

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. JUNE 26
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, JUNE 29, 2006

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING MAY 25, 2006
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through K in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads06/june06bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –JUNE CLAIMS
[\[Attachment VI-A\]](#)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$112,992.09. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the June claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads06/june06itpc.pdf>.

- C. PROPOSED AMENDMENT TO THE FY 2006 UNIFIED PLANNING WORK PROGRAM (UPWP) BUDGET
[\[Attachment C\]](#)

INFORMATION: ACOG is requesting an amendment to the FY 2006 Unified Planning Work Program budget to reflect the increased level of effort in Task 2.01: *Long Range Transportation Planning* and Task 2.02: *Short Range Transportation Planning*. The budget revisions represent no change in the amount of total

program expenditures, rather a reallocation of funds among the tasks. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the proposed FY 2006 ACOG UPWP budget amendment to reallocate funds to long and short range transportation planning activities.

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2006-2008 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT)
(Attachment D)

INFORMATION: The Oklahoma Department of Transportation has requested an amendment to the FFY 2006 element of the FFY 2006-2008 OCARTS Area Transportation Improvement Program to include funding for mowing and debris removal within the right-of-way of the I-40 Crosstown Expressway realignment. This activity will ensure that the new alignment is maintained as I-40 construction activities continue over the upcoming years. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006 element of the FFY 2006-2008 OCARTS Area TIP to include mowing and debris removal within the right-of-way of the I-40 Crosstown Expressway realignment, as requested by ODOT.

- E. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2006-2008 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM BY THE CITY OF EDMOND
(Attachment E)

INFORMATION: The City of Edmond has requested that the FFY 2006 element of the FFY 2006-2008 OCARTS Area Transportation Improvement Program be amended by removing a project to widen/realign Boulevard between Danforth and Covell. This project was authorized last September using FFY 2005 Surface Transportation Program Urbanized Area (STP-UZA) funds. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006 element of the FFY 2006-2008 OCARTS Area TIP by removing a widening project on Boulevard between Danforth and Covell, as requested by the City of Edmond, and submit the same to the Oklahoma Department of Transportation for amendment of the Statewide Transportation Improvement Program (STIP).

F. FFY 2007-2008 OKLAHOMA TRANSPORTATION ENHANCEMENT PROGRAM
(Attachment F)

INFORMATION: The Oklahoma Department of Transportation Special Projects Branch recently announced a call for projects for the Oklahoma Transportation Enhancement Program, which will utilize FFY 2007 and FFY 2008 federal funds. Applications must be submitted to ODOT for preliminary review by October 2, 2006. After receipt of comments from the preliminary review, final applications are due to ODOT no later than January 2, 2007.

Action Requested: None. For information only.

G. SUMMARY OF THE TRAVEL OPINION AND PERCEPTION (TOP) SURVEY
(Attachment G)

INFORMATION: In the fall of 2004, the Federal Highway Administration (FHWA) conducted a national Traveler Opinion and Perception (TOP) survey. The survey questions covered topics including perception of the quality/condition of the nation's highway system and user satisfaction with specific aspects of travel related to highway operations, safety, and planning. A summary of the OCARTS area TOP survey results will be provided at the June ITPC meeting.

Action Requested: None. For information only.

H. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA)
PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)
(Attachment H)

INFORMATION: Attached in the ITPC agenda is information on the status of all OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division on June 13, 2006.

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

I. JULY/AUGUST BUDGETED RECURRING CHARGES
[\[Attachment VI-I\]](#)

INFORMATION: The July/August regular Board of Directors' meetings have been combined and claims approval will be August 10, 2006. Approval is required to pay July and August budgeted recurring charges on July 27, 2006, and August 31, 2006, respectively. The July claims will be presented for ratification at the August board meeting. The August claims will be presented for ratification at the September Board meeting.

Action Requested: Motion to authorize payment of July and August budgeted recurring expenses as requested.

J. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONSULTANT RETAINER AGREEMENT WITH JOHN G. JOHNSON FOR CONSULTING SERVICES
[\[Attachment VI-J\]](#)

INFORMATION: Staff recommends that the Association renew its contract for consulting services with John G. Johnson as outlined in the attached Consultant Retainer Agreement for a 12-month period beginning July 1, 2006. The consulting services would include assistance with the administration of the Rural Economic Action Plan (REAP) program, administrative and governmental services, and the monitoring of relevant state legislative and regulatory actions.

Action Requested: Motion to authorize the ACOG Executive Director to execute the Consultant Retainer Agreement with John G. Johnson, subject to approval by legal counsel, for the 12-month period beginning July 1, 2006.

K. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH GRAND GATEWAY ECONOMIC DEVELOPMENT ASSOCIATION (GGEDA) FOR NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) COORDINATION FUNDING
[\[Attachment VI-K\]](#)

INFORMATION: The U.S. Department of Homeland Security (DHS) has developed the National Incident Management System (NIMS). This system will provide a consistent nationwide approach for federal, state, local, and tribal governments to work effectively and efficiently together to prevent, prepare for, respond to, and recover from domestic incidents regardless of cause, size or complexity.

The Oklahoma Office of Homeland Security (OKOHS) has been directed by DHS and Governor Brad Henry to ensure the NIMS implementation and compliance for the local, county, and tribal jurisdictions as well as state agencies within the mandated time requirement. Future federal funding to local governments will be dependent on full NIMS compliance by September 30, 2006.

The State of Oklahoma has been awarded \$550,000 in NIMS funding. The award will be given to Grand Gateway Economic Development Association (GGEDA) who will in turn contract with the other ten Councils of Government (COGs) in the state to provide coordination to local governments within their respective districts. Authorization is necessary for ACOG's Executive Director to execute this Agreement in order to receive the appropriated funds. ACOG will receive \$49,000 in funding to coordinate this project.

Action Requested: Motion to authorize the ACOG Executive Director to execute an Agreement with Grand Gateway Economic Development Association (GGEDA) for National Incident Management System (NIMS) Coordination funding, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

- A. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF COMMERCE (ODOC) FOR ACOG APPROPRIATIONS FUNDING
[\[Attachment VII-A\]](#)

INFORMATION: The annual state funding appropriation to ACOG, by statute, must be under formal contract. Work to be performed under this contract is to be approved as a regular part of the annual ACOG Budget. Upon receipt of this contract, authorization is necessary for the ACOG Executive Director to execute it in order to receive the appropriated funds.

Action Requested: Motion to authorize the ACOG Executive Director to execute the state appropriations contract with the Oklahoma Department of Commerce, subject to approval by legal counsel and its consistency with the adopted ACOG Work Program.

- B. CONSIDERATION OF ACOG BUDGET AND ASSESSMENT SCHEDULE
[\[Attachment VII-B\]](#)

INFORMATION: The FY 2006-2007 Budget for the Association of Central Oklahoma Governments is presented to the Board of Directors pursuant to the ACOG

agreement and as recommended by the Board of Directors' Budget Committee. The Budget Committee met in three sessions to develop their recommendations. At the meeting on June 21, 2006, they recommended the attached budget document.

The direct link to the budget is:

<http://acogok.org/Newsroom/Downloads06/budget07.pdf>

Action Requested: Motion to approve the FY 2006-2007 budget document as recommended by the ACOG Budget Committee.

C. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide a wrap-up report on the status of legislation from the second session of the 50th Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

MAY 25, 2006 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:18 P.M.

The fifth meeting of the ACOG Board of Directors for the calendar year 2006 was convened May 25, 2006, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:18 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Vice Chairman

BOARD MEMBERS PRESENT

Hon. Ken Bartlett, Councilmember, Del City
Hon. Saundra Naifeh, Mayor, Edmond
Hon. Jon Gumerson, Mayor, Guthrie
Hon. Ray Poland, Councilmember, Jones City
Hon. Margaret Graham, Councilmember, Luther
Hon. Charles Joyner, Councilmember, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Keith Bryan, Councilmember, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Stan Inman, Commissioner, Oklahoma County

BOARD MEMBERS ABSENT

Hon. Bryan Taylor, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Dave Howe, Councilmember, Choctaw

Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Jim Dickinson, Councilmember, Harrah
Langston
Hon. Mark Easton, Councilmember, Lexington
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Carol Jones, Councilmember, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Scott Symes, Councilmember, The Village
Hon. Tracy Pappé, Councilmember, Union City
Valley Brook
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Bob Bradway, Mayor, Yukon
Hon. Bill Graves, Commissioner, Cleveland County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County Commissioner's Office
Hon. Mike Fina, Councilmember, Piedmont
Bill Knox, Special Projects Officer, Harrah

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Diane McCullough, Administrative Assistant/Administrative Secretary/Projects Coordinator
Debbie Cook, Director of Finance
Don Bown, Consultant
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Yvonne Anderson, Clean Cities Program Manager
Doug Rex, Assistant to the Executive Director
Jerry Church, Programs Coordinator: Communications
Ellen Owens, Department Secretary
John Harrington, Division Director, Water Resources

I. CALL TO ORDER – ROLL CALL

Vice Chairman Mark Sharpton called the meeting to order at 2:18 p.m. noting that a quorum was present.

Willa Johnson said she recently participated in the Bike to Work Day. She said she really enjoyed it and thanked staff members from ACOG and ODOT for riding with her from the eastern portion of northeast Oklahoma City.

II. INTRODUCTION OF GUESTS

Zach Taylor introduced Bill Knox, Special Projects Officer from Harrah. Other guests at the meeting included Mary Murphey from the Logan County Commissioner’s Office and Hon. Mike Fina, Councilmember from Piedmont.

III. APPROVAL OF MINUTES – REGULAR MEETING – APRIL 27, 2006

Director Brown made a motion to approve the minutes as submitted. The motion was seconded by Director Naifeh and carried with the following vote:

AYE: Bartlett, Naifeh, Gumerson, Poland, Graham, Joyner, McMillan, Bryan, Walker, Hopper, Johnson, Brown, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Vice Chairman Sharpton said the recognition of outgoing Board Members took place during the Intermodal Transportation Policy Committee meeting.

B. DIRECTOR’S REPORT

Mr. Taylor said an amendment to the Claims List was available as a handout. Several claims arrived after the mailing of the agenda, increasing the total claims list from \$154,911.40 to \$202,724.35.

Mr. Taylor reported staff continues to work with the area communities in the Crutcho Creek Watershed. The communities are looking at the opportunities with the U.S. Army Corps of

Engineers for additional flood and mitigation efforts in the Crutch, Soldier, and Cherry Creek area.

Mr. Taylor said staff would be hosting an Orientation Session for new Board Members, city managers, city councilmembers, or anyone associated with local or county governments. That Orientation Session will be held on Friday, June 16 from 8:30 a.m. – 1:00 p.m. Mr. Taylor asked those attending to RSVP so lunches could be ordered for participants.

Director Naifeh asked if ACOG's Orientation Session would count as continuing education requirements or if there was a way to get certification for the Orientation Session.

Mr. Taylor said staff would research that question. He said the session currently is not set up for that.

Mr. Taylor said he recently attended a meeting with Tinker Air Force Base at the request of Oklahoma County Commissioner Brent Rinehart. Others invited to the meeting included the principal adjoining jurisdictions of Del City, Midwest City, and Oklahoma City.

Mr. Taylor said the Department of Defense has a new program called Joint Land Use Studies. Tinker has been nominated by the Deputy Assistant Secretary of the Air Force for Environment to participate in that program. Local governments are being requested to join in that endeavor. There will be federal funds made available, and Tinker would like someone to take up the leadership to coordinate the application and the process. There was some discussion about ACOG providing that leadership.

Mr. Taylor said Tinker Air Force Base and all air facilities of the Department of Defense have requirements related to compatibility of local land use plans and practices with the operations of the Air Base. There are special land use requirements associated with the runways, the ends of those runways where there is the higher potential for accidents, areas that must remain clear, and areas where there is a concern about noise impacts.

Mr. Taylor said he visited with Commissioner Rinehart's office after the meeting. An additional meeting will be held with the staff at Tinker to look at what is required, what risks are associated with undertaking the project or not undertaking the project, and what the financial implications would be. He said staff would evaluate that opportunity. Mr. Taylor said he asked Mr. Rinehart's staff to coordinate this opportunity with the other commissioners, particularly Commissioner Jim Roth, since he also has some adjoining territory near Tinker.

Mr. Taylor said staff recently provided a briefing for a group of Iraqis who were in the United States to see how different things are done within the government structure. The briefing was provided at the request of the State Department. The group was made up of individuals who were Governors, provincial leaders, mayors, and the Director of Iraq's National Security Council and

one of his advisors. The group was briefed on how the metropolitan area governs regionally, how transportation planning and projects are administered, how the 9-1-1 system works, and basically how ACOG does what it does with and for its members collectively. Mr. Taylor said the Iraqis have their own emergency communication system that they are establishing called 1-3-0, and they were very interested in how the metro's 9-1-1 system runs on a regional basis.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Brown made a motion that items A, as amended, through N in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Johnson and carried with the following vote:

AYE: Bartlett, Naifeh, Gumerson, Poland, Graham, Joyner, McMillan, Bryan, Walker, Hopper, Johnson, Brown, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. PROPOSED FY 2005-2006 BUDGET AMENDMENT

Mr. Taylor said staff proposes to amend the budget to more closely reflect estimated revenues and expenditures and reflect Board actions taken throughout the fiscal year. The amendment shows changes associated with all of ACOG's programs such as the local, transportation, intergovernmental services, water resources, and 9-1-1 budgets.

Director Hopper made a motion approve the recommended budget amendment. The motion was seconded by Director Johnson and carried with the following vote:

AYE: Bartlett, Naifeh, Gumerson, Poland, Graham, Joyner, McMillan, Bryan, Walker, Hopper, Johnson, Brown, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

B. ELECTION OF OFFICERS FOR THE ACOG BOARD OF DIRECTORS

Mr. Taylor said the Nomination’s Committee met to consider nominations for the ACOG Board of Directors’ offices of Chairman, Vice Chair, and Secretary Treasurer. The committee recommended the following persons be nominated for offices: Chairman Mark Sharpton, Commissioner of Logan County, Vice Chair Willa Johnson, Councilmember of Oklahoma City, and Secretary Treasurer Kathy Walker, Councilmember of Nichols Hills. Also, pursuant to previous determinations by the ACOG Board of Directors regarding ACOG’s delegates to the Oklahoma Association of Regional Councils (OARC), it is the committee’s recommendation that three seats be filled by: Mark Sharpton, Commissioner of Logan County, Grant Hedrick, Commissioner of Canadian County, and his alternate: Willa Johnson, Councilmember of Oklahoma City, and Dave Howe, Councilmember of Choctaw. Mr. Taylor said the Nomination’s Committee is also recommending Board approval of the representatives to the Oklahoma Conference of Mayors. Those individuals are Sandra Naifeh as delegate, and Glenn Lewis and Scott “Bubba” Symes as alternates.

Director Brown made a motion to approve the recommendations of the Nomination’s Committee for election of officers to the ACOG Board of Directors, delegates to the Oklahoma Association of Regional Councils, and representatives to the Oklahoma Conference of Mayors. The motion was seconded by Director Gumerson and carried with the following vote:

AYE: Bartlett, Naifeh, Gumerson, Poland, Graham, Joyner, McMillan, Bryan, Walker, Hopper, Johnson, Brown, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

C. RESOLUTION – BANKING SIGNATURES

Vice Chairman Sharpton said with the election of new officers, it is necessary to approve an official custodians’ resolution authorizing ACOG’s current signatories to conduct business with ACOG’s financial institutions.

Director Brown made a motion to approve the official custodians’ resolution for FY 2006. The motion was seconded by Director Naifeh and carried with the following vote:

AYE: Bartlett, Naifeh, Gumerson, Poland, Graham, Joyner, McMillan, Bryan, Walker, Hopper, Johnson, Brown, Hedrick, Sharpton, and Inman

NAY: None

ABSTAIN: None

D. LEGISLATIVE STATUS REPORT

John Johnson said there were handouts available of ACOG's master tracking list as well as a Water Rights list. He said these lists will be of historic value to see which bills the Governor had signed before the gridlock. If bills are still pending and have any type of fiscal impact and appropriation requirement, they will die tomorrow at the end of session. If a special session comes along, each bill has to be specifically mentioned as part of the subject matter of the special session, otherwise they are dead.

Mr. Johnson said he attends municipal lobbyist meetings every Wednesday, and it has become a grim group. He said as far as cities and towns are concerned this year, it has been a pretty good legislative year, meaning cities and towns didn't take as many hits as they did last year. There are still some good things out there in the mix that are probably going to die, but there are some bad things that are going to die as well. Mr. Johnson said he thought the sales tax holiday issues would not make it through the session.

VIII. INFORMATION ITEMS

A. ORIENTATION FOR NEW REGIONAL LEADERS

Jane Sutter said she would like to encourage new Board Members and others to join staff for an orientation session to be held on Friday, June 16, 8:30 a.m. - 1:00 p.m. Ms. Sutter said any Board Members are welcome to come for a refresher course. Ms. Sutter asked attendees to RSVP to Diane McCullough so lunches could be ordered.

IX. NEW BUSINESS

Mr. Taylor said the Oklahoma Department of Environmental Quality (ODEQ) has issued another Clean Air Alert Day for Friday.

Mr. Taylor noted there would be a very brief meeting of the Budget Committee following the Garber-Wellington Policy committee meeting. He asked members of the Budget Committee to stay for that meeting.

X. ADJOURNMENT

The meeting was adjourned at 2:36 p.m.

ADOPTED THIS _____ DAY OF _____, 2006.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED MAY 31, 2006**

| | <u>SWEEP/ OPERATING</u> | <u>SAVINGS</u> | <u>WIRELESS 9-1-1</u> | <u>TOTAL</u> |
|---|-------------------------|----------------------|------------------------|------------------------|
| Beginning Balance <i>May 1, 2006</i> | | | | |
| Cash on Deposit | \$ 810,992.17 | \$ 107,089.51 | \$ 868,623.52 | \$ 1,786,705.20 |
| Petty Cash | 1,400.00 | - | - | 1,400.00 |
| Total Beginning Balance | <u>\$ 812,392.17</u> | <u>\$ 107,089.51</u> | <u>\$ 868,623.52</u> | <u>\$ 1,788,105.20</u> |
| Cash Receipts | | | | |
| Grants & Contracts | \$ 314,184.66 | \$ - | \$ - | \$ 314,184.66 |
| Memberships | - | - | - | - |
| Transfers of Funds | - | 102,808.21 | - | 102,808.21 |
| Interest Earned | 2,256.56 | - | 4,164.67 | 6,421.23 |
| Wireless 9-1-1 | - | - | 370,360.48 | 370,360.48 |
| Miscellaneous | 20,537.91 | - | - | 20,537.91 |
| Total Cash Receipts | <u>\$ 336,979.13</u> | <u>\$ 102,808.21</u> | <u>\$ 374,525.15</u> | <u>\$ 814,312.49</u> |
| Cash Available | \$ 1,149,371.30 | \$ 209,897.72 | \$ 1,243,148.67 | \$ 2,602,417.69 |
| Cash Disbursements | | | | |
| Personnel Cost <i>(detail next page)</i> | \$ 160,040.64 | \$ 5,306.73 | \$ - | \$ 165,347.37 |
| Travel | 1,105.00 | - | - | 1,105.00 |
| Transfers of Funds | 102,808.21 | - | - | 102,808.21 |
| REAP | - | - | - | - |
| Wireless 9-1-1 | - | - | 2,603.84 | 2,603.84 |
| General Operating Expenses <i>(detail next page)</i> | 202,952.03 | - | - | 202,952.03 |
| Total Cash Disbursements | <u>\$ 466,905.88</u> | <u>\$ 5,306.73</u> | <u>\$ 2,603.84</u> | <u>\$ 474,816.45</u> |
| Ending Balance <i>May 31, 2006</i> | | | | |
| Cash on Deposit | \$ 681,065.42 | \$ 204,590.99 | \$ 1,240,544.83 | \$ 2,126,201.24 |
| Petty Cash | 1,400.00 | - | - | 1,400.00 |
| Total Ending Balance | <u>\$ 682,465.42</u> | <u>\$ 204,590.99</u> | <u>\$ 1,240,544.83</u> | <u>\$ 2,127,601.24</u> |

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED MAY 31, 2006**

Personnel Cost:

| | | |
|---|--------------|--------------|
| Salaries | \$ 81,990.57 | |
| Payroll Taxes | 42,397.57 | |
| Group Health & Life Insurance | 18,003.72 | |
| Pension Contribution & Expense | 12,400.80 | |
| Deferred Compensation | 4,330.32 | |
| Allied Arts Contributions | 173.34 | |
| United Way Contributions | 744.32 | |
| | <hr/> | |
| Total Operating Personnel Expenditures | | \$160,040.64 |
| Section 125 Employee Benefits Paid | | 5,306.73 |
| Total Personnel Cost | | <hr/> <hr/> |

General Operating Expenses:

| | | |
|---|-----------|-------------|
| Contract Personnel | 6,364.22 | |
| Development | 2,070.00 | |
| Equipment | 2,111.06 | |
| Flexible Spending Plan | 115.00 | |
| Internet Service | 493.55 | |
| Institute - 9-1-1 | 4,500.00 | |
| Legal | 1,137.15 | |
| Maintenance & Repair Equipment | 2,008.14 | |
| Maintenance & Repair Software | 20,175.75 | |
| Mileage | 929.18 | |
| Office Rent & Parking | 12,316.67 | |
| Off-site Storage | 115.85 | |
| Postage | 1,550.00 | |
| Printing | 866.83 | |
| Professional Dues | 185.00 | |
| Public Notice/Advertising | 274.18 | |
| Publications & Subscriptions | 155.86 | |
| ODOC Special Appropriated Funds | 92,610.00 | |
| ODOC Special Appropriated Funds - ASCOG | 30,200.80 | |
| Supplies | 2,986.38 | |
| Supplies - Software | 612.80 | |
| Telephone | 1,474.64 | |
| Traffic Counts | 9,920.00 | |
| Travel | 2,704.01 | |
| UPWP Subcontracts | 5,456.94 | |
| Xerox | 1,618.02 | |
| | <hr/> | |
| Total General Operating Expenses | | <hr/> <hr/> |

BE IT RESOLVED, that on this 29th day of June, 2006, following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

| | |
|---|-----------|
| Anderson, Yvonne {Mileage} | \$ 17.69 |
| AT&T {Internet Service} | 200.55 |
| AT&T {Telephone} | 751.49 |
| Big Sky Tours {Travel} | 294.70 |
| Bricktown Parking Investors, L.L.C. {Parking – 9-1-1 \$192.75} | 543.00 |
| Bricktown Venture II, LLC {Office Rent} | 12,316.67 |
| Cher Bumps & Associates, Inc. {FSA Fees} | 115.00 |
| CDW Government, Inc. {Maintenance & Repair Equipment} | 381.99 |
| Cingular Wireless {Telephone} | 84.57 |
| Comp Source Oklahoma {Workers Compensation} | 8,898.00 |
| Criss Cross Numerical Directories {Publications & Subscriptions} | 247.00 |
| Electradigital {Web Page Hosting} | 293.00 |

| | |
|---|----------|
| EMSA <i>{Equipment – EMD}</i> | 3,676.00 |
| Entz, Randy <i>{Travel}</i> | 10.55 |
| ESRI, Inc. <i>{Maintenance & Repair Software – 9-1-1 \$600.00}</i> | 8,300.00 |
| FedEx Corporation <i>{Postage – 9-1-1 \$47.37}</i> | 51.84 |
| FedEx Kinko's <i>{Supplies – 9-1-1}</i> | 26.22 |
| Film Factory <i>{Printing}</i> | 96.00 |
| Finley & Cook, PLLC <i>{Maintenance & Repair Software}</i> | 2,989.20 |
| General Mailing Equipment, Inc. <i>{Maintenance & Repair Equipment}</i> | 599.00 |
| Geoworld <i>{Publications & Subscriptions}</i> | 72.00 |
| Harrington, John <i>{Mileage and Supplies}</i> | 408.47 |
| Henderson, Mary – Custodian of Petty Cash <i>{Petty Cash Reimbursement – 9-1-1 \$104.95}</i> | 713.59 |
| Impact Computers & Electronics <i>{Maintenance & Repair Equipment}</i> | 439.00 |
| Johnson, John <i>{Consulting and Legal Service – 9-1-1 \$2,079.72}</i> | 3,469.22 |
| Johnson, Michael <i>{Recruitment/Travel – 9-1-1}</i> | 43.37 |

| | |
|---|-----------|
| Journal Record Publishing Company <i>{Public Notice/Advertising}</i> | 237.57 |
| Kroth, Anita <i>{Mileage – 9-1-1 \$.81}</i> | 7.29 |
| Leadership Oklahoma City <i>{Development}</i> | 750.00 |
| Marshall, Town of <i>{REAP ED2005-01}</i> | 26,150.00 |
| MCI <i>{Telephone – 9-1-1 \$51.20}</i> | 146.71 |
| Midwest City, City of <i>{UPWP Traffic Counts}</i> | 2,960.00 |
| Mott's Office Products <i>{Supplies}</i> | 1,004.23 |
| National Emergency Number Association <i>{Professional Dues/Advertising-Recruitment – 9-1-1}</i> | 200.00 |
| National League of Cities <i>{Publications & Subscriptions}</i> | 96.00 |
| Nextel Communications <i>{Telephone – 9-1-1}</i> | 148.72 |
| North American Insurance Agency <i>{Directors & Officers Liability}</i> | 5,232.00 |
| Oklahoma City, City of <i>{UPWP May Service}</i> | 6,944.48 |
| Oklahoma City Northeast, Inc. <i>{ODOC Special Appropriated Funds}</i> | 2,254.31 |
| Oklahoma Publishing Network <i>{Internet Subscription}</i> | 2,050.00 |

| | |
|---|----------|
| Oklahoma Society of CPA's <i>(Development)</i> | 49.00 |
| Oklahoma State University-Oklahoma City <i>(ODOC Special Appropriated Funds – ASCOG)</i> | 8,644.52 |
| OPUBCO Communications Group <i>(Public Notice/Advertising)</i> | 134.40 |
| Ozarka Water & Coffee Supply <i>(Supplies)</i> | 62.38 |
| Pendergraft, Art <i>(Consultant)</i> | 3,488.00 |
| Pinnacle Mapping Technologies <i>(Supplies)</i> | 218.22 |
| Priority Dispatch <i>(EMD Training – 9-1-1)</i> | 1,087.43 |
| Relizon Company, The <i>(Storage – 9-1-1 \$4.55)</i> | 115.85 |
| Sage Software, Inc. <i>(Maintenance & Repair – Software)</i> | 650.00 |
| Third Degree Advertising <i>(Advertising/Public Notice – CMAQ)</i> | 2,300.25 |
| T.N.T. Printing <i>(Printing)</i> | 410.00 |
| Triangle/A&E, Inc. <i>(Supplies)</i> | 95.05 |
| TSHA, Inc. <i>(Interpreter – 9-1-1)</i> | 94.24 |
| United States Postal Service <i>(Bulk Mail)</i> | 250.00 |

| | |
|--|---------------------|
| Uptime Associates of Oklahoma <i>{Maintenance & Repair Equipment}</i> | 358.28 |
| Willoughby, Stephen <i>{Mileage & Travel – 9-1-1}</i> | 199.23 |
| Xerox Corporation <i>{Xerox}</i> | 1,615.81 |
| | ----- |
| TOTAL JUNE CLAIMS | <u>\$112,992.09</u> |

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF JUNE 22, 2006**

The following projects are currently under review or have been reviewed by staff during the past month.

| <u>Date Received</u> | <u>ID#</u> | <u>Agency & Project</u> |
|----------------------|------------|--|
| 05-23-06 | ID#E23601 | Office of the Secretary of Environment FY 06 604(b) Work Plan |
| 05-24-06 | ID#E24601 | Oklahoma Corporation Commission 2007 Underground Injection Control (UIC) Work Plan |
| 06-15-06 | ID#F15601 | Office of the Secretary of Environment Water Quality Division FOCUS 2007 |



association of central oklahoma governments

ATTACHMENT VI-I

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: June 22, 2006
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: July/August Budgeted Recurring Charges

INFORMATION:

The July/August regular Board of Directors' meetings have been combined and claims approval will be August 10, 2006. Approval is required to pay July and August budgeted recurring charges on July 27, 2006, and August 31, 2006, respectively. The July claims will be presented for ratification at the August Board meeting. The August claims will be presented for ratification at the September Board meeting.

Action Requested:

Motion for the Board of Directors to authorize payment of July and August budgeted recurring expenses as requested.

DC:dem



association of central oklahoma governments

ATTACHMENT VI-J

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: June 22, 2006
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Consultant Retainer Agreement

INFORMATION:

Staff recommends that the Association renew its contract for consulting services with John G. Johnson as outlined in the attached Consultant Retainer Agreement for a 12-month period beginning July 1, 2006. The consulting services would include assistance with the administration of the Rural Economic Action Plan (REAP) program, administrative and intergovernmental services, and the monitoring of relevant federal and state legislative and regulatory actions.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the Consultant Retainer Agreement with John G. Johnson, subject to approval by legal counsel, for the 12-month period beginning July 1, 2006.

ZDT:dem
Attachment

CONSULTANT RETAINER AGREEMENT

This AGREEMENT, made and entered into this ____ day of June 2006, to become effective July 1, 2006, by and between the Association of Central Oklahoma Governments (ACOG) and John G. Johnson (Consultant);

WITNESSETH:

For and in consideration of the mutual promises and covenants of the parties hereto, to be kept and performed by them, it is hereby mutually agreed as follows:

Section 1.

Consultant agrees as follows:

- (a) To assist with ACOG administrative and intergovernmental services;
- (b) To monitor and render administrative service to the Executive Director of ACOG or his designee with regard to ACOG's Rural Economic Action Plan (REAP);
- (c) To monitor relevant federal and state legislative and regulatory actions and make reports as mutually agreed upon; and,
- (d) Provide other consulting services as deemed appropriate by both parties.

Section 2.

In consideration of the performance of services by Consultant, ACOG hereby covenants and agrees to compensate Consultant on a monthly basis upon presentation of Consultant's statement itemizing services and charges. The rate of compensation shall be \$90.00 per hour. Consultant shall be compensated for travel and other expenses incurred in the performance of services for ACOG, compensation for travel to be at the rate paid to regular employees of ACOG, and other expenses at the actual cost thereof. Consultant shall document such expenses, upon request, to the satisfaction of ACOG. It is agreed that all charges resulting from this agreement including consulting fees, travel and other expenses, shall not exceed \$28,325.00 for the 12-month period beginning July 1, 2006. Prior to receiving any payment or compensation under this agreement, Consultant must furnish to ACOG a Certificate of Insurance from Consultant's worker's compensation insurance carrier or a Certificate of Non-Coverage as issued by the Oklahoma Department of Labor.

Section 3.

This agreement shall be in effect for a 12-month period beginning July 1, 2006. This agreement may be cancelled by either party by providing a 60-day written notice of cancellation to the other party.

IN WITNESS WHEREOF, the Association of Central Oklahoma Governments has caused this Agreement to be executed on its behalf by the Executive Director of ACOG, approved as to form by its attorney, pursuant to authority duly vested by its Board of Directors, and by John G. Johnson, Consultant.

Zach D. Taylor, Executive Director
Association of Central Oklahoma Governments

John G. Johnson, Consultant

Approved as to form:

John G. Johnson, Attorney at Law



association of central oklahoma governments

ATTACHMENT VI-K

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: June 22, 2006

TO: ACOG Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs

SUBJECT: Consider Authorization for ACOG Executive Director to Execute an Agreement with Grand Gateway Economic Development Association (GGEDA) for National Incident Management System (NIMS) Coordination Funding

INFORMATION:

President George W. Bush directed the Secretary of the U.S. Department of Homeland Security (DHS) to develop the National Incident Management System (NIMS). This system will provide a consistent nationwide approach for federal, state, local, and tribal governments to work effectively and efficiently together to prevent, prepare for, respond to, and recover from domestic incidents regardless of cause, size or complexity. The NIMS is designed to enhance the overall management of domestic incidents by establishing a single, comprehensive system for incident and resource management and will help achieve greater cooperation among departments and agencies at all levels of government. Implementing the NIMS strengthens each state's capability and resolves to fulfill its responsibilities to the American people in times of emergency.

The Oklahoma Office of Homeland Security (OKOHS) has been directed by DHS and Governor Brad Henry to ensure the NIMS implementation and compliance for the local, county, and tribal jurisdictions as well as state agencies within the mandated time requirement. **Future federal funding to local governments will be dependent on full NIMS compliance by September 30, 2006.**

The State of Oklahoma has been awarded \$550,000 in NIMS funding. The award will be given to Grand Gateway Economic Development Association (GGEDA) who will in turn contract with the other ten Councils of Government (COGs) in the state to provide coordination to local governments within their respective districts. Authorization is necessary for ACOG's Executive

Director to execute this Agreement in order to receive the appropriated funds. ACOG will receive \$49,000 in funding to coordinate this project.

Action Requested:

Motion to authorize the ACOG Executive Director to execute an Agreement with Grand Gateway Economic Development Association (GGEDA) for National Incident Management System (NIMS) Coordination funding, subject to approval by legal counsel.

SMW:dem



association of central oklahoma governments

ATTACHMENT VII-A

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: June 22, 2006

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the Oklahoma Department of Commerce (ODOC) for ACOG Appropriations Funding

INFORMATION:

The annual state funding appropriation to ACOG, by statute, must be under formal contract. Work to be performed under this contract is to be approved as a regular part of the annual ACOG Budget. Upon receipt of this contract, authorization is necessary for the ACOG Executive Director to execute it in order to receive the appropriated funds.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the state appropriations contract with the Oklahoma Department of Commerce, subject to approval by legal counsel and its consistency with the adopted ACOG Work Program.

ZDT:dem



association of central oklahoma governments

ATTACHMENT VII-B

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: June 22, 2006

TO: Chairman and Members of the ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Proposed Fiscal Year 2006-2007 Annual Budget and Program of Services for the Association of Central Oklahoma Governments

SUMMARY:

The Proposed FY 2006-2007 Annual Budget and Program of Services, as recommended by the Board of Directors' Budget Committee, is attached for your review.

Members of the Budget Committee met with staff on May 25 and June 14 and 21, 2006, to consider programmatic requirements for the agency, to provide member entity input and to prepare a budget recommendation to the Board of Directors. Based upon the committee's in-depth review, examination and input, this final budget recommendation has been formulated for consideration by the Board of Directors at their regular meeting of June 29, 2006.

Action Requested:

Consider motion to approve, as presented herein, the Budget Committee recommended Fiscal Year 2006-2007 (July 1, 2006 - June 30, 2007) Annual Budget and Program of Services for the Association of Central Oklahoma Governments; Dues Assessment Schedule for Fiscal Year Ending June 30, 2007; and Fee Schedule for services requested by non-member public and private entities, and to approve the firm of John M. Arledge & Associates, Inc. as independent auditors for the Fiscal Year 2005-2006 audit to be performed during FY 07.

BACKGROUND:

The principles applied to the development of this budget and program of services are (1) the preservation and continuation of ongoing basic services to the member local governments of ACOG, (2) maintenance of ACOG planning and plan coordination programs at a level to allow for their continued certification by state and federal agencies, and (3) maintenance of our progress in local priority program areas.

The process for development of the budget has worked quite well, yet the task faced by the committee and staff was not easy. While planning program certification requirements and local needs have increased, overall, the state revenues to satisfy those operations' requirements and local needs continue at a constrained level with the exception of funding associated with the new Safe, Accountable, Flexible, Efficient, Transportation Equity Act – A Legacy for Users (SAFETEA-LU).

The committee-recommended budget and dues schedule, through a comprehensive evaluation of cost centers and reallocation of resources, reflect an effort to satisfy all certification requirements for the agency, the service needs of member agencies in their endeavors to meet federal and state requirements and all established local programs and priorities. The services contained within the budget/work program and the allocation of revenues are consistent with the policies of the ACOG Board of Directors, its Transportation Policy Committee, Water Resources Policy Committee, and 9-1-1 Board of Directors, and the need for an efficiently and effectively run organization.

The Budget Committee recommends that the independent audit firm of John M. Arledge & Associates, Inc. be retained as the Association and 9-1-1 Association's auditor for FY 2005-2006. The firm was selected through a Request for Proposals (RFP) process. Fees for the audit of FY 2005-2006 will be \$18,355.

PROGRAM DESCRIPTION:

Consistent with past Board policy, you will find that the budget and program of services include no new programs or revenue where the status of such programs or revenue is too uncertain to realistically budget for them. The broad categories of programs to be maintained remain basically as those established and carried out during this fiscal year:

- (1) Intermodal Surface Transportation Planning, STP-UZA funding administration, and Mobile Source Air Quality Planning and Coordination
- (2) Comprehensive Planning, Coordination and Services
- (3) Regional Clearinghouse Function
- (4) Technical Assistance to the Region
- (5) Water Quality Management Program

- (6) Water Resources Planning/Implementation/Groundwater Research and Development, and Stormwater Public Education Program for Phase II Communities
- (7) Flood Plain Management Assistance
- (8) Public Participation Program
- (9) 9-1-1 Association Activities
- (10) Operation FireSAFE/Juvenile Firesetter/Arson Control and Prevention Program
- (11) Central Oklahoma Clean Cities Program
- (12) Rural Economic Action Plan Administration
- (13) Capital Improvements Program (CIP)
- (14) Emergency Medical Dispatch Program and System
- (15) Urban Area Security Initiative (UASI)
- (16) National Incident Management System (NIMS) Compliance

As with the FY 2005-2006 Budget, there are significant programmatic efficiencies designed into the Proposed FY 2006-2007 Budget, not unlike those that have been and are being implemented by the ACOG members. All affected program operation areas remain adjusted to the present federal and state support.

Water Resources: A major reduction of state support for the Water Resources Division's program was included in the FY 1990-91 Budget and Work Program as a result of the loss of the state Garber-Wellington appropriation.

The Water Resources Division's work program continues to be impacted by the loss of those funds. The Board, in FY 1991, approved staff recommendations to:

- (1) Not renew the Oklahoma State Department of Health groundwater quality analysis contract. In so doing, staff recommended that the cost of such water quality analyses that are performed for members be assumed by the members for which the work is done.
- (2) That modeling work in the Water Resources Division's work program be performed by in-house staff as opposed to contracting with modeling/consulting firms as has been done in previous years.
- (3) A reallocation of the Association's basic dues, when necessary, to provide revenues needed to carry out the Water Resources Division work program.

These approved changes will continue as necessary and a renewed effort will be made to secure state funding for the program in the 2007 Legislative Session.

Planning: The Transportation Planning & Data Services Division's FY 2006-2007 budget reflects the ongoing implementation of federal transportation legislation, SAFETEA-LU. The FY 2006-2007 Unified Planning Work Program for the OCARTS area continues to reflect the ACOG Board

approved policy that ACOG apply for only the FTA "Section 8" monies that come to this region for transportation planning functions and that COTPA apply for the FTA "Section 9" monies for transit related functions. Given the reality of funding levels in both Section 8 and Section 9 funds, the separate type of arrangement continues to provide the most effective way for each entity to utilize these funds.

Basic dues resources have again been allocated to the Transportation Planning & Data Services Division budget to accommodate the federal/state increased funding and match ratio requirements under SAFETEA-LU. The proposed program of work reflects the ongoing efforts towards completion of the major level update of the Oklahoma City Area Regional Transportation Study (OCARTS) Plan completed three years ago, and documentation of the OCARTS Plan activities and preparation for the next federal triennial review.

9-1-1: The budget for this 17th full 12-month period of operations of the E9-1-1 system reflects a continuing work program as outlined and approved at the initiation of the system. Continuance of our contract will fund significant additional work efforts in assigning street addresses in various portions of the E9-1-1 system area, carrying out E9-1-1 system equipment operations implementation, and supporting the 9-1-1 Training Institute. This work program directs the implementation of Phase II Enhanced Wireless 91-1- service for the region and extension of E9-1-1 service to the unserved areas of Logan County.

The proposed 9-1-1 department budget, as outlined in detail within the budget document, provides for the continued administration of the finances of the system, contract management with the 40 plus wireline telephone service providers, coordination with 11 wireless telephone service carriers, establishment and maintenance of the E9-1-1 system database, associated geographical information system (GIS), training of instructors and call-takers (telecommunicators), comprehensive public education program efforts to promote the proper utilization of the system (including TDD, wireless, VoIP and Language Line), and ongoing efforts for maintenance of E9-1-1 system equipment, software and management information systems. The 9-1-1 Association Budget also provides the basis for provision for the recently approved upgrade of E9-1-1 system equipment and geographical information systems to be installed in FY 2007. The 9-1-1 program budget reflects the providing for call-taker training and supports the ongoing development and implementation of a Central Oklahoma Emergency Medical Dispatch (EMD) training program. Concentrated efforts are underway associated with implementation of Wireless E9-1-1 Phase II.

The Budget Committee recommends, in furtherance of the Board policy, maintaining the restricted reserve fund balance, as established in fiscal year 2001, for future acquisition of E9-1-1 system improvement and data management systems. The policy goal value shall be 25 percent of the estimated cost of such systems. The Budget Committee further recommends maintaining the operating reserve established in fiscal year 2001 with a policy goal value of 33 percent of the 9-1-1 department budget (four months of operating cost). These policies

accommodated the funding of a one-time special distribution of \$290,791 to member entities in FY 2000-2001. The allocation of this one-time distribution was based on then current line values. Coupled with the annual budgeted distribution of an equal amount, the total distribution to member entities for FY 2000-2001 was \$581,582. While the disbursements goal to members was set at \$200,000 per year beginning in 2002, \$272,500 will be disbursed to members for FY 2007. This is a 21 percent increase in the amount distributed during each of the previous five years.

The Budget Committee further recommends the continued efforts outlined by the Competitive Local Exchange Carrier (CLEC) Task Force of 9-1-1 ACOG staff and member entity staff to ensure the ongoing compliance by telephone service providers with E9-1-1 databases, service fee collection and remittance requirements adopted by area local governments. Staff will continue monitoring issues associated with any enhanced 9-1-1 related tariff filings.

Depreciation transfer reflects the cost recovery system for use of equipment from the various divisions of ACOG during the FY 2006-2007 budget period.

With these identified adjustments, the proposed FY 2006-2007 ACOG Budget maintains the necessary level of effort to meet the needs for certification and member expectations.

OPERATION DESCRIPTION:

The proposed budget has been designed to appropriately match all secured federal and state grants, satisfy all state and federal operational requirements and standards, support the retainer agreement for legal counsel and provide for our office lease agreement. The Budget Committee recommends that the FY 2006-2007 dues assessment schedule be increased by five percent.

The population estimates for FY 2006-2007 were adopted in April to serve as the determination of population for representation and assessments.

The budget recommendation provides for the reimbursement of expenses for the ACOG officers or designees to attend the annual National Association of Regional Councils (NARC) Washington, D.C. Federal Briefing and meeting with the Oklahoma Congressional Delegation and the NARC Annual Meeting. The mileage reimbursement rate for employee travel will be changed to 44.5 cents per mile.

In the area of personnel concerns, the budget recommendation provides no cost of living adjustment for employees, however, it does provide for merit increases, as appropriate. The Budget Committee also recommends that the base salary of the Executive Director be established for the budget year as noted in the Classification Compensation Plan. The car allowance provided to the Executive Director is recommended at the rate of \$950.90 per month.

Further, the Budget Committee recommends an allocation of \$7,863.84 for FY 2006-2007 for the approved deferred compensation account for the Executive Director.

SCHEDULE FOR SERVICE REQUESTS:

The ACOG Board of Directors established a fee schedule for service requests for inclusion with the FY 1981-82 Budget. This system was designed to address the increasing level of requests for technical assistance from private concerns, private sector consultants, public interest groups and non-member agencies. Since federal and state funds have become more limited, it is important that, to the degree possible and as permitted by law, the cost for delivery of these services be borne by those receiving the service. This schedule and system have served to help offset these costs. The schedule for FY 2006-2007 is unchanged from the prior year's schedule.

The structure of the proposed fees adheres to two principles: encouragement of participation by private citizens and primary service to member local governments of ACOG. The schedule attempts to externalize some of the costs for services not directly benefiting local governments and the general public. It also provides the ACOG Board of Directors flexibility in applying the fee schedule. The recommended system and schedule are found under Appendix A of the budget document.

SUMMARY:

Staff is most appreciative of the time and extra level of effort contributed by the Board of Directors and their member local governments' staffs in the development of the different components of this program budget. We are also appreciative of the guidance and direction provided by the Budget Committee in the development of these recommendations. In presenting this budget, we hope that the Board of Directors and member entities will find that the budget is reasonable and responsible.

ZDT:dem