

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. April 23
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, APRIL 26, 2007

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. A. APPROVAL OF MINUTES – REGULAR MEETING MARCH 29, 2007
[Attachment III]
- IV. COMMUNICATIONS
 - A. CHAIRMAN'S REPORT
 - 1. Nomination Committee Appointments
 - 2. Budget Committee Appointments
 - 3. Recognition of Outgoing Board Members
 - B. DIRECTOR'S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through M in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads07/apr07bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT – APRIL CLAIMS
[\[Attachment VI-A\]](#)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$634,245.54. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the April claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT

The attachments for these items are included in the ITPC Agenda Packet that is enclosed.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads07/apr07itpc.pdf>.*

- C. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2007-2010 TRANSPORTATION IMPROVEMENT PROGRAM BY ODOT
[\[Attachment C\]](#)

INFORMATION: The Oklahoma Department of Transportation (ODOT) has requested an amendment to the FFY 2007 element of the FFY 2007-2010 OCARTS Area Transportation Improvement Program (TIP) to include right-of-way acquisition and utility relocation at the I-44 westbound ramps between Lincoln Boulevard and I-235. These projects are included in ODOT's 8-Year Construction

Work Plan and will contribute to the overall planned reconstruction of the I-44/I-235 interchange. The ITTC recommends approval.

Action Requested: Motion to endorse the amendment to the FFY 2007 element of the FFY 2007-2010 OCARTS Area TIP to include right-of-way acquisition and utility relocation at the I-44 westbound ramps between Lincoln Boulevard and I-235, as requested by ODOT.

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2007-2010 TRANSPORTATION IMPROVEMENT PROGRAM BY ODOT
(Attachment D)

INFORMATION: The Oklahoma Department of Transportation (ODOT) has requested an amendment to the FFY 2007 element of the FFY 2007-2010 OCARTS Area Transportation Improvement Program (TIP) to include funding for the Tourist Information Center for the future Native American Cultural Center, which will be located at the southeast corner of the I-35/I-40 interchange south of the Oklahoma River. The ITTC recommends approval.

Action Requested: Motion to endorse the amendment to the FFY 2007 element of the FFY 2007-2010 OCARTS Area TIP to include funding for the Tourist Information Center of the Native American Cultural Center, as requested by ODOT.

- E. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2007-2010 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM BY OKLAHOMA COUNTY
(Attachment E)

INFORMATION: Oklahoma County has requested that the FFY 2007 element of the FFY 2007-2010 OCARTS Area Transportation Improvement Program (TIP) be amended by increasing the estimated Surface Transportation Program Urbanized Area (STP-UZA) funds on a bridge reconstruction project located on Triple X Road over the North Canadian River. The ITTC recommends approval.

Action Requested: Motion to endorse the amendment to the FFY 2007 element of the FFY 2007-2010 OCARTS Area TIP by increasing the estimated STP-UZA funds for the Triple X Road bridge replacement project, as requested by Oklahoma County, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).

- F. PRELIMINARY FFY 2008-2011 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
(Attachment F)

INFORMATION: ACOG staff has completed the Preliminary FFY 2008-2011 OCARTS Area TIP based on input from the ITTC, the Oklahoma Department of Transportation (ODOT), the Central Oklahoma Transportation and Parking Authority (COTPA), University of Oklahoma-Transit Services/CART, the Oklahoma City Department of Airports and other agencies that provide transit and airport services within the OCARTS area. Opportunity for public review and comment on the Preliminary TIP throughout the month of April has been announced through public notice, a media release, special mailings and the ACOG newsletter. The ITTC recommends approval.

Action Requested: Recommend a review and comment on highway, transit and airport projects reflected in the Preliminary FFY 2008-2011 OCARTS Area TIP, and motion to endorse approval the preliminary document for final consideration in May.

- G. UPDATED OCARTS PUBLIC PARTICIPATION PLAN (PPP) FOR COMPLIANCE WITH SAFETEA-LU
(Attachment G)

INFORMATION: In December 2006, a draft version of the proposed PPP was provided to the ITTC for review and comment, and approved by the ITPC for public release. The 45-day review and comment period for the draft PPP began on January 15 and extended through February 28, 2007. Two comments were received concerning the development of the next long range plan and as a result, ACOG staff revised the schedule of the OCARTS long range plan portion of the Public Participation Plan.

Action Requested: Motion to endorse approval of the Public Participation Plan, as revised in response to the 45-day public review and comment period.

- H. UPDATE ON REGIONAL CONGESTION MANAGEMENT PROCESS (CMP) FOR COMPLIANCE WITH SAFETEA-LU
(Attachment H)

INFORMATION: SAFETEA-LU, which became effective in August 2005, laid out updated requirements for Congestion Management within Transportation Management Areas – like OCARTS. The Congestion Management Process (CMP) should result in multimodal system performance measures and strategies that

can be reflected in the metropolitan transportation plan and the Transportation Improvement Program. A brief presentation of the CMP progress to date will be given at the ITPC meeting.

Action Requested: None. For information only.

I. 2007 CENTRAL OKLAHOMA BIKE TO WORK DAY UPDATE
{Attachment I}

INFORMATION: The 2007 Central Oklahoma Bike to Work Day is scheduled for Friday, May 18, 2007. ACOG held a Bike to Work Day Workshop for interested cities in January, and since then has coordinated with individual cities. The cities of Edmond, Norman, and Oklahoma City will conduct “group ride” events. The cities of Moore, Choctaw, and Guthrie have expressed interest in promoting bicycle safety as part of Bike to Work Month.

Action Requested: None. For information only.

J. 2007 COLOR OKLAHOMA WILDFLOWER GRANT PROGRAM
{Attachment J}

INFORMATION: The Oklahoma Native Plant Society is accepting Color Oklahoma Wildflower Grant applications through May 15, 2007. The purpose of the grant program is to beautify Oklahoma’s urban and rural highway rights-of-way using native wildflowers.

Action Requested: None. For information only.

K. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA)
PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)
{Attachment K}

INFORMATION: Attached to the ITPC agenda is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

L. FY 2006 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS
{Attachment L}

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- M. UPDATE AND ACTION ON TINKER AFB JOINT LAND USE STUDY AND REQUEST FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE FINAL GRANT APPLICATION AND APPROPRIATE CONTRACTS
[\[Attachment VI-M\]](#)

INFORMATION: Last August, the Board of Directors authorized ACOG to serve as the sponsoring agency for a Joint Land Use Study (JLUS) among Tinker Air Force Base and the surrounding communities, and to apply for appropriate funding from the U.S. Department of Defense, Office of Economic Adjustment (OEA). The JLUS will be a cooperative land use planning effort between Tinker AFB and nearby entities, designed to prevent future encroachments and to promote development compatible with Tinker's missions and operations.

Since August, ACOG staff has secured a signed resolution of support for the JLUS from each participating entity and has established a JLUS Policy Committee and Technical Work Group represented by elected officials and professional staff, respectively, from each affected jurisdiction. The participating entities include Oklahoma City, Midwest City, Del City, Spencer, Nicoma Park, Choctaw, Oklahoma County, Cleveland County, Tinker AFB, and the Oklahoma Strategic Military Planning Commission (OSMPC) of the Oklahoma Department of Commerce. In January 2007, Tinker officials released to the public the *2006 Air Installation Compatibility Use Zone (AICUZ) Study for Tinker Air Force Base*. This document contains the U.S. Air Force's recommendations for noise and land use compatibility near Tinker. The JLUS effort is intended to improve consistency among local development regulations and the AICUZ recommendations, improve communication between the base and the adjacent entities, and promote compatible land development supportive of Tinker's missions.

Staff has also been coordinating with the OEA on the preparation of the JLUS grant application, program budget and proposed request for proposals (RFP) that will be used to competitively select a qualified consultant to conduct the study. The federal funds will cover 90 percent of the contractual and administrative costs of the study, and the remaining 10 percent will be provided by the State Oklahoma Strategic Military Planning Commission and participating local governments.

Next steps will include electronic submission of the JLUS grant application to the OEA followed by its internal review and tentative approval of the application and RFP. A joint meeting of the JLUS Policy Committee and Technical Work Group is scheduled for Friday, May 4, at 10:00 a.m. at ACOG. At that meeting, the JLUS committees will be requested to review the application and RFP, and the Policy Committee will be asked to authorize ACOG staff to submit the final grant application. Following final approval and grant award by OEA, ACOG staff will issue the RFP for consultant selection.

Action Requested: Motion to authorize the ACOG Executive Director to execute the final Tinker AFB Joint Land Use Study grant application and subsequent contract with a competitively selected consultant, following approval of the final grant application and RFP by the Office of Economic Adjustment and JLUS Policy Committee, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide an update on activities and measures before the Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

B. SELECTION OF 2007 REAP PROJECTS

INFORMATION: The ACOG 2007 REAP Transportation and Economic/Community Development grant process began when application packets were mailed to eligible entities. A REAP grant writing assistance workshop was conducted on November 17, 2006. The REAP application deadline was January 12, 2007.

Twenty-five (25) Transportation applications totaling \$1,115,188.87 were received for consideration for the approximately \$441,750.00 REAP Transportation funds available. Thirty-three (33) Economic/Community Development applications totaling \$1,277,290.23 were received for consideration for the approximately \$294,500.00 REAP Economic/Community Development funds available. Total funding available for projects is estimated to be \$736,250.00.

Tables showing the ranking and rating of all projects will be available at the Board meeting on April 26.

Action Requested: Review information and recommendations for funding from ACOG staff. Motion to adopt and fund 2007 REAP Transportation and Economic/Community Development projects as well as alternate projects.

C. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE AUDITOR AND INSPECTOR OF THE STATE OF OKLAHOMA FOR RURAL ECONOMIC ACTION PLAN (REAP) FUNDING

INFORMATION: The Legislature in 2006 appropriated funds for REAP and provided that ACOG administer and distribute these funds to eligible entities for Economic Development and Transportation projects. After ACOG has approved the projects for the REAP grant recipients, a contract between ACOG and the Auditor and Inspector of the State of Oklahoma must be entered into in order to receive funding of approximately \$736,250 from July 1, 2006 to June 30, 2007.

Action Requested: Motion to authorize ACOG's Executive Director to execute the contract with the Auditor and Inspector of the State of Oklahoma after all 2007 REAP projects have been approved by ACOG, subject to approval by legal counsel.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

MARCH 29, 2007 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:25 P.M.

The third meeting of the ACOG Board of Directors for the calendar year 2007 was convened March 29, 2007, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:25 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Marianne Yarbrough, Councilmember, Forest Park
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Gordon Jeney, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Hon. Margaret Graham, Councilmember, Luther
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Keith Bryan, Councilmember, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Larry Kesler, Councilmember, Union City
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Rusty Sullivan, Commissioner, Cleveland County

Hon. Jim Roth, Commissioner, Oklahoma County

BOARD MEMBERS ABSENT

Hon. Phill Shirey, Councilmember, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Doug Hehn, Mayor, Guthrie
Langston City
Hon. Mark Easton, Councilmember, Lexington
Hon. Gary Hayes, Mayor, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Marsha Jefferson, Mayor, Spencer
Valley Brook
Hon. Scott Symes, Councilmember, The Village
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Bob Bradway, Mayor, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County District #1 Commissioner's Office
Pam Wendt, Oklahoma County District #2 Commissioner's Office
Commissioner Ray Vaughn, Oklahoma County
Kerry Pettingill, Oklahoma Homeland Security Director

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Susan Yingling, Administrative Assistant, Administration
Diane McCullough, Projects Coordinator, Intergovernmental Services
Debbie Cook, Director of Finance
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Wendi Marcy, 9-1-1 Special Programs Officer
Ellen Owens, Department Secretary

John Harrington, Division Director, Water Resources
Yvonne Anderson, Clean Cities Program Manager
Jerry Church, Programs Coordinator: Communications

I. CALL TO ORDER – ROLL CALL

Chairman Mark Sharpton called the meeting to order at 2:25 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Zach Taylor introduced Mary Murphey from the Logan County Commissioner’s Office, and Pam Wendt from the Oklahoma County Commissioner’s Office. He also introduced Oklahoma County Commissioner, Ray Vaughn, and Kerry Pettingill, Oklahoma Homeland Security Director.

III. A. APPROVAL OF MINUTES - REGULAR MEETING – February 22, 2007

Director Brown made a motion to approve the minutes as submitted. The motion was seconded by Director Johnson and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Yarbrough, Graham, Smith, Bryan, McMillan, Walker, Pumphrey, Hopper, Sullivan, Sharpton and Roth

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Chairman Sharpton did not give a report.

B. DIRECTOR’S REPORT

Mr. Taylor said the staff had sent out Air Quality Ozone Flex Agreement informational letters to all the major emitters, those people who have permits in the region, and major employers from a list coordinated with ODEQ and the Chamber of Commerce. The letters request information about any energy conservation programs, operational or systems changes, or fleet changes that those organizations are considering funding within their groups that are not required of them by the federal government. Mr. Taylor asked the Members to inform the staff if the Members were planning to implement any energy conservation program that could be included in the OFLEX

Program such as fleet or operational issues, movements to alternative fuels and so forth. Mr. Taylor advised the Board that the staff is now meeting on a weekly basis with ODEQ on the contents for the Air Quality Ozone Flex Agreement.

Mr. Taylor updated the Board on the staff's continued work to join the Oklahoma City and Tulsa metros' legislative efforts together. He told the Board he had done a presentation for the Choctaw Rotary Club at Director Howe's invitation, and said the staff would be happy to make presentations on any number of issues to civic clubs of the Members' choosing. He advised the Board that in early April, efforts are being made to tie together the Oklahoma City, Oklahoma County, Chambers of Commerce, and a number of other organizations in their legislative efforts to kind of coalesce those issues as we move toward the end of the legislative session.

Mr. Taylor announced that as a result of several meetings the staff had with Chesapeake, Chesapeake is increasing their financial contribution to the Clean Air Campaign from \$10K to \$25K this year.

Mr. Taylor explained that he briefed the newly elected state representatives and senators on ACOG's role and mission - in conjunction with the other 10 COG counterparts.

Mr. Taylor advised the Board that the previous week was Sunshine Week in which the media organizations focused on open meetings and open records laws. He said that because opportunities always exist for there to be varying interpretations of those laws, the staff made arrangements for Assistant Attorney General Gay Tudor to present at the Metro City Managers meeting on April 18 to highlight recent interpretations on open meetings and records law.

Mr. Taylor told the Board The Oklahoman had requested that the ACOG staff provide a regional column for the newspaper. He said the staff had provided The Oklahoman with two advance copies and the third was in the works. The column will focus on metropolitan and regional issues affecting local government in an effort to communicate matters of concern of the Member cities and counties to give the residents a broader understanding of the issues at play at the local government level.

Mr. Taylor updated the Board on the trip he, Jane Sutter, and Directors Johnson, Howe, Sharpton, and Walker had taken to Washington DC in order to discuss the Board's annually adopted legislative issues. He said they were cordially received by both the house and the senate offices, and had extensive conversations with Senator Inhofe, Congressmen Cole, Fallin, and Boren. He said the staffs of Coburn, Lucas and Sullivan also made themselves available for discussions. He said the legislators addressed each one of ACOG's federal issues and how they would be working on those. He explained that some of the more frequently discussed items were Tinker Air Force Base and enhancing its long-term mission, Internet sales tax, transportation, both highway and transit, CDBG funding, water resources, Clean Cities, and Homeland Security needs for funding in the state. He said there were also extensive discussions about the current air quality status and

the recently issued Air-compatible Use Zone Study by the Air Force affecting Tinker AFB, and the Land Use Study which ACOG has undertaken with the sponsorship of the Department of Defense. He said the congressional delegation was also advised about the recently completed Fixed Guideway Study and the vision for enhanced transportation services throughout the metro. Director Walker said the staff and the delegation seemed to be very appreciative of the way the information was presented to them by the staff prior to the time of the meetings.

Director Johnson said that Zach and his staff always have our legislative issues concise enough and simple enough for the legislators to scan through it without having to do a lot of deliberation, and that the legislators express their appreciation for that because they don't have to do a lot of research when it comes to ACOG's issues.

Director Howe said he was very pleasantly surprised that there seemed to be support for the Internet/Catalog tax issue for the first time.

Director Sharpton expressed his gratitude for being able to go on the Washington DC trip and said that Mr. Taylor and Ms. Sutter were always ready for any question that anyone had.

Director Naifeh asked if Mr. Taylor had a list of the businesses that received the letter about the Air Quality campaign. She said she and the other Board members would like to be able to contact the businesses in their areas as well. Mr. Taylor said the staff would be happy to provide a copy of the list to the Board.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Brown made a motion that items A through H in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Johnson and carried with the following vote:

AYE: Howe, Bartlett, Naifeh, Yarbrough, Graham, Smith, Bryan, McMillan, Walker, Pumphrey, Hopper, Sullivan, Sharpton and Roth

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

John Johnson informed the Board that the legislative session was half over. He said he had printed off some tracking lists which were available as handouts, but he did not have the staff print out the entire list due to its size. He told the Board that if they were interested in getting the entire list he would be happy to email it to them if they would give him their email addresses.

Mr. Johnson said there were two bills that were generating a buzz: the Immigration Act and the Sales Tax Holiday. He said he wasn't sure if Governor Henry was going to sign off on them, but the bills would have an impact on cities and towns if they were passed. He said the Immigration Act could potentially convert some law enforcement officers into customs enforcement agents and that it would be an unfunded federal mandate with serious consequences. Mr. Johnson encouraged the Board to communicate with state elected officials and inquire about the possibility of a provision for cities and towns to opt out and give them the opportunity to decide whether they want to take on this budget item or not.

Mr. Johnson explained that the Oklahoma Municipal League and its lobby allies are seeking ways for communities to get some reimbursement, perhaps through the Oklahoma Tax Commission, as a protection against lost revenues if the Sales Tax Holiday Act is passed. .

Chairman Sharpton thanked Mr. Johnson for his report and directed the Board to turn their attention back to Item VI-A on the Consent Docket. He explained that the staff had just brought to his attention an amendment to that item, which was available as a handout. The three claims which came in after the agenda was mailed included REAP funds for Logan County District 1 in the amount of \$11,510.32, Wayest Safety, Inc. in the amount of \$31,734.00, and SWREG Inc. in the amount of \$499.95, which brought the total amount to \$299,640.95.

Director Brown made a motion to approve the amendment to Item VI-A of the Consent Docket. The motion was seconded by Director Johnson and carried on the following vote:

AYE: Howe, Bartlett, Naifeh, Yarbrough, Graham, Smith, Bryan, McMillan, Walker, Pumphrey, Hopper, Sullivan, Sharpton and Roth

NAY: None

ABSTAIN: None

VIII. INFORMATION

A. UASI GRANT PROGRAM BRIEFING

As requested by the Board at the February meeting, Oklahoma Homeland Security Director, Kerry Pettingill; ACOG's E9-1-1 and Public Safety Director, Steve Willoughby; Oklahoma County Sheriff's Office, Brad Cunningham, and Oklahoma City Fire Chief, Larry Hansen briefed the Board on the development of the Urban Area Security Initiative (UASI).

Mr. Pettingill gave an overview to the Board on how the Central Oklahoma UASI was started in 2005. He explained that it is one of 55 Urban Area Security Initiatives in the United States, and is comprised of two Central Oklahoma Regions. Region 6 includes Logan, McClain, Pottawatomie, Lincoln, Cleveland and Canadian County. Region 8 includes Oklahoma City and Oklahoma County. He said the Central Oklahoma UASI Working Group is comprised of 26 members and it is very important all members to attend because they are the only ones who get a vote.

Mr. Pettingill explained that one issue that came up was the question of how to administer the funds and who would want to take on that responsibility. He said the UASI Working Group agreed that ACOG would be the most logical choice.

Steve Willoughby gave a PowerPoint presentation to the Board, which was also available as a handout. The presentation gave an in-depth look at the Working Group members from each region, the Central Oklahoma UASI strategy, and the 12 goals adopted by the Working Group. It further explained the allocation of the FFY 2005 and FFY 2006 funds, and the proposed programs for the FFY 2007 grant funds, if any are awarded. The presentation also described in detail the Central Oklahoma UASI procurement process.

Mr. Willoughby then introduced Oklahoma City Fire Chief, Larry Hansen. Chief Hansen gave an overview of Urban Search and Rescue (USAR), one of the UASI projects currently in place. Chief Hansen explained how equipment for the team is housed throughout the region and is available for any member of the team. Chief Hansen expressed the need to work together. He said the regional distribution of equipment and trained personnel provides an avenue to provide an umbrella of protection for all of the areas and citizens.

In response to a question regarding interoperability of communications between agencies, Mr. Pettingill explained that some of the UASI grant funds had been utilized to build a bridge between different brands of radios. He said the result was that different agencies with different radios could respond to disasters in other jurisdictions and still be able to communicate using the radios the team members had in their possession. He explained that this would not have been possible without the bridge.

Mr. Taylor introduced Brad Cunningham from the Oklahoma County Sheriff's Office who spoke briefly about the Central Oklahoma Law Enforcement Response Team (COLERT). Mr. Cunningham explained that COLERT is a UASI project organized by the Oklahoma County Sheriff's

Office. Mr. Cunningham said there are currently 80 COLERT team members and they are funded to recruit up to 120 members. He said the purpose of COLERT is to offer support to law enforcement agencies in other jurisdictions who may be overwhelmed in time of disaster. Once an agency commits members to the team, those agencies are eligible for training and equipment. He explained that even if a department cannot commit members to COLERT, the team will still respond to that jurisdiction in the time of need.

Mr. Taylor expressed that anyone who wanted to commit members to the UASI projects was more than welcome. He said that the door was still open and the funding was still available.

Director Naifeh thanked the staff for the presentation and the PowerPoint handout.

Director Roth encouraged the members to become more aware of the issue of homeland security. He said he would like to see greater collaboration within the region that would lead to a greater sharing of resources. He expressed his belief that the region could do better and must do better.

IX. NEW BUSINESS

There was no new business.

X. ADJOURNMENT

Director Brown made a motion to adjourn. The motion was seconded by Director Sullivan and carried on the following vote:

AYE: Howe, Bartlett, Naifeh, Yarbrough, Graham, Smith, Bryan, Johnson, McMillan, Walker, Pumphrey, Hopper, Sharpton and Roth

NAY: None

ABSTAIN: None

The meeting was adjourned at 3:50 p.m.

ADOPTED THIS _____ DAY OF _____, 2007.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED MARCH 31, 2007**

	SWEEP/ OPERATING	SAVINGS	WIRELESS 9-1-1	TOTAL
Beginning Balance <i>March 1, 2007</i>				
Cash on Deposit	\$ 697,652.75	\$ 113,305.01	\$ 294,587.17	\$ 1,105,544.93
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 699,052.75</u>	<u>\$ 113,305.01</u>	<u>\$ 294,587.17</u>	<u>\$ 1,106,944.93</u>
Cash Receipts				
Grants & Contracts	\$ 784,303.58	\$ -	\$ -	\$ 784,303.58
Memberships	-	-	-	-
Transfers of Funds	-	4,433.74	-	4,433.74
Interest Earned	3,454.57	-	1,578.45	5,033.02
Wireless 9-1-1	-	-	322,323.30	322,323.30
Miscellaneous	31,551.34	-	-	31,551.34
Total Cash Receipts	<u>\$ 819,309.49</u>	<u>\$ 4,433.74</u>	<u>\$ 323,901.75</u>	<u>\$ 1,147,644.98</u>
Cash Available	\$ 1,518,362.24	\$ 117,738.75	\$ 618,488.92	\$ 2,254,589.91
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 185,381.52	\$ 9,172.37	\$ -	\$ 194,553.89
Travel	10,381.15	-	-	10,381.15
Transfers of Funds	4,433.74	-	-	4,433.74
REAP	11,510.32	-	-	11,510.32
Special Projects - UASI	217,897.18	-	-	217,897.18
Wireless 9-1-1	-	-	346,394.70	346,394.70
General Operating Expenses <i>(detail next page)</i>	70,464.29	-	0.40	70,464.69
Total Cash Disbursements	<u>\$ 500,068.20</u>	<u>\$ 9,172.37</u>	<u>\$ 346,395.10</u>	<u>\$ 855,635.67</u>
Ending Balance <i>March 31, 2007</i>				
Cash on Deposit	\$ 1,016,894.04	\$ 108,566.38	\$ 272,093.82	\$ 1,397,554.24
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 1,018,294.04</u>	<u>\$ 108,566.38</u>	<u>\$ 272,093.82</u>	<u>\$ 1,398,954.24</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED MARCH 31, 2007**

Personnel Cost:

Salaries	\$ 94,278.34	
Payroll Taxes	50,813.66	
Group Health & Life Insurance	20,832.32	
Pension Contribution & Expense	13,778.46	
Deferred Compensation	4,792.38	
Allied Arts Contributions	56.02	
United Way Contributions	830.34	
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Total Operating Personnel Expenditures		\$185,381.52
Section 125 Employee Benefits Paid		9,172.37
Total Personnel Cost		<hr/> <hr/>

General Operating Expenses:

Contract Personnel	\$ 6,175.47	
Flexible Spending Plan	120.00	
Institute - 9-1-1	1,000.00	
Insurance	8,500.00	
Internet Service	424.96	
Legal	1,665.05	
Maintenance & Repair	2,398.90	
Maintenance & Repair Software	500.00	
Mileage	324.57	
Office Rent & Parking	12,533.33	
Offsite Storage	132.30	
Postage	1,537.79	
Printing	40.00	
Public Notice/Advertising	1,433.53	
Publications & Subscriptions	15.00	
Special Projects - NIMS	1,000.00	
Subcontracts	20,922.46	
Supplies	3,944.21	
Supplies - Software	3,284.95	
Telephone	2,087.41	
Travel	1,039.50	
Xerox	1,384.86	
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Total General Operating Expenses		<hr/> <hr/>

BE IT RESOLVED, that on this 26th day of April, 2007, the following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

AT&T <i>{Internet}</i>	\$ 131.96
AT&T <i>{Telephone}</i>	762.51
Beacon Publishing Company <i>{Publications & Subscriptions}</i>	25.00
Bricktown Venture II, LLC <i>{Office Rent}</i>	12,533.33
Brown, Ken <i>{Mileage & Travel}</i>	493.40
Cellular Solutions <i>{Special Projects – UASI}</i>	15,446.84
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	120.00
Church, Jerry <i>{Mileage – 9-1-1 \$109.48}</i>	194.93
Cingular Wireless <i>{Telephone – 9-1-1 \$90.61}</i>	311.25
Citilabs, Inc. <i>{Maintenance & Repair- Software}</i>	1,750.00
CompUSA, Inc, <i>{Supplies}</i>	317.50
Edmond Sun, The <i>{Publications & Subscriptions}</i>	144.00
Electradigital <i>{Web Page Hosting}</i>	293.00

Fastsigns <i>(Supplies)</i>	78.50
FedEx Corporation <i>(Postage)</i>	69.22
FedEx Kinko's Office & Print Service <i>(Supplies)</i>	14.43
Fisher Scientific <i>(Special Projects – UASI)</i>	141,525.25
General Mailing Equipment, Inc. <i>(Maintenance & Repair Equipment)</i>	232.00
Governmental Accounting Standards Board <i>(Publications & Subscriptions)</i>	138.21
Henderson, Mary <i>(Petty Cash Reimbursement – 9-1-1 \$384.80)</i>	514.06
Hewlett-Packard Company <i>(Equipment)</i>	5,352.00
Hudiburg Auto Group <i>(Special Projects – UASI)</i>	126,864.00
Instant Armor, Inc. <i>(Special Projects – UASI)</i>	17,200.00
Johnson, John <i>(Consulting and Legal Service – 9-1-1 \$2,016.91)</i>	4,171.81
Lapel Pins R US <i>(Advertising/Public Education – 9-1-1)</i>	500.00
Link Communications, Inc. <i>(Special Projects – UASI)</i>	2,700.00
M/A-COM, Inc. <i>(Special Projects – UASI)</i>	264,514.56
Massie, Holly <i>(Mileage)</i>	104.94

MCI <i>(Telephone – 9-1-1 \$236.50)</i>	317.68
Midwest Trophy Mfg. Co., Inc. <i>(Supplies – 9-1-1)</i>	99.00
Mott's Office Products <i>(Supplies)</i>	361.31
National Emergency Number Association <i>(Development & Membership – 9-1-1)</i>	1,905.00
Neighbors Executive Coffee <i>(Supplies)</i>	93.90
Nextel Communications <i>(Telephone – 9-1-1)</i>	208.12
Oklahoma Business Systems <i>(Maintenance & Repair Equipment)</i>	448.00
Oklahoma City Chamber of Commerce <i>(Development)</i>	80.00
Oklahoma City Police Department <i>(Special Projects – UASI)</i>	378.10
Oklahoma Society of CPA's <i>(Development)</i>	195.00
Oklahoma Sustainability Network <i>(Development)</i>	30.00
OPUBCO Communications Group <i>(Advertising/Public Notice)</i>	44.55
Pendergraft, Art <i>(Consultant – UPWP)</i>	3,715.81
Principal Financial Group <i>(Pension Administrative Fee)</i>	1,625.00
Sharp, John <i>(Mileage)</i>	101.91

Softman Products, LLC <i>{Supplies - Software}</i>	1,546.50
Sutter, Jane <i>{Mileage – 9-1-1 \$68.53}</i>	84.55
Third Degree Advertising <i>{Advertising-Clean Air Campaign}</i>	1,600.00
Total Radio, Inc. <i>{Special Projects – UASI}</i>	5,457.00
United States Postal Service <i>{Bulk Mail & Permit}</i>	650.00
United States Postal Service <i>{Meter}</i>	1,000.00
Warren, Ronnie <i>{Special Projects - UASI}</i>	884.39
Wayest Safety, Inc. <i>{Special Projects – UASI}</i>	15,301.62
Willoughby, Stephen <i>{Mileage – 9-1-1}</i>	279.95
WorkflowOne <i>{Offsite storage – 9-1-1 \$4.55}</i>	132.30
Xerox Corporation <i>{Xerox}</i>	1,203.15

TOTAL APRIL CLAIMS	<u>\$634,245.54</u>

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF APRIL 17, 2007**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
04/04/07	ID#D04701	Office of the Secretary of the Environment Oklahoma's FY07 604(b) Workplan
04/09/07	ID#D09701	Oklahoma State University – Division of Agricultural Sciences and Natural Resources Expanding Implementation of IPM in Oklahoma Public Schools and Introducing IPM to Oklahoma's Native American Schools
04/09/07	ID#D09702	City of Midwest City Water Treatment Plant Oklahoma Pollutant Discharge Elimination System authorization to discharge to waters of the United States, permit No.: OK0035742 – Permit Renewal



association of central oklahoma governments

ATTACHMENT VI-M

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: April 19, 2007

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Update on Tinker AFB Joint Land Use Study and Request for ACOG Executive Director to Execute Final Grant Application and Appropriate Contracts

INFORMATION:

Last August, the Board of Directors authorized ACOG to serve as the sponsoring agency for a Joint Land Use Study (JLUS) among Tinker Air Force Base and the surrounding communities, and to apply for appropriate funding from the U.S. Department of Defense, Office of Economic Adjustment (OEA). The JLUS will be a cooperative land use planning effort between Tinker AFB and nearby entities, designed to prevent future encroachments and to promote development compatible with Tinker's missions and operations.

Since August, ACOG staff has secured a signed resolution of support for the JLUS from each participating entity and has established a JLUS Policy Committee and Technical Work Group represented by elected officials and professional staff, respectively, from each affected jurisdiction. The participating entities include Oklahoma City, Midwest City, Del City, Spencer, Nicoma Park, Choctaw, Oklahoma County, Cleveland County, Tinker AFB, and the Oklahoma Strategic Military Planning Commission (OSMPC) of the Oklahoma Department of Commerce. In January 2007, Tinker officials released to the public the *2006 Air Installation Compatibility Use Zone (AICUZ) Study for Tinker Air Force Base*. This document contains the U.S. Air Force's recommendations for noise and land use compatibility near Tinker. The JLUS effort is intended to improve consistency among local development regulations and the AICUZ recommendations, improve communication between the base and the adjacent entities, and promote compatible land development supportive of Tinker's missions.

Staff has also been coordinating with the OEA on the preparation of the JLUS grant application, program budget and proposed request for proposals (RFP) that will be used to competitively select a qualified consultant to conduct the study. The federal funds will cover 90 percent of the contractual and administrative costs of the study, and the remaining 10 percent will be provided

by the State Oklahoma Strategic Military Planning Commission and participating local governments.

Next steps will include electronic submission of the JLUS grant application to the OEA followed by its internal review and tentative approval of the application and RFP. A joint meeting of the JLUS Policy Committee and Technical Work Group is scheduled for Friday, May 4, at 10:00 a.m. at ACOG. At that meeting, the JLUS committees will be requested to review the application and RFP, and the Policy Committee will be asked to authorize ACOG staff to submit the final grant application. Following final approval and grant award by OEA, ACOG staff will issue the RFP for consultant selection.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the final Tinker AFB Joint Land Use Study grant application and subsequent contract with a competitively selected consultant, following approval of the final grant application and RFP by the Office of Economic Adjustment and JLUS Policy Committee, subject to approval by legal counsel.

ZDT: sny