

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. December 17th
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, DECEMBER 20, 2007

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING NOVEMBER 29, 2007
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN'S REPORT
 - B. DIRECTOR'S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through L in Section VI be placed on the Consent Docket.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT –DECEMBER CLAIMS
[Attachment VI-A]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$64,832.72. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the November claims against the Association.

B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[Attachment VI-B]

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads07/dec07itpc.pdf>.*

C. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2008-2011 TRANSPORTATION IMPROVEMENT PROGRAM BY ODOT
[Attachment C]

INFORMATION: The Oklahoma Department of Transportation (ODOT) has requested two amendments to the FFY 2008 element of the FFY 2008-2011 OCARTS Area Transportation Improvement Program (TIP) to include the following projects related to the I-40 Crosstown relocation: construct I-40 Bridge over May Avenue, Phase 1 and construct Western Avenue detour and Exchange Avenue Bridge. The ITTC recommends approval.

Action Requested: Motion to endorse amendments of the FFY 2008-2011 OCARTS Area TIP to include I-40 Crosstown projects for the May Avenue Bridge – Phase 1, Western Avenue detour, and Exchange Avenue bridge, as requested by ODOT.

- D. REGIONAL INTELLIGENT TRANSPORTATION SYSTEMS (ITS) ARCHITECTURE UPDATE-
REQUEST FOR INFORMATION
{Attachment D}

INFORMATION: ACOG staff would like to request information from OCARTS area member entities regarding Intelligent Transportation Systems related planning activities and/or projects. The ongoing maintenance of the OCARTS area Regional ITS Architecture ensures compliance with the federal ITS rules, thus continuing to make the OCARTS area eligible to use federal funding on ITS related projects.

Action Requested: None. For information only.

- E. 2008 OKLAHOMA RECREATIONAL TRAILS PROGRAM – APPLICATION DUE JANUARY
31, 2008
{Attachment E}

INFORMATION: The Recreational Trails Program (RTP) is a federal-aid program administered by the Oklahoma Tourism and Recreation Department (OTRD). This reimbursement-type grant program is part of the SAFETEA-LU formula funding. Applicants may submit a maximum of four motorized and four non-motorized projects for a total of eight projects.

Action Requested: None. For information only.

- F. CONCLUSION OF OZONE (O₃) SEASON; START OF CARBON MONOXIDE (CO) SEASON
{Attachment F}

INFORMATION: The region is still in full compliance with the air quality standards of the Environmental Protection Agency (EPA). Though the Central Oklahoma region experienced two exceedances of the federal ozone standard, overall, based on previous readings from the past decade, the metro encountered relatively low ozone levels.

Though carbon monoxide (CO) is less of a problem in the region today, it is still monitored as a criteria pollutant. CO levels have gone down substantially, primarily due to better emission control equipment on motor vehicles. Staff will monitor this issue throughout the fall and winter months.

Action Requested: None. For information only.

- G. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA) [Attachment G]

INFORMATION: Attached in the ITPC agenda is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

- H. FY 2007 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS [Attachment H]

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- I. MUNICIPAL SCHEDULING OF "TRICK OR TREAT" NIGHT [Attachment VI-I]

INFORMATION: In 1983, the ACOG Board of Directors evaluated the merits of a uniformly observed evening of "Trick or Treat" in the metropolitan area for future years. It was their conclusion that agreement by the member local governments of ACOG relating to a uniform date held merit, was desirable and would facilitate the protection of the health, safety, and welfare of the children of the region.

It is staff's recommendation that Friday, October 31, 2007, be designated as the uniform date for observance of "Trick or Treat" in the metropolitan area.

Action Requested: Motion to designate the date for observance of "Trick or Treat" as Friday, October 31, 2007.

- J. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE MEMORANDUM OF UNDERSTANDING WITH THE OKLAHOMA OFFICE OF HOMELAND SECURITY FOR THE ADMINISTRATION OF THE FEDERAL FISCAL YEAR 2007 URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM [Attachment VI-J]

INFORMATION: Two years ago, ACOG was approached by local and state public safety officials seeking a regional entity to administer the Urban Area Security Initiative (UASI) grant. ACOG is currently administering this grant for FFY 05, \$4,456,137.40, and for FFY 06, \$3,281,600.00, and has been asked by the State Homeland Security Office to administer the FFY 07 grant in the amount of \$3,824,000.00.

The UASI program provides financial assistance to address the unique planning, equipment, training, and exercise needs of high-threat, high-density urban areas, and to assist them in building an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism.

The UASI program further provides the opportunity to enhance regional preparedness efforts. Urban areas are encouraged to employ regional approaches to overall preparedness and to adopt regional response structures whenever appropriate to meet the needs identified through the assessment and in the urban area strategy.

Federal guidelines establish ACOG will be allowed to retain three percent of the local grant funds awarded for FFY 07 for administration of the program. The agreement with the Oklahoma Office of Homeland Security outlines an award process consisting of local officials who will make recommendations and approve individual awards from the total grant funds allocated. Though ACOG will be the procurement agent, ownership of equipment purchased through this grant will be maintained by the local entity.

Action Requested: Motion to authorize the ACOG Executive Director to execute a Memorandum of Understanding with the Oklahoma Office of Homeland Security for the administration of the Federal Fiscal Year 2007 Urban Area Security Initiative grant program, subject to approval by legal counsel.

- K. AUTHORIZATION TO EXECUTE AN AGREEMENT WITH THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA THROUGH THE CENTER FOR SPATIAL ANALYSIS FOR GIS DATA SHARING AND HOUSING.
[\[Attachment VI-K\]](#)

INFORMATION: Staff has finalized an agreement between ACOG, 9-1-1 ACOG and the University of Oklahoma Center for Spatial Analysis to share and warehouse Geographical Information System (GIS) data. This agreement allows staff to routinely provide OU with the most current GIS for Central Oklahoma and OU who

will place on the data on a web interface, allowing the data to be accessed by the public.

Action Requested: Authorization for the Executive Director to execute an agreement between ACOG, 9-1-1 ACOG and the Board of Regents of the University of Oklahoma through the Center for Spatial Analysis for GIS data sharing and housing, subject to legal counsel approval.

L. REQUEST FOR PROPOSAL FOR DISTRIBUTION AMONG PROSPECTIVE CONSULTANTS
[\[Attachment VI-L\]](#)

INFORMATION: As part of a regional effort desired among ACOG entities discharging effluent into the Canadian River, a regional water sampling program for Summer 2008 is in the planning stages. A Request for Proposals (RFP) has been prepared in anticipation of finding a qualified consultant capable of sampling, analyzing, and preparing a calibrated and verified WASP water quality model.

Action Requested: Motion to authorize ACOG Executive Director to approve the Request for Proposals for distribution among prospective consultants, subject to approval from legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. DRAFT STATE LEGISLATIVE ISSUES
[\[Attachment VII-A\]](#)

INFORMATION: Draft policy statements for the 2008 state legislative issues have been prepared. They are in priority order according to survey results. Your suggestions regarding the statements are most welcome. Please call Jane Sutter prior to the Board meeting if you have recommendations, and she will make them prior to the Board's consideration at the meeting.

The direct link to the draft state legislative issues document is as follows:
<http://acogok.org/Newsroom/Downloads07/stateissuesdraft2008.pdf>.

Action Requested: Motion to adopt the policy statements for the 2008 Oklahoma Legislative Issues.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

NOVEMBER 29, 2007 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:07 P.M.

The tenth meeting of the ACOG Board of Directors for the calendar year 2007 was convened November 29, 2007, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:07 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Chairman

BOARD MEMBERS PRESENT

Hon. Shawn Davis, Councilmember, Calumet
Hon. Larry Goeller, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Wayne Page, Councilmember, Edmond
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Bill Lisby, Councilmember, Harrah
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Keith Bryan, Councilmember, Mustang
Hon. David Hopper, Councilmember, Norman
Hon. Sam Bowman, Councilmember, Oklahoma City
Hon. Scott Symes, Mayor, The Village
Hon. Grant Hedrick, Commissioner, Canadian County

BOARD MEMBERS ABSENT

Hon. Phill Shirey, Councilmember, Bethany
Hon. Marianne Yarbrough, Councilmember, Forest Park

Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Ray Poland, Councilmember, Jones City
Langston City
Hon. Mark Easton, Councilmember, Lexington
Hon. Margaret Graham, Councilmember, Luther
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Jim Pumphrey, Mayor, Nicoma Park
Hon. Gary Hayes, Mayor, Noble
Hon. John Brown, Councilmember, Piedmont
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Earnest Ware, Mayor, Spencer
Hon. T.J. McCullough Jr., Mayor, Union City
Valley Brook
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Ward Larson, Councilmember, Yukon
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Willa Johnson, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County
Pam Wendt, Oklahoma County
Carol Cline, Oklahoma County

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Susan Yingling, Administrative Assistant, Administration
Diane McCullough, Projects Coordinator, Intergovernmental Services
Debbie Cook, Director of Finance
Jerry Church, Programs Coordinator: Communications
Steve Willoughby, E911 and Public Safety Programs Director
Randy Entz, Associate Planner
Ellen Owens, Department Secretary
Doug Rex, Division Director, Transportation
Holly Massie, Special Programs Officer

I. CALL TO ORDER – ROLL CALL

Chairman Mark Sharpton called the meeting to order at 2:07 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Zach Taylor said that there were no new guests to introduce since all had been introduced at an earlier meeting.

III. A. APPROVAL OF MINUTES - REGULAR MEETING – OCTOBER 25, 2007

Director Sharpton made a motion to approve the minutes from the October 25, 2007 Board meeting. The motion was seconded by Director Rozsypal and passed unanimously.

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

There was no Chairman's Report.

B. DIRECTOR'S REPORT

Mr. Taylor said that ACOG was invited to participate in a legislative forum with the City of Oklahoma City and the Health Sciences Center and staff was able to present and highlight some of ACOG's legislative issues. He said the issues were well received by those in attendance. Mr. Taylor said there was a good balanced representation both geographically and along political lines.

Mr. Taylor reported that ACOG had sponsored the First Amendment Congress which went well. He also said that staff had attended the Attorney General's Open Meetings and Records session and brought back new and improved ideas for ACOG's strict adherence.

Mr. Taylor said ACOG had been asked by the American Lung Association to participate with them on something called the Clean Air Challenge which will be a run and walk in the spring, replacing the annual asthma walk.

Mr. Taylor said the Clean Cities stakeholders had taken a field trip out to the Petro Travel Stop on East Reno where an operation called Idle Air had been installed. Mr. Taylor explained that Idle Air is a private contractor that has come in and has created a special umbilical cord that goes in the

trucks and gives them heating, air conditioning, cable, telephone service and so forth. He said the trucks are able to turn off their engines and not idle. Mr. Taylor said the benefit is to the trucking companies who save money on diesel. He said the main benefit to the region is the elimination of idling trucks during ozone season.

Mr. Taylor said staff had attended the State Energy Summit earlier in the day. He said the event was sponsored by the Corporation Commission and the Secretaries of Energy and Environment pulling together the state's public and private leadership to look at what the big issues and questions are associated with our energy future. Mr. Taylor said that based on what was presented by the energy companies that the ongoing development potential of the oil and gas in Oklahoma remains good for a substantial amount of time. He also said the amount of investment that is going in is there in reserves that the energy companies are testing and proving have a sustainable ability for the region in the long term.

Mr. Taylor advised the Board that the JLUS Technical and Policy committee would be meeting December 14th in a combined meeting of those two committees.

Mr. Taylor said the Association participated with a number of entities in producing a new planning commissioners handbook that is available for free through the American Planning Association Oklahoma Chapter. Mr. Taylor said the contact person is John Dugan at the City of Oklahoma City. Mr. Taylor said the handbook is a really fine document and he commended the Board for their cities' participation. He encouraged the Board to take the opportunity to have their commissioners trained on the new handbook and said the handbook has been updated through all the current statutes.

Mr. Taylor told the Board about the amendment to the Claims List. He said three additional claims arrived in the accounting office after the mailing of the agenda. DFW Advisors Ltd. Co. for \$20,264.35, Logan County District 1 for \$50,000.00, and the OU Foundation for \$375.00. He said ACOG was therefore amending the claims list from \$526,120.46 to \$596,759.81.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Hopper made a motion that items A through O in Section VI, including the amendment to the claims list, be placed on the Consent Docket and approved. The motion was seconded by Director Bryan and carried unanimously.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

Randy Entz gave a PowerPoint presentation to the Board regarding the Memorandum of Understanding (MOU) between ACOG and COTPA concerning Oklahoma City Urban Area Coordinated Public Transit-Human Services Plan and competitive selection process.

Director Hopper made a motion to approve the MOU between ACOG and COTPA. The motion was seconded by Director Lisby and carried unanimously.

VIII. INFORMATION ITEMS

Mr. Taylor directed the Board's attention to the list of 2008 legislative calendar deadlines contained in their packets.

IX. NEW BUSINESS

Director Bowman said he appreciated the efforts of the entities and staff on the Snow Routes Committee.

X. ADJOURNMENT

The meeting was adjourned at 2:20 p.m.

ADOPTED THIS _____ DAY OF _____, 2007.

CHAIRMAN

SECRETARY-TREASURER

ATTACHMENT VI-A

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED NOVEMBER 30, 2007**

	SWEEP/ OPERATING	SAVINGS	WIRELESS 9-1-1	TOTAL
Beginning Balance <i>November 1, 2007</i>				
Cash on Deposit	\$ 1,364,204.56	\$ 202,921.81	\$ 700,448.84	\$ 2,267,575.21
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 1,365,604.56</u>	<u>\$ 202,921.81</u>	<u>\$ 700,448.84</u>	<u>\$ 2,268,975.21</u>
Cash Receipts				
Grants & Contracts	\$ 64,491.17	\$ -	\$ -	\$ 64,491.17
Memberships	-	-	-	-
Transfers of Funds	100,000.00	103,716.41	-	203,716.41
Interest Earned	3,456.86	1,162.78	-	4,619.64
Wireless 9-1-1	-	-	252,303.31	252,303.31
Miscellaneous	1,903.10	-	-	1,903.10
Total Cash Receipts	<u>\$ 169,851.13</u>	<u>\$ 104,879.19</u>	<u>\$ 252,303.31</u>	<u>\$ 527,033.63</u>
Cash Available	\$ 1,535,455.69	\$ 307,801.00	\$ 952,752.15	\$ 2,796,008.84
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 162,976.67	\$ 4,678.69	\$ -	\$ 167,655.36
Travel	767.00	-	-	767.00
Transfers of Funds	103,716.41	100,000.00	-	203,716.41
REAP	146,619.58	-	-	146,619.58
Special Projects - UASI	308,437.69	-	-	308,437.69
Wireless 9-1-1	-	-	370,156.46	370,156.46
General Operating Expenses <i>(detail next page)</i>	141,977.40	50.93	38.81	142,067.14
Total Cash Disbursements	<u>\$ 864,494.75</u>	<u>\$ 104,729.62</u>	<u>\$ 370,195.27</u>	<u>\$ 1,339,419.64</u>
Ending Balance <i>November 30, 2007</i>				
Cash on Deposit	\$ 669,560.94	\$ 203,071.38	\$ 582,556.88	\$ 1,455,189.20
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u><u>\$ 670,960.94</u></u>	<u><u>\$ 203,071.38</u></u>	<u><u>\$ 582,556.88</u></u>	<u><u>\$ 1,456,589.20</u></u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED NOVEMBER 30, 2007**

Personnel Cost:

Salaries	\$ 94,591.54	
Payroll Taxes	47,627.70	
Group Health & Life Insurance	-	
Pension Contribution & Expense	14,646.51	
Deferred Compensation	4,845.36	
Allied Arts Contributions	233.16	
United Way Contributions	1,032.40	
	<hr/>	
Total Operating Personnel Expenditures		\$162,976.67
Section 125 Employee Benefits Paid		4,678.69
Total Personnel Cost		<hr/> <hr/> \$167,655.36

General Operating Expenses:

Audit	\$ 6,713.85	
Advertising/Public Notice	159.45	
Contract Personnel	20,857.26	
Development	810.00	
Flexible Spending Plan	145.00	
Internet Service	131.96	
Institute	1,665.00	
Legal	-	
Maintenance & Repair	960.94	
Mileage	462.07	
Office Rent & Parking	13,286.33	
Offsite Storage	132.30	
Postage	1,500.00	
Printing	60.00	
Professional Dues	2,094.00	
Projects - Clean Cities	23,699.00	
Projects - CMAQ	6,308.14	
Projects - JLUS	53,373.66	
Projects - FireSAFE	2,664.50	
Publications & Subscriptions	481.00	
Supplies	1,828.96	
Supplies - Software	249.00	
Telephone	1,467.40	
Travel	546.41	
Xerox	2,381.17	
	<hr/>	
Total General Operating Expenses		<hr/> <hr/> 141,977.40

BE IT RESOLVED, that on this 20th day of December, 2007, the following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Anderson, Yvonne <i>{Mileage}</i>	\$ 6.00
AT&T Mobility <i>{Telephone – 9-1-1 \$92.21}</i>	320.03
AT&T <i>{Internet}</i>	131.96
AT&T <i>{Telephone}</i>	761.12
Bricktown Venture II, LLC <i>{Office Rent}</i>	12,533.33
Business Communications Review <i>{Publications & Subscriptions – 9-1-1}</i>	45.00
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	145.00
Coyle, Town of <i>{REAP – T2006-27}</i>	22,347.18
El Reno Tribune <i>{Publications & Subscriptions}</i>	42.00
Electradigital <i>{Internet}</i>	586.00
Entz, Randy <i>{Mileage}</i>	63.05
GeoComm, Inc. <i>{Consultants – 9-1-1}</i>	6,759.00

Harrington, John <i>(Mileage)</i>	65.97
Henderson, Mary <i>(Petty Cash Reimbursement – 9-1-1 \$63.55)</i>	383.10
Hewlett-Packard Company <i>(Maintenance & Repair Equipment)</i>	3,317.00
Irons, Johnny <i>(Mileage – 9-1-1)</i>	309.39
Johnson, John <i>(Consulting and Legal Service – 9-1-1 \$1,104.94)</i>	2,322.24
Kehoe, Lisa <i>(Mileage)</i>	67.42
MCI <i>(Telephone – 9-1-1 \$25.03)</i>	85.52
Midwest City Chamber of Commerce <i>(Development)</i>	30.00
Mott's Office Products <i>(Supplies)</i>	405.19
National Association of Regional Councils <i>(Development)</i>	500.00
Neighbors Executive Coffee <i>(Supplies)</i>	71.90
Nobel Systems, Inc. <i>(Maintenance & Repair Equipment)</i>	419.23
Office Team <i>(Temporary Labor)</i>	102.00
Oklahoma Association of Regional Councils <i>(Professional Dues)</i>	4,000.00

Oklahoma Municipal League <i>{Recruitment}</i>	10.00
OPUBCO Communications Group <i>{Recruitment}</i>	191.44
Pendergraft, Art <i>{Consultant – UPWP}</i>	3,715.81
Rex, Doug <i>{Mileage/Travel/Recruitment}</i>	452.60
South Central Arc Users Group <i>{Professional Dues – 9-1-1}</i>	120.00
Sutter, Jane <i>{Mileage}</i>	52.38
Thompson Publishing Group, Inc. <i>{Publications & Subscriptions}</i>	447.50
T Mobile <i>{Telephone – 9-1-1}</i>	79.72
Tribune, The <i>{Publications & Subscriptions}</i>	22.00
Tuttle Times, The <i>{Publications & Subscriptions}</i>	24.00
ULI Oklahoma <i>{Professional Dues}</i>	200.00
US Cellular <i>{Telephone – 9-1-1}</i>	64.63
United States Postal Service <i>{Bulk Mail}</i>	500.00
United States Postal Service <i>{Meter}</i>	1,000.00

WorkflowOne <i>(Offsite storage – 9-1-1 \$4.55)</i>	132.30
Xerox Corporation <i>(Xerox)</i>	2,001.71 -----
TOTAL DECEMBER CLAIMS	<u>\$ 64,832.72</u>

ATTEST:

CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF DECEMBER 10, 2007**

The following projects are currently under review or have been reviewed by staff during the past month.

None



association of central oklahoma governments

ATTACHMENT VI-I

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: December 10, 2007
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Municipal Scheduling of "Trick or Treat" Night

INFORMATION:

In 1983, the ACOG Board of Directors evaluated the merits of a uniformly observed evening for "Trick or Treat" in the metropolitan area for future years. It was their conclusion that agreement by the member local governments of ACOG relating to a uniform date held merit, was desirable and would facilitate the protection of the health, safety and welfare of the children of the region.

The Board determined that October 31, the evening of Halloween, should be the primary uniform date established for the observance of "Trick or Treat" in the metropolitan area. Due to the potential number of exceptions that could cause us to re-evaluate this date, the Board of Directors directed that the date be re-affirmed in December of each year. (See background memorandum attached.)

It is staff's recommendation that Friday, October 31, 2007, be designated as the uniform date for observance of "Trick or Treat" in the metropolitan area.

Action Requested:

Motion to designate the date for observance of "Trick or Treat" as Friday, October 31, 2007.

ZDT:sny
Attachment

Association of Central Oklahoma Governments

4801 Classen Boulevard, Suite 200
Oklahoma City, OK 73118
(405) 848-8961

DATE: December 7, 1983
TO: ACOG Board of Directors
FROM: Zach D. Taylor
Executive Director
SUBJECT: Municipal Scheduling of
"Trick or Treat" Night

Member Entities:

Bethany
Calumet
Choctaw
Crescent
Del City
Edmond
El Reno
Forest Park
Guthrie
Hall Park
Harrah
Jones
Langston
Lexington
Luther
Midwest City
Moore
Mustang
Nichols Hills
Nicoma Park
Noble
Norman
Okarche
Oklahoma City
Piedmont
Spencer
Union City
Valley Brook
The Village
Warr Acres
Yukon
Canadian Co.
Cleveland Co.
Logan Co.

Associate Members:

Tinker AFB

ACTION REQUESTED:

At the October Board of Directors meeting, Mayor John Rost requested that the Board discuss the merits of a uniformly observed evening for "Trick or Treat" in the metropolitan area for future years. If the Board were to find that a uniform date is desirable, it was his request that a process be defined whereby such a date would be determined each year. At the October meeting, the Board of Directors requested staff to place this matter on the December agenda for general discussion.

BACKGROUND INFORMATION:

The observance of Halloween as a holiday had its beginning as a pre-Christian observance in honor or recognition of the deceased by Celtic people of England, Ireland and Scotland. The ancient Celts divided the year by four major holidays. According to their calendar, the year began on November 1, a date that marked the beginning of winter. Since they were a pastoral people, it was a time when cattle and sheep had to be moved closer to pasture and all livestock had to be secured for the winter. Crops were harvested and stored. The date was both an ending and a beginning of an eternal cycle in their year. The festival observed at this time, around November 1, was called Samhain (pronounced Sah-ween), the biggest and most significant holiday of the Celtic year. This holiday took on symbolic overtones, the renewal of sustenance of home and hearth by means of a journey to a place of power and holiness and a renewal of family life through the gathering of community. This custom was made all the more meaningful by being set at the beginning of winter when the darkness and its demons are threatening and fire immediately and obviously necessary.

When Christian missionaries tried to change the religious practices of the Celtic people, Samhain became Halloween as we are familiar with today. As a part of their efforts to wipe out pagan holidays, such as Samhain, the Christians brought about major transformations.

In A.D. 601, Pope Gregory I, known as Gregory the Great, issued an edict to his missionaries concerning native beliefs and customs of people he hoped to convert. Instead of trying to obliterate people's customs and beliefs, the Pope's instructions were to use them. If a group of people were worshipping a tree, rather than cut it down, it was consecrated and allowed for continued worship. The effects of this policy were to diminish but not totally dispel beliefs and traditional gods.

The Christian feast of All Saints was assigned to November 1 at a later date. This feast day, honoring every Christian Saint, especially those who did not have a special day devoted to them, was meant to substitute for Samhain to draw off devotion of Celtic people and, finally, to replace it forever. However, this did not happen. It is reported to this day that the hills and hollows of the British Isles are inhabited by the traditional Celtic gods which, diminished in status, have become fairies, leprechauns, and pookas. In other words, the old beliefs never really died out. Recognizing that something closer to the original spirit of Samhain was necessary, the church, in the 9th century A.D., tried again to supplant Samhain, this time by establishing November 2 as All Souls Day. On this day, the living prayed for the souls of the dead. But once again, the practice of retaining traditional customs while attempting to redefine them had a sustaining effect. All Saints Day, otherwise known as All Hallows (hallow was another word for saint; we still see it used in the word hallowed, meaning sanctified or holy), continued the Celtic tradition. The evening prior to the day was the time of most intense activity, both human and supernatural. Consequently, All Hallows' Eve - alias Hallow Even, alas Halloween - is a Celtic New Year's Day in modern dress.

Virtually all our Halloween customs, therefore, can be traced to this ancient Celtic Day in observance of those who are deceased. Each Halloween has many mysterious customs as a history, or at least a story behind it. The wearing of costumes, for instance, the roaming from door to door demanding treats can be traced to this Celtic period and the first few centuries of Christianity, when it was thought that

souls of the dead were out and around along with fairies, witches and demons, food and drink were left out to placate those demons. As the centuries wore on, however, people began dressing as these dreadful creatures and performing antics in exchange for offering of food and drink. This practice, called mumming, evolved into our present trick-or-treating. To this day, witches, ghosts and skeleton creatures are among the favorite disguises.

In the 19th century, our research indicates Irish immigrants brought this Halloween observance to the United States. They found a fully developed and elaborate witch belief system already waiting for them.

In 17th and 18th century America, Halloween was mentioned in almanacs as a day on which to mark one's progress in agricultural production. The notion of a harvest day was melded with that of the day for the spirits of the dead. Most of the customs that we associate with the holiday today known as Halloween, such as carving of jack-o-lanterns, were brought to this country in the 19th century by the great number of Irish immigrants.

While children's trick-or-treating has long been one of the main American Halloween activities, in recent years, adults have been increasingly reclaiming and redefining the holiday, which is taking on the air of a Mardi Gras and a masquerade. Today, adults in costume disguises drawn from the latest headlines take to the streets in big cities and small cities across America and parade in great numbers past flickering, grinning carved jack-o-lanterns. They are creating anew a custom with a pedigreed ancestry.

Thus, Halloween as we know it today started as one thing among Celtic peoples of England, Ireland and Scotland almost two millennia ago. It has been associated with many different things since, yet it continues to be carried out. We can see that its observance has throughout the centuries been generally associated with the evening prior to November 1. Throughout its two millennia history, it generally has been observed on October 31. There have been a number of attempts by a number of groups over this period of time to change the date of its observance for a multitude of reasons. However, it still stands, as best our research can tell us, that the general observance of Halloween, going back to its native land as well as across the United States, remains predominantly October 31.

The request which is before the Board of Directors is

related to a request to seek a uniformly observed evening for Halloween trick-or-treating in the Oklahoma City metropolitan area for future years. Our research of documented observances among communities in the metropolitan area, dating back to 1971, indicates that generally speaking Halloween trick-or-treat night has been observed on the evening of Halloween, October 31. There are some exceptions to that date. The exceptions which we note from our research were to change it on some occasions--1) when the 31st fell on Wednesday, some groups requested a different night because it interfered with church activities, 2) when it conflicted with a Friday or Saturday night football game (some requested a change when it conflicted with televised football games on Monday) and 3) when the 31st fell on a Sunday, some requested a change.

It is staff's belief that agreement by the member local governments relating to a uniformly observed night for Halloween trick-or-treating in the Oklahoma City metropolitan area in future years holds merit, is desirable and would certainly facilitate the protection of the health, safety and welfare of the children of the region. Therefore, it is staff's recommendation to the Board that October 31, the evening of Halloween, be the uniform date established for the observance of Halloween trick-or-treating in the metropolitan area. Due to the potential number of exceptions that could cause us to reevaluate this date, we recommend that the date be reaffirmed in December each year. As communities in the metropolitan area approach the date, they would know well in advance the affirmation of that date for observance of Halloween trick-or-treating.

*** Historical data provided by the American Museum of Natural History, New York City, New York.

ZDT:pdm



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ATTACHMENT VI-J

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: December 10, 2007

TO: ACOG Board of Directors

FROM: Stephen M. Willoughby, Director E9-1-1 & Public Safety Programs

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Memorandum of Understanding with the Oklahoma Office of Homeland Security for the Administration of the Federal Fiscal Year 2007 Urban Area Security Initiative (UASI) Grant Program

INFORMATION:

Two years ago, ACOG was approached by local and state public safety officials seeking a regional entity to administer the Urban Area Security Initiative (UASI) grant. ACOG is currently administering this grant for FFY 05, \$4,456,137.40, and for FFY 06, \$3,281,600.00, and has been asked by the State Homeland Security Office to administer the FFY 07 grant in the amount of \$3,824,000.00.

The UASI program provides financial assistance to address the unique planning, equipment, training, and exercise needs of high-threat, high-density urban areas, and to assist them in building an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism.

The UASI program further provides the opportunity to enhance regional preparedness efforts. Urban areas are encouraged to employ regional approaches to overall preparedness and to adopt regional response structures whenever appropriate to meet the needs identified through the assessment and in the urban area strategy.

Federal guidelines establish ACOG will be allowed to retain three percent of the local grant funds awarded for FFY 07 for administration of the program. The agreement with the Oklahoma Office of Homeland Security outlines an award process consisting of local officials who will make recommendations and approve individual awards from the total grant funds allocated. Though ACOG will be the procurement agent, ownership of equipment purchased through this grant will be maintained by the local entity.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a Memorandum of Understanding with the Oklahoma Office of Homeland Security for the administration of the Federal Fiscal Year 2007 Urban Area Security Initiative grant program, subject to approval by legal counsel.

SMW:dem



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ATTACHMENT VI-K

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: December 10, 2007

TO: ACOG Board of Directors

FROM: Stephen M. Willoughby, Director E9-1-1 & Public Safety Programs

SUBJECT: Authorization to execute an agreement with the Board of Regents of the University of Oklahoma through the center for spatial analysis for GIS data sharing and housing.

INFORMATION:

Staff has finalized an agreement between ACOG, 9-1-1 ACOG and the University of Oklahoma Center for Spatial Analysis to share and warehouse Geographical Information System (GIS) data. This agreement allows staff to routinely provide OU with the most current GIS for Central Oklahoma and OU who will place on the data on a web interface, allowing the data to be accessed by the public.

Action Requested:

Authorization for the Executive Director to execute an agreement between ACOG, 9-1-1 ACOG and the Board of Regents of the University of Oklahoma through the Center for Spatial Analysis for GIS data sharing and housing, subject to legal counsel approval.



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ATTACHMENT VI-L

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: December 10, 2007

TO: ACOG Board of Directors

FROM: John Harrington, Division Director, Water Resources

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the Oklahoma Department of Commerce (ODOC) for ACOG Appropriations Funding

INFORMATION:

As part of a regional effort desired among ACOG entities discharging effluent into the Canadian River, a regional water sampling program for Summer 2008 is in the planning stages. A Request for Proposals (RFP) has been prepared in anticipation of finding a qualified consultant capable of sampling, analyzing, and preparing a calibrated and verified WASP water quality model.

Action Requested:

Motion to authorize ACOG Executive Director to approve the Request for Proposals for distribution among prospective consultants, subject to approval from legal counsel.



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ATTACHMENT VII-A

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: December 10, 2007
TO: ACOG Board of Directors
FROM: Jane E. Sutter, Division Director, Intergovernmental Services
SUBJECT: Draft State Legislative Issues

INFORMATION:

Attached are draft policy statements for the 2008 state legislative issues. They are in priority order according to the survey results. Your suggestions regarding the statements are most welcome. Please call me prior to the Board meeting if you have recommendations, and I will make them prior to the Board's consideration at the meeting.

The direct link to the draft state legislative issues document is as follows:
<http://acogok.org/Newsroom/Downloads07/stateissuesdraft2008.pdf>.

Action Requested:

Motion to adopt the policy statements for the 2008 Oklahoma Legislative Issues.

JES:sny