on Plug-in Hybrids. Mr. Taylor said ACOG has a significant program in alternative fuels called the Central Oklahoma Clean Cities Coalition. He congratulated Yvonne Anderson for being selected as one of the outstanding leaders by the National Ethanol Vehicle Coalition for work that she does in Clean Cities. He said ACOG received a \$5,000 grant award from that group for coordination excellence at a Washington, D.C. meeting recently.

Fred Blood said he is with Austin Energy which is a municipally owned power company in Austin, Texas. He gave a presentation on plug-in hybrids. Mr. Blood asked Board members to imagine their current Prius hybrid vehicle, and taking that vehicle and putting more batteries into it, then plugging that vehicle plug into the electrical grid. That process would displace imported oil and run the vehicle 20, 30 or 40 miles on that electricity alone. Mr. Blood said when the battery starts to run out, the vehicle switches over to the normal hybrid so it will run on battery and gas as the current system does. Mr. Blood said the vehicles are not yet being built. He said the Plug-In Partners Campaign is a ground swell approach to try to convince the vehicle manufacturers that they should be built. Mr. Blood said the campaign was kicked-off at the end of January when a national press conference was held. The press conference consisted of a video and various speakers. He played a clip of what some of the various speakers had to say about the program.

On the video, Orrin Hatch said the nation's energy strategy would be to develop commercially viable plug-in hybrids. He said it has been proven that battery electric vehicles are technologically feasible and that hybrid electric vehicles are very marketable. By combining the popularity of hybrid electric vehicles with the added environmental and energy benefits of the battery electric technology, manufacturers may very well be able to produce a silver bullet for the nation's transportation and environmental needs. Mr. Hatch said that two-thirds of all of the United States' oil is consumed in the transportation sector. To improve the nation's energy has to become a prime goal, but to improve the nation's energy security and air quality, people need to focus on these types of solutions. He said the world is headed for an energy crunch and people need the equivalent of a space race to find solutions if they hope to avoid a global disaster.

Mr. Blood said more information on the campaign was available through Yvonne Anderson, ACOG's Clean Cities Program Manager. He also said there were handouts available describing the campaign.

Mr. Blood congratulated the city of Edmond for being the first city in Oklahoma to sign on to the campaign. Mr. Blood said discussions were also ongoing with other local organizations.

Director Naifeh said she brought a copy of Edmond's resolution. She said Edmond passed their resolution in February.

Mr. Taylor said Edmond became the first Oklahoma partner with this program in December of this past year and they passed a resolution in Edmond on February 27 expressing the Mayor and Council support and directing the city manager to begin the development of a long range plan to support the utilization of the plug-in hybrid. Mr. Taylor said the development of alternative fuels has been a priority of the ACOG Board for a long time for both economic development purposes as well as clean air purposes. He said there is a multitude of infrastructure support that is necessary for the advancement of alternative fuels. He said area officials approach this in any number of ways from bio fuels or bio diesel and ethanol to compressed natural gas. He said the plug-in hybrid campaign is just another alternative that is available. Mr. Taylor said a number of area communities have been saving a significant amount of money during the past 12 months by virtue of the implementation of alternative fuels and staff hopes that Board members will receive this campaign with encouragement.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Johnson made a motion that items A through H in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Graham, Reed, McMillan, McDowell, Walker, Pumphrey, Hopper, Johnson, Brown, Symes, Owens, and Sharpton

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. SELECTION OF 2006 REAP PROJECTS

John Johnson said a handout was available that listed all of the Rural Economic Action Plan (REAP) applications received, the amount of funding they requested, and how those projects scored against all the projects submitted.

Mr. Johnson said REAP is a grant program that the state funds through the Councils of Government (COGs). The COGs fund communities of populations of 7,000 or less so they can do the things that they need to do in their community that they might not otherwise have funds for. ACOG divides this money into two pots –a transportation category and an economic development category.

Mr. Johnson began the discussion with the transportation projects. ACOG received 41 applications for the approximately \$441,000 available to distribute for projects. Mr. Johnson said the tables contained in the handout showed that the first 12 transportation applicants would receive funding. Staff provides to the Board each year the figures if projects were funded at 100%, 96% or 87%. Mr. Johnson said that is the Board's decision as to how far they want to stretch the money.

Mr. Johnson said the last six projects shown on page one of the transportation funding options would be designated as alternate projects. Those projects would be submitted, along with the funded projects, to the State Auditor and Inspector's office in the event that some of the selected projects did not want to accept their grant or if ACOG should receive additional funds. If projects are selected as alternate projects, then staff could proceed to contract with and distribute money to those grant applicants.

Mr. Johnson said page 2 of the transportation applications contain what staff calls Priority 2 – 16 projects. These are additional projects that were submitted by entities. In ACOG's REAP guidelines, it says that an entity can submit as many projects as they want to, but an entity can only be funded for one project per category. Mr. Johnson said in theory, an entity could receive two grants in a year, one in the transportation category and one in the economic development category.

Mr. Johnson then talked about the economic development projects. Using the 100% funding option, the top nine projects would be funded and the bottom 10 projects would be designated as alternate projects to be submitted to the State Auditor. On page two of the economic development projects were listed the other priorities. These were the multiple applications submitted by entities that did not score sufficiently to be placed on the first page.

Mr. Johnson said this process is the same process that has been utilized in the past. He noted that it has been the history of the ACOG Board to fund the REAP projects at 100%. The maximum amount awarded per project is \$50,000, and the feeling has been in the past that these projects are probably small enough that if the entity does not receive the full funding requested, the project will probably not be done. Mr. Johnson said it is also the discretion of the Board at what level to fund the projects. He said using the furthest funding option would pick up additional projects.

Director Hopper asked how counties were involved if these grants were for small communities.

Mr. Johnson said counties are eligible under ACOG's criteria if they can create an area that has a population of 7,000 or less in an unincorporated area. ACOG recognizes that each district within a county is like a city and treats each district as a separate entity.

Director Hopper said he doubted if any county had a population of less than 7,000.

Mr. Johnson explained that each county was divided into three districts and each district was considered a separate entity. If a project is submitted by a county district, staff draws a five mile circle around the project in the unincorporated area to figure the population.

Director Sharpton made a motion to approve the REAP projects and alternate projects and fund those projects at the 100% level. The motion was seconded by Director Pumphrey and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Graham, Reed, McMillan, McDowell, Walker, Pumphrey, Hopper, Johnson, Brown, Symes, Owens, and Sharpton

NAY: None

ABSTAIN: None

B. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE AUDITOR AND INSPECTOR OF THE STATE OF OKLAHOMA FOR RURAL ECONOMIC ACTION PLAN (REAP) FUNDING

Chairman Reed said the Legislature in 2005 appropriated funds for REAP and provided that ACOG administer and distribute these funds to eligible entities for Economic Development and Transportation projects. After ACOG has approved the projects for the REAP grant recipients, a contract between ACOG and the Auditor and Inspector of the State of Oklahoma must be entered into in order to receive funding of approximately \$736,250 from July 1, 2005 to June 30, 2006.

Director Brown made a motion to authorize ACOG's Executive Director to execute the contract with the Auditor and Inspector of the State of Oklahoma, subject to legal counsel. The motion was seconded by Director Johnson and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Graham, Reed, McMillan, McDowell, Walker, Pumphrey, Hopper, Johnson, Brown, Symes, Owens, and Sharpton

NAY: None

ABSTAIN: None

C. LEGISLATIVE STATUS REPORT

John Johnson said the 9-1-1 bill that Mr. Taylor previously spoke about is ACOG's primary initiative to be advanced this year. He thanked everyone who made calls to legislators when the bill was on the House side. He said those calls made a big difference and the bill was heard before Lance Cargill left his position. Mr. Johnson said the bill is currently on the Senate side.

Mr. Johnson said a handout was provided that listed the water and water rights bills that staff is tracking and where those bills are in the legislative process. Mr. Johnson did not provide the 161 page list of bills ACOG is tracking but said that information could be emailed to Board members if it was requested.

Mr. Johnson said the next deadline would be Thursday, March 6 which is the deadline in the Senate for bills to be out of the committee. Then there will be another three weeks where the bills have to get heard on the Senate floor and be submitted to the Governor, go back to the House or go to Conference. Mr. Johnson said staff is trying to get the 911 bill heard next week so it can advance to the floor. He asked Board members to make calls to committee members as well as their Senators regarding the bill.

Mr. Johnson thanked Diane McCullough saying she remains the heart and soul of the REAP program and is the person who put together all of the REAP tables.

Mr. Taylor asked Mr. Johnson how many applications were received.

Mr. Johnson said 41 applications for Transportation and 27 applications for economic development were received.

Mr. Taylor said those applications then had to be rated and ranked, scored and presented for today's meeting. He said that is a huge, huge task. He also thanked Diane McCullough for her work on the REAP projects.

Mr. Taylor said he recently spoke with Senator Crutchfield about the REAP bill. Mr. Taylor said there is legislation pending that would double the amount of REAP funding that ACOG receives. He said that bill is getting a lot of favorable positive response and is proceeding. Mr. Taylor encouraged everyone concerned about REAP funding to contact their House and Senate members to encourage them to move that bill forward.

Mr. Johnson said that bill is HB 2906 and is currently in the Senate side on the committee chaired by Senator Rayburn. Senator Rayburn will make a decision whether the bill gets heard in his committee.

VIII. NEW BUSINESS

No New Business was brought before the Board.

IX. ADJOURNMENT

The meeting was adjourned at 2:25 p.m.

ADOPTED THIS _____ DAY OF _____, 2006.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED MARCH 31, 2006**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>WIRELESS 9-1-1</u>	<u>TOTAL</u>
Beginning Balance <i>March 1, 2006</i>				
Cash on Deposit	\$ 975,649.18	\$ 110,499.12	\$ 197,430.59	\$ 1,283,578.89
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 977,049.18</u>	<u>\$ 110,499.12</u>	<u>\$ 197,430.59</u>	<u>\$ 1,284,978.89</u>
Cash Receipts				
Grants & Contracts	\$ 244,501.43	\$ -	\$ -	\$ 244,501.43
Memberships	-	-	-	-
Transfers of Funds	-	3,639.22	246.38	3,885.60
Interest Earned	2,537.39	-	1,033.66	3,571.05
Wireless 9-1-1	-	-	361,676.71	361,676.71
Miscellaneous	8,178.08	-	-	8,178.08
Total Cash Receipts	<u>\$ 255,216.90</u>	<u>\$ 3,639.22</u>	<u>\$ 362,956.75</u>	<u>\$ 621,812.87</u>
Cash Available	\$ 1,232,266.08	\$ 114,138.34	\$ 560,387.34	\$ 1,906,791.76
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 159,347.70	\$ 6,937.36	\$ -	\$ 166,285.06
Travel	6,981.60	-	-	6,981.60
Transfers of Funds	3,885.60	-	-	3,885.60
REAP	6,719.00	-	-	6,719.00
Wireless 9-1-1	-	-	-	-
General Operating Expenses <i>(detail next page)</i>	66,590.83	-	-	66,590.83
Total Cash Disbursements	<u>\$ 243,524.73</u>	<u>\$ 6,937.36</u>	<u>\$ -</u>	<u>\$ 250,462.09</u>
Ending Balance <i>March 31, 2006</i>				
Cash on Deposit	\$ 987,341.35	\$ 107,200.98	\$ 560,387.34	\$ 1,654,929.67
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 988,741.35</u>	<u>\$ 107,200.98</u>	<u>\$ 560,387.34</u>	<u>\$ 1,656,329.67</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED MARCH 31, 2006**

Personnel Cost:

Salaries	\$ 80,868.68	
Payroll Taxes	45,211.63	
Group Health & Life Insurance	16,120.12	
Pension Contribution & Expense	11,899.29	
Deferred Compensation	4,330.32	
Allied Arts Contributions	173.34	
United Way Contributions	744.32	
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Total Operating Personnel Expenditures		\$159,347.70
Section 125 Employee Benefits Paid		6,937.36
Total Personnel Cost		<hr/> <hr/>

General Operating Expenses:

Contract Personnel	6,582.56	
Development	695.00	
Flexible Spending Plan	125.00	
Internet Service	741.52	
Institute - 9-1-1	560.00	
Legal	812.50	
Maintenance & Repair Equipment	8,042.09	
Maintenance & Repair Software	2,245.00	
Mileage	498.41	
Office Rent & Parking	13,090.67	
Off-site Storage	115.85	
Postage	1,500.00	
Printing	927.50	
Professional Dues	225.00	
Public Notice/Advertising	1,004.57	
Supplies	2,830.82	
Supplies - Software	1,571.00	
Telephone	1,088.37	
Travel	2,237.50	
UPWP Subcontracts	20,090.38	
Xerox	1,607.09	
	<hr/>	
Total General Operating Expenses		<hr/> <hr/>

BE IT RESOLVED, that on this 27th day of April, 2006, following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Anderson, Yvonne <i>(Professional Dues)</i>	\$ 15.51
Apple Computer Store <i>(Maintenance & Repair Equipment)</i>	2,386.20
Bricktown Venture II, LLC <i>(Office Rent)</i>	12,316.67
CDW Government, Inc. <i>(Equipment)</i>	4,547.92
Cher Bumps & Associates, Inc. <i>(FSA Fees)</i>	125.00
Cingular Wireless <i>(Telephone)</i>	44.58
Constable Group, Inc. <i>(9-1-1 Institute)</i>	206.98
Crescent, City of <i>(REAP – ED 2005-38)</i>	24,936.00
Edmond Sun, The <i>(Publications & Subscriptions)</i>	144.00
Electradigital <i>(Web Page Hosting)</i>	293.00
Entz, Randy <i>(Mileage)</i>	21.47
Eureka Water Company <i>(Supplies)</i>	189.13

FedEx Corporation <i>(Postage – 9-1-1)</i>	87.22
Film Factory <i>(Printing)</i>	96.00
Harrah, City of <i>(REAPT 2005-26)</i>	50,000.00
Harrington, John <i>(Mileage)</i>	54.68
Henderson, Mary <i>(Mileage – 9-1-1 \$38.08)</i>	138.58
Henderson, Mary – Custodian of Petty Cash <i>(Petty Cash Reimbursement – 9-1-1 \$51.12)</i>	61.81
Impact Computers & Electronics <i>(Maintenance & Repair Equipment)</i>	199.00
Johnson, John <i>(Consulting and Legal Service – 9-1-1 \$3,947.68)</i>	6,398.59
Johnson, Willa <i>(Travel)</i>	821.58
Kroth, Anita <i>(Mileage)</i>	2.43
Leadership Oklahoma City <i>(Development)</i>	80.00
MCI <i>(Telephone – 9-1-1 \$27.77)</i>	112.03
Metro Tech <i>(Development)</i>	130.00
Microsoft Tech Net <i>(Publications & Subscriptions)</i>	449.00

Monster, Inc. <i>{Advertising/Recruitment 9-1-1}</i>	295.00
Mott's Office Products <i>{Supplies}</i>	1,065.40
National Associations of Regional Councils <i>{Professional Dues}</i>	7,400.00
National Emergency Number Association <i>{Professional Dues – 9-1-1}</i>	95.00
National Ethanol Vehicle Coalition <i>{Professional Dues}</i>	50.00
Nextel Communications <i>{Telephone – 9-1-1}</i>	142.87
North American Insurance Agency <i>{Insurance-Directors & Officers – 9-1-1}</i>	8,500.00
Oklahoma Municipal League, Inc. <i>{Advertising / Recruitment - 9-1-1}</i>	10.00
Oklahoma City, City of <i>{UPWP March Service}</i>	12,919.62
Oklahoman, The Daily and Sunday <i>{Public Notice/Recruitment – 9-1-1 \$215.80}</i>	260.35
Peer Learning Network Office <i>{Development}</i>	80.00
Pendergraft, Art <i>{Consultant}</i>	3,488.00
Principal Financial Group <i>{Administrative Fees}</i>	1,873.75
Priority Dispatch <i>{9-1-1 Institute}</i>	238.77

Public Safety Group, The <i>(9-1-1 Institute)</i>	2,000.00
Relizon Company, The <i>(Storage – 9-1-1 \$4.55)</i>	115.85
SBC <i>(Internet Service)</i>	200.55
SBC <i>(Telephone)</i>	751.49
Slaughterville, Town of <i>(REAP ED 2005-25)</i>	18,762.00
Stoller, Peggy <i>(Mileage – 9-1-1)</i>	55.08
Tinker AFB Services <i>(Development)</i>	218.30
T.N.T. Printing <i>(Printing - 9-1-1 \$692.00)</i>	1,102.00
Triangle/A&E, Inc. <i>(Supplies)</i>	30.00
United States Postal Service <i>(Bulk Mail)</i>	500.00
Weckmueller-Behringer, Andrea <i>(Mileage)</i>	74.57
Xerox Corporation <i>(Xerox)</i>	1,630.17

TOTAL APRIL CLAIMS	\$ 165,716.15

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF APRIL 20, 2006**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
04-07-06	ID#D07601	U.S. Army Corps of Engineers/Oklahoma Department of Environmental Quality/Twin Lakes Sports Club Proposed Bank Stabilization along the Cimarron River
04-07-06	ID#D07602	U.S. Army Corps of Engineers/Oklahoma Department of Environmental Quality/Oklahoma City Public Works Department Proposed Construction of a Storm Water Detention Pond on Lightning Creek
04-18-06	ID#D18601	State of Oklahoma – Department of Agriculture, Food, and Forestry Revised Application for an Ongoing Pesticide Cooperative Agreement with EPA



association of central oklahoma governments

ATTACHMENT VI-G

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: April 20, 2006
TO: ACOG Board of Directors
FROM: John M. Sharp, Program Coordinator, Transportation Planning and Data Services
SUBJECT: Population Estimates for Use in Preparation for FY 2007 ACOG Budget

INFORMATION:

Under Section IV of the Agreement creating the Association of Central Oklahoma Governments, as amended March 31, 1983, ACOG staff is required to submit to the ACOG Board of Directors for its adoption “An estimate of population of Substate Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes.”

The Agreement further specifies “the larger numerical population reflected by either the Oklahoma Employment Security Commission’s (OESC) most recent final population projection (estimate), or the Bureau of the Census Special Count population statistics for each ACOG member shall be used by the ACOG staff in submitting population estimates for adoption.” The authority to develop the annual population estimates was transferred from OESC to the State Data Center at the Oklahoma Department of Commerce in 1990.

The Agreement is interpreted to require that the most recent final population estimates be used for fiscal year 2007 determinations. ACOG has received 2004 Population Estimates from the U.S. Census Bureau/Oklahoma Department of Commerce. These are the most recent estimates available and staff recommends that these figures be used to determine the weighted votes to be used for fiscal year 2007.

Action Requested:

Motion to adopt the 2004 Population Estimates from the U.S. Census Bureau for use as the basis of weighted votes and dues assessment for the FY 2007 ACOG budget.

JMS:dem
Attachment

2004 POPULATION ESTIMATES

Entity	2004 U.S. Census Bureau	Recommended 2006-2007 Weighted Votes
Bethany	19,870	8
Blanchard (part) **	3,250	0
Calumet	530	1
Choctaw	10,280	5
Cole	480	0
Crescent	1,320	1
Del City	22,030	9
Edmond	73,080	30
El Reno	15,940	7
Forest Park	1,150	1
Goldsby	1,270	0
Guthrie	10,510	5
Harrah	4,960	2
Jones	2,610	2
Langston	1,690	1
Lexington	2,110	1
Luther	500	1
Midwest City	54,820	22
Moore	46,210	19
Mustang	15,170	7
Newcastle	5,960	0
Nichols Hills	4,000	2
Nicoma Park	2,390	1
Noble	5,380	3
Norman	100,920	34
Okarche (part) **	240	1
Oklahoma City (part) **	527,970	95
Piedmont (part) **	4,350	2
Slaughterville	3,860	2
Spencer	3,780	2
The Village	9,910	4
Tuttle	5,070	0
Union City	1,380	1
Valley Brook	800	1
Warr Acres	9,550	4
Yukon	21,600	9
Canadian Co. (Unincorporated)	5,070	2
Cleveland Co. (Unincorporated)	11,960	2
Logan Co. (Unincorporated)	21,290	2
Oklahoma Co. (Unincorporated)	15,070	2
Tinker AFB *	24,577	0
Total (excluding Tinker employment)	1,048,330	291

** The population shown here is only for that portion inside ACOG's boundaries.

* Tinker employment (Web site) 8,352 Military and 16,225 Civilian



association of central oklahoma governments

ATTACHMENT VI-H

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: April 20, 2006

TO: ACOG Board of Directors

FROM: Jerry A. Church, Programs Coordinator: Communications

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with STAPLEGUN for Graphic Arts and Design Services for the 2030 OCARTS Plan

INFORMATION:

On Jan. 31, 2006, ACOG issued an RFP/RFQ for design services and printing oversight of printed products of the 2030 Oklahoma City Area Regional Transportation Study (OCARTS) Plan.

The plan is presented to the public and stakeholders through a summary brochure that encompasses text, data, graphs and maps, and through two 8.5" x 11" reports that showcase plan details and technical information. The brochure file will also be made available in PDF format for download on the Internet.

ACOG received five submissions of interest for the project. Staff scheduled site visits to present further details to all five vendors – who all office in the OCARTS region. All five groups provided written estimates and scopes of work, and then all five were brought in for individual interviews with a select group of ACOG staff.

Based upon the criteria established in the RFP/RFQ, and by providing the lowest and best overall estimate, staff is recommending the selection of STAPLEGUN. The group is a locally-owned full-service advertising agency that has won numerous awards for a variety of work in various mediums, including print design.

Staff is recommending the ACOG Board of Directors to authorize the ACOG Executive Director to initiate negotiations and execute a contract with STAPLEGUN for design service, not to exceed \$7,750.

This figure does not include printing for the products, as that bid will come separately, and in coming months.

This amount falls within the projected budget amount for this work item. In the event a mutually agreeable contract cannot be met with STAPLEGUN, staff recommends the ACOG Board allow staff to initiate negotiations with Rear View Design, the alternate vendor selected.

Action Requested:

Motion to authorize the ACOG Executive Director to negotiate and execute a contract with STAPLEGUN for design and graphic arts services, not to exceed \$7,750. In the event a mutually agreeable contract cannot be met, the Board further authorizes staff to initiate negotiations and contract with the alternate vendor, Rear View Design. All negotiations are subject to legal counsel approval.

JC:dem