

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., FEBRUARY 20, 2007  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



*9-1-1 association of central oklahoma governments*

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

9-1-1 BOARD OF DIRECTORS AGENDA  
1:00 p.m., Thursday, February 22, 2007  
ACOG Conference Room  
21 E. Main – Suite 100  
Oklahoma City, Oklahoma, 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – January 25, 2007 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

**INFORMATION:** This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members, that item will be heard in regular order. Staff recommends that Item VI- A through VI-D be placed on the Consent Docket.

A. FINANCE REPORT – FEBRUARY CLAIMS ([Attachment VI-A](#))

**INFORMATION:** Consideration of materials claims budgeted for the Association in the amount of \$566,733.17 for the month of February. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the February claims is included in the agenda packet.

**Action Requested:** Motion to accept the finance report and approve payment of the February claims against the Association.

B. AMENDMENTS TO THE AT&T MASTER SERVICE AGREEMENT CONTRACT FOR TELECOMMUNICATION SERVICE PRIORITY (TSP) AND WIRELESS E9-1-1 PHASE II TARIFF CHARGES ([Attachment VI-B](#))

**INFORMATION:** Staff is recommending amendments to the 9-1-1 ACOG/AT&T contract relating to priority service restoration and Phase II wireless services.

**Action Requested:** Authorization for the Executive Director to execute contract amendments with AT&T for the Telecommunication Service Priority Service and Phase II Wireless Tariff expenses, subject to legal counsel approval.

C. 2007 ACOG REGIONAL GIS TECHNICAL COMMITTEE MEETING DATES ([Attachment VI-C](#))

**INFORMATION:** In accordance with the Oklahoma Open Meetings Act, the Association needs to approve a meeting schedule for calendar year 2007 for the newly created ACOG Regional GIS Technical Committee. Once approved by the ACOG and 9-1-1 ACOG Boards of Directors, the schedule will be submitted to the Oklahoma County Clerk.

**Action Requested:** Motion to accept the Regional GIS Technical Committee's recommended 2007 meeting dates.

D. PRIVATE SECTOR DATA DISSEMINATION POLICY ([Attachment VI-D](#))

**INFORMATION:** In compliance with the Oklahoma Open Records Act, the Association must provide public access to data upon request. Attached is a draft policy recommended by the Regional GIS Technical Committee for adoption. This policy addresses requests for data from private/commercial entities only.

**Action Requested:** Motion to adopt the proposed Private Sector Data Dissemination Policy recommended by the Regional GIS Technical Committee.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. NATIONAL TELECOMMUNICATOR WEEK PROCLAMATION ([Attachment VII-A](#))

**INFORMATION:** National Telecommunicator Week is April 8-14, 2007. The 9-1-1 Association of Central Oklahoma Governments has drafted a proposed Proclamation this year to honor all 9-1-1 ACOG telecommunicators in the region. Staff recommends that the 9-1-1 Board of Directors approve this Proclamation and consider adopting similar resolutions locally.

**Action Requested:** Motion to approve the proposed Proclamation to honor all 9-1-1 ACOG area telecommunicators in the ACOG region and authorize a similar sample Proclamation be sent to member entities for adoption.

VIII. GENERAL STATUS REPORT ([Attachment VIII](#))

**INFORMATION:** Information on current projects is included for review and discussion.

**Action Requested:** None, for information only.

IX. NEW BUSINESS

X. ADJOURNMENT

**MINUTES OF THE  
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
BOARD OF DIRECTORS MEETING  
ACOG CONFERENCE ROOM  
January 25, 2007**

The first meeting of the calendar year 2007 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:06 p.m., January 25, 2007 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

**PRESIDING**

Hon. Grant Hedrick, Commissioner, Canadian County

**MEMBERS PRESENT**

Hon. James Woodard, Councilmember, Arcadia  
Hon. Dave Howe, Councilmember, Choctaw  
Hon. Ken Bartlett, Councilmember, Del City  
Hon. Julie Rozsypal, Councilmember, El Reno  
Hon. Marianne Yarbrough, Trustee, Forest Park  
Hon. Doug Hehn, Councilmember, Guthrie  
Hon. Gordon Jeney, Councilmember, Harrah  
Hon. Margaret Graham, Trustee, Luther  
Hon. Kathy McMillan, Councilmember, Moore  
Hon. Keith Bryan, Councilmember, Mustang  
Hon. David Hopper, Councilmember, Norman  
Hon. John Brown, Councilmember, Piedmont  
Hon. Scott Symes, Councilmember, The Village  
Hon. Rusty Sullivan, Commissioner, Cleveland County  
Hon. Mark Sharpton, Commissioner, Logan County  
Hon. Jim Roth, Commissioner, Oklahoma County

**MEMBERS ABSENT**

Hon. Phillip Shirey, Councilmember, Bethany  
Hon. Sandra Naifeh, Mayor, Edmond  
Hon. Matt Elerick, Mayor, Jones City  
Hon. Laurel Anderson, Mayor, Lake Aluma  
Hon. Mark Easton, Councilmember, Lexington  
Hon. Russell Smith, Mayor, Midwest City  
No Designee, Newcastle  
Hon. Kathy Walker, Councilmember, Nichols Hills  
Hon. James Pumphrey, Councilmember, Nicoma Park  
Hon. Gary Hayes, Mayor, Noble

**MEMBERS ABSENT** (continued)

Hon. Linda Daniels, Mayor, Slaughterville  
Hon. Kathy Jordon, Trustee, Smith Village  
Hon. Marsha Jefferson, Mayor, Spencer  
Hon. Chet Curlee, Councilmember, Tuttle  
No Designee, Valley Brook  
Hon. Jeff Martinez, Councilmember, Warr Acres  
Hon. Jim Gilbert, Mayor, Woodlawn Park  
Hon. Bob Bradway, Mayor, Yukon

**GUESTS**

Tony Rivera, City Manager, El Reno  
Earl Burson, City Manager, Harrah  
Sean Douglas, City of Tuttle  
Kevin Leach, Commissioner, Logan County  
Mary Murphey, Logan County Commissioners' Office  
Chris Wallace, Oklahoma County District #1  
Joe Blough, Oklahoma County  
Pam Wendt, Oklahoma County District #2  
Carol Cline, Oklahoma County District #2  
Sam Bowman, Councilmember, City of Oklahoma City  
Larry Kesler, Councilmember, Union City  
Carol Copeland, AT&T  
Katherine Gouker, AT&T

**STAFF**

Zach Taylor, Executive Director  
Jane Sutter, Division Director, Intergovernmental Services  
Debbie Cook, Division Director, Finance  
Stephen M. Willoughby, E9-1-1 & Public Safety Programs Director  
Doug Rex, Division Director, Transportation Planning & Data Services  
John G. Johnson, Legal Counsel  
Jerry Church, ACOG Communications Program Coordinator  
Wendi Marcy, 9-1-1 Special Programs Officer  
Diane McCullough, Project Coordinator  
Johnny Irons, 9-1-1 Project Coordinator  
Brad Nesom, Senior 9-1-1 GIS Specialist  
Carolyn White, 9-1-1 Database Manager  
Anita Kroth, 9-1-1 Administrative Assistant

I. CALL TO ORDER

Chairman Grant Hedrick called the meeting to order at 1:06 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Chairman Grant Hedrick introduced Tony Rivera, City Manager, El Reno. Executive Director Zach Taylor introduced Kevin Leach, Logan County Commissioner; Rusty Sullivan, newly elected Cleveland County Commissioner; Earl Burson, City Manager, Harrah; Joe Blough, Oklahoma County; and Katherine Gouker, and Carol Copeland, AT&T.

III. APPROVAL OF MINUTES –December 21, 2006

Director Dave Howe, Choctaw, made a motion to approve the minutes of the Dec. 21, 2006 meeting. Director Mark Sharpton, Logan County, seconded the motion. The motion carried the following votes:

AYE: Woodard, Howe, Bartlett, Rozsypal, Yarbrough, Hehn, Jeney, Graham, McMillan, Bryan, Hopper, Brown, Symes, Hedrick, Sullivan, Sharpton, and Roth

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report:

None

Director's Report:

Executive Director Zach Taylor reported that U. S. Senator Stevens is currently moving a piece of legislation which is a 9-1-1 equipment modernization \$43 million project. This would amount to less than a million dollar per state.

Mr. Taylor reported that a number of wireless companies that have hand-held location technology for wireless 9-1-1 have been seeking extensions on deadlines for compliance on FCC rules and the FCC rejected those requests.

Chairman Grant Hedrick asked if any of the 9-1-1 ACOG communities had experienced any feedback from their community regarding Voice over Internet Protocol (VoIP). Mr. Taylor said the actions taken to date approving the Voice over Internet Protocol (VoIP) are: Cleveland County, Logan County, Oklahoma County, Arcadia, Bethany, Cedar Valley, Choctaw, Del City, Edmond, El Reno, Forest Park, Guthrie, Harrah, Jones City, Lexington, Luther, Moore, Mustang, Newcastle, Nichols Hills, Nicoma Park, Noble, Norman, Okarche, Oklahoma City, Piedmont, Slaughterville, Spencer, Tuttle, Valley Brook, The Village, Union City, Warr Acres, Woodlawn Park and Yukon.

The City of Calumet is working on their ordinance, and Midwest City has scheduled it as an item on their February 13<sup>th</sup> Council Meeting agenda. Mr. Taylor said it all seemingly is proceeding through all of the counties. There is a meeting scheduled for January 29<sup>th</sup> with Canadian County Commissioners. Mr. Willoughby said he has met with officials in Calumet regarding VoIP. Chairman Hedrick asked staff to follow up further with Calumet to answer any questions they might have.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET

**INFORMATION:** These items are placed on the agenda so that the Board of Directors may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board members, that item will be heard in regular order. Staff recommends that items VI-A be placed on the Consent Docket.

**Action Requested:** Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT – JANUARY CLAIMS [Attachment VI-A]

**INFORMATION:** Consideration of materials claims budgeted for the Association in the amount of \$476,425.41 for the month of January. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the January claims is included in the agenda packet.

**Action Requested:** Motion to accept the finance report and approve payment of the January budgeted, recurring claims against the Association.

Director Mark Sharpton, Logan County, made a motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item. Director John Brown, Piedmont seconded the motion. The motion carried the following votes:

AYE: Woodard, Howe, Bartlett, Rozsypal, Yarbrough, Hehn, Jeney, Graham, McMillan, Bryan, Hopper, Brown, Symes, Hedrick, Sullivan, Sharpton, and Roth  
NAY: None  
ABSTAIN: None

Director David Hopper asked for a status report on where we are with the prepaid phone card and/or the cellular companies.

John Johnson, ACOG legal counsel, said we are still trying to secure approval from our partners on this project. He said yesterday he met with Oklahoma City and they are agreeable with the concept and plan to take it to their city council next week.

Mr. Johnson said we will be making a presentation to the statewide organization of COGs (Councils of Governments) on January 30<sup>th</sup> to see if they will join us as partners. The primary reason is that the state statute designates COGs to receive the monies. Mr. Johnson said we are confident that after January 30<sup>th</sup> that we will be able to press forward with this.

Mr. Hopper asked if by this time next month we will have sent the demand letter as have previously planned? Mr. Johnson answered in the affirmative.

Mr. Hopper asked Mr. Johnson if we are still talking with the wireless carriers about the interpretation of the law. Mr. Johnson said at the time of our last communication and as it stands now, we do not agree with their interpretation.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

None

VIII. GENERAL STATUS REPORT

Stephen Willoughby reported that the deployment of Phase II service is progressing on schedule. Oklahoma City's schedule has been delayed a few months due to complications with procurement of a new CAD and its interface with wireless 9-1-1.

Mr. Willoughby reported that Sprint PCS is 100% deployed with Phase II in all of the 9-1-1 ACOG communities.

Cingular has deployed at least 50% of the cell sectors per PSAP in the ACOG communities. He explained that Cingular has a consent decree with the FCC that allows them to deploy only 50% within a six-month time period like all of the other carriers have.

In the remaining time of the 15-month period they must deploy the balance of 50%. He said he recently spoke with Cingular regarding when they would deploy Oklahoma City.

Mr. Willoughby said he was informed that when they come to deploy Oklahoma City, they would deploy them 100% and deploys the remaining 50% in the 9-1-1 ACOG cities at that time as well.

Mr. Willoughby said this means we could see this effort finished by June, even though their deadline is not up until October.

Alltel is 100% deployed in the 9-1-1 ACOG communities in Logan, Cleveland, Canadian, McClain and Grady counties; Oklahoma County is scheduled throughout the month of February.

Mr. Willoughby reported that T-Mobile was scheduled for testing and deployment January 16<sup>th</sup>, but this was rescheduled to February 5<sup>th</sup> due to the poor weather/road conditions and failures to their network because of the weather. T-Mobile has been given an extension to the FCC deadline until February 28<sup>th</sup>.

US Cellular, also given an extension to the FCC deadline until February 28, has completed Logan County, Canadian County and Oklahoma County. Today they are working on the balance of the region and hope to have that completed by the end of this week.

Nextel is scheduled to begin testing February 6<sup>th</sup>. They have been given an extension to the FCC deadline until February 28<sup>th</sup>.

Pioneer, doing business as Cellular Network Partners, has told us they deployed Phase II technology when they deployed Phase I. We are working with them to complete testing and receive verification.

When we sent letters out in July, 2006, Verizon indicated they did not have service at that time in Central Oklahoma. Within the last month we have received communication and inquiries from them asking for additional 9-1-1 information. We are working with them to ensure that they meet the Phase II requirements in their future plans to roll it out.

Mr. Willoughby said that by the end of February the majority of the wireless carriers, with the exception to Cingular, will be Phase II compliant within the 9-1-1 ACOG communities. As far as Oklahoma City, we are looking at a May-June time frame. This is within the range of the timeframe we committed to leading to the December 13, 2005 elections to have deployment of wireless technology in Central Oklahoma.

Mr. Willoughby reported that we have received the regional data set from our third-party GIS vendor, GeoComm.

Mr. Willoughby said staff is currently working with GeoComm on quality control and evaluation of the data. We are having additional discussions regarding ongoing maintenance and updating the automation system in communities that do have GIS systems.

Brad Nesom, our GIS manager, will be traveling to GeoComm in the coming weeks to have some hands-on training with them to discuss development of an automated process as well as additional training related to the current manual processes.

We are also contracting with GeoComm to assist us in the short term with portions of the regional data. We want to maintain this huge project in an accurate fashion.

ACOG is creating a Regional GIS Technical Committee to advise the 9-1-1 Board and staff on issues relating to data development and policy. The first quarterly meeting will be Tuesday, February 6<sup>th</sup> at 9:00 a.m. at ACOG. This group is comprised of the ACOG membership including Oklahoma City. He said the invitees are individuals who serve on the 9-1-1 Technical Committee which is the 9-1-1 centers as well as GIS managers in our communities that have a GIS format, and also includes individuals in the communities that are responsible for addressing but do not have GIS.

Mr. Willoughby reported that TCI, our 9-1-1 software vendor, has been in the region working on the upgrade to the 9-1-1 software. He explained that this involves splitting the central server farm, upgrading one-half of the servers, migrating to the PSAP workstations to the new software and completing the upgrade to the server. This upgrade will enable the system to track where the call is coming from which is especially helpful when an individual has moved the location of their phone number. This upgrade will help that process to be less cumbersome as it has been previously. It will also resolve some of the minor technical glitches we have experienced which occurs when an upgrade is made. This upgrade was finished last week.

Ken Bartlett, Del City, asked about the status of the ACOG surplus equipment auction. Debbie Cook, Finance Director, said she could make those figures available later in today's meeting. Director Bartlett asked about using E-Bay to sell items.

Mr. Willoughby said staff has already been discussing using E-Bay to sell surplus items. Some of our member communities have had some success. Staff will continue evaluating this as a method to sell surplus items in the future.

#### IX. NEW BUSINESS

Commissioner Jim Roth, Okla. County, referring to the Cash Status for Dec. 2006, asked if cash disbursements are typical for that month as well as the cash receipts.

Secondly, he asked if there is a policy to keep these monies on a low interest, or is there an investment instrument we need to be looking at if our disbursements are only going to be 7.5% of our cash on hand? Debbie Cook said some of what we typically expend did not happen in December. We had some Treasury Bills mature and kept the funds in a repo sweep account, so they would be available when we need to pay the bills.

Commissioner Roth asked if we are aiming for a specific percentage range of liquidity. Debbie Cook said due to difficulty in accessing designated signatories at a given time, we have kept it in the repo sweeps or invested in T-Bills.

X. ADJOURNMENT

Chairman Grant Hedrick asked for a motion to adjourn. Director David Hopper, Norman, made a motion to adjourn. Director Mark Sharpton seconded the motion. The motion carried the following votes:

AYE: Woodard, Howe, Bartlett, Rozsypal, Yarbrough, Hehn, Jeney, Graham, McMillan, Bryan, Hopper, Brown, Symes, Hedrick, Sullivan, Sharpton, and Roth

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:30 p.m.

ADOPTED THIS 22<sup>ND</sup> DAY OF FEBRUARY, 2007.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary-Treasurer

PAGE DOWN TO VIEW ATTACHMENT VI-A

**BE IT RESOLVED, that on this 22th day of February 2007, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.**

**MSAG/Education/Training**

Personnel	\$136,401.82	
Advertising/Public Education	1,741.11	
Consultant	108.00	
Deposit Corrections	(48.30)	
Development	445.00	
Institute	240.00	
Institute Revenue	(775.00)	
Legal	562.50	
Mileage	54.74	
Parking	150.75	
Postage	659.54	
Professional Dues	314.00	
Publications & Subscriptions	30.00	
Supplies	46.47	
Telephone	262.60	
Travel	1,096.40	
Xerox	778.08	
	<hr/>	
<i>Total MSAG/Education/Training</i>		\$142,067.71

**9-1-1 Operating/Maintenance**

AT&T (Network, Database & Frame Relay)	\$ 42,519.71	
AT&T (Wireless Phase II)	49,905.07	
AT&T (Geolynx Training & Maintenance)	188,841.38	
SBC Global Services (UPS Maintenance)	1,213.00	
AT&T (Frame Relay to Pioneer Demark)	107.86	
AT&T (Frame Relay EMD Parkview EMS)	501.56	
AT&T (EMSA EMD Frame Relay)	193.07	
Chase Equipment Leasing Inc.	13,463.10	
Hinton Telephone Company	246.20	
TDS Telecom (Choctaw Service)	1,221.52	
Pioneer Telephone (Newcastle Diagnostic Line)	53.09	
Pioneer Telephone (9-1-1 Trunks)	413.42	
Pioneer Telephone (Newcastle Frame Relay)	319.39	
Windstream	72.79	
GeoComm, Inc.	125,315.00	
Language Line	279.30	
<i>Total 9-1-1 Operating/Maintenance</i>		<hr/> 424,665.46

**Total February Claims**

**\$ 566,733.17**

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
DISBURSEMENT OF FUND BALANCE  
JANUARY 2007**

Arcadia	\$ 15.16
Bethany	1,120.93
Choctaw	413.82
Cleveland County	287.23
Del City	820.58
Edmond	4,083.59
El Reno	1,256.16
Forest Park	47.90
Guthrie	930.53
Harrah	224.21
Jones	105.66
Lexington	99.64
Midwest City	2,201.70
Moore	1,727.40
Mustang	585.31
Newcastle	318.26
Nichols Hills	266.79
Nicoma Park	103.93
Noble	243.56
Norman	4,501.49
Oklahoma County	698.54
Piedmont	187.48
Slaughterville	96.52
Spencer	149.77
The Village	407.06
Tinker AFB Fire Department	82.51
Tuttle	216.37
Warr Acres	479.75
Woodlawn Park	4.67
Yukon	1,031.81
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Total January Disbursements	\$ 22,708.33
	=====

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
CASH STATUS REPORT  
FOR THE MONTH ENDED JANUARY 31, 2007**

	<u>OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>January 1, 2007</i>			
Cash on Deposit	\$ 1,632,932.07	\$ 299,859.82	\$ 1,932,791.89
Cash Receipts			
Fee Income	\$ 124,543.00	\$ -	\$ 124,543.00
Fee Income - Wireless	173,303.57		173,303.57
Contracts	1,195.52		1,195.52
Transfers of Funds	714.59	-	714.59
Interest Earned	5,678.86	714.59	6,393.45
Miscellaneous	424.20	-	424.20
Total Cash Receipts	<u>\$ 305,859.74</u>	<u>\$ 714.59</u>	<u>\$ 306,574.33</u>
Total Cash Available	\$ 1,938,791.81	\$ 300,574.41	\$ 2,239,366.22
Cash Disbursements			
Claims/Operating Expense	\$ 476,425.41	\$ -	\$ 476,425.41
9-1-1 Fund Disbursement	22,708.33	-	22,708.33
Transfers of Funds	-	714.59	714.59
Miscellaneous	19.02		19.02
Total Cash Disbursements	<u>\$ 499,152.76</u>	<u>\$ 714.59</u>	<u>\$ 499,867.35</u>
Ending Balance <i>January 31, 2007</i>			
Cash on Deposit	<u>\$ 1,439,639.05</u>	<u>\$ 299,859.82</u>	<u>\$ 1,739,498.87</u>



## ATTACHMENT VI-B

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

*9-1-1 association of central oklahoma governments*

### MEMORANDUM

**DATE:** February 7, 2007

**TO:** 9-1-1 Board of Directors

**FROM:** Stephen M. Willoughby, Director  
E9-1-1 & Public Safety Programs

**SUBJECT:** Amendments to the AT&T Master Service Agreement Contract for Telecommunication Service Priority (TSP) and Wireless E9-1-1 Phase II Tariff Charges

**INFORMATION:** Staff is recommending a contract amendment with AT&T to include subscription to a priority restoration service and provide changes necessary for enhanced wireless 9-1-1.

TSP – In order to ensure AT&T's full attention to the FCC mandate for prioritizing service restoration for 9-1-1 telecommunications facilities, 9-1-1 ACOG has requested and received from the Office of Priority Telecommunications and the National Communication System, Telecommunications Service Priority (TSP) authorization codes for participation in the TSP program. However, there is a cost to account for our participation in the priority restoration system. The cost is \$600.60 per month and a non-recurring charge of \$6,435 for the 143 different telecommunications elements 9-1-1 ACOG has with AT&T. The cost for FY 07 will be \$9,438 and is a budgeted expense.

Phase II Tariff Costs – 9-1-1 ACOG is approximately 70% deployed with Phase II wireless enhanced 9-1-1. This technology locates 9-1-1 callers utilizing wireless phones. There are additional tariff charges from AT&T principally associated with the database interface between AT&T and the third-party database providers. As you may recall, the tariff rate of \$2.71 per 1,000 population was derived following a two-year tariff intervention at the Oklahoma Corporation Commission. AT&T originally proposed to charge 9-1-1 centers for every wireless 9-1-1 call received. The Phase II tariff costs for 9-1-1 ACOG are \$1,355 per month beginning January 1, 2007, and non-recurring charges of \$43,655. This cost of \$51,785 for FY 07 is a budgeted expense.

**Action Requested:** Authorization for the Executive Director to execute contract amendments with AT&T for the Telecommunication Service Priority Service and Phase II Wireless Tariff expenses, subject to legal counsel approval.



*9-1-1 association of central oklahoma governments*

**ATTACHMENT VI-C**

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

**MEMORANDUM**

**DATE:** February 7, 2007

**TO:** 9-1-1 ACOG Board of Directors

**FROM:** Jane Sutter, Division Director

**SUBJECT:** 2007 ACOG Regional GIS Technical Committee meeting dates

**INFORMATION:** In compliance with the Oklahoma Open Meetings Act, the Association must submit the regular meeting date schedules to the appropriate county offices. The following proposed dates for the ACOG Regional GIS Technical Committee meetings are the first Tuesday of the months of May, August, and November at 9:00 a.m., in the ACOG conference room.

May 1

August 7

November 6

**Action Requested:** Motion to concur with staff's recommended 2007 meeting dates for the Regional GIS Technical Committee to be submitted to the Oklahoma County Clerk in compliance with the Oklahoma Open Meetings Act.



9-1-1 association of central oklahoma governments

## ATTACHMENT VI-D

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

### MEMORANDUM

**DATE:** February 7, 2007  
**TO:** 9-1-1 Board of Directors  
**FROM:** Brad Nesom, Senior 9-1-1 GIS Data Specialist  
**SUBJECT:** Private Sector Data Dissemination Policy

**INFORMATION:** In compliance with the Oklahoma Open Records Act, the Association must provide public access to data. Staff has drafted a policy for review and the ACOG Regional GIS Technical Committee is recommending its adoption. This policy addresses requests for data from private/commercial entities only.

#### PRIVATE SECTOR DATA DISSEMINATION POLICY

The Association of Central Oklahoma Governments and the 9-1-1 Association of Central Oklahoma Governments in compliance with **The U.S. Freedom of Information Act (FOIA)** and **The Oklahoma Open Records Act**, will provide Geographic Information System (GIS) database information to The Oklahoma University Geo Info Systems Department for the purpose of providing accessibility to private/commercial entities. The GIS layers to be shared are those currently being maintained by ACOG/9-1-1 ACOG (street centering, political jurisdiction boundaries, railroads, and the two-mile buffer zone surrounding the region). All requests of this nature from private/commercial entities will be referred to the regional data available through this service by download for free or specific areas by special order as per OU Geo Info policy.

This policy only pertains to the “as is” regional data set housed by ACOG/9-1-1 ACOG and does not preclude any member entity from establishing it’s own policies and releasing their respective data in a non-regional data set format. ACOG will not disseminate any regional data to any private/commercial requestor except through this policy, unless otherwise authorized by the Division Director or Executive Director.

**Action Requested:** Motion to adopt the Regional GIS Technical Committee’s recommended Private Sector Data Dissemination Policy.



*9-1-1 association of central oklahoma governments*

## ATTACHMENT VII-A

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

### MEMORANDUM

**DATE:** February 7, 2007

**TO:** 9-1-1 Board of Directors

**FROM:** Wendi Marcy, Special Programs Officer

**SUBJECT:** National Telecommunicator Week April 8-14, 2007

**INFORMATION:** In 1991 a Congressional resolution designated the second full week in April each year as National Telecommunicators Week. For the past several years, public safety agencies nationwide have recognized the pivotal role played by telecommunicators, dispatchers, communication operators, radio control personnel; all of which utilize telephones, radios, computers and technical skills to provide support to law enforcement, fire services, emergency medical services and other governmental field personnel.

Public safety dispatchers are the “unseen first responders,” who provide a critical service to the community and all emergency personnel while performing their duties with integrity, quality, accountability and respect. As the first person on the scene of nearly every crime, fire and medical emergency, the 9-1-1 dispatcher continues to be an invaluable resource for agencies of all sizes. This week is celebrated in an effort to help empower these individuals and show them that their work is appreciated.

9-1-1 ACOG has several activities planned to celebrate the week. With help from our partner vendors, we hope to give our area 9-1-1 professionals much needed recognition. 9-1-1 ACOG has prepared a resolution noting the week and its significance for the Board’s consideration. We have also sent a copy to the 9-1-1 ACOG entities as a sample and are encouraging all individual city councils and county commissions to adopt the same for their respective PSAPs.

**Action Requested:** Motion to approve the proposed Resolution to honor all 9-1-1 ACOG area telecommunicators in the ACOG region and authorize a similar sample Resolution be sent to member entities for adoption.

**9-1-1 Association of Central Oklahoma Governments  
Resolution**

**February 22, 2007**

**Whereas**, a 1991 Congressional resolution named the second full week in April of every year, National Telecommunicator's Week; and

**Whereas**, emergencies can occur at anytime or any place and require the assistance of police, fire or emergency medical services; and

**Whereas**, 9-1-1 is the Hotline for Help for people in emergency situations, and the 9-1-1 calltaker's voice is the first assurance that help is on the way; and

**Whereas**, 9-1-1 professionals regularly meet the challenges of extremely stressful situations with calmness and efficiency; and

**Whereas**, when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

**Whereas**, the safety of these emergency responders is dependent upon the quality and accuracy of information obtained from citizens who telephone the 9-1-1 communications center; and

**Whereas**, Public Safety Dispatchers are the "behind the scenes first responders," providing assistance before any other emergency services arrive on scene; and

**Whereas**, Public Safety Dispatchers are a vital link for our emergency responders by monitoring their activities by radio, providing them information and insuring their safety; and

**Whereas**, Public Safety Dispatchers in the ACOG region contribute substantially to the apprehension of criminals, suppression of fires and treatment of injuries and illnesses on a daily basis; and

**Whereas**, each dispatcher has exhibited compassion, understanding and professionalism during the performance of his or her daily job duties;

**Now, Therefore Be It Resolved** that 9-1-1 ACOG declares the week of April 8th through 14th, 2007 to be National Telecommunicator's Week in honor of the men and women whose diligence and professionalism keep our region's citizens and emergency responders safe.

Adopted this 22<sup>nd</sup> day of February 2007.

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CHAIRMAN

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EXECUTIVE DIRECTOR



9-1-1 association of central oklahoma governments

## ATTACHMENT VIII

Chair Grant Hedrick  
Canadian County Commissioner

Vice-Chair David Hopper  
Norman Councilmember

Secretary/Treasurer Dave Howe  
Choctaw Councilmember

Executive Director  
Zach D. Taylor

### MEMORANDUM

**DATE:** February 7, 2007  
**TO:** 9-1-1 Board of Directors  
**FROM:** Stephen M. Willoughby, Director  
E9-1-1 & Public Safety Programs  
**SUBJECT:** General Status Report

#### WIRELESS DEPLOYMENT STATUS

9-1-1 ACOG is approximately 70% complete with the deployment of Wireless Phase II service, which provides location information from 9-1-1 callers using wireless phones. Sprint, Alltel, T-Mobile, US Cellular, and Nextel have deployed 100% in the 9-1-1 ACOG communities.

Cingular has deployed at least 50% of the cell sectors per PSAP for the 9-1-1 ACOG PSAPs. Cingular is only required to deploy 50% by the January 18<sup>th</sup> deadline and the balance by October 18, 2007. However, Cingular has informed 9-1-1 ACOG that they will be 100% deployed in the 9-1-1 ACOG communities when their testers come back to deploy Oklahoma City's Phase II during June or July.

9-1-1 ACOG, the City of Oklahoma City and AT&T are working to resolve integration and formatting issues between the Oklahoma City 9-1-1 circuits, AT&T and the third party database providers. Phase II calls have successfully been tested at Oklahoma City, but because of the interface with the third-party database provider, could not be left in effect due to the impact on formatting of the wireline calls. Oklahoma City expects their CAD system upgrade to be completed in June and ready for testing/deployment of Phase II within its jurisdiction.

#### REGIONAL GEOGRAPHICAL INFORMATION SYSTEM (GIS) DEVELOPMENT

The first meeting of the ACOG Regional GIS Technical Committee on February 6<sup>th</sup> at ACOG was a great success. Forty-one representatives from member entities attended this meeting to discuss the current status of the regional GIS dataset, private sector data dissemination policy, member access to map products and the exchange of the regional data set among the member entities. This group will meet again on May 1<sup>st</sup>.

Staff continues to work with GeoComm on quality control and evaluation of the data. Brad Nesom, Senior 9-1-1 GIS Specialist, traveled to GeoComm Headquarters earlier this month to receive hands-on training on maintenance of the accuracy of this data.

### **9-1-1 SOFTWARE REPLACEMENT**

9-1-1 staff has begun work on a Request for Proposal (RFP) for replacement of 9-1-1 operating software. The existing software, TCI Invision 2, was replacement software chosen by AT&T (then SBC) for the defunct Nortel software. The existing software was installed in 2001 on a five-year maintenance agreement which was extended in December for one year. Staff hopes to request the 9-1-1 Board of Directors' authorization to advertise the RFP in the coming months so that there is adequate time to interview, select and have significant installation completed when the existing maintenance contract expires in December 2007.

### **LOGAN COUNTY 9-1-1 EXPANSION**

Staff is in the final stages of coordinating database efforts with the telephone companies so that 9-1-1 can be turned-up live in the new portions of Logan County that voted in landline 9-1-1 in December of 2005. Staff expects cutover to be completed in March.