

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. FEBRUARY 20
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, FEBRUARY 23, 2006

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING JANUARY 26, 2006
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through J in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads06/feb06bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –FEBRUARY CLAIMS
[\[Attachment VI-A\]](#)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$140,409.03. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the February claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads06/feb06itpc.pdf>.

- C. PRELIMINARY FY 2007 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR THE OKLAHOMA CITY REGIONAL TRANSPORTATION STUDY (OCARTS) AREA
[\[Attachment C\]](#)

INFORMATION: The preliminary FY 2007 Unified Planning Work Program outlines tasks and the related budget proposed for FY 2007 for the purpose of maintaining the regional transportation planning program. In order to meet FTA and FHWA review deadlines, staff is submitting the text and preliminary budget

figures for the purpose of approval by the Intermodal Transportation Policy Committee. The final UPWP, including text and budget, will be brought to the Committees for approval in May 2006. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the Preliminary FY 2007 UPWP, and to authorize staff to execute agreements with funding agencies and subcontractors when these funds are made available.

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2006-2008 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY THE CITY OF MUSTANG
(Attachment D)

INFORMATION: The City of Mustang has requested that the FFY 2006 element of the FFY 2006-2008 OCARTS Area Transportation Improvement Program be amended by removing a resurfacing project on Sarah Road between SW 59th Street and one-half mile south. The City has decided not to pursue federal funding of the project at this time. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006 element of the FFY 2006-2008 OCARTS Area TIP by removing a resurfacing project on Sara Road between SW 59th Street and one-half mile south, as requested by the City of Mustang, and to endorse submittal of the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).

- E. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2006 TRANSIT ELEMENT OF THE 2006-2008 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM BY COTPA
(Attachment E)

INFORMATION: The Central Oklahoma Transportation and Parking Authority (COTPA) has requested that the FFY 2006 Transit Element of the FFY 2006-2008 OCARTS Area Transportation Improvement Program be amended to include the list attached in the ITPC agenda of projects and costs for the METRO Transit Oklahoma City bus system. The table includes revised capital and planning budgets for FFY 2006 that more closely reflect the FFY 2006 apportionments from the Federal Transit Administration. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006-2008 OCARTS Area TIP by replacing the COTPA FY 2006 transit projects with the updated projects and costs included in the ITPC agenda, as requested by COTPA, and to

endorse submittal of the same to the Oklahoma Department of Transportation for amendment of the Statewide Transportation Improvement Program.

- F. OKLAHOMA STATEWIDE – INTELLIGENT TRANSPORTATION SYSTEMS (ITS) UPDATE (Attachment F)

INFORMATION: Alan Stevenson, Engineering Manager with the ODOT Traffic Division, will be present at the February Intermodal Transportation Policy Committee meeting to give a presentation on the latest ODOT ITS infrastructure deployment and associated initiatives within the OCARTS area.

Action Requested: None. For information only.

- G. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-USA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA) (Attachment G)

INFORMATION: Attached in the ITPC agenda is information on the status of all OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division on February 2, 2006.

Action Requested: None. For information only.

- H. FY 2005 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS (Attachment H)

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- I. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE AMENDED MEMORANDUM OF UNDERSTANDING WITH THE U.S. GENERAL SERVICES ADMINISTRATION REGARDING E85 (ETHANOL) INFRASTRUCTURE PROJECTS (Attachment VI-I)

INFORMATION: In April 2003, the ACOG Board of Directors authorized ACOG's Executive Director to execute a binding Memorandum of Understanding between the U.S. General Services Administration Office of Budget (GSA) and the Association of Central Oklahoma Governments to administer funding in the amount of \$149,025 to develop E85 (ethanol)–compatible fueling infrastructure

in Central Oklahoma. Funding currently is being used to contract for the installation and retrofit of E85-compatible fuel dispensers and fuel storage tanks in Central Oklahoma as outlined in the MOU terms authored by ACOG and agreed to by GSA.

Four petroleum marketers have expressed interest in applying for funding but are currently ineligible because ACOG's MOU terms restrict projects to Central Oklahoma. These marketers include Love's Operating Companies, headquartered in Oklahoma City with Travel Stops across the state; Glenn Oil Company in Lawton, OK; Carey Johnson Oil Company in Lawton, OK; and CleanFUEL USA headquartered in Georgetown, TX, seeking business opportunities in Oklahoma. Both Love's and Glenn Oil Company are stakeholders in ACOG's Central Oklahoma Clean Cities program. Glenn Oil Company is supplying ethanol and biodiesel in bulk to the city of Edmond. Central Oklahoma Clean Cities includes and attracts stakeholders from across the state, and has member biofuels producers and distributors from southern, western, and central Oklahoma.

GSA is amenable to expanding the scope of the project outside the Central Oklahoma region. Projects must be completed by September 30, 2007. Any unexpended funds will revert to GSA at that time.

Action Requested: Motion to authorize the ACOG Executive Director to execute an Amendment to Memorandum of Understanding between U.S. General Services Administration Office of Budget and the Association of Central Oklahoma Governments to modify the scope of work to include establishing E85-compatible fueling facilities outside the Central Oklahoma region, subject to approval by legal counsel.

- J. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH EMERGENCY MEDICAL SERVICES AUTHORITY (EMSA) FOR EMD TECHNICAL SERVICES AND EQUIPMENT

INFORMATION: Staff is recommending Board approval of a technical services and equipment contract with EMSA for the regional Emergency Medical Dispatch (EMD) project. This subcontract has already been approved by the Oklahoma State Department of Health (OSDH). This subcontract is for procurement, housing and 24/7 maintenance of the network service for the regional EMD system. Funding for this subcontract will be reimbursed by OSDH through the existing EMD Pilot Project Grant.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract between Emergency Medical Services Authority and the Association of

Central Oklahoma Governments for EMD technical services and equipment, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide an update on activities and measures before the Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

JANUARY 26, 2006 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
1:34 P.M.

The first meeting of the ACOG Board of Directors for the calendar year 2006 was convened January 26, 2006, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 1:34 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Eddie Reed, Mayor, Midwest City, Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Debbie Harrison, Councilmember, El Reno
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Jim Dickinson, Councilmember, Harrah
Hon. Margaret Graham, Councilmember, Luther
Hon. Kathy McMillan, Councilmember, Moore
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. Jeff Davis, Councilmember, Piedmont
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Scott Symes, Councilmember, The Village
Hon. Leslie Owens, Councilmember, Warr Acres
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Stan Inman, Commissioner, Oklahoma County

BOARD MEMBERS ABSENT

Hon. J. D. Johnston, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Jon Gumerson, Mayor, Guthrie
Hon. Ray Poland, Councilmember, Jones City
Langston
Hon. Mark Easton, Councilmember, Lexington
Hon. Chad McDowell, Mayor, Mustang
Hon. Kathy Walker, Mayor, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Carol Jones, Councilmember, Noble
Hon. Tracy Pappé, Councilmember, Union City
Valley Brook
Hon. Bob Bradway, Mayor, Yukon
Hon. Bill Graves, Commissioner, Cleveland County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Jerry Taylor, City Manager, Tuttle
Joe Blough, Oklahoma County District No. 1
Bill Knox, Special Projects Officer, Harrah
Vicki Eggers, NODA

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Diane McCullough, Administrative Assistant/Administrative Secretary/Projects Coordinator
Debbie Cook, Director of Finance
Don Bown, Consultant
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Doug Rex, Assistant to the Executive Director
Jerry Church, Programs Coordinator: Communications
Yvonne Anderson, Clean Cities Program Manager
Holly Massie, Special Programs Officer

Ellen Owens, Department Secretary
John Harrington, Division Director, Water Resources

I. CALL TO ORDER – ROLL CALL

Chairman Eddie Reed called the meeting to order at 1:34 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Guests at the meeting included Jerry Taylor, City Manager of Tuttle, Joe Blough from Oklahoma County District No. 1, Bill Knox, Special Projects Officer from Harrah, and Vicki Eggers from NODA.

III. APPROVAL OF MINUTES – REGULAR MEETING – DECEMBER 15, 2005

Director Sharpton made a motion to approve the minutes as submitted. The motion was seconded by Director Dickinson and carried with the following vote:

AYE: Howe, Bartlett, Harrison, Pringle, Dickinson, Graham, Reed, McMillan, Hopper, Johnson, Davis, Daniels, Jefferson, Symes, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Chairman Reed did not give a report.

B. DIRECTOR'S REPORT

Zach Taylor said he and Yvonne Anderson recently met with the Oklahoma Secretary of Energy. The meeting was held to talk about shared goals on alternative fuels development in the realm of transportation.

Mr. Taylor reported staff has had ongoing meetings with Director Ridley of the Oklahoma Department of Transportation related to revenue deferrals. These deferrals are impacting the federal appropriations that were approved for federal SAFETEA legislation. Mr. Taylor said there is no indication those deferrals would disrupt the construction program outcomes, but it could delay the start-up of some projects.

Mr. Taylor said two fairly strong initiatives have been introduced by the Republican Leadership for transportation. He also said the Governor recently made an announcement on a proposal for transportation funding. Mr. Taylor said both proposals relate to substantial collaborations going on with the administration in both houses of the Legislature towards providing substantial increased funding for transportation. This increased funding would deal with the deterioration of bridges and roads and begin to make progress on those items which were intended to be achieved through the motor fuel tax that was rejected by the voters. Mr. Taylor said staff would keep the Board apprised of those initiatives so that they could provide input to their legislators related to their priorities. He said there are some distinguishing features between the two proposals. He said county governments and city governments should look at how the monies would come to them, when and under what authority, and under what supervision.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Mr. Taylor said there was an amendment to the Claims List that was available as a handout. A claim arrived after the mailing of the agenda, increasing the total claims list from \$61,049.22 to \$64,537.22.

Director Howe made a motion that items A, as amended, through G in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Hopper and carried with the following vote:

AYE: Howe, Harrison, Pringle, Dickinson, Graham, Reed, McMillan, Hopper, Johnson, Davis, Daniels, Jefferson, Symes, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

Director Bartlett did not vote on the Consent Docket.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. DRAFT FEDERAL LEGISLATIVE ISSUES

Jane Sutter said draft federal legislative issues designed for Oklahoma’s congressional delegation were included in the agenda packet. She said after the Board approves the issues document, copies would be made and bound and then delivered to Oklahoma’s congressional delegation.

Director Johnson made a motion to adopt the “2006 Federal Legislative Issues, A Central Oklahoma Consensus.” The motion was seconded by Director Hopper and carried with the following vote:

AYE: Howe, Bartlett, Harrison, Pringle, Dickinson, Graham, Reed, McMillan, Hopper, Johnson, Davis, Daniels, Jefferson, Symes, Owens, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

B. LEGISLATIVE STATUS REPORT

John Johnson said the legislative session is about to begin. There have been a record number of bills filed this year - more than 2,200 pieces. Mr. Johnson said it would almost be impractical to sort through all that information. Staff will begin the process of filtering those bills down to the ones that will be truly considered and passed. Once the Legislature begins on February 6, it will be three weeks before the first deadline. Mr. Johnson said staff would bring to the Board in February a list of the bills that would be monitored and tracked. He said if anyone had legislation they would be tracking and wanted that added to ACOG’s tracking list, staff would be more than happy to add those bills to the list.

VIII. INFORMATION ITEMS

A. 2006 URBAN FORESTRY CONFERENCE

There was not discussion on this item.

B. SALE OF HONDA GX

There was not discussion on this item.

IX. NEW BUSINESS

Director Bartlett said at the December meeting, Chairman Reed reported on the condition of Charles Johnson, City Manager of Midwest City. He said that situation has changed considerably since that report was made. He said he was saddened by the loss of Charles Johnson and thought the Board needed to make note of that because Mr. Johnson was a fine man and a totally dedicated public servant.

X. ADJOURNMENT

The meeting was adjourned at 1:42 p.m.

ADOPTED THIS _____ DAY OF _____, 2006.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED JANUARY 31, 2006**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>January 1, 2006</i>			
Cash on Deposit	\$ 1,094,241.84	\$ 108,347.86	\$ 1,202,589.70
Petty Cash	1,900.00	-	1,900.00
Total Beginning Balance	<u>\$ 1,096,141.84</u>	<u>\$ 108,347.86</u>	<u>\$ 1,204,489.70</u>
Cash Receipts			
Grants & Contracts	\$ 180,187.39	\$ -	\$ 180,187.39
Memberships	-	-	-
Transfers of Funds		3,639.22	3,639.22
Interest Earned	2,839.95	-	2,839.95
Miscellaneous	2,503.25	-	2,503.25
Total Cash Receipts	<u>\$ 185,530.59</u>	<u>\$ 3,639.22</u>	<u>\$ 189,169.81</u>
Cash Available	\$ 1,281,672.43	\$ 111,987.08	\$ 1,393,659.51
Cash Disbursements			
Personnel Cost <i>(detail next page)</i>	\$ 153,832.51	\$ 1,589.72	\$ 155,422.23
Travel	-	-	-
Transfers of Funds	3,639.22	-	3,639.22
General Operating Expenses <i>(detail next page)</i>	65,266.11	-	65,266.11
Total Cash Disbursements	<u>\$ 222,737.84</u>	<u>\$ 1,589.72</u>	<u>\$ 224,327.56</u>
Ending Balance <i>January 31, 2006</i>			
Cash on Deposit	\$ 1,057,534.59	\$ 110,397.36	\$ 1,167,931.95
Petty Cash	1,400.00	-	1,400.00
Total Ending Balance	<u>\$ 1,058,934.59</u>	<u>\$ 110,397.36</u>	<u>\$ 1,169,331.95</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED JANUARY 31, 2006**

Personnel Cost:

Salaries	\$ 80,329.18	
Payroll Taxes	42,157.24	
Group Health & Life Insurance	14,373.67	
Pension Contribution & Expense	11,732.96	
Deferred Compensation	4,321.80	
Allied Arts Contributions	173.34	
United Way Contributions	744.32	
	<hr/>	
Total Operating Personnel Expenditures		\$153,832.51
Section 125 Employee Benefits Paid		1,589.72
Total Personnel Cost		<hr/> <u>\$155,422.23</u> <hr/>

General Operating Expenses:

Contract Personnel	4,176.95	
Flexible Spending Plan	125.00	
Internet Service	493.52	
Legal	637.15	
Maintenance & Repair Equipment	4,930.26	
Maintenance & Repair Software	1,308.00	
Mileage	433.50	
Office Rent & Parking	12,125.00	
Off-site Storage	115.85	
Pension Administration Fee	1,778.00	
Postage	1,250.00	
Printing	811.00	
Professional Dues	265.00	
Public Notice/Advertising	53.40	
Publications & Subscriptions	316.00	
Special Projects - Clean Cities	2,712.50	
Supplies	3,493.76	
Telephone	1,797.46	
Travel	498.40	
UPWP Subcontracts	26,389.29	
Xerox	1,556.07	
	<hr/>	
Total General Operating Expenses		<hr/> <u>65,266.11</u> <hr/>

BE IT RESOLVED, that on this 23rd day of February, 2006, following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Adobe Systems Incorporated <i>{Supplies – Software}</i>	\$ 2,404.00
Bricktown Venture II, LLC <i>{Office Rent}</i>	12,125.00
Brown, Ken <i>{Mileage}</i>	428.13
Cher Bumps & Associates, Inc. <i>{FSA Fees}</i>	125.00
Calumet, Town of <i>{REAP – ED 2005-07}</i>	25,150.00
Cedar Valley, Town of <i>{REAP – T 2005-42}</i>	50,000.00
Classapps Professional Survey Software <i>{Supplies – Software}</i>	161.99
Cook, Debbie <i>{Mileage and Supplies – 9-1-1 \$.24}</i>	557.69
Cingular Wireless <i>{Telephone}</i>	46.05
CompUSA, Inc. <i>{Maintenance & Repair Equipment/Supplies}</i>	823.16
Deluxe Business Forms and Supplies <i>{Supplies}</i>	280.23
Electradigital <i>{Web Page Hosting}</i>	293.00

Eureka Water Company <i>(Supplies)</i>	118.82
Film Factory <i>(Printing)</i>	96.00
Finder Binder <i>(Publications & Subscriptions)</i>	150.00
Galaxy Distributing <i>(Supplies)</i>	91.00
Global Opportunities, Inc. <i>(Development – 9-1-1)</i>	150.00
Governmental Accounting Standards Board <i>(Publications & Subscriptions)</i>	125.00
Harrington, John <i>(Mileage)</i>	94.37
Henderson, Mary – Custodian of Petty Cash <i>(Petty Cash Reimbursement – 9-1-1 \$22.38)</i>	345.33
Hewlett-Packard Company <i>(Maintenance & Repair Equipment & Equipment)</i>	7,515.00
Johnson, John <i>(Consulting and Legal Service – 9-1-1 \$1,599.58)</i>	2,619.20
Massie, Holly <i>(Mileage)</i>	35.25
MCI <i>(Telephone – 9-1-1 \$25.42)</i>	104.82
Mott's Office Products <i>(Supplies)</i>	1,388.08
National Emergency Number Association <i>(Development & Recruitment – 9-1-1)</i>	50.00

Nelco <i>(Supplies)</i>	28.60
Nextel Communications <i>(Telephone – 9-1-1)</i>	214.28
Nobel Systems, Inc. <i>(Maintenance & Repairs Equipment)</i>	152.74
Oklahoma Association of Regional Councils <i>(Professional Dues)</i>	4,000.00
Oklahoma Clean Lakes and Watersheds Association (OCLWA) <i>(Development)</i>	70.00
Oklahoma City, City of <i>(UPWP January Service)</i>	20,191.35
Oklahoma Communications Managers Association <i>(Professional Dues – 9-1-1)</i>	150.00
Oklahoma Municipal League, Inc. <i>(Development & Recruitment – 9-1-1)</i>	20.00
Oklahoman, The Daily and Sunday <i>(Public Notice)</i>	45.45
Pendergraft, Art <i>(Consultant)</i>	3,488.00
Public Safety Group, The <i>(Institute – 9-1-1)</i>	2,000.00
Relizon Company, The <i>(Storage – 9-1-1 \$4.55)</i>	115.85
SBC <i>(Internet Service)</i>	200.52
Sharp, John <i>(Mileage)</i>	87.50

T.N.T. Printing <i>{Printing}</i>	410.00
United States Postal Service <i>{Postage- Meter}</i>	1,000.00
United States Postal Service <i>{Bulk Mail}</i>	500.00
Uptime Associates of Oklahoma <i>{Maintenance & Repair Equipment}</i>	525.00
Willoughby, Stephen <i>{Mileage – 9-1-1}</i>	241.41
Xerox Corporation <i>{Xerox}</i>	1,691.21

TOTAL FEBRUARY CLAIMS	<u>\$ 140,409.03</u>

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF FEBRUARY 16, 2006**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
02-10-06	ID#B10601	Oklahoma Department of Environmental Quality Brownfields 1 – VCP [188] & [233] Program: Reallocation of VCP [188] Funds
02-13-06	ID#B13601	Association of Central Oklahoma Governments Preliminary Draft of the FY 2007 Unified Planning Work Program for the OCARTS Area and Related Application for Federal Transit Administration, 49 USC 5303 (formerly Section 8) Funds



association of central oklahoma governments

ATTACHMENT VI-I

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: February 9, 2006

TO: ACOG Board of Directors

FROM: Yvonne Anderson, Clean Cities Program Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Amended Memorandum of Understanding with the U.S. General Services Administration Regarding E85 (Ethanol) Infrastructure Projects

INFORMATION:

In April 2003, the ACOG Board of Directors authorized ACOG's Executive Director to execute a binding Memorandum of Understanding between the U.S. General Services Administration Office of Budget (GSA) and the Association of Central Oklahoma Governments to administer funding in the amount of \$149,025 to develop E85 (ethanol)-compatible fueling infrastructure in Central Oklahoma. Funding was secured for this project through the efforts of ACOG's Executive Director and Congressman Ernest Istook and was included in the FFY 2003 Omnibus Appropriations bill signed into law in February 2003. The Congressional Appropriations Committee report establishes the intent of the funding as, "\$150,000 as a transfer to the Association of Central Oklahoma Governments for establishing alternative fuel facilities."

Funding currently is being used to contract for the installation and retrofit of E85-compatible fuel dispensers and fuel storage tanks in Central Oklahoma as outlined in the MOU terms authored by ACOG and agreed to by GSA.

Availability of funding and the application procedure has been announced through media coverage in The Journal Record and The Oklahoman, and through legal notices in both papers, as well as on the ACOG Web site. In addition, the availability of funding has been publicized by ACOG's Clean Cities Program Director to Clean Cities stakeholders and to members of the Oklahoma Petroleum Marketers Association. One project in the Central Oklahoma region has been awarded in the amount of \$37,150 to Strothers Market in Seminole, Oklahoma.

Four petroleum marketers have expressed interest in applying for funding but are currently ineligible because ACOG's MOU terms restrict projects to Central Oklahoma. These marketers include Love's Operating Companies, headquartered in Oklahoma City with Travel Stops across the state; Glenn Oil Company in Lawton, OK; Carey Johnson Oil Company in Lawton, OK; and CleanFUEL USA headquartered in Georgetown, TX, seeking business opportunities in Oklahoma. Both Love's and Glenn Oil Company are stakeholders in ACOG's Central Oklahoma Clean Cities program. Glenn Oil Company is supplying ethanol and biodiesel in bulk to the city of Edmond. Central Oklahoma Clean Cities includes and attracts stakeholders from across the state, and has member biofuels producers and distributors from southern, western, and central Oklahoma.

GSA is amenable to expanding the scope of the project outside the Central Oklahoma region. Projects must be completed by September 30, 2007. Any unexpended funds will revert to GSA at that time.

Action Requested:

Motion to authorize the ACOG Executive Director to execute an Amendment to Memorandum of Understanding between U.S. General Services Administration Office of Budget and the Association of Central Oklahoma Governments to modify the scope of work to include establishing E85-compatible fueling facilities outside the Central Oklahoma region, subject to approval by legal counsel.

YEA:dem
Attachment

AMENDMENT TO MEMORANDUM OF UNDERSTANDING
BETWEEN
U.S. GENERAL SERVICES ADMINISTRATION
OFFICE OF BUDGET
AND THE
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

The purpose of this amendment is to revise Section III SCOPE of the Memorandum of Understanding (MOU) between the U.S. General Services Administration, Office of Budget and the Association of Central Oklahoma Governments to read:

III. SCOPE:

This funding will be used to contract for the installation or retrofit of one fuel pump and one fuel tank at a minimum of three existing fueling sites for the purpose of dispensing ethanol motor fuel in a blend of not less than 10 percent ethanol and 90 percent gasoline (E10) and not greater than 85 percent ethanol and 15 percent gasoline (E85). Contracts will not be awarded for land acquisition. Fueling sites and all related equipment will be owned and operated by the contracted vendor(s). Requests for proposals and contracts for work will follow guidelines and provisions for safeguarding project integrity as set forth in documents generated and promulgated by the National Ethanol Vehicle Coalition and approved by the U.S. Department of Energy.

It is anticipated that the cost of retrofitting an existing pump to accommodate E85, site preparation, and/or the installation of an additional fuel tank to dispense E85 will not exceed \$50,000 per site. In the event that project costs are less than the maximum anticipated cost of \$50,000 per site, additional contracts will be let to install additional E85 fueling infrastructure in the Central State of Oklahoma region.

This Amendment to the MOU is effectively executed upon signature by all parties.

GSA

Association of Central
Oklahoma Governments

Deborah J. Schilling Date
Director of Budget
Office of the Chief
Financial Officer
U.S General Services
Administration

Zach D. Taylor Date
Executive Director
Association of Central
Oklahoma Governments

John G. Johnson Date
Attorney at Law
ACOG Legal Counsel