

PLEASE NOTIFY ACOG AT 234-2264 (TDD 234-2217) BY 5:00 P.M. JULY 9  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



*association of central oklahoma governments*

Chair Mark Sharpton  
Logan County Commissioner

Vice-Chair Willa Johnson  
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker  
Nichols Hills Councilmember

Executive Director  
Zach D. Taylor

## **AGENDA**

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

**July 12, 2007**  
**9:00 a.m.**

**ACOG Conference Room**  
**21 E. Main St.**  
**Oklahoma City, Oklahoma 73104**

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES ([ATTACHMENT II](#))
- III. 2007 CENTRAL OKLAHOMA BIKE TO WORK DAY SUMMARY AND SURVEY RESULTS ([ATTACHMENT III](#))  
Action Requested: None. For information only
- IV. PRELIMINARY RESIDENTIAL BUILDING PERMIT COSTS – SUMMER 2007 ([ATTACHMENT IV](#))  
Action Requested: None. For information only.
- V. 2010 CENSUS LOCAL UPDATE OF CENSUS ADDRESSES (LUCA) TRAINING ([ATTACHMENT V](#))  
Action Requested: None. For information only.
- VI. NEW BUSINESS
- VII. ADJOURNMENT



**I. CALL TO ORDER**

Chairperson Jones called the meeting to order at 9:05 a.m.

**II. APPROVAL OF MINUTES**

Anais Starr made a motion to approve the minutes of the January 11, 2007 meeting. Melissa Helsel seconded the motion and, with the vote, the motion passed.

**III. 2007 CENTRAL OKLAHOMA BIKE TO WORK DAY – CITY PLANNING MEETINGS**

Lisa Kehoe informed the Committee that this month, she and Mr. Sharp plan to meet with cities that are planning Bike to Work events. She said that thus far, Norman, Edmond, and Oklahoma City will have group events. She indicated that other cities are thinking of having an educational campaign by putting the bicycle safety video or a newsletter on their Web sites. She said that ACOG staff will meet with any city that wishes to have an event or educational campaign. She mentioned that in April there will be a regional stakeholders meeting in the ACOG board room.

**IV. 2010 LOCAL UPDATE OF CENSUS ADDRESSES (LUCA)**

John Sharp said that an email was sent out to all mayors, city managers, and planners in the region to let them know about the Workshop. He indicated that there will be a representative from the Kansas City regional office to provide the training. He said the Workshop will take place in the ACOG board room on Thursday, March 15. Mr. Sharp said he would like to see a representative from each city at the Workshop. He commented that every ten years, the Census Bureau updates its' Census addresses to make them as precise as possible in order to get each city's constituents a questionnaire. He said that over \$200 billion in federal funds are tied to the accuracy of this information.

Ms. Green asked how technical the terminology will be? Mr. Wallace commented that it will not be technical and that the Workshop is a promotion to let everyone know what options are available in the program.

Mr. Sharp said ACOG staff is in the process of discussing how they will release their E9-1-1 centerline files and that may be a good resource to help the cities in the LUCA process. Mr. Wallace said the technical training will be in late spring or mid-summer and will be a more detailed training.

**V. OKLAHOMA CITY ON-STREET BIKE ROUTE STUDY**

Lanc Gross commented that the City of Oklahoma City has been working on its Bike Route Plan since August of 2006. He said there have been six meetings about the Plan thus far. He said the Bike Route Plan came about as a result of the 2005 Bike to Work Day. Mr. Gross mentioned that Councilman Sam Bowman walked through the bicyclists and asked them how cycling can

be improved in Oklahoma City and many of them responded that there are very few on-street bike routes within the City. Mr. Bowman met with the Planning Department and indicated he wanted them to develop a bike route for Oklahoma City.

Mr. Gross said that there will be four basic items that will be addressed:

1. A shared use path which is a separate path from the roadway.
2. A signed bike route
3. A bike lane
4. A shared lane

Mr. Gross said the Plan provides a framework to develop a bike route system in Oklahoma City and identifies routes by connecting activity centers.

He said that the bike routes are intended to be used by a wide variety of riders, from experienced to less experienced riders and children. Oklahoma City would like to develop routes that connect neighborhoods to schools.

Mr. Gross said the existing routes were developed in the late 1980's and currently there are about 35 miles. He indicated that they want to develop a system where someone can get from one side of the city to another by utilizing the bike routes. He said that all the planned routes have been evaluated quantitatively. Mr. Gross said that lane widths, traffic counts, intersections, etc. have been taken into account and he indicated that all this information will be given to ACOG staff. He said there are about 590 miles of routes currently proposed. He said they plan on incorporating 200 miles within the 2007 bond issue and once this is passed, hopefully within the next two years it will be implemented.

Mr. Gross spoke about funding for the bike routes. He said that in the past there were General Obligation (GO) bonds and federal grants. In the future, they would like to earmark a certain amount of taxes towards bike routes.

Mr. Williams asked if a census of ridership had been developed. Mr. Gross replied that after the 2006 bike event, ACOG staff developed a survey and that has been incorporated into the Bike Route Plan.

Mr. Wallace asked if they had worked with the Oklahoma City Bike Clubs in developing the Plan. Mr. Gross replied that they had. He said they contacted all the different bike clubs and invited them to the different meetings. Mr. Sharp mentioned the Safe Routes to School Program and asked if the schools should contact ODOT and ask for money or do the cities do that. He asked Mr. Gross if he felt the City would coordinate with the schools in that regard. Mr. Gross said they would definitely do that. Mr. Gross said they have already completed an inventory of existing sidewalks that surround schools.

Mr. Rex said at a recent Oklahoma City Council workshop, Mayor Cornett asked John Dugan about the status of the Trails Plan and Mr. Dugan suggested it was about one-third completed. He said the Mayor indicated that the Plan should probably progress more rapidly than it has

done in the past. Mr. Rex asked if the Trails Plan the Mayor was referring to is different from the Bike Route Plan. Mr. Gross replied in the affirmative. He said the Trails Plan was done in 1977 and it identifies locations where off street trails can be constructed. He said that to date, about 50 miles have been completed. Mr. Rex said the Mayor was adamant about the Trails Plan should be progressing quicker than it has been. Mr. Gross said that three trails that have been funded since 2000 have just now started construction.

Ms. Kehoe commented on ridership, saying that with the education campaign for Bike to Work Day this year, ACOG is also offering the Bike to Work online survey, something similar to what the City of Moore did by asking which roads have the highest priority to be improved. Mr. Williams commented that Deer Creek has a bike group that in the past has cycled through Piedmont and use Highway 4 as one of their linkages.

Mr. Sharp said Mr. Gross has the regional bike plan that ACOG developed for the OCARTS Area that includes feedback from people in the last Plan update. He said that there is a tough balance because some of the roads are good and wide enough to ride a bicycle on, but also where people drive their cars fast. The width of the road has to provide enough space for a cyclist to ride safely.

Mr. Williams asked when the planning process for the Bike Route Plan might be accomplished. Mr. Gross replied that he hoped by June 2007. He said the bond vote will probably be in September 2007.

## **VI. NEW BUSINESS**

### **City of Norman**

Ms. Green said the City has broken ground on its Conference Center on February 28. She said that regarding public art, at Legacy Trail, there is a statue of an airplane commemorating Norman's activity during World War II. She said that, relating to GIS, the City has been flying Lidar. She said they are about to unveil their first Neighborhood Plan, as part of their implementation strategy of the 2025 Plan. It was suggested to go back into the core neighborhoods to produce neighborhood plans for them. Ms. Green said that the first neighborhood will be Alliance Park, which is Boyd to Main Street. She said that anyone who is interested in the neighborhood planning process should call Susan Atkinson. She also mentioned that Norman has a new mayor, Cindy Rosenthal and that the Planning Director has announced his retirement effective April 30.

### **City of Del City**

Mr. Leatherbee commented that Del City is working on upgrading their planning capabilities. He said that on the trail along Sooner Rd. between 29<sup>th</sup> St. and 44<sup>th</sup> St. there is a memorial dedicated to those who were killed in the May 3, 1999 tornado and that is in the final stages of construction. He indicated that they are working on a dog park in Ray Trent Park and the City

has just received a grant to plant \$10,000 worth of trees. There are plans for a water feature there as well.

### **City of Mustang**

Ms. Helsel briefly mentioned that the National Mustang Car Show will be held in Mustang on April 20, 21, and 22. She said there are entries from all over the United States, as well as from Canada and Mexico. She said the City was approved for a centennial clock in their park as well as for a three-horse bronze statue. Ms. Helsel mentioned that the new Highway 152 connection to I-240 has greatly increased traffic.

### **Oklahoma County**

Mr. Brandt is working on their Master Plan and indicated they hope to have a rough draft by May, with completion before summer. He said there is not a lot of development taking place right now and commented that most of the activity is in the southeast part of the County. He said that building permits have slowed down considerably, with a total of 70 permits granted so far in 2007.

### **City of Piedmont**

Mr. Williams informed the Committee that Piedmont's building permits have increased about 90% over the last month and that has inspired having an impact fee that is being levied on building permits. He said two new preliminary plats have been filed; the street program is progressing rapidly and they are working on 2.5 miles of section line road improvements. He said they are negotiating for a major sewer connection to the Oklahoma City sewer system with an alignment from a lagoon system to developments along Highway 4 to Highway 3 intersection. He said they are preparing a Request for Proposal (RFP) for a \$2.7 million water extension program that will probably go out in April. It is hoped that construction will start in June and it will add additional storage and capacity to the west end of town.

Mr. Williams said the city is getting ready for round two of discussions of impact fees. He indicated there was some resolve on the part of the City Council and said that at last month's council meeting there was a 297 acre Planned Unit Development (PUD) filed that was blocked by neighbors regarding infrastructure issues.

A question was asked about when the city of Piedmont's impact fees would go into effect. Mr. Williams said that in August of last year, a Development Infrastructure Enhancement Fee which was originally contemplated to levy \$3,000 per house, which would go into a fund for water, sewer, and road improvements. He pointed out that Piedmont has an aging water system with about 168 miles of PVC and about 76% is 3 inches or less in diameter. He also said there are 134 miles of road that are about 78% substandard. He said the City Council passed an ordinance to apply the fee at the building permit stage. Building permits then dropped 50% from the previous year, but they are currently up over last year.

Mr. Sharp asked is if a survey should be done of the cities regarding their impact fees. Mr. Williams responded that that would be helpful.

### **City of Midwest City**

Ms. Starr commented that residential building permits were coming in slower than in the past. She said the city is still developing its Town Center Plaza area and that the Best Buy and J.C. Penney openings, originally scheduled for March 15, may be delayed. She indicated that they are still working on their Central Park, the Fountain has been poured and they will be getting their centennial clock soon as well as some sculptures.

### **City of Guthrie**

Ms. Spineto informed the Committee that Melody Kellog is the new Guthrie City Manager. She said that residential building permits have slowed but construction continues on already existing projects. She indicated that the Super-Walmart is scheduled to open in August and the Sonic will be opening in six weeks as well as Walgreen's later in the summer. She said there is a 60-unit senior housing project that will also open in the fall. Guthrie has a centennial project scheduled where students from each of the 77 Oklahoma counties be represented and will re-enact the legislature. She commented that they expect about 20,000 people for their Centennial Day and said they will try to re-enact what happened in Guthrie in 1907 when approximately 14,000 people attended. She said this will occur on November 16<sup>th</sup>. Ms. Spineto mentioned that the SHIPPO Conference for the state will be held in Guthrie June 6th through 8th.

### **City of Oklahoma City**

Lanc Gross indicated that over the next two months there will be many new apartments and condominiums opening and it is hoped the services these new residents will need will follow.

### **City of Moore**

Elizabeth Jones indicated that the city of Moore will be annexing land indicating that the City of Council is pushing the annex the Belmar Golf Course and that will happen shortly. She said improvements in the downtown area are still ongoing. The streetscape is completed and trees are being planted. She said construction is in progress on the J.C. Penney store and the Warren Theater.

## **VII. ADJOURNMENT**

Mr. Williams made a motion to adjourn. Ms. Starr seconded the motion and the meeting adjourned at 9:55 a.m.

# ACOG

## ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

21 E. Main St., Oklahoma City, OK 73104-2405  
[405] 234-2264 Fax: [405] 234-2200 TDD: [405] 234-2217  
www.acogok.org email: acog@acogok.org

### MEMORANDUM

**DATE:** July 12, 2007

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** Lisa M. Kehoe, Associate Planner  
Transportation Planning and Data Services

**SUBJECT:** 2007 Central Oklahoma Bike to Work Day Summary and Survey Results

#### INFORMATION:

The Association of Central Oklahoma Governments helped coordinate the Central Oklahoma Bike to Work Day on May 18, 2007.

This year was the region's third Bike to Work day event. Oklahoma City, Edmond, Norman, Guthrie, and Yukon all held group rides. In addition, the cities of Moore and Choctaw signed proclamations stating May 18, 2007 as Bike to Work Day. Overall, more than 300 cyclists participated throughout the region.

In addition, over 500 people responded to ACOG's online Bicycling survey. For a second year in a row, the top two reasons why people do not ride their bicycles are because they (1) want more on-road, striped bikeways, and (2) do not feel safe riding on the roads.

ACOG would like to thank the following for their tremendous support of this year's event: COTPA & CART, Oklahoma State Department of Health, INTEGRIS Baptist Hospital, Norman Regional Hospital, and Moore Norman Technology Center.

#### ACTION REQUESTED:

None. For information only.

# ACOG

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### MEMORANDUM

**DATE:** July 12, 2007

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** Preliminary Residential Building Permit Costs - Summer 2007

#### INFORMATION:

Recently, there has been some interest in comparing what each city/entity charges for residential building permits. ACOG staff recently completed a preliminary survey of area residential building permits and their associated costs/fees. There was a good response by local staff and fitting fees into categories that could be easily compared was somewhat complicated.

Attached is the table for your review. The fees are separated into three subsections: building permit fees, utility fees, and other fees. If there are any modifications to your fees that would fit into the current table format, please provide those as soon as possible. Changes will be made and the final table will be discussed at the July APTAC meeting.

#### ACTION REQUESTED:

None. For information only.

## Building Permits Costs - Summer 2007

Comparison on 1,200 sq. foot home, value \$80,000:  
inc. 400 sq. ft. Garage

Fees	Norman	Noble	Mustang	Piedmont	Si'ville	Choctaw	OK Co	Yukon	Moore	MWC	Edmond	OKC	Nichols Hills	The Village	Del City
<b>Building Permit Fees:</b>															
Building Permit*	224	168	100	120	50	84	180	160	84	48		224	420	240	200
Electrical			106					32		24		111		300	
Plumbing			96					32		57		150		265	
Mechanical			80					25		23		68		175	
Subcontractor Permits**	112			80		25									250
Processing Fee/Plan Review			50			25		25			55		30	20	30
Building Inspection Fee		135					420	950			36		10	30	
Engineering Fee (Curb / Driveway)	15	25	30					50			30	100	85	50	10
Occupancy Fee		10						25	15			10	10	50	40
Stormwater Fee	80														
<b>Subtotal Building Permit Fees</b>	<b>431</b>	<b>338</b>	<b>462</b>	<b>200</b>	<b>50</b>	<b>134</b>	<b>600</b>	<b>1299</b>	<b>99</b>	<b>152</b>	<b>121</b>	<b>663</b>	<b>555</b>	<b>1130</b>	<b>530</b>
<b>Utility Fees:</b>															
Water Connection Fee	275		390			150		75		157		100			500
Water Impact Fee		500	150	750		150		40			2177				
Water Meter	250	400	170	1050				400	225	200		67	800		
Sewer Connection Fee	275	370	200	1200		150		50	50	75	1027	200			75
Wastewater Treatment						monthly fee									
Wastewater Excise Fee	850		1000						700						
Electric Utility Fee											60				
Contractor meter installation											329				
Misc										257.50					
<b>Subtotal Utility Fees</b>	<b>1650</b>	<b>1270</b>	<b>1910</b>	<b>3000</b>	<b>0</b>	<b>450</b>	<b>0</b>	<b>565</b>	<b>975</b>	<b>690</b>	<b>3593</b>	<b>367</b>	<b>800</b>	<b>0</b>	<b>575</b>
<b>Other Fees:</b>															
Park Fee Community	75		50			20		35							
Park Fee Neighborhood	75		50					13	100						
<b>Subtotal Other Fees</b>	<b>150</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>48</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total City Permit Fees</b>	<b>\$ 2,231</b>	<b>\$ 1,608</b>	<b>\$ 2,472</b>	<b>\$ 3,200</b>	<b>\$ 50</b>	<b>\$ 604</b>	<b>\$ 600</b>	<b>\$ 1,912</b>	<b>\$ 1,174</b>	<b>\$841.50</b>	<b>\$ 3,714</b>	<b>\$ 1,030</b>	<b>\$ 1,355</b>	<b>\$1,130</b>	<b>\$ 1,105</b>

Updated June 11, 2007

1" water line

1" water line 5/8" line

# ACOG

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### MEMORANDUM

**DATE:** July 12, 2007

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** 2010 Census Local Update of Census Addresses (LUCA) Training

#### INFORMATION:

This summer, your community will receive a formal invitation to participate in the 2010 Census Local Update of Census Addresses (LUCA) Program. The LUCA Program, mandated by the Census Address List Improvement Act of 1994 (Public Law 103-430), provides state, local, and tribal governments with the opportunity to review and update the Census Bureau's address list.

A comprehensive LUCA training will be held this fall and will be available for staff from each community. ACOG hopes to host this training in mid October.

#### ACTION REQUESTED:

None. For information only.