

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., NOVEMBER 13, 2006  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



9-1-1 association of central oklahoma governments

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

9-1-1 BOARD OF DIRECTORS AGENDA  
1:00 p.m., Thursday, November 16, 2006  
ACOG Conference Room  
21 E. Main – Suite 100  
Oklahoma City, Oklahoma, 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES –October 26, 2006 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

**INFORMATION:** This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members, that item will be heard in regular order. Staff recommends that Item VI- A be placed on the Consent Docket.

A. FINANCE REPORT – NOVEMBER CLAIMS ([Attachment VI-A](#))

**INFORMATION:** Consideration of materials claims budgeted for the Association in the amount of \$191,361.72 for the month of November. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the November claims is included in the agenda packet.

**Action Requested:** Motion to accept the finance report and approve payment of the November claims against the Association.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. STATUS OF E9-1-1 DEPLOYMENT IN THE STATE OF OKLAHOMA

**INFORMATION:** As requested by the Board at its last meeting, staff will provide the 9-1-1 Board of Directors a brief presentation on the current status of landline, wireless Phase I and wireless Phase II deployment throughout the state.

**Action Requested:** None, for information only.

B. 2007 MEETING DATES ([Attachment VII-B-1](#)) ([Attachment VII-B-2](#)) ([Attachment VII-B-3](#))

**INFORMATION:** In accordance with the Oklahoma Open Meetings Act, the 9-1-1 Association needs to approve a meeting schedule for the calendar year 2007 for the 9-1-1 Association Board of Directors, 9-1-1 Technical Committee and Operation FireSAFE Operational Committee and Burn Prevention Committee. Once approved, the schedule will be submitted to the Oklahoma County Clerk.

**Action Requested:** Motion to approve the meeting dates for the calendar year 2007 for the 9-1-1 Board of Directors, 9-1-1 Technical Committee and Operation FireSAFE Operational Committee and Burn Prevention Committee.

VIII. GENERAL STATUS REPORT ([Attachment VIII](#))

**INFORMATION:** Information on current projects is included for review and discussion.

**Action Requested:** None, for information only.

IX. NEW BUSINESS

X. ADJOURNMENT

**MINUTES OF THE  
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
BOARD OF DIRECTORS MEETING  
ACOG CONFERENCE ROOM  
October 26, 2006**

The ninth meeting of the calendar year 2006 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:05 p.m., October 26, 2006 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

**PRESIDING**

Hon. David Hopper, Councilmember, Norman

**MEMBERS PRESENT**

Hon. Dave Howe, Councilmember, Choctaw  
Hon. Ken Bartlett, Councilmember, Del City  
Hon. Sandra Naifeh, Mayor, Edmond  
Hon. Marianne Yarbrough, Trustee, Forest Park  
Hon. Gordon Jeney, Councilmember, Harrah  
Hon. Ray Poland, Councilmember, Jones City  
Hon. Margaret Graham, Trustee, Luther  
Hon. Russell Smith, Mayor, Midwest City  
Hon. Kathy McMillan, Councilmember, Moore  
Hon. James Pumphrey, Councilmember, Nicoma Park  
Hon. John Brown, Councilmember, Piedmont  
Hon. Jeff Davis, Councilmember, Piedmont  
Hon. Mark Sharpton, Commissioner, Logan County  
Hon. Stan Inman, Commissioner, Oklahoma County

**MEMBERS ABSENT**

Hon. James H. Woodard, Councilmember, Arcadia  
Hon. Phil Shirey, Councilmember, Bethany  
Hon. Julie Rozsypal, Councilmember, El Reno  
Hon. Doug Hehn, Councilmember, Guthrie  
Hon. Jim Dickinson, Councilmember, Harrah  
Hon. Gary Johnston, Mayor, Lake Aluma  
Hon. Mark Easton, Councilmember, Lexington  
Hon. Keith Bryan, Councilmember, Mustang  
No Designee, Newcastle

**MEMBERS ABSENT** (continued)

Hon. Kathy Walker, Councilmember, Nichols Hills  
Hon. Carol Jones, Councilmember, Noble  
Hon. Linda Daniels, Mayor, Slaughterville  
Hon. Kathy Jordon, Trustee, Smith Village  
Hon. Marsha Jefferson, Mayor, Spencer  
Hon. Chet Curlee, Councilmember, Tuttle  
No Designee, Valley Brook  
Hon. Scott Symes, Mayor, The Village  
Hon. Jeff Martinez, Councilmember, Warr Acres  
Hon. Jim Gilbert, Mayor, Woodlawn Park  
Hon. Bob Bradway, Mayor, Yukon  
Hon. Phil Carson, Commissioner, Canadian County  
Hon. Bill Graves, Commissioner, Cleveland County

**GUESTS**

Mary Murphey, Admin. Assistant, Logan County District 1  
Earl Burson, City Manager, Harrah  
Willa Johnson, City of Oklahoma City  
Kelly Schwarz, John M. Arledge & Associates, P.C.  
Ronnie Freeman, AT&T

**STAFF**

Zach Taylor, Executive Director  
Jane Sutter, Division Director, Intergovernmental Services  
Debbie Cook, Finance Division Director  
Stephen M. Willoughby, E9-1-1 & Public Safety Programs Director  
Doug Rex, Assistant to Executive Director  
John G. Johnson, Legal Counsel  
Jerry Church, ACOG Special Programs Officer  
Wendi Marcy, 9-1-1 Special Programs Officer  
Johnny Irons, 9-1-1 Project Coordinator  
Brad Nesom, 9-1-1 GIS Specialist  
Carolyn White, 9-1-1 Database Manager  
Paulette Marshall, 9-1-1 Database Associate  
Ellen Owens, Administrative Assistant

I. CALL TO ORDER

Vice-Chairman David Hopper called the meeting to order at 1:05 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Executive Director Zach Taylor welcomed Kelly Schwarz, John M. Arledge & Associates, P.C., auditor; Mary Murphey, Logan County; Ronnie Freeman, AT&T; and Earl Burson, City Manager, Harrah.

III. APPROVAL OF MINUTES –September 28, 2006

Director John Brown, Piedmont, made a motion to approve the minutes of the September 28, 2006 meeting. Director Dave Howe, Choctaw, seconded the motion. The motion carried the following votes:

AYE: Howe, Bartlett, Yarbrough, Jeney, Poland, Graham, Smith, McMillan, Pumphrey, Hopper, Brown, Sharpton, Inman

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report:

None

Director's Report:

Director Zach Taylor recalled that in the last legislative session there was approval to establish a Statewide Advisory Board to work on 9-1-1. Staff is assisting to help with that endeavor.

Mr. Taylor said he and Johnny Irons are helping work with the General Services Department of the State on the establishment of a website that can be used to help cities and counties throughout the state in their exploration of how to proceed with making improvements to 9-1-1.

He said the State Advisory Board has been granted \$200,000 from the State Office of Homeland Security to develop a plan on how to build out 9-1-1 services to areas in the state that do not have landline or wireless.

Mr. Taylor explained that AT&T has a division that is responsible for maintenance and technical support for 9-1-1. He said that without much notice and in the midst of current installations, we were advised that we would lose exclusive access to the team that provides technical support to us. This change would impact both the quantity of support and the level of technical experience that was assigned to us. We had meetings with AT&T management and have resolved those issues. He said the team has been put back in place with the technical expertise we need. Mr. Taylor thanked Ronnie Freeman for his assistance in that regard.

Mr. Taylor said that since the last Board meeting Paulette Marshall, ACOG receptionist, has been promoted to the Data Management Associate position in 9-1-1. Paulette is now responsible for assisting in the assignment of addresses in new areas of Logan County which voted to establish wireline 9-1-1; processing 9-1-1 database trouble reports; and interacting with the wireless carriers.

Vice-Chairman David Hopper asked what percent of the population in the state does not have wireline or wireless telephone access. Mr. Taylor said that most of the population has E9-1-1 because so much of the population is concentrated in the Central Oklahoma region and Tulsa. He said that territory captures two-thirds of the state's population. He said the vastness of the geographic area that do not have landline or wireless E9-1-1 bear a great concern due to interstate travel and potential for emergencies. He said about 30 counties have approved wireless 9-1-1 but about 30 counties still have not approved wireline 9-1-1.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET ITEMS VI-A

**INFORMATION:** This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members, it will be heard in regular order. Staff recommends that Items VI-A be placed on the Consent Docket.

A. FINANCE REPORT – OCTOBER 2006 CLAIMS

**INFORMATION:** Consideration of materials claims budgeted for the Association in the amount of \$158,231.18 for the month of October and also to ratify payment of budgeted, recurring expenses for September claims paid on October 2.

Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list is attached.

**Action Requested:** Motion to accept the finance report and approve payment of the October budgeted, recurring claims against the Association, and to ratify payment of the September budgeted recurring expenses paid on October 2, 2006. A list of claims is attached.

Director John Brown made a motion to accept the finance report and approve payment of the October budgeted, recurring claims against the Association, and to ratify payment of the September budgeted recurring expenses paid on October 2, 2006. Director Mark Sharpton, Logan County, seconded the motion. The motion carried the following votes:

AYE: Howe, Bartlett, Yarbrough, Jeney, Poland, Graham, Smith, McMillan, Pumphrey, Hopper, Brown, Sharpton, Inman

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ANNUAL 9-1-1 AUDIT REPORT FY 2006

**INFORMATION:** John M. Arledge & Associates, P.C. has completed its audit of the 9-1-1 Association of Central Oklahoma Government's financial statements for the fiscal year ended June 30, 2006.

**Action Requested:** Motion to receive the Fiscal Year 2006 Audit Report of the 9-1-1 Association of Central Oklahoma Governments.

Kelly Schwarz, representative from John M. Arledge & Associates, P.C. was present to report the findings of the annual 9-1-1 Audit Report FY 2006. He reviewed the Financial Highlights; Overview of the Financial Statements; covered a comparison of 2005 and 2006; reviewed Budgetary Highlights; and briefly reviewed the Economic Factors and Next Year's Budget. He went over a breakdown of the budget and Budgetary Comparison Schedule. He said the audit found no disagreements with financial reporting; operations, management, and no significant control issues or changes. He said regarding compliance, there were no violations of laws or regulations found.

Mr. Schwarz presented the Audit Communication Letter for year ended June 30, 2006. There were no audit adjustments necessary. He said there were no difficulties in dealing with management in performing and completing the audit. Mr. Schwarz said it is a clean audit report.

Director Sandra Naifeh asked if interviews with 9-1-1 ACOG management are held by the auditors. Mr. Schwarz answered affirmatively that interviews are conducted with executive management.

Director Sandra Naifeh asked if the auditors interview any of the 9-1-1 Board members or Chairman. Mr. Schwarz answered in the negative. He said ethics letters are mailed to all of the Boardmembers as well as staff members and these are taken into consideration.

Director Sandra Naifeh suggested that it would be reasonable for the audit company to hold interviews with some of the elected officials on the Board of Directors.

Mr. Schwarz said those decisions are determined by the auditors during the audit procedure based on the level of risk and if that would be necessary to manage the risk.

Director John Brown asked if the additional amount of \$647,537 on page 24 referring to wireless telephone company service charges, net of collection fees, was not in the original budget, and if that amount is a result of the 9-1-1 wireless fee. Mr. Schwarz answered in the affirmative.

Mr. Taylor explained that many of the carriers immediately began changing their billing systems and revenues began to appear in January. He said this has been highly volatile on a monthly basis with a significant swing from month to month. Mr. Taylor said expected revenues were below the original estimate. It is running about 14% below the overall expected revenue amounts.

Mr. Taylor explained that there are wireless service providers who make phones and services available on a pre-paid basis. The State 9-1-1 Advisory Board has a representative from industry seated on that board who indicates that one of the practices in the United States that she has observed is the pre-paid wireless carriers often times do not consider that the law applies to them unless they are specifically enumerated in the statutes. She also has said that, nationally, about 15% of billable fees are probably associated with the pre-paid wireless calls. Mr. Taylor said the early receipt of collections has helped to off-set these lows.

Director John Brown asked why the receipts are volatile from month to month, and what timeframe do we expect a resolution to the pre-paid phone issue. Mr. Taylor said it has been reported that there are as many as 5,000 customers migrating back and forth among companies.

John Johnson, Legal Counsel, explained how we are working on the pre-paid phone company issue. He said we are looking at various options including legislative remedies or litigation. He said litigation may be the quickest solution and least political. However, we are also contemplating having a member of the legislature request an Opinion Letter from the Attorney General and determine how effective that might be against the carriers.

Mr. Taylor said that municipal attorneys meet on a monthly basis and said there is a subset of those that include, at a minimum, INCOG, ACOG, and Oklahoma City, Tulsa Municipal League that are all working together on this issue.

Vice-Chairman Hopper asked if these Net Revenues could be sustained. Mr. Taylor explained that a 10-year financial plan was developed and does project the ongoing decline of the wireline revenues in a static period with the wireless. He said the principal issue that must be dealt with is the revenue stream affected by the pre-paid revenues.

Director John Brown made a motion to receive the Fiscal Year 2006 Audit Report of the 9-1-1 Association of Central Oklahoma Governments. Director Ray Poland seconded the motion. The motion carried the following votes:

AYE: Howe, Bartlett, Naifeh, Yarbrough, Jeney, Poland, Graham, Smith, McMillan, Pumphrey, Hopper, Brown, Sharpton, Inman

NAY: None

ABSTAIN: None

B. RESOLUTION/ORDINANCE ESTABLISHING THE NINE-ONE-ONE VOICE OVER INTERNET PROTOCOL EMERGENCY SERVICE FEE

**INFORMATION:** The attached sample Resolution/Ordinance will be mailed to each 9-1-1 member entity for notification that each city council, board of trustees, and board of County Commissioners will need to give consideration to the enactment of a resolution/ordinance related to a 50-cent 9-1-1 emergency service fee for Voice over Internet Protocol (VoIP) customers.

**Action Requested:** Concurrence with the attached resolution/ordinance establishing a 50-cent 9-1-1 service fee for Interconnected Voice over Internet Protocol.

Mr. Willoughby said that as a result of efforts by 9-1-1 ACOG and others, HB 2877 passed the state legislature last session. HB 2877 requires Interconnected Voice over Internet Protocol (VoIP) service providers to direct 9-1-1 calls to PSAPs through the 9-1-1 network and to remit a 50-cent E9-1-1 service fee per VoIP service user.

Mr. Willoughby said similar to the impact that was just discussed regarding wireless and pulling revenues from individuals switching from landline to wireless the same is true for those customers switching from landline to VoIP.

Also, similar to the annual service fee resolutions that are approved by city councils, boards of trustees or boards of county commissioners, we will need each governing body to give consideration to a resolution/ordinance relating to providing 9-1-1 services to VoIP customers.

Mr. Willoughby said that resolutions will be mailed certified mail to each of the 9-1-1 ACOG communities for their approval. He asked that each governing body take action on this item before January 1, 2007. The approved resolutions need to be mailed back to 9-1-1 ACOG and staff will take care of notification of the Interconnected VoIP service providers. He said the action requested today is concurrence with the sample resolutions/ordinance establishing a 50-cent 9-1-1 service fee for Interconnected VoIP.

Director Ray Poland, Jones, asked for clarification as far as who the users are. Mr. Willoughby said these are individuals who contract with service providers such as Cox for VoIP services, having dial tone but using a different type of technology than that covered under the original E9-1-1 Act. These represent the users who will be transitioning from the landline service to the VoIP service.

Director James Pumphrey, Nicoma Park, made a motion to concur with the attached resolution/ordinance establishing a 50-cent 9-1-1 service fee for Interconnected Voice over Internet Protocol. Director John Brown seconded the motion. The motion carried the following votes:

AYE:	Howe, Bartlett, Naifeh, Yarbrough, Jeney, Poland, Graham, Smith, McMillan, Pumphrey, Hopper, Brown, Sharpton, Inman
NAY:	None
ABSTAIN:	None

VIII. GENERAL STATUS REPORT

Mr. Willoughby reported that 9-1-1 ACOG continues to work with the 10 wireless carriers operating in the region on deployment of Phase II which will provide location information for wireless 9-1-1 calls. Staff has begun scheduling testing with some of the carriers.

Mr. Willoughby reported that GeoComm has spent this month at ACOG installing and testing the new map display software that will plot locations of both landline and wireless 9-1-1 calls. Training for staff, PSAP supervisors and call-takers will begin later this month.

He said 9-1-1 ACOG is currently maintaining the Oklahoma County GIS data set and Cleveland County data set which was delivered October 1. He said Canadian and Logan County and the balance of the County are expected to be delivered on time December 1.

Staff is also continuing work on assigning street addresses in the new 9-1-1 coverage areas of Logan County which voted to become part of the E9-1-1 wireline system with the December 13th election. Staff is nearly complete with the first stage of this project which includes the most populated portion of the new area in Logan County.

Mr. Willoughby reported that 16 call-takers from eight separate PSAPs in the region recently attended a Basic Emergency Telecommunicator course at ACOG and received national certification.

IX. NEW BUSINESS

None

X. ADJOURNMENT

Vice-Chairman David Hopper called for a motion to adjourn. Director Mark Sharpton, Logan County, made a motion to adjourn. Director John Brown seconded the motion. The motion carried the following votes:

AYE: Howe, Bartlett, Naifeh, Yarbrough, Jeney, Poland, Graham, Smith, McMillan, Pumphrey, Hopper, Brown, Sharpton, Inman

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:45 p.m.

ADOPTED THIS 16TH DAY OF NOVEMBER, 2006.

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Chairman

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Secretary-Treasurer

PAGE DOWN TO VIEW ATTACHMENT VI-A

**BE IT RESOLVED, that on this 16th day of November 2006, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.**

**MSAG/Education/Training**

Personnel	\$76,995.92	
9-1-1 Institute Revenue	(\$1,180.00)	
Audit	630.00	
Deposit corrections	407.60	
Legal	406.25	
Maintenance & Repairs - Software	900.00	
Mileage	316.15	
Postage	635.47	
Professional Dues	865.00	
Supplies	188.05	
Supplies - Software	27,832.88	
Telephone	23.03	
Travel	126.07	
Xerox	647.89	
<i>Total MSAG/Education/Training</i>		\$108,794.31

**9-1-1 Operating/Maintenance**

AT&T (Network, Database & Frame Relay)	\$ 41,954.42	
AT&T (Wireless Phase 1)	4,085.51	
SBC Global Services (UPS Maintenance)	1,213.00	
AT&T (Frame Relay to Pioneer Demark)	107.62	
AT&T (EMSA EMD Frame Relay)	194.48	
Chase Equipment Leasing Inc.	13,463.10	
Hinton Telephone Company	246.20	
Koch Financial Corporation	17,903.21	
Logix Communications	132.88	
TDS Telecom (Choctaw Service)	1,221.52	
Pioneer Telephone (Newcastle Diagnostic Line)	52.83	
Pioneer Telephone (9-1-1 Trunks)	413.42	
Pioneer Telephone (Newcastle Frame Relay)	319.39	
Windstream	72.33	
Language Line	1,081.50	
North American Insurance Agency	106.00	
<i>Total 9-1-1 Operating/Maintenance</i>		<u>82,567.41</u>

**Total November Claims****\$ 191,361.72**

ATTEST:

\_\_\_\_\_  
CHAIRMAN\_\_\_\_\_  
SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
CASH STATUS REPORT  
FOR THE MONTH ENDED OCTOBER 31, 2006**

	<u>OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>October 1, 2006</i>			
Cash on Deposit	\$ 1,260,614.37	\$ 299,859.82	\$ 1,560,474.19
Cash Receipts			
Fee Income	\$ 126,154.66	\$ -	\$ 126,154.66
Fee Income - Wireless Contracts	393,798.23		393,798.23
Transfers of Funds	4,457.82	-	4,457.82
Interest Earned	4,167.17	4,457.82	8,624.99
Miscellaneous	-	-	-
Total Cash Receipts	<u>\$ 528,577.88</u>	<u>\$ 4,457.82</u>	<u>\$ 533,035.70</u>
Total Cash Available	\$ 1,789,192.25	\$ 304,317.64	\$ 2,093,509.89
Cash Disbursements			
Claims/Operating Expense	\$ 219,589.74	\$ -	\$ 219,589.74
9-1-1 Fund Disbursement	22,708.33	-	22,708.33
Transfers of Funds	-	4,457.82	4,457.82
Miscellaneous	77.59		77.59
Total Cash Disbursements	<u>\$ 242,375.66</u>	<u>\$ 4,457.82</u>	<u>\$ 246,833.48</u>
Ending Balance <i>October 31, 2006</i>			
Cash on Deposit	<u>\$ 1,546,816.59</u>	<u>\$ 299,859.82</u>	<u>\$ 1,846,676.41</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
DISBURSEMENT OF FUND BALANCE  
OCTOBER 2006**

Arcadia	\$ 15.16
Bethany	1,120.93
Choctaw	413.82
Cleveland County	287.23
Del City	820.58
Edmond	4,083.59
El Reno	1,256.16
Forest Park	47.90
Guthrie	930.53
Harrah	224.21
Jones	105.66
Lexington	99.64
Midwest City	2,201.70
Moore	1,727.40
Mustang	585.31
Newcastle	318.26
Nichols Hills	266.79
Nicoma Park	103.93
Noble	243.56
Norman	4,501.49
Oklahoma County	698.54
Piedmont	187.48
Slaughterville	96.52
Spencer	149.77
The Village	407.06
Tinker AFB Fire Department	82.51
Tuttle	216.37
Warr Acres	479.75
Woodlawn Park	4.67
Yukon	1,031.81
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Total October Disbursements	\$ 22,708.33
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Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

9-1-1 association of central oklahoma governments

**MEMORANDUM**

**DATE:** November 1, 2006  
**TO:** 9-1-1 Board of Directors  
**FROM:** Zach D. Taylor, Executive Director  
**SUBJECT:** 9-1-1 Board of Directors Regular Meetings Calendar Year 2007

**INFORMATION:** In compliance with the Oklahoma Open Meetings Act, the 9-1-1 Association must submit the regular meeting date schedules to appropriate county offices prior to December 15. The following dates represent the regular meeting date of the last Thursday of each month for the 9-1-1 ACOG Board of Directors. The Christmas/New Year holidays require a change from the last Thursday, therefore, it is recommended that the regular December meeting be scheduled for December 20, 2007. The July and August meetings are combined and are scheduled for August 16, 2007. The recommended meeting place is the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City, and the meeting time is 1:00 p.m. Consideration of the following recommended schedule of the regular meetings of the 9-1-1 Board of Directors for calendar year 2007 is requested:

January 25	NO JULY MEETING
February 22	August 16
March 29	September 27
April 26	October 25
May 31	November 29
June 28	December 20

**Action Requested:** Motion to approve staff's recommendation of the proposed 2007 meeting dates.



9-1-1 association of central oklahoma governments

## ATTACHMENT VII-B-2

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

### MEMORANDUM

**DATE:** November 1, 2006  
**TO:** 9-1-1 Board of Directors  
**FROM:** Jane Sutter, Division Director  
**SUBJECT:** 2007 9-1-1 ACOG Technical Committee meeting dates

**INFORMATION:** The following is a list of proposed 9-1-1 Technical Committee regular meeting dates for the calendar year 2007. The dates are scheduled for the second Tuesday of the months of March, June, September and December at 9:30 a.m., in the ACOG Conference Room.

March 13

June 5

September 13

December 11

**Action Requested:** Motion to approve staff's recommendation of the proposed 2007 meeting dates.



9-1-1 association of central oklahoma governments

**ATTACHMENT VII-B-3**

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

**MEMORANDUM**

**DATE:** November 1, 2006  
**TO:** 9-1-1 Board of Directors  
**FROM:** Jane Sutter, Division Director  
**SUBJECT:** 2007 Operation FireSAFE Operational Committee &  
Burn Prevention Committee Regular Meetings

**INFORMATION:** To be in compliance with the Oklahoma Open Meetings Act, the Operation FireSAFE Operational Committee and Burn Prevention Committee needs to file its projected meeting schedule for 2007. The Operational Committee and Burn Prevention Committee recommend meeting the third Tuesday every other month at 10:00 a.m. Listed below are recommended meeting dates for calendar year 2007:

January 16	May 15	September 18
March 20	July 17	November 20

**Action Requested:** Motion to approve staff's recommendation of the proposed 2007 meeting dates.



9-1-1 association of central oklahoma governments

Chair Grant Hedrick  
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## MEMORANDUM

**DATE:** November 1, 2006

**TO:** 9-1-1 Board of Directors

**FROM:** Stephen M. Willoughby, Director  
E9-1-1 & Public Safety Programs

**SUBJECT:** General Status Report

### **Wireless Phase II Project Deployment**

9-1-1 ACOG continues to work with the 10 wireless carriers operating in the region on deployment of Phase II, which will provide location information for wireless 9-1-1 calls. Sprint was scheduled to test and deploy Phase II in mid-November. However, it was recently learned that AT&T has not fully tested and implemented the new database interface (E2) with the third party database providers. Initial testing earlier this month was not successful. 9-1-1 ACOG has asked that AT&T place high importance to this issue and get an immediate resolve, as this could impact the timeline of the entire Phase II implementation project for the region.

### **Regional Geographical Information System (GIS)/Map Development Project**

Installation of the GeoLynx Map Display Software is scheduled to be complete by the 9-1-1 ACOG Board meeting. Staff participated in System Administrator and PSAP supervisors and trainers training earlier this month. Call-taker training on this regional GIS mapping system began mid-November.

9-1-1 ACOG is currently maintaining the portions of the regional GIS data set that contain Oklahoma County and Cleveland County. Staff continues working with GeoComm on the development of GIS for the balance of the region that is due December 1<sup>st</sup>.