



association of central oklahoma governments

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

AGENDA

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

September 14, 2006

9:00 a.m.

**ACOG Conference Room
21 E. Main St.
Oklahoma City, Oklahoma 73104**

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES ([ATTACHMENT II](#))
- III. APPOINTMENT OF NOMINATIONS COMMITTEE TO NOMINATE THE NEXT APTAC OFFICERS ([ATTACHMENT III](#))
Action Requested: The Chairman will appoint a Nominations Committee to nominate the next APTAC officers.
- IV. AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE MEMBERSHIP LIST ([ATTACHMENT IV](#))
Action Requested: None. For information only.
- V. OKLAHOMA CITY COMMUNITY FOUNDATION'S "GET MOVING OKC" FUNDING OPPORTUNITY ([ATTACHMENT V](#))
Action Requested: None. For information only.
- VI. CONTEXT SENSITIVE SOLUTIONS IN DESIGNING MAJOR URBAN THOROUGHFARES FOR WALKABLE COMMUNITIES – AN ITE REPORT ([ATTACHMENT VI](#))
Action Requested: None. For information only.

VII. NEW BUSINESS.

VIII. ADJOURNMENT.

MINUTES

**Areawide Planning and Technical Advisory Committee
July 13, 2006
9:00 a.m.**

The third meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2006 was convened on July 13, 2006 at 9:00 a.m. in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG offices at least twenty-four hours prior to the meeting.

PRESIDING

Anais Starr, Chairperson

City of Midwest City

MEMBERS PRESENT

Mark Seibold

City of Choctaw

Jan Fees

City of Edmond

Mark Sharpton

Logan County

Elizabeth Jones

City of Moore

Jim Pumphrey

City of Nicoma Park

Joyce Green

City of Norman

Lanc Gross

City of Oklahoma City

Erick Brandt

Oklahoma County

Tyler Gammon

Oklahoma County

Jeff Wallace

Oklahoma Dept. of Commerce

Clark Williams

City of Piedmont

Bill Dalke

Tinker AFB

GUESTS PRESENT

Mary Murphey

Logan County Commissioner's Office

STAFF PRESENT

John Sharp, Program Coordinator, TPDS

ACOG

Doug Rex, Assistant to the Executive Director

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Andrea Weckmueller-Behringer, Assoc. Planner, TPDS

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Randy Entz, Associate Planner, TPDS

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Darla Hugaboom, Associate Planner, TPDS

ACOG

Pong Wu, Associate Planner, TPDS
Ellen Owens, Department Secretary, TPDS

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I. CALL TO ORDER

Chairperson Starr called the meeting to order at 9:05 a.m.

II. APPROVAL OF MINUTES

Jim Pumphrey made a motion to approve the minutes of the May 11, 2006 meeting. Tyler Gammon seconded the motion. The motion passed.

III. 2007 OKLAHOMA RECREATIONAL TRAILS PROGRAM

Randy Entz informed the Committee that the Recreational Trails Program is administered by the Department of Tourism and Recreation. The Program provides an 80% federal share for each project and requires a 20% local match. He said the match may be either in cash or in value of documented contributions. Other sources of federal funds may also be used for the match up to 95% of the total project cost. He said the project funding cap is \$160,000 for non-motorized projects. Some of the eligible projects are recreational trails that can be motorized or non-motorized, restoration or maintenance of existing trails, development and rehabilitation of trailhead facilities and trail linkages, and land acquisition for recreational trail development. He said the application deadline is January 31, 2007.

IV. 2007-2008 ENHANCEMENT PROGRAM WORKSHOP, MONDAY, JULY 24, 2006

Randy Entz said the Enhancement Program Workshop is beneficial for anyone interested in applying for federal transportation enhancement funds. He said the Workshop is free. It will take place on Monday, July 24, 2006 at 1:30 p.m. in the ACOG Conference Room.

V. NEW OKLAHOMA BIKE LAW

John Sharp commented that there are new definitions relating to biking in each community. During the Bike-to-Work campaign, ACOG found out there were still some cities with issues about people riding in the road and, in some cases, suggesting that people ride on the sidewalks. He said the new Bike Law indicates that people should be riding in the roads. Mr. Sharp suggested Committee members read the new law to see if they need to revise their city ordinances.

Anais Starr asked if there were some parts of the law that might conflict with city ordinances. Mr. Sharp said that some the city ordinances might be old and may need to be revised. He said that with the new SAFETEA-LU legislation, there may be some opportunities in the future for more safety initiatives.

VI. 2005 POPULATION ESTIMATES BY COUNTY BY PLACE

John Sharp referred Committee members to their Agendas which contained information on County and City population estimates for 2005. He said the 2000 Census figures are included and estimates for each year since then up until 2005. Also included is the percent change from 2000 to 2005. Mr. Sharp indicated that the state grew 2.82% over the five year period. Locally, the counties grew at a faster rate than the state, with Canadian County up 12.6%, Cleveland County up 8.1%, Grady and McClain Counties up 8.5%, Logan County up 8.8%, and Oklahoma County up 3.7%. He said that one thing to take into account is that there is percent change and then there is net change in population

Mr. Sharp commented on the percentage population change by City. He said that Del City, Warr Acres, Bethany, Nichols Hills, The Village, Lexington, and Valley Brook are showing negative growth. He said entities such as Noble, Oklahoma City in Oklahoma County and Yukon are growing between 0% and 5%. Cities that are growing between 5% and 10% are Guthrie, unincorporated Logan County, Norman, Slaughterville, Harrah, and Forest Park. He said that the fastest growing entities are growing over 10% and they are Moore, Oklahoma City in Cleveland County and Canadian County, Mustang, Piedmont, Tuttle, Oklahoma County unincorporated, and Luther.

Mr. Sharp mentioned an analysis of the 2000-2005 rate of change versus the rate of change in the 30-year 2030 OCARTS Plan. He said that many entities were right on target with the 2030 OCARTS Plan. However, other cities are growing much faster than what was originally expected for the 2030 Plan. There are also cities that are growing twice as fast as the rate of change in the 2030 Plan and these are Guthrie, Moore, Luther, Mustang, Tuttle, and Blanchard.

Joyce Green asked what date the numbers are based on in 2005. Mr. Sharp replied that it is based on July 1st. He said when you take into account building permits for residential growth, you should go back about six months before July 1, 2005.

Jim Pumphrey asked how ACOG figured in Moore's population figures in light of the tornadoes. Mr. Sharp said one of the concerns is that the 1999 tornado still had an impact on Moore in 2000. He said the growth between 1995 and 2000 for Moore was stunted due to the losses in 1999. Del City and Midwest City were also affected by tornado damage.

Joyce Green commented that she thought Norman's number were underestimated and inquired what methodology was used to come up with the numbers. Mr. Sharp responded that the metro area does better than the rest of the state. He said that Jeff Wallace has to deal with developing numbers for the whole state; he has to work with the Census Bureau - the Census Bureau gets building permit data as well as data relating to migration, births, and deaths, etc. He said that sometimes it is hard to balance between what is reality versus what could happen based on actual factors. Mr. Sharp said ACOG uses Woods and Poole numbers for a lot of the counties in the metro area and also the Department of Commerce Census Bureau numbers. They have allowed us to have a more realistic look at the metro area.

Mr. Wallace commented that County totals take into consideration birth and deaths. City numbers take into consideration building permits and demolition permits as well as persons by household numbers.

VII. MIDWEST CITY COMPREHENSIVE PLAN UPDATE

Anais Starr gave a presentation on the Midwest City Comprehensive Plan update. She said that the plan has not been updated since 1985 and that there have been many changes in the City. There has been a lot of growth on the east side, which is more rural that has caused some different consequences, one of them being that that land is the more difficult to develop. She also said that Midwest City is often confused with Del City and that the issue of identified boundaries needs to be addressed.

Ms. Starr said that the east side is very hilly, making it difficult to develop and the soil type is very unpredictable. She also said that east side residents have a fear of losing the “country feel” and there is a conflict with the already existing larger lot subdivisions. The home-owners don’t want smaller lots being built next to them.

Ms. Starr said the process of updating the Plan started with the formation of a Comprehensive Plan Committee made of up twelve members, eight of whom are Midwest City citizens, two members of the Planning Commission, and two members from the City Council. Requests for Qualifications (RFQ’s) and Requests for Proposals (RFP’s) were required and the Committee received them. She said that four national companies were asked to make presentations to the Committee. Ms. Starr said the companies were expected to be prepared to talk about the City and what issues they might see as problems and possible solutions. She said they selected Dunkin Sefko and Associates of Texas. She said they have visited Midwest City once or twice a month to meet with the Committee and they have kept to the established timeline.

Jan Fees asked what the timeframe was for work on the Plan. Ms. Starr said the original timeframe was about a year to update the Plan. She said they started with the RFQ’s and RFP’s last summer and started meeting with the Planning Consultants in October. She indicated they hope to finish the update by October of this year.

Doug Rex asked if any of the four planning consultant finalists have a local office. Ms. Starr replied that one of the finalists partnered with a local architectural firm who also happened to be on the Planning Commission. The local person felt as though they already had the answers and this was not what we wanted for the City.

Clark Williams asked if the City is contemplating smart growth ideas. Ms. Starr replied no, they are working on having the City come out looking the way the citizens want it to be.

Elizabeth Jones asked if cost was a major factor in selecting the consultants. Ms. Starr said one of the firms estimate was very high, but the firm selected bid between \$120,000 to-\$150,000.

Mr. Sharp commented that even though a company is being paid to do the work, it still puts the city staff under pressure because they are the ones who have to collect all the information needed.

Mr. Williams asked if they integrated land use plans with the Midwest City GIS system. Ms. Starr said that they are working towards that process. She said their recent aerials are from 2005. Mr. Williams asked if certain neighborhoods were designated to get feedback from. Ms. Starr said that feedback was given by the Committee members. She said she felt there were enough citizens on the Committee to represent the neighborhoods.

Jan Fees informed the Committee that the Oklahoma Municipal League's Annual Conference is on August 18-19. She said the John Dugan, the Oklahoma City Planning Director, will be making a presentation on the Planning Commissioner's Handbook. She indicated it would be held at the Cox Communications Center.

VIII. NEW BUSINESS

Due to time restrictions, there was no new business discussed at the meeting.

IX. ADJOURNMENT

Mr. Williams made a motion to adjourn. Ms. Green seconded the motion and the meeting adjourned at 10:00 a.m.

ACOG

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

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MEMORANDUM

DATE: September 14, 2006

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Appointment of Nominations Committee to Nominate the next APTAC Officers

INFORMATION:

At the September meeting, the current APTAC Chairman, Anais Starr will appoint a Nominations Committee to nominate the next APTAC Chairman and Vice-Chairman. The Nominations Committee will be asked to meet and discuss nominations before the next regularly scheduled APTAC meeting in November. The posts of Chairman and Vice-Chairman will be filled at the regularly scheduled APTAC meeting on Wednesday November 9, 2006. Additional nominations from the floor will be accepted at the meeting.

ACTION REQUESTED:

The Chairman will appoint a Nominations Committee to nominate the next APTAC officers.

ACOG

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MEMORANDUM

DATE: September 14, 2006

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Areawide Planning and Technical Advisory Committee Membership List

INFORMATION:

It has been some time since ACOG updated its APTAC Membership list. Attached is an APTAC Membership list that was current as of May 24, 2006. In some cases, there are blanks where certain members have left or recently retired. Generally, ACOG prefers to have a member and an alternate for each voting entity.

If your entity would like to make a change or add a member to the APTAC membership list, please provide a letter outlining these changes to ACOG.

ACTION REQUESTED:

Provide updated APTAC membership information.

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
MEMBERSHIP LIST**

Current as of May 24, 2006

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Clyde Treat City Engineer	Dan Galloway City Manager
CHOCTAW	Robert Floyd City Manager	Bernard Nauheimer Public Works Director
DEL CITY		Mark Edwards City Manager
EDMOND	Bob Schiermeyer Planning Director	Larry Stevens City Manager
EL RENO		Robert Coleman Comm. Devl. Director
FOREST PARK	Alma Pringle Town Clerk	Vacant
GUTHRIE	Rene Spineto Community Development Director	Glenn Hayes City Manager
HARRAH	Earl Burson City Manager	Vacant
JONES CITY	Vacant	Vacant
LEXINGTON	Walt Allen City Manager	Vacant
LUTHER	Town Clerk/Treasurer	Vacant
MIDWEST CITY	Anais Starr Billy Harless	Ron Green Current Planning Manager
	Guy Henson City Manager	
MOORE	Elizabeth Jones Comm. Dev'l. Dir.	Vacant
	Stan Drake Assistant City Manger	
MUSTANG	Melissa Helsel City Planner	Mike Rutledge Project Manager

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NEWCASTLE		Vacant
NICHOLS HILLS	David Poole, City Manager	Vacant
NICOMA PARK	Jim Pumphrey Councilmember	Vacant
NOBLE	Bob Wade City Manager	Vacant
NORMAN	Pat Copeland Mgr., Devl. Services Div.	Wayne Stenis Senior Planner
	Joyce Green GIS Services Manager	Linda Price Community Development Dir.
OKLAHOMA CITY	John Dugan Planning Director	Bob Sweet Programmer Analyst GIS
	Mike Deming Senior Planner	Bob Mier, Principal Planner
		Lanc Gross, Sr. Planner
PIEDMONT	Clark Williams Community Development Director	Mike Drea City Manager
SPENCER	Nicole Mukes City Manager	Vacant
TUTTLE	T. J. Chester Public Works Director	
THE VILLAGE	Bruce Stone City Manager	Vacant
WARR ACRES	Pam Ramirez City Clerk	Vacant
YUKON	Tim Rundel Community Enh. Director	Mitchell Hort Community Development Director
CANADIAN CO.	Vacant	Grant Hedrick, Jr. County Commissioner – District #3
CLEVELAND CO.	Vacant	Vacant
LOGAN CO.	Mark Sharpton County Commissioner	Vacant
OKLAHOMA CO.	Tyler Gammon, Planning Director	Ruth Walters, County Planner

NON-VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
OKLAHOMA DEPARTMENT OF COMMERCE	Jeff Wallace State Data Center	Vacant
OKLAHOMA CITY PUBLIC SCHOOLS RESEARCH AND PLANNING OFFICE	John Fink Planning	Vacant
AREAWIDE AGING AGENCY	Don Hudman Executive Director	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Denise Martin Admin Officer	Vacant
TINKER AIR FORCE BASE	Bill Dalke	

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MEMORANDUM

DATE: September 14, 2006
TO: Areawide Planning and Technical Advisory Committee (APTAC)
FROM: Lisa Kehoe, Associate Planner
SUBJECT: Oklahoma City Community Foundation's "Get Moving OKC" funding opportunity

INFORMATION:

The Oklahoma City Community Foundation has a new Healthy Lifestyles Initiative which includes a "Get Moving OKC" grant program promoting the integration of simple physical activity, such as walking, into the daily routines of children and adults in central Oklahoma. Nonprofit organizations in Oklahoma County such as schools, park groups, churches, and charitable organizations are eligible to apply for grant support up to \$7,000. You are encouraged to pass this information along to any non-profit organizations within your community whose goals include the promotion of a healthier population. Project application deadline is January 2, 2007.

Get Moving OKC seeks to accomplish the following goals:

1. Raise awareness in the community of the benefits of exercise to good health
2. Build the infrastructure in the community to make it easy and fun for all residents to take part in a simple and potentially sustainable regimen of daily exercise
3. Increase the availability and awareness of public spaces or facilities and programs that encourage individuals to participate in daily exercise
4. Include exercise and basic health education as part of the school curriculum for all school students
5. Provide both school and non-school based opportunities for children and teenagers to learn and practice healthy lifestyle habits

Special Note: These guidelines exclude funds for construction of walking tracks and trails. However, ACOG encourages the community to think about this funding program as a means to raise awareness about safe and walkable communities.

A handout describing the guidelines and application procedures will be available at the September meeting. More information about this funding opportunity is available at http://www.occf.org/occf/community_programs/healthy_life_styles_initiative/index.php#deadlines.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: September 14, 2006

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: Lisa Kehoe, Associate Planner

SUBJECT: *Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities – An ITE Report*

INFORMATION:

The Institute of Transportation Engineers (ITE) is an international educational and scientific association of professionals who are responsible for transportation meeting mobility and safety needs. ITE recently announced its release of *Context Sensitive Solutions In Designing Major Urban Thoroughfares For Walkable Communities*.

The report advances the successful use of context sensitive solutions (CSS) in the planning and design of major urban thoroughfares for walkable communities. This proposed recommended practice provides technical guidance and demonstrates for practitioners how CSS concepts and principles may be applied in roadway improvement projects that are consistent with their physical settings. The report's chapters are focused on applying the principles of CSS in transportation planning and in the design of roadway improvement projects in places where community objectives support walkable communities-compact development, mixed land uses and support for pedestrians and bicyclists, whether it already exists or is a goal for the future.

ACOG will provide a short presentation to show the highlights of the report. An electronic copy of this document along with additional CSS information can be found at www.ite.org/css and at www.contextsensitivesolutions.org.

ACTION REQUESTED:

None. For information only

Marianne Saglam
Communications and Marketing
Senior Director
202-289-0222 ext. 123

NEWS

Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities

April 25, 2006, WASHINGTON, DC—ITE announces the release of *Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities*.

Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities advances the successful use of context sensitive solutions (CSS) in the planning and design of major urban thoroughfares for walkable communities. It provides guidance and demonstrates for practitioners how CSS concepts and principles may be applied in roadway improvement projects that are consistent with their physical settings. The report's chapters are focused on applying the principles of CSS in transportation planning and in the design of roadway improvement projects in places where community objectives support walkable communities—compact development, mixed land uses and support for pedestrians and bicyclists, whether it already exists or is a goal for the future.

This report was published as a proposed recommended practice of ITE. As such, it is to be considered in its proposed form, but is subject to change after receipt and consideration of suggestions from those who have reviewed the report.

Readers are encouraged to submit written suggestions for improving this report to: Lisa Fontana Tierney, Technical Projects Senior Director, ITE, 1099 14th Street, NW, Suite 300 West, Washington, DC 20005-3438 USA; fax +1 202-289-7722; e-mail ltierney@ite.org. Written suggestions should be received no later than December 31, 2006 to ensure consideration for incorporation into the final recommended practice report.

This document was produced in cooperation with the Federal Highway Administration, the Environmental Protection Agency and in partnership with the Congress for the New Urbanism.

To order your copy of *Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities*, please visit www.ite.org/bookstore or call the ITE Bookstore at 202-289-0222 ext. 130. The cost for ITE members is \$25.00 and for nonmembers the cost is \$30. An electronic copy of this document along with additional CSS information can be found at www.ite.org/css and at www.contextsensitivesolutions.org.

The Institute of Transportation Engineers is an international educational and scientific association of professionals who are responsible for transportation meeting mobility and safety needs. Through its products and services, ITE promotes professional development of its members, supports and encourages education, stimulates research, develops public awareness programs and serves as a conduit for the exchange of professional education.

Founded in 1930, ITE serves as a gateway to knowledge and advancement through meetings, seminars and publications and through its network of nearly 17,000 members working in more than 92 countries.

Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities. ITE, 2005. RP-036. ISBN No: 1-933452-11-0.

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