

**PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., JUNE 25, 2007
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING**



9-1-1 association of central oklahoma governments

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

**9-1-1 BOARD OF DIRECTORS
AGENDA**

1:00 p.m., Thursday, June 28, 2007
ACOG Conference Room
21 E. Main – Suite 100
Oklahoma City, Oklahoma, 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES –May 31, 2007 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET (Items VI-A through VI-J)

INFORMATION: This item is placed on the agenda so that the Board of Directors may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members, that item will be heard in regular order. Staff recommends that items VI-A through VI-J be placed on the consent docket.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT – JUNE 2007 CLAIMS ([Attachment VI-A](#))

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$203,566.27 for the month of June. Staff finds these claims to be in order, proper as to form and recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept finance report, and to approve payment of the June claims against the Association.

B. JULY/AUGUST BUDGETED RECURRING CHARGES ([Attachment VI-B](#))

INFORMATION: The July/August regular 9-1-1 Board of Directors' meetings have been combined and claims approval will be August 16, 2007. Approval is required to pay the July and August budgeted recurring charges on July 26, 2007, and August 30, 2007, respectively. The July claims will be presented for ratification at the August board meeting. The August claims will be presented for ratification at the September board meeting.

Action Requested: Motion to authorize payment of July and August budgeted recurring expenses as requested.

C. RENEWAL OF INDEPENDENT LOCAL EXCHANGE CARRIERS CONTRACTS

INFORMATION: Contracts for 9-1-1 service from the following Incumbent Local Exchange Carriers (ILECS) are due for renewal in July. Complete contract documentation is available for review at the ACOG offices.

1. Hinton Telephone
2. Pioneer Telephone Cooperative
3. TDS Telecom

Action Requested: Motion to authorize Executive Director to execute contract renewals for 9-1-1 service with the abovementioned Incumbent Local Exchange Carriers, subject to approval of legal counsel.

D. RENEWAL OF COMPETITIVE LOCAL EXCHANGE CARRIERS (CLECs) CONTRACTS

INFORMATION: Contracts from the following Competitive Local Exchange Carriers (CLECs) are due for renewal in July. Complete contract documents are available for review at the ACOG offices.

- | | |
|---|--|
| 1. AT&T Communications of the Southwest | 7. Level 3 Communications, LLC |
| 2. BTC Broadband | 8. Logix Communications, LP |
| 3. Budget PrePay, Inc. | 9. Navigator Telecommunications LLC |
| 4. Cox Oklahoma Telcom, LLC | 10. Quantum Shift Communications, Inc. |
| 5. dPi Teleconnect, LLC | 11. TerraCom, Inc. |
| 6. Granite Telecommunications | 12. The Telephone Company, Inc. |
| | 13. Westel, Inc. |

Action Requested: Motion to authorize the Executive Director to execute contract renewals for 9-1-1 service with the abovementioned Competitive Local Exchange Carriers (CLECs), subject to legal counsel approval.

E. RENEWAL OF AT&T CONTRACT AGREEMENT

INFORMATION: The Southwestern Bell Telephone Company/AT&T contract for equipment, network and database services with 9-1-1 ACOG is due for renewal July 1, 2007. A complete contract document is available for review at the ACOG offices.

Action Requested: Motion to authorize the Executive Director to execute the proposed Southwestern Bell/AT&T Service Application and Agreement with 9-1-1 ACOG, subject to legal counsel approval.

F. CONSULTANT RETAINER AGREEMENT BETWEEN MARY T. HARRIS/MTM SOLUTIONS AND 9-1-1 ACOG ([Attachment VI-F](#))

INFORMATION: 9-1-1 ACOG desires to renew the consultant retainer agreement with Mary T. Harris/MTM Solutions not to exceed \$10,000 for consulting services as outlined in Attachment VI-F for FY 2007-2008 ending June 30, 2008. The consulting services would include assistance with implementation of Enhanced Wireless 9-1-1 services and other technical assistance related to system upgrade.

Action Requested: Motion to authorize Executive Director to execute a Consultant Retainer Agreement with Mary T. Harris/MTM Solutions not to exceed \$10,000 for FY 2007-2008 ending June 30, 2008, subject to legal counsel approval.

G. AUTHORIZATION TO EXECUTE A CONTRACT BETWEEN THE CITY OF OKLAHOMA CITY AND 9-1-1 ACOG FOR 9-1-1 PROFESSIONAL SERVICES

INFORMATION: The City of Oklahoma City has requested to contract again in FY 08 with the 9-1-1 Association for professional services related to 9-1-1 administration. These services include: 9-1-1 database management; Master Street Address Guide (MSAG) management; technical assistance/coordination; and sharing geographical information.

Action Requested: Authorization for the Executive Director to execute a contract in an amount not to exceed \$111,611 between the City of Oklahoma City and 9-1-1 ACOG for 9-1-1 professional services related to regional 9-1-1 administration.

H. AUTHORIZATION TO EXECUTE A CONTRACT WITH GEOCOMM FOR QUARTERLY JURISDICTIONAL BOUNDARY EDGE MATCHING FOR THE REGIONAL GIS DATA SET

INFORMATION: In order to keep the regional Geographical Information System (GIS) data set current and accurate, routine incorporation of the Oklahoma City data has to be imported into the master GIS data base used by the 22 9-1-1 ACOG PSAPs.

This incorporation requires detailed work of delicately matching the suburban jurisdictional boundaries and the boundaries for the city of Oklahoma City. Staff has determined that the most cost effective method to perform this “edge matching” is to contract with GeoComm.

Action Requested: Authorization for the Executive Director to execute a contract with GeoComm, Inc. in the amount of \$9,800 annually, to perform incorporation and associated boundary edge matching of the Oklahoma City data into the regional GIS data set, subject to legal counsel approval.

I. 9-1-1 SERVICE FEE RESOLUTION/ORDINANCE ([Attachment VI-I](#))

INFORMATION: A memo will be mailed to each 9-1-1 member entity for notification that each city council/board of trustees or County Commissioner will need to give immediate consideration to enactment of a resolution/ordinance relating to the 9-1-1 service fee for calendar year 2008.

Action Requested: Motion to concur with attached memo and example Resolution/Ordinance establishing the 9-1-1 service fee rate for calendar year 2008.

J. AUTHORIZATION TO NEGOTIATE AND RENEW THE CONTRACT WITH EMSA FOR 9-1-1 EQUIPMENT, NETWORK AND SERVICES

INFORMATION: The Emergency Medical Services Authority (EMSA) has contracted with 9-1-1 ACOG since 1998 for 9-1-1 equipment, network and services. Staff is recommending that 9-1-1 ACOG continue this relationship in which 9-1-1 and administrative costs are passed onto EMSA for inclusion into the regional E9-1-1 system.

Action Requested: Authorization for the Executive Director to negotiate and execute a contract renewal with the Emergency Medical Services Authority (EMSA) for 9-1-1 equipment, network and services, subject to legal counsel approval.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. 9-1-1 WORK PROGRAM AND BUDGET ([Attachment VII-A](#))

INFORMATION: The work efforts and revenues necessary to accomplish the continued operation of the Enhanced 9-1-1 system are described in the ACOG Work Program and Budget per Attachment VII-A. The path to the complete ACOG budget available on line is: <http://acogok.org/Newsroom/Downloads07/budget08.pdf>

Action Requested: Motion to approve 9-1-1 Work Program and Budget for FY 2007-2008.

B. ELECTION OF OFFICERS ([Attachment VII-B](#))

INFORMATION: The Nominations Committee met in May to consider nominations for the 9-1-1 Board of Directors officers. Their recommendations are reported in Attachment VII-B.

Action Requested: Motion to approve the Nominations Committee's recommendation for the officers of the 9-1-1 Association for FY 2007-2008.

C. RESOLUTION – BANKING SIGNATURES ([Attachment VII-C](#))

INFORMATION: With the election of new officers of the 9-1-1 Board of Directors, it is necessary to approve the attached official custodians' resolution authorizing 9-1-1 ACOG's current signatories to conduct business with 9-1-1 ACOG financial institutions.

Action Requested: Motion to approve the attached official custodian's resolution for FY 2007-2008.

VIII. GENERAL STATUS REPORT ([Attachment VIII](#))

INFORMATION: Information on current projects is included for review and discussion.

Action Requested: None, for information only.

IX. NEW BUSINESS

X. ADJOURNMENT

**MINUTES OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG CONFERENCE ROOM
May 31, 2007**

The fifth meeting of the calendar year 2007 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:13 p.m., May 31, 2007 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. David Hopper, Councilmember, Norman

MEMBERS PRESENT

Hon. Phil Shirey, Councilmember, Bethany
Hon. Ken Bartlett, Councilmember, Del City
Hon. Marianne Yarbrough, Trustee, Forest Park
Hon. Ray Poland, Councilmember, Jones City
Hon. Margaret Graham, Trustee, Luther
Hon. Kathy McMillan, Councilmember, Moore
Hon. Keith Bryan, Councilmember, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. James Pumphrey, Councilmember, Nicoma Park
Hon. Mike Fina, Mayor, Piedmont
Hon. Scott Symes, Mayor, The Village
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Ray Vaughn, Commissioner, Oklahoma County

MEMBERS ABSENT

Hon. James Woodard, Councilmember, Arcadia
Hon. Roger Malone, Councilmember, Choctaw
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Dough Hehn, Councilmember, Guthrie
Hon. Bill Lisby, Councilmember, Harrah
Hon. Laurel Anderson, Mayor, Lake Aluma
Hon. Mark Easton, Councilmember, Lexington
Hon. Russell Smith, Mayor, Midwest City
No Designee, Newcastle
Hon. Gary Hayes, Councilmember, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Kathy Jordon, Trustee, Smith Village
Hon. Earnest Ware, Councilmember, Spencer

MEMBERS ABSENT S (continued)

Hon. Chet Curlee, Councilmember, Tuttle
No Designee, Valley Brook
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Ward Larson, Councilmember, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Rusty Sullivan, Commissioner, Cleveland County

GUESTS

Mary Murphey, Logan County Commissioners District 1
Sam Bowman, City of Oklahoma City
Carol Cline, Oklahoma County District 2
Pam Wendt, Oklahoma County District 2
Joe Blough, Oklahoma County
Lacey McMillan, Citizen, Moore
Isaac Akem, Federal Highway Administration-OK
Ronnie Freeman, SBC/AT&T

STAFF

Zach Taylor, Executive Director
Jane Sutter, Division Director, Intergovernmental Services
Debbie Cook, CPA, Finance Division
Susan Yingling, Administrative Assistant, Administration
Doug Rex, Division Director, Transportation Planning & Data Services
Jerry Church, ACOG Communications Program Coordinator
Stephen M. Willoughby, E9-1-1 & Public Safety Programs Director
Wendi Marcy, Special Programs Officer
Carolyn White, 9-1-1 Database Manager
Diane McCullough, Project Coordinator
Anita Kroth, 9-1-1 Administrative Assistant
Ryan Billings, 9-1-1 Intern
John G. Johnson, Legal Counsel

I. CALL TO ORDER

Vice-Chairman David Hopper called the meeting to order at 1:13 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Executive Director Zach Taylor introduced Mary Murphey, Logan County; Joe Blough, Oklahoma County; Isaac Akem, Federal Highway Administration; and Ryan Billings, new 9-1-1 intern. Kathy McMillan, Moore, introduced her daughter Lacey McMillan.

III. APPROVAL OF MINUTES – April 26, 2007

Director James Pumphrey, Nicoma Park, made a motion to approve the minutes of the April 26, 2007 meeting. Director Kathy McMillan, Moore, seconded the motion. The motion carried the following votes:

AYE: Shirey, Bartlett, Yarbrough, Poland, Graham, McMillan, Bryan, Walker, Pumphrey, Hopper, Fina, Symes, Sharpton and Vaughn

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report:

None

Director's Report:

Executive Director Zach Taylor said that Senate Bill 806, which included language adding clarifications to the 9-1-1 wireless legislation as requested by certain wireless prepaid companies was approved by the House and Senate. It has been sent to the Governor for signature as of May 25.

Director David Hopper asked if there is anyone in particular who we need to thank for that accomplishment. Mr. Taylor said we need to review the details and may want to develop some type of recognition.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members that item will be heard in regular order. Staff recommends that item VI-A and VI-B be placed on the Consent Docket.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT – MAY CLAIMS

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$150,612.82 for the month of May. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and to approve payment of the May claims against the Association.

B. PROPOSED FY 2006-2007 BUDGET AMENDMENT

INFORMATION: 9-1-1 ACOG is well into its 2006-2007 fiscal year, and staff proposes to amend the budget to more closely reflect estimated revenues and expenditures and reflect Board actions taken throughout the fiscal year.

Action Requested: Motion to approve the recommended budget amendment.

Director Ray Poland, Jones City, made a motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item. Director James Pumphrey seconded the motion. The motion carried the following votes:

AYE: Shirey, Bartlett, Yarbrough, Poland, Graham, McMillan, Bryan, Walker, Pumphrey, Hopper, Fina, Symes, Sharpton and Vaughn

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. OKLAHOMA OFFICE OF HOMELAND SECURITY 2007 NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) COMPLIANCE PROJECT

Wendi Marcy reported that for the second year ACOG has been contracted by the Oklahoma Office of Homeland Security to provide technical assistance to towns, cities, counties, rural fire protection districts and tribes to conform to compliance with the National Incident Management System (NIMS). This contract will be executed after receiving legal counsel approval. One of the major changes this year from last year is that each individual jurisdiction must remain eligible for Homeland Security grant opportunities and to receive preparedness funding as compared to last year when eligibility was given to the state as a whole.

She said that NIMS compliance is also a requirement to participate in regional assets such as the Urban Search and Rescue and Central Oklahoma Law Enforcement Response Team or to receive equipment purchased with Homeland Security dollars such as the equipment purchased with Urban Area Security Initiative (UASI) funding.

Wendi announced that there will be NIMS compliance workshops held to provide technical assistance to all ACOG entities. She said the workshops scheduled are: Wed., June 20th from 9:30 a.m. to 12 noon; Sat., June 23rd, from 2 o'clock until 4:30 p.m.; Thurs., June 28th from 6:00 p.m. to 8:30 p.m.; and Fri., June 29th from 1:00 p.m. until 3:30 p.m. Some of these dates and times vary from those listed in the agenda.

Director David Hopper asked if it is an annual requirement that all entities be certified. Wendi said it is an annual requirement and she said requirements will be added or changed from year to year. She added that the previous year requirements do not have to be repeated, but the new additional requirements will need to be met.

Mr. Taylor said the contract from the state has been late to arrive at all the COGs. The money is contracted through Grand Gateway to all of the COGs. He said the requirements go up, the time frame has shrunk and the amount of money has been reduced. He said it will take a substantial effort on Wendi's part to see this through properly. He said we must get this done correctly so as to avoid consequences to our membership.

VIII. GENERAL STATUS REPORT

Stephen Willoughby reported that 9-1-1 ACOG has fully deployed enhanced wireless 9-1-1 service for the 9-1-1 ACOG member communities.

We will now begin assisting the city of Oklahoma City to implement the same technology along with their new computer aided dispatch which will allow them to be compliant with the FCC orders.

Mr. Willoughby reported that the balance of Logan County that previously had not been served by enhanced 9-1-1 services has been turned up. That occurred last month. He said notifications have been sent to residents in the unincorporated areas of Logan County to inform them of their new 9-1-1 address.

He said staff has been working with OnStar, the in-vehicle telematics provider, in making better integration connectivity between their customers and regional 9-1-1 centers when their customers request emergency assistance. We have created a phased-in approach and will immediately begin to receive calls on our 9-1-1 circuits that go into their center where previously they have been going to seven-digit numbers. Those calls are now coming into the 9-1-1 center on 9-1-1 trunks whereas before they were received on administrative lines.

Mr. Willoughby said the second tier to this agreement with OnStar is where they will begin to transmit the latitude and longitude of their customers along with that call.

Mr. Willoughby reported that staff has been working with several Voice over Internet Protocol (VoIP) service providers in testing connectivity and ensuring appropriate data delivery from their customers. He referred to a handout related to a Texas news report relating to 9-1-1 Service for Internet-based Phone Service that said the majority of Texas emergency call centers now receive 9-1-1 calls from customers whose telephone service relies upon Voice over Internet Protocol (VoIP) technology. We continue to see the migration of the move to this new technology.

Mr. Willoughby reiterated the information about Senate Bill 806 relating to prepaid wireless, and pointed out that it still needs to be signed by the Governor.

IX. NEW BUSINESS

Director David Hopper thanked Mr. Taylor, Mr. Willoughby and John Johnson who worked on the wireless 9-1-1 legislation.

X. ADJOURNMENT

Vice-Chairman David Hopper called for a motion to adjourn. Director Ray Poland made a motion to adjourn. Director Keith Bryan seconded the motion. The motion carried the following votes:

AYE: Shirey, Bartlett, Yarbrough, Poland, Graham, McMillan, Bryan, Walker, Pumphrey, Hopper, Fina, Symes, Sharpton and Vaughn

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:26 p.m.

ADOPTED THIS 28TH DAY OF JUNE, 2007.

Chairman

Secretary-Treasurer

PAGE DOWN TO VIEW ATTACHMENT VI-A

BE IT RESOLVED, that on this 28th day of June 2007, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

ACOG Administrative Services

Consultant	\$1,710.00	
Development	793.35	
Institute	450.00	
Internet	16.62	
Legal	312.50	
Mileage	84.55	
Parking	296.25	
Supplies	177.96	
Telephone	550.75	
Travel	2,608.82	
<i>Total MSAG/Education/Training</i>		\$7,000.80

9-1-1 Operating/Maintenance

AT&T (Network, Database & Frame Relay)	\$ 41,713.92	
AT&T (Wireless Phases I & II)	5,447.49	
SBC Global Services (UPS Maintenance)	1,213.00	
AT&T (Frame Relay EMD Parkview EMS)	510.71	
AT&T (EMSA EMD Frame Relay)	196.59	
AT&T (Meet Point)	116.41	
Chase Equipment Leasing Inc.	13,463.10	
Hinton Telephone Company	246.20	
Logix Communications	398.64	
McLoud Telephone Company	401.20	
TDS Telecom (Choctaw Service)	1,221.52	
Pioneer Telephone (Newcastle Diagnostic Line)	53.07	
Pioneer Telephone (9-1-1 Trunks)	413.42	
Pioneer Telephone (Newcastle Frame Relay)	559.11	
Windstream	73.29	
GeoComm, Inc.	130,164.00	
Language Line	373.80	
<i>Total 9-1-1 Operating/Maintenance</i>		<u>196,565.47</u>
Total June Claims		<u><u>\$ 203,566.27</u></u>

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
MAY 2007**

Arcadia	\$ 15.16
Bethany	1,120.93
Choctaw	413.82
Cleveland County	287.23
Del City	820.58
Edmond	4,083.59
El Reno	1,256.16
Forest Park	47.90
Guthrie	930.53
Harrah	224.21
Jones	105.66
Lexington	99.64
Midwest City	2,201.70
Moore	1,727.40
Mustang	585.31
Newcastle	318.26
Nichols Hills	266.79
Nicoma Park	103.93
Noble	243.56
Norman	4,501.49
Oklahoma County	698.54
Piedmont	187.48
Slaughterville	96.52
Spencer	149.77
The Village	407.06
Tinker AFB Fire Department	82.51
Tuttle	216.37
Warr Acres	479.75
Woodlawn Park	4.67
Yukon	1,031.81

Total MayDisbursements	\$ 22,708.33
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**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED MAY 31, 2007**

	<u>OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>May 1, 2007</i>			
Cash on Deposit	\$ 1,108,915.89	\$ 594,858.61	\$ 1,703,774.50
Cash Receipts			
Fee Income	\$ 125,958.42	\$ -	\$ 125,958.42
Fee Income - Wireless	198,146.83	-	198,146.83
Contracts	-	-	-
Transfers of Funds	100,757.30	97,565.75	198,323.05
Interest Earned	3,539.98	2,023.72	5,563.70
Miscellaneous	273.00	-	273.00
Total Cash Receipts	<u>\$ 428,675.53</u>	<u>\$ 99,589.47</u>	<u>\$ 528,265.00</u>
Total Cash Available	\$ 1,537,591.42	\$ 694,448.08	\$ 2,232,039.50
Cash Disbursements			
Claims/Operating Expense	\$ 150,612.82	\$ -	\$ 150,612.82
9-1-1 Fund Disbursement	22,708.33	-	22,708.33
Transfers of Funds	97,565.75	100,757.30	198,323.05
Miscellaneous	45.88	-	45.88
Total Cash Disbursements	<u>\$ 270,932.78</u>	<u>\$ 100,757.30</u>	<u>\$ 371,690.08</u>
Ending Balance <i>May 31, 2007</i>			
Cash on Deposit	<u>\$ 1,266,658.64</u>	<u>\$ 593,690.78</u>	<u>\$ 1,860,349.42</u>



9-1-1 association of central oklahoma governments

ATTACHMENT VI-B

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: June 21, 2007

TO: 9-1-1 ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Proposed FY 2007-2008 Annual Budget and Program of Services for the 9-1-1 Association of Central Oklahoma Governments

INFORMATION: The proposed FY 2007-2008 Annual Budget and Program of Services, as recommended by the Board of Directors' Budget Committee, are attached for your review.

Members of the Budget Committee met with staff on June 14, and June 21, 2007, to consider programmatic requirements for the agency, to provide member entity input and to prepare a budget recommendation to the Board of Directors at the regular meeting of June 28, 2007.

The budget for this 18th full 12-month period of operations of the E9-1-1 system reflects a continuing work program as outlined and approved at the initiation of the system. Continuance of our contract will fund significant additional work efforts in assigning street addresses in various portions of the E9-1-1 system area, carrying out E9-1-1 system equipment operations implementation, and supporting the 9-1-1 Training Institute. This work program reflects the full implementation of Phase II Enhanced Wireless 9-1-1 service for the region and extension of E9-1-1 service to the previously unserved areas of Logan County.

The proposed 9-1-1 department budget, as outlined in detail within the budget document, provides for the continued administration of the finances of the system, contract management with the 65 wireline telephone service providers, coordination with seven wireless telephone service carriers, plus OnStar, establishment and maintenance of the E9-1-1 system database, associated geographical information system (GIS), training of instructions and calltakers (telecommunicators), comprehensive public education program efforts to promote the proper utilization of the system (including TDD, wireless, VoIP and Language Line), and ongoing efforts for maintenance of E9-1-1 system equipment, software and management information systems.

The 9-1-1 Association Budget also provides the basis for replacement of the E9-1-1 system answering software (operating system software) during FY 2008. The 9-1-1 program budget reflects the providing for calltaker training and supports the ongoing development and implementation of a Central Oklahoma Emergency Medical Dispatch (EMD) training program. Concentrated efforts are underway associated with ongoing implementation and maintenance of Wireless E9-1-1 Phase II.

The Budget Committee recommends, in furtherance of the Board policy, maintaining the restricted reserve fund balance, as established in fiscal year 2001, for future acquisition of E9-1-1 system improvement and data management systems. The policy goal value shall be 25 percent of the estimated cost of such systems. The Budget Committee further recommends maintaining the operating reserve established in fiscal year 2001 with a policy goal value of 33 percent of the 9-1-1 department budget (four months of operating cost). These policies accommodated the funding of a one-time special distribution of \$290,791 to member entities in FY 2000-2001. The allocation of this one-time distribution was based on then current line values. Coupled with the annual budgeted distribution of an equal amount, the total distribution to member entities for FY 2000-2001 was \$581,582. While the disbursements goal to members was set at \$200,000 per year beginning in 2002, \$286,125 will be disbursed to members for FY 2008. This is a five percent increase in the amount distributed during FY 2007.

The Budget Committee further recommends the continued efforts outlined by the Competitive Local Exchange Carrier (CLEC) Task Force of 9-1-1 ACOG staff and member entity staff to ensure the ongoing compliance by land line telephone, wireless and VoIP service providers with E9-1-1 databases, service fee collection and remittance requirements adopted by area local governments. Staff will continue monitoring issues associated with any enhanced 9-1-1 related tariff filings.

Action Requested: Motion to approve the 9-1-1 Work Program and Budget for FY 2007-2008.

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
Proposed FY 2007-2008 Budget

<u>Revenues:</u>	<u>Totals</u>
9-1-1 Fees Remitted by Wireless Telephone Companies	\$ 2,116,762
9-1-1 Fees Remitted by Wireline Telephone Companies	1,489,962
Telephone Companies Administrative Fee	(72,584)
Interest Income	72,000
Contracts	143,855
Other Financing Source:	
Proceeds of Capital Leases	1,500,000
Total Revenues	\$ 5,249,995

<u>Expenditures:</u>	
Capital Outlay	\$ 1,500,000
Master Street Address Guide, Education & Training Charges	1,239,937
Telephone Companies Operating & Maintenance Charges	806,204
Debt Service - Principal	328,972
Debt Service - Interest	99,901
Maintenance, Repairs and Warranty	333,573
Professional Services Agreement	85,056
Training	35,150
Legal	27,000
Consultants	19,800
Insurance on Equipment	8,955
Miscellaneous	1,100
Member Revenue Return	286,125
Total Expenditures	\$ 4,771,773

ATTACHMENT VI-F



9-1-1 association of central oklahoma governments

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: June 21, 2007

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs

SUBJECT: Consulting Agreement with Mary T. Harris/MTM Solutions

INFORMATION: 9-1-1 ACOG staff recommends renewing a contract for consulting services with Mary T. Harris (formerly Mary T. Bailey)/MTM Solutions as outlined in the attached Consultant Retainer Agreement for FY 2007-2008, ending June 30, 2008. The consulting services will include assistance to staff in the implementation of enhanced wireless 9-1-1 in the region, and other technical decisions related to system upgrades.

Mrs. Harris is a retired SBC/Southwestern Bell 9-1-1 manager who has expertise in all facets of telecommunications as they relate to implementation of enhanced wireless 9-1-1, as well as a general understanding of public safety communications operations. Mrs. Harris has been closely involved in several implementations of enhanced wireless services in other states, and is an excellent resource for Central Oklahoma's enhanced wireless implementation.

Action Requested: Motion authorizing the Executive Director to execute a Consultant Retainer Agreement with Mary T. Harris/MTM Solutions not to exceed \$10,000 for FY 2007-2008, ending June 30, 2008, subject to legal counsel approval.

CONSULTANT RETAINER AGREEMENT

This AGREEMENT made and entered into this ___ day of June 2007, to become effective immediately, by and between the 9-1-1 Association of Central Oklahoma Governments (ACOG) and Mary T. Harris/MTM Solutions, [Consultant];

WITNESSETH:

For and in consideration of the mutual promises and covenants of the parties hereto, to be kept and performed by them, it is hereby mutually agreed as follows:

Section 1.

Consultant agrees as follows:

- (a) To consult and assist 9-1-1 ACOG staff in planning, development, and implementation of enhanced wireless 9-1-1 services to the region; and
- (b) Provide other consulting services as deemed appropriate by both parties.

Section 2.

In consideration of the performance of services by Consultant, 9-1-1 ACOG hereby covenants and agrees to compensate Consultant on a monthly basis upon presentation of Consultant's statement itemizing services and charges. The rate of compensation shall be \$60.00 per hour. Consultant shall be compensated for travel and other expenses incurred in the performance of services for 9-1-1 ACOG, compensation for travel to be at the rate paid to regular employees of 9-1-1 ACOG, and other expenses at the actual cost thereof. Consultant shall document such expenses, upon request, to the satisfaction of 9-1-1 ACOG. It is agreed that all charges resulting from this agreement including consulting fees, travel and other expenses, shall not exceed \$10,000.00 for the period ending June 30, 2008. Prior to receiving any payment or compensation under this agreement, Consultant must furnish to 9-1-1 ACOG a Certificate of Insurance from Consultant's worker's compensation insurance carrier or a Certificate of Non-Coverage as issued by the Oklahoma Department of Labor.

Section 3.

This agreement shall be in effect immediately. Either party may cancel this agreement by providing a 60-day written notice of cancellation to the other party.

IN WITNESS WHEREOF, the 9-1-1 Association of Central Oklahoma Governments has caused this Agreement to be executed on its behalf by the Executive Director of 9-1-1 ACOG, approved as to form by its attorney, pursuant to authority duly vested by its Board of Directors, and by Mary T. Harris/MTM Solutions, Consultant.

Zach D. Taylor, Executive Director
9-1-1 Association of Central Oklahoma
Governments

Mary T. Harris/MTM Solutions, Inc.
Consultant

Approved as to form:

John G. Johnson, Attorney at Law

ATTACHMENT VI-I

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor



9-1-1 association of central oklahoma governments

MEMORANDUM

DATE: June 21, 2007

TO: 9-1-1 Board of Directors

FROM: Jane Sutter, Division Director

SUBJECT: 9-1-1 Service Fee Resolution for Consideration by Council/Board
Of Trustees or County Commission

Your City Council/Board of Trustees or County Commission will need to give immediate consideration to the attached resolution/ordinance relating to providing 9-1-1 service during calendar year 2008. The resolution pertains to establishment of the 9-1-1 service fee rate to be collected through the landline (traditional) telephone bills for the calendar year 2008. Fees collected by wireless and VoIP phone companies are established under a separate statute and are not covered by this resolution/ordinance.

To enable collection of the locally authorized service fee on landline telephone bills to pay for E9-1-1 service, each local government must approve a resolution/ordinance, on an annual basis, to set the actual fee *and* through 9-1-1 ACOG, notify the appropriate ILEC or CLEC telephone companies by September 1, 2007.

It is staff's determination, based on expense and line figures ascertained to date, that three percent will be needed to pay for the overall system cost during the calendar year of 2008, with the exception of parts of Canadian County, Okarche, El Reno and the new area of Logan County who will pay a fee of five percent of tariff rate for telephone service to support the emergency telephone service for those areas.

Please mail a signed copy of your approved resolution before August 1 to: 9-1-1 Association of Central Oklahoma Governments, 21 East Main, Suite 100, Oklahoma City, Oklahoma, 73104. If you have any questions, please contact **Anita Kroth, 234-2264.**

RESOLUTION/ORDINANCE
A RESOLUTION/ORDINANCE OF THE
COUNCIL/TRUSTEES/COMMISSIONERS OF THE
CITY/TOWN/COUNTY OF _____
ESTABLISHING THE NINE-ONE-ONE EMERGENCY
TELEPHONE FEE RATE FOR CALENDAR YEAR 2008

WHEREAS, the voters and/or governing body of the city/town/county have approved the acquisition and operation of an emergency telephone service, together with the levy or imposition of user fee/tax for such service; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, §2811 et seq., as amended.

NOW THEREFORE BE IT RESOLVED by the Council/Trustee/Commissioners of the City/Town/County of _____ that it does, hereby establish the rate for the Nine-One-One Emergency Telephone Service fee for the calendar year 2008 at three percent of the recurring charges as designated by the tariff for exchange telephone service or its equivalent within said city/town/county in accordance with said Act beginning January 1, 2008.

Mayor/Chairman

ATTEST:

City/Town/County Clerk

For Canadian County, Okarche, El Reno and Logan County only

RESOLUTION/ORDINANCE
A RESOLUTION/ORDINANCE OF THE
COUNCIL/TRUSTEES/COMMISSIONERS OF THE
CITY/TOWN/COUNTY OF _____
ESTABLISHING THE NINE-ONE-ONE EMERGENCY
TELEPHONE FEE RATE FOR CALENDAR YEAR 2008

WHEREAS, the voters and/or governing body of the city/town/county have approved the acquisition and operation of an emergency telephone service, together with the levy or imposition of user fee/tax for such service; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, §2811 et seq., as amended.

NOW THEREFORE BE IT RESOLVED by the Council/Trustee/Commissioners of the City/Town/County of _____ that it does, hereby establish the rate for the Nine-One-One Emergency Telephone Service fee for the calendar year 2008 at five percent of the recurring charges as designated by the tariff for exchange telephone service or its equivalent within said city/town/county in accordance with said Act beginning January 1, 2008.

Mayor/Chairman

ATTEST:

City/Town/County Clerk

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DEPARTMENT SUMMARY

DEPARTMENT	DIVISION	POSITIONS
9-1-1 & Public Safety	INTERGOVERNMENTAL SERVICES	FTE 11.60

Function and Organization of the 9-1-1 Association

Summary

The 9-1-1 Association is established as an intergovernmental entity, created as a legal and administrative body separate and apart from the signatory parties, which owes its existence to its membership. Said entity is known as the “9-1-1 Association of Central Oklahoma Governments” and is referred to as the 9-1-1 Association.

The 9-1-1 Association is a voluntary association with membership open to all units of general purpose local government within the ACOG region and adjacent areas in Central Oklahoma that have authorized implementation of E9-1-1 emergency communication service. Units of local government have joined the 9-1-1 Association by passage of an ordinance, resolution or otherwise pursuant to law of the local governing body seeking membership.

The 9-1-1 Association is organized to administer, contract and coordinate the implementation and operation of the Enhanced 9-1-1 emergency communication service authorized and contemplated by the Nine-One-One Emergency Number Act. The Act provides that any governing body of a public agency may contract “with any association or corporation for the administration of nine-one-one emergency communication service as provided by law.”

The 9-1-1 Association is authorized to accomplish, on behalf of its members, the maximum utilization of resources available for the emergency communication system, to the end that the greatest economies of scale and efficiency of operation will result in the best system for all members, with the least cost to the taxpayers.

The 9-1-1 Association staff was responsible for oversight of equipment installation and operation, initial database development, training and public education prior to the May 1, 1989 cutover date.

Following implementation, continuing work includes management of telephone company contracts, refinement and updates to the database, training of new dispatch personnel, working with new wireline telephone companies as well as with wireless telephone companies to provide and enhance the E9-1-1 interface, ongoing public education and supervision of installed E9-1-1 Public Safety Answering Point (PSAP) equipment and software. It is the responsibility of staff to keep the Central Oklahoma E9-1-1 System on the forefront of technologies that impact E9-1-1. Staff also performs administrative accounting functions related to administration of the service fees levied for the system, payment for services and disbursement of funds to the membership, and audit.

A 9-1-1 Technical Committee, including representatives of the public safety agencies involved in the system, has proven to be a very effective method for exchange of information and improvement in the system's efficiency. Meeting quarterly, the Technical Committee provides an ongoing means to facilitate working together as a unit. Since 2004 the 9-1-1 Technical Committee has continued to provide leadership in the implementation of the Regional Emergency Medical Dispatch (EMD) program, as well.

The 9-1-1 ACOG Training Institute, the training arm of the Association, was organized to provide further training opportunities for regional calltakers. Since 1994, nearly 500 dispatchers/calltakers, including out-of-region, have received training through the Institute. The Institute annually hosts two (2) 40-hour Emergency Telecommunicator Courses, which provide essential training for newly hired dispatchers/calltakers. More than 400 Central Oklahoma regional dispatchers/calltakers have obtained national certification through this training initiative. This number represents 75 percent of Central Oklahoma regional dispatchers/calltakers.

The 9-1-1 ACOG Training Institute continues to enhance its continuing education to regional dispatchers/calltakers. In FY 07 courses were offered in Emergency Medical Dispatch (60 percent of our region calltakers are nationally certified in EMD), Hostage Negotiations, Domestic Violence, School Violence, Critical Incident Management, Communications Center Supervisor, and Communications Training Officer.

In FY 2007, 9-1-1 ACOG continued its efforts toward public safety systems that would prevent the need for E9-1-1 calls, including maintenance of the Operation FireSAFE program. In FY 2007, Operation FireSAFE provided intervention to 131 juvenile firesetters and their families, continuing the steady decline of child-set fires in the region.

The 9-1-1 Association continues public education efforts to inform the public on the proper use of E9-1-1. In FY 2007, 9-1-1 ACOG distributed more than 13,975 pieces of public education material in Central Oklahoma which includes 9-1-1 coloring books, 9-1-1 Saves Lives stickers, pencils, and goodie bags for children.

AT&T and the 9-1-1 Association staff mutually monitor a set of operational standards that outline the customer's expectations regarding level of service for the system and methods for measuring that level of service on a regular basis.

In FY 2007 the 9-1-1 Association staff implemented Phase II enhanced 9-1-1 wireless services in the ACOG region. This was a massive undertaking that involved development of a new digital Geographic Information System (GIS) for mapping the latitude/longitude of wireline and wireless callers and extensive work with the carriers.

The GIS work involved extensive coordination with 9-1-1 ACOG's chosen vendor GeoComm and the communities'/counties' GIS planners. A new committee of GIS Data Base planners began a quarterly GIS Technical Committee meeting schedule during this fiscal year and will continue to refine the regional data base and explore economics of scale by working together.

Phase II implementation also necessitated hours of testing calls with various wireless carriers from multiple towers and arriving in all answer point locations. It involved working with six wireless telecommunications companies to ensure proper routing of each cell sector for every wireless tower based on the direction and propagation of their routing maps. More than 2,101 cell sectors have been assigned.

In addition, FY 2007 saw the inclusion of the entire county of Logan County in both landline and wireless E9-1-1 system. This involved significant addressing efforts and coordination with community and county officials.

During FY 2007, 9-1-1 Association staff assigned approximately 2,500 addresses to residents of rural areas of Logan, Cleveland and Canadian Counties. In addition, staff resolved nearly 3,286 data base trouble reports.

In FY 2007 the 9-1-1 Association's 22 Public Safety Answering Points serving the 50 member communities in Central Oklahoma handled over 303,984 E9-1-1 calls. Over 50 percent of these calls were made from callers using wireless devices.

Goals

-- To ensure that administration of the E9-1-1 service fees is managed legally and appropriately and as per the policies of the 9-1-1 Association Board, including preparation and administration of the budget, payment of telephone company charges, remittance of fees to members and audit.

-- To ensure the provisions of proper training of local agency personnel regarding the E9-1-1 system and associated equipment.

-- To provide professional development training and national certification of call-takers and supervisory professionals through the 9-1-1 ACOG Training Institute.

-- To administer the 9-1-1 Association's business with the six Incumbent Local Exchange Carriers (ILECs) and 65 Competitive Local Exchange Companies (CLECs) and act as a business agent for the members who collectively represent one telephone company customer.

- To continue development of a comprehensive telephone company database that will provide storage for all data on contract administration and remittance collection.
- To refine and maintain an updated database that drives the system's routing of calls and information received by the various Public Safety Answering Points and to find other ways data can be useful in local efforts.
- To approve and assign Emergency Service Numbers (ESNs) for new wireless towers and continue maintenance of the current wireless database.
- To improve methodologies and technologies for handling 9-1-1 calls made from wireless phones.
- To ensure that the system's Master Street Address Guide (MSAG) is updated by verification from each member entity.
- To ensure that the public is informed of the E9-1-1 service and its benefits through proper use.
- To work with other E9-1-1 systems in Oklahoma and the United States to share ideas and work together toward public understanding and use of 9-1-1.
- To investigate areas of possible system improvements including technological advances or possible service area boundary expansions.
- To support various metro-wide public safety initiatives such as the metro-area Operation FireSAFE.
- To continue studying the feasibility of adding communities and county areas to the system and work to accomplish that goal when appropriate.
- To develop a regional work program in conjunction with the City of Oklahoma City to continue implementation of Phase I enhanced wireless services and begin progress towards Phase II implementation. Plans include sharing geographical information and other agreed services for the most effective and efficient implementation.
- To coordinate with Oklahoma City and surrounding counties in conducting successful elections to approve a 50-cent monthly 9-1-1 subscriber fee in accordance to the Oklahoma Wireless 9-1-1 Emergency Number Act.
- To continue to foster the implementation and progress of the regional Emergency Medical Dispatch (EMD) initiative, including testing, installation and training on quality assurance.

-- To further enhance the regional 9-1-1 GIS/Mapping Data system displaying maps at the 22 PSAPs for both landline and wireless E9-1-1 calls.

Objectives

(1) To provide administrative and accounting functions related to collection and disbursement of E9-1-1 service fees, and auditing of those funds, per applicable state laws and relevant local government ordinances and resolutions.

(2) To train area managers and call-takers in efficient use of new equipment, including methods for using individualized customer records and developing statistical reporting packages.

(3) To conduct and provide materials and staff assistance for the 9-1-1 Association Board of Directors' monthly meetings, 9-1-1 Technical Committee quarterly meetings, and Regional GIS Technical Committee quarterly meetings.

(4) To communicate with area call-takers through quarterly publication of *9-1-1 Dispatch*, a newsletter that will provide them information about system updates, processes, etc.

(5) To arrange for training of call-taker personnel from 9-1-1 ACOG PSAPs, as well as continuing education courses and seminars.

(6) To manage contracts and communications with telephone companies regarding database errors, omissions or revisions and equipment problems.

(7) To work with AT&T representatives in maintaining expected levels of services as outlined in Operation Standards.

(8) To work with Voice over Internet Protocol (VoIP) telephony service providers and other technology service providers to provide the necessary routing and caller information associated with callers utilizing VoIP or other technologies to access 9-1-1. This involves planning and preparations for system design and financing to ensure the integrity of 9-1-1 system.

(9) To handle routine database change requests, refinements and improvements.

(10) To request validation of the Master Street Address Guide from each member entity.

(11) To coordinate with member entities to aid in the development and maintenance of a regional GIS/9-1-1 Mapping Data system.

(12) To conduct public education programs to include distribution of brochures, coloring books, press releases, group presentations, website updates and so forth.

[13] To investigate and evaluate areas of possible system improvement through communications with various product vendors, trade association conferences and communications with members.

[14] Facilitate enhancement of professional emergency medical dispatch throughout the region.

[15] To continue to refine and expand the capabilities of the first true regional GIS data set.

PUBLIC SAFETY PROGRAMS

Summary of Program

To work in tandem with the 9-1-1 Program in enhancing emergency services throughout the region.

In FY 07 ACOG participated in both regional Homeland Security councils that serve the region and facilitated joint planning between the two councils.

Also in FY 07, ACOG, along with other Oklahoma regional councils of government, contracted with the Oklahoma Office of Homeland Security through the Grand Gateway Economic Development Authority to help Oklahoma entities meet, maintain and practice NIMS compliance. As eligibility for federal preparedness funding is now dependent on compliance with the federal NIMS guidelines and many grant opportunities are also requiring NIMS compliance, it is more important than ever for all Oklahoma entities to meet these guidelines.

Goals

-- To coordinate and support regional approaches to providing public safety services throughout the region.

-- To continue to participate in regional Homeland Security activities such as the Regional Councils and related working groups on behalf of and in support of the membership, including NIMS compliance.

-- To complete the implementation of the quality assurance enhancements to the Regional Emergency Medical Dispatch (EMD) program.

Objectives

[1] Coordinate and facilitate communications among member communities for cohesive regional approaches to public safety issues.

[2] Administer grant funds to assist regional public safety agencies to effectively and efficiently respond to emergencies and save lives and property.

- (3) Participate in regional Homeland Security planning and training activities.
- (4) Continue to assist the Association's members with implementation of the regional Emergency Medical Dispatch (EMD) Initiative.
- (5) Assist the ACOG members in complying with the National Incident Management System (NIMS) requirements through four NIMS workshops, site visits, personal outreach, etc.



9-1-1 association of central oklahoma governments

ATTACHMENT VII-B

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: June 21, 2007

TO: 9-1-1 Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Election of Officers for the 9-1-1 Board of Directors

INFORMATION : The Nominations Committee met in May to consider nominations of the 9-1-1 Association Board of Directors officers of Chairman, Vice-Chairman and Secretary-Treasurer for FY 2007-2008. It was recommended by the committee that the following nominations for the coming term be considered.

Chairman:	David Hopper, Councilmember, Norman
Vice-Chairman:	Kathy McMillan, Councilmember, Moore
Secretary-Treasurer:	Keith Bryan, Councilmember, Mustang

The Nominations Committee also recommends that the following nominations for the Firesafe Foundation, Inc. Board members be considered:

Charles Joyner, former ACOG Board Member, State Legislator
George Fina, former Mayor of Piedmont
Willa Johnson, Councilmember, City of Oklahoma City

Action Requested: Consider motion to approve the recommendation of the Nominations Committee for the election of officer of the 9-1-1 Board of Directors for FY 2007-2008 and election of Firesafe Foundation, Inc. Board members.



9-1-1 association of central oklahoma governments

ATTACHMENT VII-C

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: June 21, 2007

TO: 9-1-1 Board of Directors

FROM: Debbie Cook, CPA, Director of Finance

SUBJECT: Resolution – Banking Signatures

INFORMATION: With the election of officers at our June meeting, it is necessary to approve the attached official custodian's resolution authorizing 9-1-1 ACOG's current signatories to conduct business with 9-1-1 ACOG's financial institutions.

Action Requested: Motion to approve the attached official custodian's resolution for FY 2007-2008.

DC/ajk

RESOLUTION

THE BOARD OF DIRECTORS OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
21 E. MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405

Be it resolved that

David Hopper, Chairman

Kathy McMillan, Vice-Chairman

Keith Bryan, Secretary-Treasurer

Zach D. Taylor, Executive Director

Jane E. Sutter, Division Director

of this Association whose signature(s) appear(s) above are appointed as official custodians of the Association's funds. They have plenary authority, including control, over funds owned by the Association. Control includes possession, as well as the authority to establish accounts for the funds in insured depository institutions and to make deposits, withdrawals and disbursements of such funds. Two (2) signatures shall be required on checks against the accounts. This supersedes all prior authorizations, which are hereby cancelled.

I hereby certify that the foregoing is a full, true and correct copy of a resolution adopted on June 28, 2007 by the Board of Directors of the Association of Central Oklahoma Governments and is in full force; that the signatures above are genuine and of the respective officers of said Association as designated thereon.

WITNESS my hand and seal of said 9-1-1 Association this 28th day of June 2007.

{SEAL}

SECRETARY



9-1-1 association of central oklahoma governments

ATTACHMENT VIII

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: June 21, 2007

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Program

SUBJECT: General Status Report

WIRELESS DEPLOYMENT STATUS

9-1-1 ACOG has fully deployed enhanced wireless 9-1-1 service for the 9-1-1 ACOG member communities. The City of Oklahoma City has contracted with 9-1-1 ACOG to oversee implementation and deployment of enhanced wireless 9-1-1 services for Oklahoma City. Oklahoma City's computer aided dispatch project, which has been the chief delay of Phase II implementation, has suffered additional delays. 9-1-1 ACOG is working with city management to overcome this new obstacle to ensure timely implementation of this wireless location technology.

VoIP 9-1-1 TESTING

Staff has completed testing with HBF who provides a gateway to the regional 9-1-1 system for several Voice over Internet Protocol (VoIP) service providers. Once fully implemented, 9-1-1 data for VoIP users will begin to be delivered to PSAPs in Central Oklahoma.

PREPAID WIRELESS 9-1-1 SERVICE REMITTANCE

9-1-1 ACOG and other 9-1-1 partners are working on language for correspondence to send to each wireless carrier informing them of the new language added to the state wireless 9-1-1 statute that specifically requires wireless carriers to remit 9-1-1 service fees for the prepaid customers.