

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. MAY 22
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, MAY 25, 2006

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING APRIL 27, 2006
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - 1. Recognition of Outgoing Board Members
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through N in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads06/may06bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –MAY CLAIMS
[Attachment VI-A]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$154,911.40. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the May claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[Attachment VI-B]

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads06/may06itpc.pdf>.

- C. PROPOSED AMENDMENT TO THE FY 2006 UNIFIED PLANNING WORK PROGRAM REQUESTED BY OKLAHOMA CITY RELATED TO CONGESTION MANAGEMENT WORK
{Attachment C}

INFORMATION: The City of Oklahoma City’s Traffic Management Division is requesting an amendment to the FY 2006 Unified Planning Work Program (UPWP) to reflect its level of effort on various congestion management planning projects. The request is to shift funds from training activities in Task 5.01 to congestion

management efforts in Task 2.03, which will result in no change in the amount of total program expenditures.

Action Requested: Motion to endorse approval of the proposed FY 2006 Oklahoma City UPWP budget amendment to shift funds to congestion management task.

- D. PROPOSED FINAL FY 2007 OCARTS AREA UNIFIED PLANNING WORK PROGRAM (UPWP)
(Attachment D)

INFORMATION: In preparation for submittal of the Final FY 2007 UPWP to the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the Oklahoma Department of Transportation (ODOT), a summary of the Work Program is provided in the agenda. The total UPWP financial picture is the same as shown in the preliminary budget that the Committee reviewed in February. The correspondence attached in the ITPC agenda shows the April 2006 approval of the preliminary document by the Federal Highway Administration and Federal Transit Administration. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the proposed Final FY 2007 OCARTS Area Unified Planning Work Program and to authorize staff to proceed with executing related contracts and agreements, subject to availability of funds.

- E. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2006-2008 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM BY THE CITY OF DEL CITY
(Attachment E)

INFORMATION: The City of Del City has requested that the FFY 2006 element of the FFY 2006-2008 OCARTS Area Transportation Improvement Program (TIP) be amended by removing a project to widen SE 15th Street between Vickie Drive and Sooner Road. The City is also requesting to add a new project to the FFY 2006 element to construct sidewalks along SE 44th Street between Sunnyslane Road and Bryant Avenue and along Bryant Avenue between SE 29th and SE 44th Streets. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006 element of the FFY 2006-2008 OCARTS Area TIP by removing a widening project on SE 15th Street between Vickie Drive and Sooner Road, and adding a sidewalk project along SE 44th between Sunnyslane Road and Bryant Avenue and along Bryant Avenue between SE 29th and SE 44th Streets, as requested by the City of Del City and to

submit the same to the Oklahoma Department of Transportation for amendment of the Statewide Transportation Improvement Program (STIP).

- F. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2006-2008 TRANSPORTATION IMPROVEMENT PROGRAM BY ACOG
{Attachment F}

INFORMATION: The Association of Central Oklahoma Governments (ACOG) is requesting an amendment to the FFY 2006 element of the FFY 2006-2008 OCARTS Area Transportation Improvement Program to include funding to continue the region's Air Quality Public Awareness Campaign. The Metropolitan Planning Organization (MPO) proposes to use \$100,000 in FFY 2006 CMAQ funds to continue the education and outreach efforts of the public awareness campaign for another year. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006 element of the FFY 2006-2008 OCARTS Area TIP to include \$80,000 in FFY 2006 CMAQ funds (plus \$20,000 in matching funds) to continue the Air Quality Public Awareness Campaign within the ACOG region.

- G. PUBLIC HEARING AND ACTION ON FINAL FFY 2007-2010 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM
{Attachment G}

INFORMATION: Last month, the Preliminary FFY 2007-2010 OCARTS Area TIP was made available for public review and comment, was available on ACOG's Web site and at metro area libraries, and was provided to committee members. The Final FFY 2007-2010 OCARTS Area TIP will be provided to the Oklahoma Department of Transportation for approval (as the Governor's designee) and incorporation into the Preliminary FFY 2007-2010 Statewide Transportation Improvement Program. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the Final FFY 2007-2010 OCARTS Area Transportation Improvement Program, and to submit the same to the Oklahoma Department of Transportation for approval and incorporation into the Preliminary FFY 2007-2010 Statewide Transportation Improvement Program.

- H. MID-YEAR STATUS REPORT ON THE OBLIGATION OF FFY 2006 SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) FUNDS AND PENDING PROJECTS
{Attachment H}

INFORMATION: A status report is provided reflecting the Surface Transportation Program Urbanized Area (STP-UZA) funds obligated during the first half of FFY 2006 and funds anticipated to be obligated by the end of the federal fiscal year.

Action Requested: None. For information only.

I. HIGHWAY TREE GRANT PROGRAM (ODOT)
(Attachment I)

INFORMATION: The 2006 Highway Tree Grant program will provide approximately \$325,000 to communities statewide this year. Funding for the continuation of the Highway Tree Grant Program is from SAFETEA-LU and is managed by the ODOT Beautification office. The program provides grants to communities to beautify highways leading to or through their town. Proposals are due to ODOT by July 7 and grants will be awarded in August. Copies of the grant instructions and application form will be available at the upcoming ITPC meeting.

Action Requested: None. For information only.

J. COLOR OKLAHOMA – MATCHING GRANTS AVAILABLE FOR WILDFLOWERS
(Attachment J)

INFORMATION: Color Oklahoma, a project of the Oklahoma Native Plant Society (ONPS), seeks to sow wildflower seeds, preserve wildflowers and grasses, and beautify roadsides, parks and other highly visible public areas in the state. Color Oklahoma will match up to a total of \$3,000 in grant requests statewide for 2006. The application deadline is June 23. Application forms are available from ODOT's Highway Beautification Office and copies will be available at the upcoming ITPC meeting.

Action Requested: None. For information only.

K. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA)
PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)
(Attachment K)

INFORMATION: Attached in the ITPC agenda is information on the status of all OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division on April 28, 2006.

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- L. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE UPDATED OCARTS MEMORANDUM OF UNDERSTANDING WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) AND CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)
[\[Attachment VI-L\]](#)

INFORMATION: Staff is requesting Board approval of the updated Memorandum of Understanding (MOU) formalizing the agreement for a regional transportation planning process for the Oklahoma City metropolitan area. The updated MOU contains the revised ITTC bylaws as well as a few other minor modifications to reflect changes in federal law.

Action Requested: Motion to authorize the ACOG Executive Director to execute the updated OCARTS Memorandum of Understanding with ODOT and COTPA regarding the OCARTS area transportation planning process.

- M. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE UPDATED OCARTS MEMORANDUM OF UNDERSTANDING WITH THE CLEVELAND AREA RAPID TRANSIT (CART)
[\[Attachment VI-M\]](#)

INFORMATION: Staff is requesting Board approval of the updated Memorandum of Understanding (MOU) formalizing the agreement between ACOG and CART to work cooperatively in promoting a regional transportation planning process for the Oklahoma City Area Regional Transportation Study (OCARTS) area. The updated MOU contains minor modifications to reflect changes in federal law.

Action Requested: Motion to authorize the ACOG Executive Director to execute the updated OCARTS Memorandum of Understanding with CART regarding the OCARTS area transportation planning process.

- N. TRANSPORTATION MODELING CONSULTANT AGREEMENT
[\[Attachment VI-N\]](#)

INFORMATION: The Association wishes to renew its contract for consulting services with Art Pendergraft as outlined in the attached Consultant Retainer Agreement for a 12-month period beginning July 1, 2006. The consulting services

would include assistance with the FY 2007 Unified Planning Work Program and related transportation modeling projects.

Action Requested: Motion to authorize the ACOG Executive Director to execute the Consultant Retainer Agreement with Art Pendergraft, subject to approval by legal counsel, for the 12-month period beginning July 1, 2006.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. PROPOSED FY 2005-2006 BUDGET AMENDMENT

[\[Attachment VII-A\]](#)

INFORMATION: The Association is well into its 2005-2006 fiscal year, and staff proposes to amend the budget to more closely reflect estimated revenues and expenditures and reflect Board actions taken throughout the fiscal year. Please refer to Item VII-A of the agenda packet.

Action Requested: Motion to approve the recommended budget amendment.

B. ELECTION OF OFFICERS FOR THE ACOG BOARD OF DIRECTORS

[\[Attachment VII-B\]](#)

INFORMATION: The Nomination's Committee met to consider nominations for the officers of the Board of Directors. Their recommendations are included as Item VII-B of the agenda packet.

Action Requested: Motion to approve the recommendations of the Nomination's Committee for election of officers of the Board of Directors, delegates to the Association of Regional Councils (OARC), and representatives to the Oklahoma Conference of Mayors.

C. RESOLUTION – BANKING SIGNATURES

[\[Attachment VII-C\]](#)

INFORMATION: With the election of new officers, it is necessary to approve an official custodians' resolution authorizing ACOG's current signatories to conduct business with ACOG's financial institutions.

Action Requested: Motion to approve the official custodians' resolution for FY 2006.

D. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide an update on activities and measures before the Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

VIII. INFORMATION ITEMS

A. ORIENTATION FOR NEW REGIONAL LEADERS
[\[Attachment VIII-A\]](#)

IX. NEW BUSINESS

X. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

APRIL 27, 2006 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
1:45 P.M.

The fourth meeting of the ACOG Board of Directors for the calendar year 2006 was convened April 27, 2006, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 1:45 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Eddie Reed, Mayor, Midwest City, Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Doug Hehn, Councilmember, Guthrie
Hon. Margaret Graham, Councilmember, Luther
Hon. Keith Bryan, Councilmember, Mustang
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. Jeff Davis, Councilmember, Piedmont
Hon. Scott Symes, Councilmember, The Village
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Mark Sharpton, Commissioner, Logan County

BOARD MEMBERS ABSENT

Hon. J. D. Johnston, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Jim Dickinson, Councilmember, Harrah

Hon. Ray Poland, Councilmember, Jones City
Langston
Hon. Mark Easton, Councilmember, Lexington
Hon. Kathy McMillan, Councilmember, Moore
Hon. Kathy Walker, Mayor, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Carol Jones, Councilmember, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Tracy Pappe, Councilmember, Union City
Valley Brook
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Bob Bradway, Mayor, Yukon
Hon. Bill Graves, Commissioner, Cleveland County
Hon. Stan Inman, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County Commissioner's Office
Carol Cline, Oklahoma County Commissioner's Office
Pam Wendt, Oklahoma County Commissioner's Office
Bill Dalke, Tinker Air Force Base

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Diane McCullough, Administrative Assistant/Administrative Secretary/Projects Coordinator
Mary Henderson, Accountant
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Doug Rex, Assistant to the Executive Director
Jerry Church, Programs Coordinator: Communications
Ellen Owens, Department Secretary
John Harrington, Division Director, Water Resources
John M. Sharp, Program Coordinator, Transportation Planning & Data Services
Melissa Baldwin, Associate Planner

I. CALL TO ORDER – ROLL CALL

Chairman Eddie Reed called the meeting to order at 1:45 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Zach Taylor introduced Carol Cline and Pam Wendt with Oklahoma County Commissioner Brent Rinehart’s office, and Bill Dalke with Tinker Air Force Base. Mary Murphey from the Logan County Commissioner’s Office was also a guest at the meeting.

III. APPROVAL OF MINUTES – REGULAR MEETING – MARCH 30, 2006

Director Sharpton made a motion to approve the minutes as submitted. The motion was seconded by Director Davis and carried with the following vote:

AYE: Howe, Bartlett, Rozsypal, Hehn, Graham, Reed, Bryan, Hopper, Johnson, Davis, Symes, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Chairman Reed made appointments to ACOG’s Nomination’s Committee. Those appointed included continuing members who are officers of the ACOG Board of Directors, Garber-Wellington Association and 9-1-1 Association which included Mark Sharpton, Willa Johnson, John Brown, Jim Pumphrey, Marsha Jefferson, Grant Hedrick, David Hopper, and Dave Howe. Also appointed were representatives of the entities of Nichols Hills (Kathy Walker), Moore (Kathy McMillan), Midwest City (Charles Joyner), The Village (Scott Symes), and Edmond (Saundra Naifeh). Chairman Reed said if anyone else desired to serve on the committee they would be welcome.

Chairman Reed also made appointments to ACOG’s Budget Committee. Those appointed included continuing members who are officers of the ACOG Board of Directors, Garber-Wellington Association and 9-1-1 Association which included Mark Sharpton, Willa Johnson, John Brown, Jim Pumphrey, Marsha Jefferson, Grant Hedrick, David Hopper, and Dave Howe. Also appointed were representatives of the entities of Del City (Ken Bartlett), Guthrie (Jon Gumerson), Nichols Hills (Kathy Walker), The Village (Scott Symes), Midwest City (Charles Joyner), Luther (Margaret Graham), and Forest Park (Lewis Pringle). Chairman Reed said if anyone else desired to serve on the committee they would be welcome.

Chairman Reed announced that ACOG Executive Director Zach D. Taylor had been named 2006 Administrator of the Year by the Oklahoma Chapter of the American Society for Public Administration. Chairman Reed said Zach competed at a statewide level with nominees who may work for organizations at any level of government, non-profit organization or educational institution. Chairman Reed said nominees are judged on their outstanding leadership qualities, high professional and ethical standards, superior record of achievement, and strong commitment to public service.

Chairman Reed said Zach is well deserving of this award. He said he had worked with Zach for years and was really proud to give him some recognition.

B. DIRECTOR'S REPORT

Mr. Taylor thanked the Board and Chairman Reed for the recognition. He said he appreciated the staff effort and the Board Members who made the nomination saying the award would not have happened without them. Mr. Taylor said he had told ACOG staff that he was a very lucky person to have had the opportunity to be at ACOG and to get to do what ACOG does. He said if someone loves what they do, they are really fortunate. He said he loves what he does and it is wonderful to be associated with Board Members who all work together and accomplish things of significance.

Mr. Taylor said ACOG recently hosted area city managers at a meeting held at Tinker Air Force Base. The group was briefed by Col. Cunningham on the functions and purposes of Tinker and its current missions. Mr. Taylor said staff would like to make arrangements for the Board to visit Tinker not only for briefings but to have a tour of the current facilities and find out what their plans are for development. Mr. Taylor said that visit would probably occur in September or October.

Mr. Taylor then recognized Chairman Reed for his service to the ACOG Board. Chairman Reed was presented with a piece of glass artwork in recognition of his service to the Board as well as a gavel to commemorate his second term as ACOG Chairman. Mr. Taylor said staff and the Board appreciated all Chairman Reed has done for ACOG and what he had provided in the way of service.

Chairman Reed thanked Zach, the ACOG staff and Board Members. He said he was smart enough to realize how good his staff was and to get out of their way.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Johnson made a motion that items A through H in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Rozsypal, Hehn, Graham, Reed, Bryan, Hopper, Johnson, Davis, Symes, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

John Johnson said today, April 27, is a deadline day at the State Capitol when bills have to be out of their opposite houses. There is about a month left in the session, and there are still approximately 1,100 pieces of legislation that are still active.

Mr. Johnson said now is the time in the Legislature when the money is important and the conference committees and appropriations committees meet. The bills that have survived the process up until this point which require funding are now going through the last four weeks of the session. The money is allocated depending on what the bodies want to do and what the Governor wants to do.

Mr. Johnson said it has been a reasonably successful session as far as far as ACOG is concerned. He said it was fortunate that HB 2877 got through the process and signed before the last round of the legislative session.

Mr. Johnson said if anyone had any interest in any of the 1,100 bills or what is left of those bills after today's deadline, they should contact him and he would either email them a copy of that tracking list or provide them with a hard copy.

VIII. NEW BUSINESS

No New Business was brought before the Board.

IX. ADJOURNMENT

The meeting was adjourned at 2:02 p.m.

ADOPTED THIS _____ DAY OF _____, 2006.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED APRIL 30, 2006**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>WIRELESS 9-1-1</u>	<u>TOTAL</u>
Beginning Balance <i>April 1, 2006</i>				
Cash on Deposit	\$ 987,341.35	\$ 107,200.98	\$ 560,387.34	\$ 1,654,929.67
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 988,741.35</u>	<u>\$ 107,200.98</u>	<u>\$ 560,387.34</u>	<u>\$ 1,656,329.67</u>
Cash Receipts				
Grants & Contracts	\$ 127,784.89	\$ -	\$ -	\$ 127,784.89
Memberships	2,458.26	-	-	2,458.26
Transfers of Funds	-	4,006.38	-	4,006.38
Interest Earned	2,232.78	-	2,187.15	4,419.93
Wireless 9-1-1	-	-	306,080.86	306,080.86
Miscellaneous	17,949.03	-	-	17,949.03
Total Cash Receipts	<u>\$ 150,424.96</u>	<u>\$ 4,006.38</u>	<u>\$ 308,268.01</u>	<u>\$ 462,699.35</u>
Cash Available	\$ 1,139,166.31	\$ 111,207.36	\$ 868,655.35	\$ 2,119,029.02
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 158,403.18	\$ 4,117.85	\$ -	\$ 162,521.03
Travel	756.00	-	-	756.00
Transfers of Funds	4,006.38	-	-	4,006.38
REAP	93,698.00	-	-	93,698.00
Wireless 9-1-1	-	-	-	-
General Operating Expenses <i>(detail next page)</i>	69,910.58	-	31.83	69,942.41
Total Cash Disbursements	<u>\$ 326,774.14</u>	<u>\$ 4,117.85</u>	<u>\$ 31.83</u>	<u>\$ 330,923.82</u>
Ending Balance <i>April 30, 2006</i>				
Cash on Deposit	\$ 810,992.17	\$ 107,089.51	\$ 868,623.52	\$ 1,786,705.20
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 812,392.17</u>	<u>\$ 107,089.51</u>	<u>\$ 868,623.52</u>	<u>\$ 1,788,105.20</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED APRIL 30, 2006**

Personnel Cost:

Salaries	\$ 82,393.27
Payroll Taxes	42,454.44
Group Health & Life Insurance	16,131.06
Pension Contribution & Expense	12,176.43
Deferred Compensation	4,330.32
Allied Arts Contributions	173.34
United Way Contributions	744.32

Total Operating Personnel Expenditures

\$158,403.18

Section 125 Employee Benefits Paid

4,117.85

Total Personnel Cost

\$162,521.03

General Operating Expenses:

Contract Personnel	8,699.09
Development	508.30
Equipment	4,547.92
Flexible Spending Plan	125.00
Insurance	8,500.00
Internet Service	493.55
Institute - 9-1-1	2,445.75
Institute Refund	55.00
Legal	1,187.50
Maintenance & Repair Equipment	199.00
Mileage	346.81
Office Rent & Parking	12,316.67
Off-site Storage	115.85
Pension Administration	1,873.75
Postage	587.22
Printing	1,198.00
Professional Dues	7,560.51
Public Notice/Advertising	565.35
Publications & Subscriptions	593.00
Supplies	1,569.97
Telephone	1,050.97
Travel	821.58
UPWP Subcontracts	12,919.62
Xerox	1,630.17

Total General Operating Expenses

69,910.58

BE IT RESOLVED, that on this 25th day of May, 2006, following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

AT&T <i>(Internet Service)</i>	\$ 200.55
Best Buy Government/Education <i>(Equipment and Maintenance)</i>	2,111.06
Big Sky Tours <i>(Travel & Recruitment – 9-1-1 \$1,441.45)</i>	1,826.15
Bricktown Venture II, LLC <i>(Office Rent)</i>	12,316.67
Brown, Ken <i>(Supplies-Software and Mileage)</i>	950.57
Cher Bumps & Associates, Inc. <i>(FSA Fees)</i>	115.00
Church, Jerry <i>(Mileage)</i>	89.53
Cingular Wireless <i>(Supplies & Telephone)</i>	412.04
CompUSA Inc. <i>(Maintenance & Repair Equipment)</i>	1,255.39
Cook, Debbie <i>(Travel - 9-1-1 \$395.61)</i>	191.21
Coop's Buttons <i>(Supplies – 9-1-1)</i>	37.00
Copy Fast Printing <i>(Printing – 9-1-1)</i>	209.75

Electradigital <i>{Web Page Hosting}</i>	293.00
Eureka Water Company <i>{Supplies}</i>	94.30
Film Factory <i>{Printing}</i>	96.00
Galaxy Distributing <i>{Supplies}</i>	90.00
General Mailing Equipment, Inc. <i>{Supplies}</i>	80.00
Gill Reprographics, Inc. <i>{Supplies}</i>	145.17
Government Finance Officers Association <i>{Publications & Subscriptions – 9-1-1 \$63.98}</i>	127.95
Governor’s Conference on Agriculture & Economic Growth <i>{Development}</i>	45.00
Harrington, John <i>{Mileage and Supplies}</i>	403.79
Henderson, Mary – Custodian of Petty Cash <i>{Petty Cash Reimbursement – 9-1-1 \$268.46}</i>	1,086.70
Johnson, John <i>{Consulting and Legal Service – 9-1-1 \$2,248.32}</i>	4,013.37
Journal Record Publishing Company <i>{Public Notice/Advertising}</i>	89.17
Kehoe, Lisa <i>{Mileage}</i>	113.42
Kintera Fundware <i>{Maintenance & Repair Software}</i>	3,975.75

Krueger, David Electric <i>{Maintenance & Repair Equipment}</i>	212.75
Marcy, Wendi <i>{Mileage – 9-1-1}</i>	7.71
Massie, Holly <i>{Mileage}</i>	36.18
MCI <i>{Telephone – 9-1-1 \$31.95}</i>	126.36
Mott's Office Products <i>{Supplies}</i>	898.59
National Emergency Number Association <i>{Development and Professional Dues – 9-1-1}</i>	1,575.00
9-1-1 Cares <i>{Supplies – 9-1-1}</i>	26.25
9-1-1 Magazine <i>{Publications & Subscriptions – 9-1-1}</i>	53.90
Nextel Communications <i>{Telephone – 9-1-1}</i>	142.87
Nobel Systems, Inc. <i>{Maintenance & Repair Equipment}</i>	95.00
Norman, City of <i>{UPWP Traffic Counts}</i>	9,920.00
Oklahoma City, City of <i>{UPWP April Service}</i>	5,456.94
Oklahoma City Planning Department <i>{Development – 9-1-1 \$50.00}</i>	450.00
Oklahoma Society of CPA's <i>{Professional Dues}</i>	185.00

Oklahoman, The <i>{Public Notice/Advertising}</i>	185.01
1-800-Conference <i>{Telephone – 9-1-1}</i>	41.88
Pendergraft, Art <i>{Consultant}</i>	3,488.00
Priority Dispatch <i>{EMD Training – 9-1-1}</i>	4,500.00
Quik Printing & Copying Centers <i>{Printing}</i>	151.08
Relizon Company, The <i>{Storage – 9-1-1 \$4.55}</i>	115.85
Rex, Douglas <i>{Mileage – 9-1-1 \$50.22}</i>	90.33
Rogers State University <i>{ODOC Special Appropriated Funds}</i>	92,610.00
Smedlund, Julie <i>{Mileage – 9-1-1 \$ 14.18}</i>	99.30
T.N.T. Printing <i>{Printing}</i>	410.00
Tech-Lock <i>{Maintenance & Repair – 9-1-1}</i>	445.00
United States Postal Service <i>{Bulk Mail}</i>	500.00
United States Postal Service <i>{Postage Meter}</i>	1,000.00
United States Postal Service <i>{Return Mail Deposit}</i>	50.00

White, Carolyn 51.84
{Mileage – 9-1-1}

Xerox Corporation 1,618.02
{Xerox}

TOTAL MAY CLAIMS \$ 154,911.40

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF MAY 18, 2006**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
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None



association of central oklahoma governments

ATTACHMENT VI-L

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: May 18, 2006

TO: ACOG Board of Directors

FROM: Douglas W. Rex, Assistant to the Executive Director/Program Coordinator
Transportation Planning & Data Services (TPDS)

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Updated OCARTS Memorandum of Understanding with the Oklahoma Department of Transportation (ODOT) and Central Oklahoma Transportation and Parking Authority (COTPA)

INFORMATION:

In April, the ACOG Board endorsed action by the Intermodal Transportation Policy Committee (ITPC) to revise the Intermodal Transportation Technical Committee (ITTC) bylaws to ensure that they conformed to current policies and practices.

At this time, staff is requesting Board approval of the updated Memorandum of Understanding (MOU) formalizing the agreement for a regional transportation planning process for the Oklahoma City Metropolitan Area. The updated MOU contains the revised ITTC bylaws as well as a few other minor modifications to reflect changes in federal law.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the updated OCARTS Memorandum of Understanding with ODOT and COTPA regarding the OCARTS area transportation planning process.

DWR:dem
Attachment

MEMORANDUM OF UNDERSTANDING

**BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS,
OKLAHOMA DEPARTMENT OF TRANSPORTATION, AND
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

WHEREAS, Section 134(a) of Title 23, and Section 5303 of Subtitle III of Title 49, U.S.C. require that federally funded projects be developed through a comprehensive, cooperative, and continuing transportation planning process; and

WHEREAS, the Association of Central Oklahoma Governments (ACOG) has been designated as the Metropolitan Planning Organization (MPO) for the Oklahoma City Metropolitan Area; and

WHEREAS, the Oklahoma Department of Transportation (ODOT), ACOG and the Central Oklahoma Transportation and Parking Authority (COTPA) desire to maintain a comprehensive, cooperative, and continuing planning process for the Oklahoma City Area Regional Transportation Study (OCARTS) Area that results in the development of transportation goals and objectives, long and short-range transportation plans, and programs of implementation.

NOW, THEREFORE, ODOT, ACOG and COTPA enter into this agreement to carry out the comprehensive, cooperative, and continuing planning process for the OCARTS area as detailed below:

I. Intermodal Transportation Policy Committee

Responsibility for policy direction, plan selection and development of programs for plan implementation is vested in an Intermodal Transportation Policy Committee (ITPC). The ITPC shall transmit all transportation policies, plans and implementation programs to ACOG, the MPO, for review and endorsement.

The ITPC membership is as follows:

- A. A designated elected official* from each of the transportation study area political subdivisions** listed below:

Bethany	Edmond	Logan County	Nicoma Park	Spencer
Blanchard	Forest Park	Luther	Noble	Tuttle
Canadian County	Goldsby	Midwest City	Norman	The Village
Choctaw	Guthrie	Moore	Oklahoma City	Warr Acres
Cleveland County	Harrah	Mustang	Oklahoma County	Yukon
Cole	Jones	Newcastle	Piedmont	
Del City	Lexington	Nichols Hills	Slaughterville	

* Each elected official shall be permitted to designate an alternate from his governing body to participate in his absence.

** Each additional political subdivision added to the transportation study area shall be permitted to designate a voting elected official to the committee.

- B. A designated trustee of the Oklahoma City Airport Trust or their designee.
- C. A designated trustee of the Central Oklahoma Transportation and Parking Authority or their designee.
- D. The Oklahoma Transportation Commissioner from Districts III, IV, and VII or their designees.
- E. The Planning and Research Division Engineer of the Oklahoma Department of Transportation or their designee.
- F. A non-voting representative from each of the following: Federal Aviation Administration (FAA), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA).

The ITPC shall meet regularly to perform the following duties:

- A. Review recommendations of the Intermodal Transportation Technical Committee (ITTC) and set policies for transportation planning.
- B. Direct development and adopt regional transportation plans and transportation improvement programs; review transportation plans at least annually; make changes based upon recommendations of the ITTC.
- C. Recommend any changes in plans to the Planning Commission or City Councils of participating agencies and recommend methods of financing any changes.
- D. Elect a chairperson and hold meetings on a regular basis.
- E. Vote on business items before the ITPC provided a quorum of twelve (12) of the designated members is present. The ACOG staff has the primary administrative responsibility for maintaining the regional transportation plans and supporting documents necessary to serve the ITPC.
- F. Receive comments and observations from representatives of each federal agency in the United States Department of Transportation -- Federal Aviation Administration (FAA), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA) -- who will be requested to attend the ITPC meetings. From time to time, the different agency representatives will be asked to clarify new rules, regulations, or procedures affecting the ITPC decision process.

II. Intermodal Transportation Technical Committee

The technical advice and guidance for transportation planning is vested in the Intermodal Transportation Technical Committee (ITTC). The ITTC consists of technical and professional personnel from the various participating agencies. This Committee reviews the technical aspects of the study and makes recommendations to the ITPC.

The ITTC membership is as follows:

Voting:

- A. Oklahoma Department of Transportation (ODOT) – Planning & Research Division Manager or designee.
- B. Oklahoma Department of Transportation (ODOT) – Transit Programs Division Manager or designee.
- C. Local Government - Two official staff members from each of the member local governments, one designated as City or County Planner and one designated as City or County Engineer. In the absence of a staff member who is an engineer or planner, the Chief Executive Officer may serve; no consulting engineer or planner may serve on the committee.
- D. Association of Central Oklahoma Governments (ACOG) - Executive Director or designee.
- E. Central Oklahoma Transportation and Parking Authority (COTPA) - Administrator and one (1) delegate or designee.
- F. Oklahoma City Department of Airports - Director and one (1) delegate or designee.
- G. Oklahoma Aeronautics Commission - Director or designee.
- H. Oklahoma Department of Environmental Quality (ODEQ) - Director or designee.

Non-Voting:

- I. Areawide Aging Agency (AAA) - Executive Director or designee.
- J. Capitol-Medical Zoning Commission - Director or designee.
- K. Oklahoma Department of Transportation (ODOT) - Local Government Division Engineer or designee.
- L. Oklahoma Railroad Association – Director or designee.
- M. Oklahoma Turnpike Authority (OTA) - Chief Engineer or designee.
- N. Oklahoma Trucking Association – Director or designee.
- O. Tinker Air Force Base - Deputy Base Civil Engineer or Base Comprehensive Planner or designee.

- P. Tribal Governments – Representatives in the OCARTS area or their designees.
- Q. Federal Bureau of Indian Affairs (BIA) – Delegate or designee.
- R. U.S. Department of Transportation - FHWA, FTA and FAA delegates or designees.

The Intermodal Transportation Technical Committee may appoint other qualified individuals to full voting membership in order to utilize their professional expertise and to coordinate the transportation planning process activities with other planning areas such as airports, parking, bicycling, etc.

The Chairman of the ITTC shall be the ACOG Executive Director or his designee. Meetings shall be held on a regular basis to review technical procedures and advise the Intermodal Transportation Policy Committee. A quorum of the Intermodal Transportation Technical Committee shall consist of one-third of the most current appointments from designated voting membership including representatives from at least four member cities or counties; however, business conducted in the absence of a quorum shall be forwarded to the ITPC in the same manner as business conducted with a quorum, except the number of cities and counties represented shall be noted (in the minutes and in the transmittal to the ITPC) along with the statement that a quorum was not present.

III. Unified Planning Work Program (UPWP)

Detailed planning activities will be developed each year in a Unified Planning Work Program (UPWP) with the Intermodal Transportation Technical Committee and adopted by the Intermodal Transportation Policy Committee. ACOG, ODOT, and COTPA agree to participate in the development of the UPWP each year so that it reflects a cooperative annual planning process. The UPWP will specify the annual work activities with the responsible agency, participating agency costs, and funding sources.

This Memorandum of Understanding has been approved through formal resolution or action of the Association of Central Oklahoma Governments, the Oklahoma Department of Transportation, and the Central Oklahoma Transportation and Parking Authority on or before the _____ day of _____, 2006.

Date

Association of Central Oklahoma Governments

Date

Oklahoma Department of Transportation

Date

Central Oklahoma Transportation and Parking Authority



association of central oklahoma governments

ATTACHMENT VI-M

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: May 18, 2006

TO: ACOG Board of Directors

FROM: Douglas W. Rex, Assistant to the Executive Director/Program Coordinator
Transportation Planning & Data Services (TPDS)

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Updated OCARTS Memorandum of Understanding with the Cleveland Area Rapid Transit (CART)

INFORMATION:

Staff is requesting Board approval of the updated Memorandum of Understanding (MOU) formalizing the agreement between ACOG and CART to work cooperatively in promoting a regional transportation planning process for the Oklahoma City Area Regional Transportation Study (OCARTS) area. The updated MOU contains minor modifications to reflect changes in federal law.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the updated OCARTS Memorandum of Understanding with CART regarding the OCARTS area transportation planning process.

DWR:dem
Attachment

MEMORANDUM OF UNDERSTANDING

**BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
AND THE UNIVERSITY OF OKLAHOMA, TRANSIT SERVICES**

WHEREAS, Section 134(a) of Title 23, and Section 5303 of Subtitle III of Title 49, U.S.C. require that federally funded projects be developed through a comprehensive, cooperative and continuing transportation planning process; and

WHEREAS, the Association of Central Oklahoma Governments (ACOG) is the designated Metropolitan Planning Organization (MPO) for the Oklahoma City Area Regional Transportation Study (OCARTS) area, responsible for development and maintenance of the multimodal long range transportation plan and short range transportation improvement program for the region; and

WHEREAS, the Bureau of the Census, U.S. Department of Commerce, designated the Norman Urbanized Area on May 1, 2002, based on the final Urban Area Criteria for Census 2000, published in the March 15, 2002 *Federal Register*; and

WHEREAS, the Oklahoma Department of Transportation, as the Governor's designee, delegated to the University of Oklahoma, the authority to apply for and manage Federal Transit Administration (FTA) funds attributed to the Norman Urbanized Area, as promulgated within Title 730, Chapter 45 of the Oklahoma Administrative Code; and

WHEREAS, the University of Oklahoma provides transit services known as METRO Transit Norman and Cleveland Area Rapid Transit (CART) within Cleveland County, the City of Norman, and the University of Oklahoma campuses; and

WHEREAS, the University of Oklahoma, Transit Services desires to participate in the metropolitan transportation planning process,

NOW, THEREFORE, ACOG and the University of Oklahoma enter into this Memorandum of Understanding to work cooperatively on the planning efforts outlined in the annual Unified Planning Work Program (UPWP), which includes development and implementation of the OCARTS Transportation Improvement Program (TIP), the OCARTS Long Range Transportation Plan and other planning activities included in the UPWP.

This Memorandum of Understanding has been approved through formal resolution or action of the Association of Central Oklahoma Governments and the University of Oklahoma, as evidenced by the signatures of officers of each organization below, and shall become effective on the date last written.

Association of Central Oklahoma Govts.:

University of Oklahoma:

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



association of central oklahoma governments

ATTACHMENT VI-N

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: May 18, 2006
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Transportation Modeling Consultant Agreement

INFORMATION:

Staff recommends that the Association renew its contract for consulting services with Art Pendergraft as outlined in the attached Consultant Retainer Agreement for a 12-month period beginning July 1, 2006. The consulting services would include assistance with the FY 2007 Unified Planning Work Program and related transportation modeling projects.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the Consultant Retainer Agreement with Art Pendergraft, subject to approval by legal counsel, for the 12-month period beginning July 1, 2006.

ZDT:dem
Attachment

CONSULTANT RETAINER AGREEMENT
FY 2007

This AGREEMENT was originally made, entered into, and effective on the 28th day of January 1993, by the Association of Central Oklahoma Governments (ACOG) and Art Pendergraft, Consultant (Consultant).

This FY 2007 AGREEMENT is to be renewed and shall become effective on JULY 1, 2006, by and between ACOG and ART PENDERGRAFT, Consultant (Consultant).

WITNESSETH:

For and in consideration of the mutual promises and covenants of the parties hereto, to be kept and performed by them, it is hereby mutually agreed as follows:

Section 1. Consultant agrees as follows:

- (a) To assist with development of databases for the TRANPLAN and Growth Allocation Models;
- (b) Provide other consulting services as deemed appropriate by both parties;
- (c) Comply with regulations regarding suspension, debarment, ineligibility and voluntary exclusion as per Attachment I.

Section 2. In consideration of the performance of services by Consultant, ACOG hereby covenants and agrees to compensate Consultant on a monthly basis upon presentation of Consultant's statement itemizing services and charges. The rate of compensation shall be \$34.09 per hour. Consultant shall be compensated for travel and other expenses incurred in the performance of services for ACOG, compensation for travel (excluding travel to and from home) to be at the rate paid to regular employees of ACOG, and other expenses at the actual cost thereof. Consultant shall document such expenses, upon request, to the satisfaction of ACOG. It is agreed that all charges resulting from this agreement, including consulting fees and other expenses, shall not exceed \$45,000 for the period ending June 30, 2007. Prior to receiving any payment or compensation under this agreement, Consultant must furnish to ACOG a Certificate of Insurance from Consultant's worker's compensation insurance carrier or a Certificate of Non-Coverage as issued by the Oklahoma Department of Labor.

Section 3. This agreement shall be in effect until June 30, 2007 and may be renewed thereafter.

Section 4. This agreement may be cancelled without cause by either party by providing a 30 day written notice of cancellation to the other party.

IN WITNESS WHEREOF, the Association of Central Oklahoma Governments has caused this Agreement to be executed on its behalf by the Executive Director of ACOG, approved as to form by its attorney, pursuant to authority duly vested by its Board of Directors, and Art Pendergraft has executed same on his own behalf.

Date

Zach D. Taylor, Executive Director
Association of Central Oklahoma Governments

Approved as to form:

Date

John G. Johnson, ACOG Legal Counsel

Date

Art Pendergraft, Consultant

ATTACHMENT I--ADDENDUM TO FORM FHWA-1273,
REQUIRED CONTRACT PROVISIONS

This certification applies to subcontractors, material suppliers, vendors and other lower tier participants.

- Appendix B of 49 CFR Part 29 -

Appendix B -- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospect lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Date

Art Pendergraft



association of central oklahoma governments

ATTACHMENT VII-A

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: May 18, 2006
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Proposed FY 2005-2006 Budget Amendment

INFORMATION:

The Association is well into its 2005-2006 fiscal year, and staff proposes to amend the budget to more closely reflect estimated revenues and expenditures and reflect Board actions taken throughout the fiscal year. Noted below are the most significant changes.

Local

The proposed budget amendment reflects total local revenues exceeding total local expenditures by \$43,778, an increase of \$9,984 from the original budget. This \$43,778 is a replenishment of prior years' expenditures that were funded from the unrestricted fund balance. The \$9,984 is the cumulative effect of the proposed changes to all of ACOG's programs that reduced the need for basic membership dues to cover costs.

TPDS

The TPDS Division total costs and revenues earned will both be lower than originally budgeted due to the resignation of its Division Director at the end of the first quarter of the fiscal year. The proposed budget amendment reduces both total costs and revenues by \$106,583. It also includes a reallocation of \$7,250 from Printing to Special Projects for the design services for the 2030 OCARTS Plan.

IGS

The original budget included an estimate of the carryover amount of Special State Appropriated Funds for Substate Planning Districts (Leadership) that was too low by \$11,137. The proposed budget amendment also reflects an additional \$7,401 in Equipment expenditures for the CIP program from State CIP Grant funds as well \$6,954 in Basic Membership Dues necessary to cover CIP program expenditures until some local contract revenue is available in FY 2007.

There is a reduction of \$433 in federal revenues expected to be earned by the Water Resources Division during the current fiscal year and a total increase of \$4,763 in expenditures. The combination of these factors results in the Water Division no longer having the ability to transfer to Local the \$5,196 shown in the original budget, which was intended to help replenish the unrestricted fund balance for prior year expenditures that it funded for Water Resources.

9-1-1 ACOG Contract

The original budget did not reflect the additional costs necessary due to the Nine-One-One Wireless Emergency Act, which was signed into law on May 26, 2005, and the successful elections held in the region on December 13, 2005. The budget amendment reflects an increase in total costs of \$106,253, with \$91,035 of that being personnel-related costs and \$7,623 being consultant fees. It also reflects an increase of \$140,423 in revenue from the 9-1-1 ACOG Administrative Contract, a decrease of \$41,320 in revenue earned from the Emergency Medical Dispatch (EMD) grant, and the use of \$7,000 of restricted fund balance as a current year revenue source.

Action Requested:

Motion to approve the recommended budget amendment.

ZDT:dem
Attachments

DRAFT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
PROPOSED FY 2005-2006 BUDGET AMENDMENT**

	Total	Indirect	Local	TPDS	IGS	Water Resources	9-1-1 ACOG Contract
Revenues:							
Federal	1,559,058			1,278,181	75,000	131,019	74,858
State							
REAP Projects and Administration	1,235,735				1,235,735		
Other State Funds	203,329				199,579		3,750
In-Kind Match Revenue	167,938			167,938			
Membership Dues:							
Basic	247,641		62,855	45,073	139,713		
Transportation	84,739			84,739			
Water Resources	109,109					109,109	
9-1-1 Administrative Contract	999,889						999,889
Interest Income	7,500	3,525			3,975		
Other/Fee Income	66,436	2,500	4,232	29,312	29,642		750
Stakeholders Dues	3,625				3,625		
Transfers:							
Between Funds	0						
Depreciation and Amortization	22,327		22,327				
Restricted/Unrestricted Fund Balances	66,759				59,759		
Total Revenues	4,774,085	2,500	92,939	1,605,243	1,747,028	240,128	1,086,247
Expenditures:							
Salaries - Direct	1,466,155	278,148	658	530,226	147,763	71,316	438,044
Employee Benefits	593,252	112,547	266	214,546	59,789	28,857	177,247
Total Direct Salaries & Employee Benefits	2,059,407	390,695	924	744,772	207,552	100,173	615,291
Travel - Mileage	22,988	13,180	650	1,390	3,160	2,065	2,543
- Travel	42,435	9,975	7,500	7,650	5,240	2,070	10,000
Advertising, Public Education & Public Notices	153,312			101,500	2,740	24,072	25,000
Development, Training & Recruitment	48,024	9,000	1,000	6,875	4,100	1,200	25,849
Equipment Rental	655						
Insurance	20,135	10,685			973		8,477
Maintenance, Repairs & Computer Hardware Upgrades	82,724	47,236		8,620	1,017	601	25,250
Miscellaneous & Contingencies	6,919				5,919		1,000
Office Rental & Parking	148,731	145,955		1,200	430	150	996
Postage & Freight	16,288	1,975	8	3,498	6,320	830	3,657
Printing	35,532	2,550		5,750	19,232		8,000
Xerox	22,043	3,740	238	10,994	2,345	413	4,313
Professional Dues	16,671	6,000	5,200	3,975	326	220	950
Publications & Subscriptions	7,164	4,225		981	1,433	125	400
Supplies, Software, Aerial Maps & Storage Rental	73,773	43,000	5,295	5,800	2,213	5,785	11,680
Telephone & Internet	22,280	15,125	79	586	3,905	75	2,500
REAP Projects, 9-1-1 Institute & Special Projects	1,518,988			141,488	1,362,395		15,105
Audit & Accounting	15,975	10,130					5,845
Legal	18,623	11,000					7,623
Consulting & Contractual	254,388	628	9,886	210,740	10,354	8,430	14,350
Equipment & Furniture	121,421	48,749	7,000		10,000	46,922	8,750
Debt Service	10,948		10,948				
Depreciation	10,884	10,884					
Total Direct Expenditures	4,730,308	785,387	48,728	1,255,829	1,649,654	193,131	797,579
Indirect Costs Allocation	(282,887)	433		349,414	97,374	46,992	288,668
Total Expenditures	4,447,421	2,500	49,161	1,605,243	1,747,028	240,128	1,086,247

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CURRENT FY 2005-2006 BUDGET**

	Total	Indirect	Local	TPDS	IGS	Water Resources	9-1-1ACOG Contract
Revenues:							
Federal	1,689,123			1,366,483	75,000	131,452	116,178
State							
REAP Projects and Administration	1,235,735				1,235,735		
Other State Funds	196,295				192,545		3,750
In-Kind Match Revenue	167,938			167,938			
Membership Dues:							
Basic	247,641		47,405	67,656	132,580		
Transportation	84,739			84,739			
Water Resources	109,109					109,109	
9-1-1 Administrative Contract	859,466						859,466
Interest Income	7,500	3,525			3,975		
Other/Fee Income	52,788	2,500	3,888	25,000	20,800		600
Stakeholders Dues	3,000				3,000		
Transfers:							
Between Funds	0		5,196				
Depreciation and Amortization	22,327		22,327				(5,196)
Restricted/Unrestricted Fund Balances	59,548				59,548		
Total Revenues	4,735,209	2,500	82,341	1,711,826	1,723,183	235,365	979,994
Expenditures:							
Salaries - Direct	1,466,155	278,148	511	580,384	146,500	66,682	393,930
Employee Benefits	593,253	112,547	202	234,842	59,278	25,982	159,397
Total Direct Salaries & Employee Benefits	2,059,408	390,695	718	815,226	205,778	93,664	553,327
Travel - Mileage	20,921	13,180	650	1,330	2,082	1,800	1,879
- Travel	39,225		6,000	7,650	4,100	1,500	10,000
Advertising, Public Education & Public Notices	153,929			101,500	2,500	24,929	25,000
Development, Training & Recruitment	48,024	9,000	1,000	6,875	4,100	1,200	25,849
Equipment Rental	655						
Insurance	20,780	10,685			1,250		8,845
Maintenance, Repairs & Computer Hardware Upgrades	70,310	37,080		8,620	975	635	23,000
Miscellaneous & Contingencies	7,571				6,571		1,000
Office Rental & Parking	148,227	145,955		1,200	422	150	500
Postage & Freight	15,868	1,975		3,498	6,246	815	3,334
Printing	42,481	2,550		13,000	18,931		8,000
Xerox	22,043	3,740	203	14,085	1,262	405	2,348
Professional Dues	17,260	6,000	5,200	4,480	330	300	950
Publications & Subscriptions	6,475	4,225		500	1,225	125	400
Supplies, Software, Aerial Maps & Storage Rental	76,163	43,000	5,295	5,800	3,478	6,910	11,680
Telephone & Internet	23,010	15,125	79	616	4,115	75	3,000
REAP Projects, 9-1-1 Institute & Special Projects	1,500,601			134,238	1,351,258		15,105
Audit & Accounting	18,355	15,602					2,753
Legal	16,002	10,002					6,000
Consulting & Contractual	254,869	5,347	11,116	210,740	9,419	11,520	6,727
Equipment & Furniture	117,405	49,712	7,000		2,599	47,394	10,700
Debt Service	10,948		10,948				
Depreciation	10,884	10,884					
Total Direct Expenditures	4,701,414	785,387	48,209	1,329,358	1,626,641	191,422	720,397
Indirect Costs Allocation		(782,887)	338	382,468	96,542	43,943	259,597
Total Expenditures	4,701,414	2,500	48,547	1,711,826	1,723,183	235,365	979,994



association of central oklahoma governments

ATTACHMENT VII-B

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: May 18, 2006
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Election of Officers for the ACOG Board of Directors

INFORMATION:

The Nomination's Committee met to consider nominations for the ACOG Board of Directors offices of Chairman, Vice-Chairman and Secretary-Treasurer.

It was the recommendation of the Committee that the following persons be nominated for these offices:

Chairman: Mark Sharpton, Commissioner, Logan County
Vice-Chairman: Willa Johnson, Councilmember, Oklahoma City
Secretary-Treasurer: Kathy Walker, Mayor, Nichols Hills

Further, pursuant to previous determinations of the ACOG Board of Directors regarding ACOG's delegates to the Oklahoma Association of Regional Councils (OARC), it is staff's recommendation that our three seats be filled by:

1. Mark Sharpton, Commissioner, Logan County
2. Grant Hedrick, Commissioner, Canadian County
(Alternate: Willa Johnson, Councilmember, Oklahoma City)
3. Dave Howe, Councilmember, Choctaw

The Committee is also recommending Board approval of the representatives to the Oklahoma Conference of Mayors. Those individuals are Sandra Naifeh as delegate, and Glenn Lewis and Scott "Bubba" Symes as alternates.

Action Requested:

Motion to approve the recommendations of the Nomination's Committee for election of officers of the Board of Directors, delegates to the Association of Regional Councils (OARC), and representatives to the Oklahoma Conference of Mayors.

ZDT:dem



association of central oklahoma governments

ATTACHMENT VII-C

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: May 18, 2006
TO: ACOG Board of Directors
FROM: Debbie Cook, CPA, Director of Finance
SUBJECT: Resolution - Banking Signatures

INFORMATION:

With the election of new officers, it is necessary to approve the attached official custodians' resolution authorizing ACOG's current signatories to conduct business with ACOG's financial institutions.

Action Requested:

Motion to approve the attached official custodians' resolution for FY 2007.

DC:dem
Attachment

RESOLUTION
THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
21 E. MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405

Be it resolved that

_____	Mark Sharpton, Chairman
_____	Willa Johnson, Vice-Chairman
_____	Kathy Walker, Secretary-Treasurer
_____	Zach D. Taylor, Executive Director
_____	Jane E. Sutter, Division Director

of this Association whose signatures(s) appear(s) above are appointed as official custodians of the Association's funds. They have plenary authority, including control, over funds owned by the Association. Control includes possession, as well as the authority to establish accounts for the funds in insured depository institutions and to make deposits, withdrawals and disbursements of such funds. Two (2) signatures shall be required on checks against the accounts. This supersedes all prior authorizations, which are hereby cancelled.

I hereby certify that the foregoing is a full, true and correct copy of a resolution regularly adopted on May 25, 2006, by the Board of Directors of the Association of Central Oklahoma Governments and is in full force, and that the signatures above hereof are genuine and of the respective officers of said Association as designated thereon.

WITNESS my hand and seal of said Association this 25th day of May 2006.

{SEAL}

SECRETARY/TREASURER



association of central oklahoma governments

ATTACHMENT VIII-A

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: May 18, 2006
TO: ACOG Board of Directors
FROM: Jane E. Sutter, Division Director, Intergovernmental Services
SUBJECT: Orientation for new Regional Leaders

INFORMATION:

Following area spring elections, several newly elected officials have been designated by their communities/counties to serve on the ACOG Board of Directors and/or the Transportation, Garber-Wellington and 9-1-1 Policy Committees. Staff would like to introduce these new members and other interested newly elected officials and key staff to the world of ACOG at an orientation session on **Friday, June 16, 8:30 a.m. - 1:00 p.m.** (with lunch provided).

All new Board members are especially urged to attend, as participation in the orientation will greatly speed and enhance their ability to become active ACOG members. Please notify Diane McCullough at 234-2264 by Tuesday, June 13 regarding your intentions. Thank you.

JES:dem