

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., AUGUST 13, 2007
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



9-1-1 association of central oklahoma governments

Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

Executive Director
Zach D. Taylor

9-1-1 BOARD OF DIRECTORS AGENDA
1:00 p.m., Thursday, August 16, 2007
ACOG Conference Room
21 E. Main – Suite 100
Oklahoma City, Oklahoma, 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – June 28, 2007 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members that item will be heard in regular order. Staff recommends that Items A through C in Section VI be placed on the Consent Docket.

- A. FINANCE REPORT – APPROVED JULY 2007 CLAIMS ([Attachment VI-A](#))

INFORMATION: Included in the agenda packet is a list of budgeted and recurring expenses paid on July 30, 2007 for the month of July. The 9-1-1 Board of Directors authorized payment of these expenses (\$231,881.85) at the June 28, 2007 Board meeting. A copy of the claims list is included for ratification.

Action Requested: Motion to ratify payment of the July budgeted recurring expenses.

B. 9-1-1 SERVICE APPLICATION AND AGREEMENT WITH MEXTEL CORPORATION LLC DBA LIFETEL

INFORMATION: Staff recommends approval and execution of a contract for 9-1-1 service between Mextel Corporation LLC dba LifeTel, a reseller Competitive Local Exchange Carrier (CLEC), and the 9-1-1 Association of Central Oklahoma Governments for FY2008. Contract period begins August 16, 2007 through June 30, 2008. Complete contract documentation is available for review at the ACOG offices.

Action Requested: Motion to authorize the Executive Director to execute the 9-1-1 Service Application and Agreement with Mextel Corporation LLC d/b/a LifeTel, subject to legal counsel approval.

C. AUTHORIZATION TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF EDMOND AND 9-1-1 ACOG FOR ASSIGNMENT OF EMERGENCY FIRE RESPONSE TO AREAS OUTSIDE OF THE CORPORATE MUNICIPAL BOUNDARIES OF THE CITY
([Attachment VI-C](#))

INFORMATION: The City of Edmond has requested a more formal relationship between the City and 9-1-1 ACOG in regards to the areas the Edmond Fire Department responds to immediately outside their corporate limits.

Action Requested: Authorization for the Executive Director to execute a memorandum of understanding between the City of Edmond and 9-1-1 ACOG for assignment of emergency fire response to areas outside of the corporate municipal boundaries of Edmond.

VII. INFORMATION ITEMS

None

VIII. GENERAL STATUS REPORT ([Attachment VIII](#))

INFORMATION: Information on current projects is included for review and discussion.

Action Requested: None, for information only.

IX. NEW BUSINESS

X. ADJOURNMENT

**MINUTES OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG CONFERENCE ROOM
June 28, 2007**

The sixth meeting of the calendar year 2007 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:20 p.m., June 28, 2007 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. Grant Hedrick, Commissioner, Canadian County

MEMBERS PRESENT

Hon. Marilyn Murrell, Mayor, Arcadia
Hon. Roger Malone, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Dan O'Neil, Mayor, Edmond
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Mary Ann Yarbrough, Trustee, Forest Park
Hon. Bill Lisby, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Hon. Margaret Graham, Trustee, Luther
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. James Pumphrey, Mayor, Nicoma Park
Hon. David Hopper, Councilmember, Norman
Hon. John Brown, Councilmember, Piedmont
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Linda Simpson, Commissioner, Oklahoma County

MEMBERS ABSENT

Hon. Phillip Shirey, Councilmember, Bethany
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Laurel Anderson, Mayor, Lake Aluma
Hon. Mark Easton, Councilmember, Lexington
Hon. Keith Bryan, Councilmember, Mustang
No Designee, Newcastle
Hon. Gary Hayes, Mayor, Noble
Hon. Linda Daniels, Mayor, Slaughterville

MEMBERS ABSENT (continued)

Hon. Kathy Jordon, Trustee, Smith Village
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Chet Curlee, Councilmember, Tuttle
No Designee, Valley Brook
Hon. Scott Symes, Mayor, The Village
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Bob Bradway, Mayor, Yukon
Hon. Rusty Sullivan, Commissioner, Cleveland County

GUESTS

Dave Howe, former ACOG Boardmember, Choctaw
Earl Burson, City Manager, Harrah
Ronnie Freeman, AT&T

STAFF

Zach Taylor, Executive Director
Jane Sutter, Division Director, Intergovernmental Services
Debbie Cook, Division Director, Finance
Susan Yingling, Administrative Assistant, Administration
Doug Rex, Division Director, Transportation Planning & Data Services
Jerry Church, ACOG Communications Program Coordinator
Stephen M. Willoughby, E9-1-1 & Public Safety Programs Director
Wendi Marcy, 9-1-1 Special Programs Officer
Carolyn White, 9-1-1 Database Manager
Johnny C. Irons, III, 9-1-1 Projects Coordinator
Diane McCullough, Project Coordinator
Anita Kroth, 9-1-1 Administrative Assistant
Ryan Billings, 9-1-1 Intern
John G. Johnson, Legal Counsel

I. CALL TO ORDER

Chairman Grant Hedrick called the meeting to order at 1:20 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Executive Director Zach Taylor introduced guests Dave Howe, Choctaw, former ACOG Boardmember, and Ronnie Freeman, AT&T.

Mr. Taylor welcomed back Marilyn Murrell, Mayor, Arcadia, and Julie Rozsypal, Councilmember, El Reno. Also, Mr. Taylor welcomed new Boardmember, Bill Lisby, Councilmember, Harrah, and Earl Burson, City Manager, Harrah.

III. APPROVAL OF MINUTES – May 31, 2007

Director James Pumphrey, Nicoma Park, made a motion to approve the minutes of the May 31, 2007 meeting. Director David Hopper, Norman, seconded the motion. The motion carried the following votes:

AYE: Murrell, Malone, Bartlett, Rozsypal, Yarbrough, Lisby, Poland, Graham, Smith, McMillan, Walker, Pumphrey, Hopper, Brown, Hedrick, Sharpton and Simpson

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report:

None

Director's Report:

Executive Director Zach Taylor announced that there are two amendments to the agenda, both of which were handouts made available to the Board. The amended amount to the claims list changes the total from \$203,566.27 to \$284,562.40. The added claim in the amount of \$80,996.13 to the Association of Central Oklahoma Governments is for personnel, postage, Xerox expenses - \$79,703.67, and Oklahoma City Professional Service Agreement - \$1,292.46. These changes were a result of budget considerations made following mailing of the agenda.

Mr. Taylor explained that there was also an Amendment to item VI. Consent Docket, D. Renewal of Competitive Local Exchange Carriers (CLECs) Contracts in order to add two additional CLECs, i.e., Birch Telecom of Oklahoma, Inc. and Ionex Communications, Inc.

Mr. Taylor reported that 9-1-1 ACOG continues to work with Oklahoma City regarding wireless Phase II build-out, and we hope to have some technical solutions to help expedite Oklahoma City's entrance into the utilization of Phase II.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET

INFORMATION: These items are placed on the agenda so that the Board of Directors may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board members, that item will be heard in regular order. Staff recommends that items VI-A through VI-J, be placed on the Consent Docket.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT – JUNE 2007 CLAIMS (Attachment VI-A)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$203,566.27 for the month of June. Staff finds these claims to be in order, proper as to form and recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept finance report, and to approve payment of the June claims against the Association.

B. JULY/AUGUST BUDGETED RECURRING CHARGES (Attachment VI-B)

INFORMATION: The July/August regular 9-1-1 Board of Directors' meetings have been combined and claims approval will be August 16, 2007. Approval is required to pay the July and August budgeted recurring charges on July 26, 2007, and August 30, 2007, respectively. The July claims will be presented for ratification at the August board meeting. The August claims will be presented for ratification at the September board meeting.

Action Requested: Motion to authorize payment of July and August budgeted recurring expenses as requested.

C. RENEWAL OF INDEPENDENT LOCAL EXCHANGE CARRIERS CONTRACTS

INFORMATION: Contracts for 9-1-1 service from the following Incumbent Local Exchange Carriers (ILECS) are due for renewal in July.

Complete contract documentation is available for review at the ACOG offices.

1. Hinton Telephone
2. Pioneer Telephone Cooperative
3. TDS Telecom

Action Requested: Motion to authorize Executive Director to execute contract renewals for 9-1-1 service with the abovementioned Incumbent Local Exchange Carriers, subject to approval of legal counsel.

D. RENEWAL OF COMPETITIVE LOCAL EXCHANGE CARRIERS (CLECs) CONTRACTS

INFORMATION: Contracts from the following Competitive Local Exchange Carriers (CLECs) are due for renewal in July. Complete contract documents are available for review at the ACOG offices.

- | | |
|---|--|
| 1. AT&T Communications of the Southwest | 7. Level 3 Communications, LLC |
| 2. BTC Broadband | 8. Logix Communications, LP |
| 3. Budget PrePay, Inc. | 9. Navigator Telecommunications LLC |
| 4. Cox Oklahoma Telcom, LLC | 10. Quantum Shift Communications, Inc. |
| 5. dPi Teleconnect, LLC | 11. TerraCom, Inc. |
| 6. Granite Telecommunications | 12. The Telephone Company, Inc. |
| | 13. Westel, Inc. |

Action Requested: Motion to authorize the Executive Director to execute contract renewals for 9-1-1 service with the abovementioned Competitive Local Exchange Carriers (CLECs), subject to legal counsel approval.

E. RENEWAL OF AT&T CONTRACT AGREEMENT

INFORMATION: The Southwestern Bell Telephone Company/AT&T contract for equipment, network and database services with 9-1-1 ACOG is due for renewal July 1, 2007. A complete contract document is available for review at the ACOG offices.

Action Requested: Motion to authorize the Executive Director to execute the proposed Southwestern Bell/AT&T Service Application and Agreement with 9-1-1 ACOG, subject to legal counsel approval.

F. CONSULTANT RETAINER AGREEMENT BETWEEN MARY T. HARRIS/MTM SOLUTIONS AND 9-1-1 ACOG (Attachment VI-F)

INFORMATION: 9-1-1 ACOG desires to renew the consultant retainer agreement with Mary T. Harris/MTM Solutions not to exceed \$10,000 for consulting services as outlined in Attachment VI-F for FY 2007-2008 ending June 30, 2008. The consulting services would include assistance with implementation of Enhanced Wireless 9-1-1 services and other technical assistance related to system upgrade.

Action Requested: Motion to authorize Executive Director to execute a Consultant Retainer Agreement with Mary T. Harris/MTM Solutions not to exceed \$10,000 for FY 2007-2008 ending June 30, 2008, subject to legal counsel approval.

G. AUTHORIZATION TO EXECUTE A CONTRACT BETWEEN THE CITY OF OKLAHOMA CITY AND 9-1-1 ACOG FOR 9-1-1 PROFESSIONAL SERVICES

INFORMATION: The City of Oklahoma City has requested to contract again in FY 08 with the 9-1-1 Association for professional services related to 9-1-1 administration. These services include: 9-1-1 database management; Master Street Address Guide (MSAG) management; technical assistance/coordination; and sharing geographical information.

Action Requested: Authorization for the Executive Director to execute a contract in an amount not to exceed \$111,611 between the City of Oklahoma City and 9-1-1 ACOG for 9-1-1 professional services related to regional 9-1-1 administration.

H. AUTHORIZATION TO EXECUTE A CONTRACT WITH GEOCOMM FOR QUARTERLY JURISDICTIONAL BOUNDARY EDGE MATCHING FOR THE REGIONAL GIS DATA SET

INFORMATION: In order to keep the regional Geographical Information System (GIS) data set current and accurate, routine incorporation of the Oklahoma City data has to be imported into the master GIS data base used by the 22 9-1-1 ACOG PSAPs.

This incorporation requires detailed work of delicately matching the suburban jurisdictional boundaries and the boundaries for the city of Oklahoma City. Staff has determined that the most cost effective method to perform this "edge matching" is to contract with GeoComm.

Action Requested: Authorization for the Executive Director to execute a contract with GeoComm, Inc. in the amount of \$9,800 annually, to perform incorporation and associated boundary edge matching of the Oklahoma City data into the regional GIS data set, subject to legal counsel approval.

I. 9-1-1 SERVICE FEE RESOLUTION/ORDINANCE (Attachment VI-I)

INFORMATION: A memo will be mailed to each 9-1-1 member entity for notification that each city council/board of trustees or County Commissioner will need to give immediate consideration to enactment of a resolution/ordinance relating to the 9-1-1 service fee for calendar year 2008.

Action Requested: Motion to concur with attached memo and example Resolution/Ordinance establishing the 9-1-1 service fee rate for calendar year 2008.

J. AUTHORIZATION TO NEGOTIATE AND RENEW THE CONTRACT WITH EMSA FOR 9-1-1 EQUIPMENT, NETWORK AND SERVICES

INFORMATION: The Emergency Medical Services Authority (EMSA) has contracted with 9-1-1 ACOG since 1998 for 9-1-1 equipment, network and services. Staff is recommending that 9-1-1 ACOG continue this relationship through which 9-1-1 and administrative costs are passed onto EMSA for inclusion into the regional E9-1-1 system.

Action Requested: Authorization for the Executive Director to negotiate and execute a contract renewal with the Emergency Medical Services Authority (EMSA) for 9-1-1 equipment, network and services, subject to legal counsel approval.

Executive Director Zach Taylor announced that there was an Amendment to Claims List for item VI-A, Finance Report – June 2007 Claims in the amount of \$80,996.13, raising the total claims list to \$284,562.40.

The Amendment was presented as a handout at the meeting. Also, there was an Amendment to item VI. Consent Docket, Item D., to add two additional Competitive Local Exchange Carriers (CLECs) contracts, i.e., Birch Telecom of Oklahoma, Inc. and Ionex Communications, Inc., making a total of 15 CLEC contracts rather than 13 as previously indicated.

Director Ray Poland, Jones City, made a motion to place the items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item, as well as the Amendments to items VI-A and VI-D. Director David Hopper, Norman, seconded the motion. The motion carried the following vote:

AYE: Murrell, Malone, Bartlett, Rozsypal, Yarbrough, Lisby, Poland, Graham, Smith, McMillan, Walker, Pumphrey, Hopper, Brown, Hedrick, Sharpton and Simpson

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. 9-1-1 Work Program and Budget

Mr. Taylor explained the proposed FY 2007-2008 Annual Budget and Program of Services, as recommended by the Board of Director's Budget Committee. This budget is for the 18th full 12-month period of operations of the E9-1-1 system and reflects a continuing work program as outlined and approved at the initiation of the system. Mr. Taylor said the budget provides continuance of our contract to fund ongoing work associated with the database, MSAG, 9-1-1 system equipment and the 9-1-1 Institute. This represents full implementation for the 12-month period of time of the enhanced wireless service in the region, and the extension of E9-1-1 service to all of Logan County.

The budget provides for the ongoing administration of finances and contract management. Mr. Taylor pointed out that originally there were five telephone companies (ILECs) and later, two wireless companies. We had no business relationship with the wireless companies at that time. Today there are six ILECs, 65 Competitive Local Exchange Carriers (CLECs), and six wireless companies. A lot of changes have occurred in the administration of monies associated with all of these entities which adds to the complexity.

Mr. Taylor said this coming year we will be dealing with OnStar and Voice over Internet Protocol (VoIP) companies.

He said the GIS system has been built out for wireless and will be maintained during the year. All of our ongoing training, education, networking and public education is enumerated in the budget.

Mr. Taylor reported that we replaced all of the hardware associated with the 9-1-1 system over this past year, and delayed replacement of the 9-1-1 software until after six months into this new fiscal year. The Board has authorized the procurement of soliciting proposals for that, and we have included that anticipated expense in the budget.

He said the budget continues the Association on the track of reserve funds for capital costs for future system improvements as well as the operating reserve which was established by the Board in the year 2001. Mr. Taylor said that the member revenue return will be increased by five percent (5%) for the upcoming year.

Mr. Taylor offered to answer any questions from the Board regarding these budget recommendations.

Director Mark Sharpton, Logan County, made a motion to approve the 9-1-1 Work Program and Budget for FY 2007-2008. Director David Hopper seconded the motion.

AYE: Murrell, Malone, Bartlett, Rozsypal, Yarbrough, Lisby, Poland, Graham, Smith, McMillan, Walker, Pumphrey, Hopper, Brown, Hedrick, Sharpton and Simpson

NAY: None

ABSTAIN: None

B. Election of Officers

Mr. Taylor reported that the Nominations Committee met in May to consider nominations of the 9-1-1 Association Board of Directors officers for FY 2007-2008. It was recommended for consideration for the coming term for Chairman - David Hopper, Councilmember, Norman; Vice-Chairman - Kathy McMillan, Councilmember, Moore; and Secretary-Treasurer - Keith Bryan, Councilmember, Mustang.

The Nominations Committee also recommended that Charles Joyner, former ACOG Board member, and current State Legislator; George Fina, former Mayor of Piedmont; and Willa Johnson, Councilmember, City of Oklahoma City, be considered for continued service as Boardmembers of the Firesafe Foundation, Inc.

Director Ray Poland, Jones City, made a motion to approve the recommendation of the Nominations Committee for the election of officers of the 9-1-1 Board of Directors for FY 2007-2008 and the continuance of officers on the Firesafe Foundation, Inc. Board. Director James Pumphrey, Nicoma Park, seconded the motion. The motion carried the following votes:

AYE: Murrell, Malone, Bartlett, Rozsypal, Yarbrough, Lisby, Poland, Graham, Smith, McMillan, Walker, Pumphrey, Hopper, Brown, Hedrick, Sharpton and Simpson

NAY: None

ABSTAIN: None

C. Resolution – Banking Signatures

Chairman Grant Hedrick asked for a motion to approve the official custodian's resolution attached to today's agenda authorizing 9-1-1 ACOG's current signatories to conduct business with 9-1-1 ACOG's financial institutions. Director Mark Sharpton, made a motion to approve the attached official custodian's resolution for FY 2007-2008. Director Kathy Walker, Nichols Hills, seconded the motion.

The motion carried the following votes:

AYE: Murrell, Malone, Bartlett, Rozsypal, Yarbrough, Lisby, Poland, Graham, Smith, McMillan, Walker, Pumphrey, Hopper, Brown, Hedrick, Sharpton and Simpson

NAY: None

ABSTAIN: None

VIII. GENERAL STATUS REPORT

Stephen Willoughby said we have fully deployed Phase II technology which provides latitude and longitude for wireless customers calling 9-1-1. He added that we are currently working with the City of Oklahoma City to get that technology deployed in the city limits of Oklahoma City as well.

We have completed testing with our first Voice over Internet Protocol (VoIP) service provider, HBF, who will provide a gateway for several VoIP providers. He said we look forward to working with them and facing the challenges that this new technology poses.

Mr. Willoughby said staff is working with other 9-1-1 partners on correspondence to send to each wireless carrier informing them of the new language added to the state wireless 9-1-1 statute that specifically requires wireless carriers to remit 9-1-1 service fees for the prepaid customers.

Previous, to the law change, some of the wireless carriers did not feel that the language addressed "prepaid" customers.

Chairman Grant Hedrick asked how the carriers would remit the fees. Mr. Willoughby said the statute allows for more than one formula from which the carriers can choose.

Mr. Willoughby gave the example that one formula is for them to remit 50-cents for every prepaid customer they have; or they can choose from the gross revenue they receive from prepaid customers and divide that out. The statute does not require the wireless carriers to collect on behalf of their prepaid customers, but it does require them to remit on behalf of the prepaid customers.

Director David Hopper referred to item VI-H regarding the request to authorize a contract with GeoComm for quarterly jurisdictional boundary edge matching for the regional GIS data set, and asked why matching boundaries are so difficult. Mr. Willoughby said we have discovered that it is very difficult. He explained that the GIS information reported by a city within its city boundary is different than what is being reported by adjoining communities, which makes it a delicate process of determining the true boundary.

Mr. Taylor explained that different cities use different systems and techniques to define boundaries.

IX. NEW BUSINESS

None

X. ADJOURNMENT

Chairman Grant Hedrick asked for a motion to adjourn. Director James Pumphrey made a motion to adjourn. Director Ray Poland seconded the motion. The motion carried the following votes:

AYE: Murrell, Malone, Bartlett, O'Neil, Rozsypal, Yarbrough, Lisby, Poland, Graham, Smith, McMillan, Walker, Pumphrey, Hopper, Brown, Hedrick, Sharpton and Simpson

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:36 p.m.

ADOPTED THIS 16TH DAY OF AUGUST, 2007.

Chairman

Secretary-Treasurer

PAGE DOWN TO VIEW ATTACHMENT VI-A

At the June 28, 2007, 9-1-1 Association of Central Oklahoma Governments' Board of Directors' meeting, authorization was given to pay July budgeted recurring expenses. This list is offered so the Board of Directors may ratify.

ACOG Administrative Services

Personnel	\$ 74,281.44	
Consultant	513.00	
Development	584.00	
Institute	4,636.13	
Legal	500.00	
Maintenance & Repair Software	34,305.41	
Mileage	227.91	
Parking	34.50	
Postage	1,207.92	
Printing	40.00	
Publications & Subscription	34.60	
Supplies	(129.29)	
Supplies - Software	2,975.00	
Telephone	181.88	
Travel	647.07	
Xerox	871.40	
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<i>Total MSAG/Education/Training</i>		\$ 120,910.97

9-1-1 Operating/Maintenance

AT&T (Network, TSP & Frame Relay)	\$ 17,543.91	
AT&T (Database)	44,308.00	
AT&T (Wireless Phases I & II)	5,447.49	
SBC Global Services (UPS Maintenance)	1,213.00	
AT&T (Frame Relay EMD Parkview EMS)	470.26	
AT&T (EMSA EMD Frame Relay)	196.59	
AT&T (Meet Point)	116.41	
AT&T (DSL Connection)	355.84	
AT&T (Software & Licenses)	2,851.00	
AT&T (Geolynx Training)	20,982.37	
Chase Equipment Leasing Inc.	14,136.26	
Hinton Telephone Company	246.20	
Logix Communications	199.32	
McCloud Telephone Company	458.67	
TDS Telecom (Choctaw Service)	1,220.56	
Pioneer Telephone (Newcastle Diagnostic Line)	52.99	
Pioneer Telephone (9-1-1 Trunks)	413.42	
Pioneer Telephone (Newcastle Frame Relay)	495.45	
Windstream	73.84	
Language Line	189.30	
	<hr/>	
<i>Total 9-1-1 Operating/Maintenance</i>		110,970.88
Total July Claims		<u>\$ 231,881.85</u>

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED JUNE 30, 2007**

	<u>OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>June 1, 2007</i>			
Cash on Deposit	\$ 1,266,658.64	\$ 593,690.78	\$ 1,860,349.42
Cash Receipts			
Fee Income	\$ 125,322.86	\$ -	\$ 250,645.72
Fee Income - Wireless	3,238.99	-	3,238.99
Contracts	1,292.46	-	1,292.46
Transfers of Funds	782.53		782.53
Interest Earned	3,781.70	782.53	4,564.23
Miscellaneous	79.80	-	79.80
Total Cash Receipts	<u>\$ 134,498.34</u>	<u>\$ 782.53</u>	<u>\$ 260,603.73</u>
Total Cash Available	\$ 1,401,156.98	\$ 594,473.31	\$ 2,120,953.15
Cash Disbursements			
Claims/Operating Expense	\$ 284,562.40	\$ -	\$ 284,562.40
9-1-1 Fund Disbursement	22,708.33	-	22,708.33
Transfers of Funds	-	782.53	782.53
Miscellaneous	-	-	-
Total Cash Disbursements	<u>\$ 307,270.73</u>	<u>\$ 782.53</u>	<u>\$ 308,053.26</u>
Ending Balance <i>June 30, 2007</i>			
Cash on Deposit	<u>\$ 1,093,886.25</u>	<u>\$ 593,690.78</u>	<u>\$ 1,687,577.03</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
JUNE 2007**

Arcadia	\$ 15.16
Bethany	1,120.93
Choctaw	413.82
Cleveland County	287.23
Del City	820.58
Edmond	4,083.59
El Reno	1,256.16
Forest Park	47.90
Guthrie	930.53
Harrah	224.21
Jones	105.66
Lexington	99.64
Midwest City	2,201.70
Moore	1,727.40
Mustang	585.31
Newcastle	318.26
Nichols Hills	266.79
Nicoma Park	103.93
Noble	243.56
Norman	4,501.49
Oklahoma County	698.54
Piedmont	187.48
Slaughterville	96.52
Spencer	149.77
The Village	407.06
Tinker AFB Fire Department	82.51
Tuttle	216.37
Warr Acres	479.75
Woodlawn Park	4.67
Yukon	1,031.81

Total June Disbursements	\$ 22,708.33
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9-1-1 association of central oklahoma governments

ATTACHMENT VI-C

Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: August 8, 2007

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs

SUBJECT: Authorization to execute a Memorandum of Understanding between
The City of Edmond and 9-1-1 ACOG for assignment of Emergency Fire
Response to areas outside of the corporate municipal boundaries of the city

INFORMATION: The City of Edmond has requested a more formal relationship between the City and 9-1-1 ACOG in regards to the areas the Edmond Fire Department responds to immediately outside their corporate limits (map attached).

Therefore, a Memorandum of Understanding between the City of Edmond and the 9-1-1 Association of Central Oklahoma Governments has been prepared for execution and is included in today's agenda which sets out the agreement as to the purpose and scope of commitment regarding emergency fire response to the areas outside of the corporate municipal boundaries of the city of Edmond.

Staff recommends that both parties agree to and accept the attached Memorandum of Understanding as prepared.

Action Requested: Authorization for the Executive Director to execute a memorandum of understanding between the City of Edmond and 9-1-1 ACOG for assignment of emergency fire response to areas outside of the corporate municipal boundaries of Edmond.

**MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN THE
CITY OF EDMOND AND THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA
GOVERNMENTS FOR ASSIGNMENT OF EMERGENCY FIRE RESPONSE TO
AREAS OUTSIDE OF THE CORPORATE MUNICIPAL BOUNDARIES OF THE
CITY OF EDMOND**

WHEREAS the parties hereto, The 9-1-1 Association of Central Oklahoma Governments (hereinafter 9-1-1 ACOG), and The City of Edmond, Oklahoma (hereinafter Edmond), recognize a need to provide and name a primary emergency fire response agency for the unincorporated areas of Oklahoma County which are adjacent and contiguous to the corporate municipal boundaries of Edmond, specifically those areas designated geographically as Emergency Service Number areas numbered 049, as designated by 9-1-1 ACOG. Therefore, the parties agree as follows:

- A. Purpose. The purpose of this MOU and Agreement is to acknowledge and formally recognize the Edmond Fire department as the first, primary emergency fire response agency in the 9-1-1 ACOG database for the unincorporated, rural areas of Oklahoma County, Oklahoma, that are situated within the boundaries of the above referenced Emergency Service Number Areas (hereinafter ESN). The parties acknowledge and recognize that the Edmond Fire Department's geographic proximity to the above described areas within the ESN 049 will provide and allow for the best public safety and timely responses to fire related emergencies in the designated areas.
- B. Scope of Commitment. The Edmond Fire Department agrees to and shall respond to and provide emergency fire suppression services only, as their resources permit, to the above described unincorporated areas of Oklahoma County, Oklahoma, as requested and needed by Public Safety Answering Points (PSAPs) within and a part of the 9-1-1 ACOG areas.

To provision for these first responders in fire related emergencies 9-1-1 ACOG shall list the Edmond Fire department as the designated primary emergency fire response agency for all addresses in the detailed ESN boundaries of the unincorporated areas of Oklahoma County, Oklahoma, in the 9-1-1 ACOG emergency data base. 9-1-1 ACOG agrees and will provide to the Edmond Fire department periodically, updated geographical location information which includes any recently platted streets and addresses within the detailed ESN boundaries. 9-1-1 ACOG agrees to and will periodically update and maintain ESN mapping information and shall provide said information to all of the 9-1-1 PSAPs within the 9-1-1 ACOG regional boundaries, which will recognize and display the Edmond Fire department as the primary emergency fire response agency in the detailed ESN areas.

- C. Definitions. For the purposes and context of this MOU and Agreement the parties agree to the following definitions:
 - 1. Emergency Services Number (ESN): A three digit number representing a unique combination of emergency service agencies (law enforcement, fire and emergency medical service) designated to serve a particular geographical area. The ESN facilitates appropriate routing and transferring of E9-1-1 calls to the appropriate PSAP and the dispatching of the proper agency for emergency services.

2. Emergency Fire Suppression: All activities concerned with controlling and extinguishing a fire following its detection, to stop or slow fire spreading in order to contain and extinguish all fire, or other services required to render aid in the event of any type of fire, whether man made in origin or the result of natural causes such as lightning strikes.

D. Modification and Term. Either 9-1-1 ACOG or the City of Edmond may revise, update, modify or alter this MOU and Agreement as is mutually agreeable and consistent with the original purpose recited herein. This MOU and Agreement is for a twelve (12) month term, automatically renewable on the annual anniversary date hereof, without further act of the parties, to permit and allow for the timely response to fire related emergencies described herein. Provided, that either party hereto may terminate this MOU and Agreement for any reason or cause upon sixty (60) days written notice to the other party.

AGREED AND ACCEPTED this ____ day of _____, 2007.

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

By _____
Zach D. Taylor, Executive Director

Reviewed as to form and legality:

John G. Johnson, Legal Counsel

THE CITY OF EDMOND

By _____
The Mayor

ATTEST:

City Clerk

Reviewed as to form and legality:

By _____
City Attorney



Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

Executive Director
Zach D. Taylor

9-1-1 association of central oklahoma governments

MEMORANDUM

DATE: August 8, 2007

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs

SUBJECT: General Status Report

WIRELESS DEPLOYMENT STATUS

9-1-1 ACOG has begun doing some compliance testing since 9-1-1 ACOG fully deployed wireless Phase II technology earlier this year. The City of Oklahoma City has contracted with 9-1-1 ACOG to oversee implementation and deployment of enhanced wireless 9-1-1 services for Oklahoma City as well. Staff has scheduled testing/deployment for Oklahoma City to begin September 17th. In conjunction with this, a letter was issued to all six carriers extending their FCC deadline until December 31st. (Testing of all six wireless carriers and their 1,116 cell sectors, 2-3 test calls per sector, will take at least 90 days.)

STATE 9-1-1 PLAN

Staff has spent considerable time working on the state 9-1-1 plan being developed by Intrado for the State 9-1-1 Advisory Board. This plan is to address gaps and deficiencies in E9-1-1 service in the state and create a mechanism for Oklahoma to be eligible for future federal 9-1-1 grant funds.

The state, through Homeland Security funds, is paying Intrado \$200,000 to develop this plan. However, it has suffered several delays, still has inaccuracies and is not at an acceptable level.

URBAN AREA SECURITY INITIATIVE (UASI) GRANT ADMINISTRATION

Staff is nearing completion on the procurement of Homeland Security items authorized to be purchased from the Federal Fiscal Year 2005 grant funds being administered by ACOG.

ACOG continues negotiations with the Oklahoma Office of Homeland Security for the FFY06 grant cycle which awarded \$3.1 million in Homeland Security funds to the Central Oklahoma region.

The U.S. Department of Homeland Security recently announced that the Central Oklahoma UASI will receive approximately \$4 million for the FFY07 grant cycle.

9-1-1 SOFTWARE REPLACEMENT PROJECT

In June the 9-1-1 Board of Directors authorized staff to begin the request for proposal (RFP) process to purchase replacement 9-1-1 software. Responses to this RFP were received July 5th. After reviewing the four submitted proposals staff determined that all proposals exceeded the budgeted amount authorized by the Board, and that none of them conformed to the terms outlined in the RFP. Therefore, all proposals were rejected.

Staff is currently evaluating the options available to 9-1-1 ACOG in order to meet both the short-term and long-term goals of the Association while maintaining the highest level of 9-1-1 service to Central Oklahoma.

PREPAID WIRELESS 9-1-1 SERVICE FEE REMITTANCE

9-1-1 ACOG legal counsel is working with other 9-1-1 attorneys in the state to craft language for a letter to be sent in the coming weeks to each wireless carrier notifying them of the changes to the Wireless 9-1-1 Emergency Number Act which now specifically addresses prepaid wireless service and the requirement for those services to remit 9-1-1 service fees. The new amendment goes into effect November 1, 2007.

9-1-1 SERVICE FEE RESOLUTIONS FOR CALENDAR YEAR 2008

The 9-1-1 service fee resolution pertains to establishment of the 9-1-1 service fee rate to be collected through the landline (traditional) telephone bills for the calendar year 2008. To enable collection of the locally authorized service fee on landline telephone bills to pay for 9-1-1 service, each local government must approve a resolution/ordinance, on an annual basis, to set the actual fee. A sample resolution/ordinance was sent to the 9-1-1 ACOG entities for enactment by August 1st. 9-1-1 ACOG will notify the appropriate Incumbent Local Exchange Carriers (ILECs) and Competitive Local Exchange Carriers (CLECs) by September 1, 2007 of these service fee rates effective January 1, 2008.

The following listed 9-1-1 entities have enacted and returned their resolution/ordinance as of the agenda publication: **Arcadia, Bethany, Cedar Valley, Choctaw, Coyle, Del City, Forest Park, Geary, Guthrie, Harrah, Jones City, Lake Aluma, Luther, Midwest City, Mulhall, Mustang, Newcastle, Nichols Hills, Nicoma Park, Noble, Norman, Piedmont, Slaughterville, Smith Village, Spencer, Tuttle, Valley Brook, The Village, Warr Acres, Woodlawn Park, Yukon, Canadian County, Cleveland County, Logan County and Oklahoma County.**