

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. FEBRUARY 19
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, MARCH 29, 2007

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. A. APPROVAL OF MINUTES – REGULAR MEETING FEBRUARY 22, 2007
[Attachment III]
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT

Recognition and appreciation of Central Oklahoma stakeholders for their work and efforts on the Regional Clean Air Campaign.

- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through H in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads07/mar07bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –MARCH CLAIMS
[Attachment VI-A]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$255,896.68. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the March claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[Attachment VI-B]

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT

The attachments for these items are included in the ITPC Agenda Packet that is enclosed.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads07/mar07itpc.pdf>.*

- C. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2007 TRANSIT ELEMENT OF THE 2007-2010 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY COTPA
(Attachment C)

INFORMATION: The Central Oklahoma Transportation and Parking Authority (COTPA) has requested that the FFY 2007 Transit Element of the FFY 2007-2010 OCARTS Area TIP be amended to include the attached list of capital and planning projects for the METRO Transit Oklahoma City bus system. The projects will utilize

Federal Transit Administration (FTA) Sec. 5307 Urbanized Area Formula funds and \$400,000 in Congestion Mitigation/Air Quality (CMAQ) funds to support new transit services, air quality education and the Alternatives Analysis phase of the Fixed Guideway Study. The ITTC recommends approval.

Action Requested: Motion to endorse the amendment to the FFY 2007-2010 OCARTS Area TIP by replacing the COTPA FFY 2007 transit projects with the attached updated projects and costs, as requested by COTPA, and to endorse the submission of the same to the Oklahoma Department of Transportation (ODOT) for inclusion in the Statewide Transportation Improvement Program (STIP).

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2007-2010 TRANSPORTATION IMPROVEMENT PROGRAM BY ODOT (Attachment D)

INFORMATION: The Oklahoma Department of Transportation (ODOT) has requested an amendment to the FFY 2007 element of the FFY 2007-2010 OCARTS Area Transportation Improvement Program (TIP) to include construction of the interchange at I-235 and NW 36th Street. This project is a portion of the overall improvement planned for the I-235/I-44 interchange. The ITTC recommends approval.

Action Requested: Motion to endorse the amendment of the FFY 2007 element of the FFY 2007-2010 OCARTS Area TIP to include construction of the interchange at I-235 and NW 36th Street, as requested by ODOT.

- E. PRESENTATION BY THE ODOT DIRECTOR CONCERNING THE 8-YEAR CONSTRUCTION WORK PLAN (No Attachment)

INFORMATION: The new 8-Year Construction Work Plan for Oklahoma for FFY 2007-2014 was approved by the Oklahoma Transportation Commission on February 6, 2007. ODOT Director Gary Ridley will be present to discuss the highlights of the new Work Plan.

Action Requested: None. For information only.

- F. PRESENTATION BY ODOT STAFF CONCERNING ENVIRONMENTAL CLEARANCE (Attachment F)

INFORMATION: Dawn Sullivan, Planning & Research Division Engineer for the Oklahoma Department of Transportation (ODOT), will attend the March meeting to discuss the environmental review and clearance process for federal-aid transportation projects, as required by the National Environmental Policy Act (NEPA).

Action Requested: None. For information only.

- G. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA) [Attachment G]

INFORMATION: Attached in the ITPC agenda is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- H. SELECTION OF PRINTER FOR 2030 OCARTS PLAN REPORT AND TECHNICAL SUPPLEMENT [Attachment VI-H]

INFORMATION: The 2030 OCARTS Plan Report and accompanying Technical Supplement are ready to print. Over the past few months, ACOG staff has been working with a contracted local design firm (STAPLEGUN) to develop the covers for these two important publications.

This agreement/contract is for printing of the 2030 OCARTS Plan Report and Technical Supplement. Both complete the three printed products that STAPLEGUN design is developing for ACOG. STAPLEGUN, as part of an earlier agreement, is overseeing the quality control and administration of the printing process.

STAPLEGUN, at the request of ACOG, solicited written bids from four printing firms and received final bids from the following: Action Printing, Cockrell Printing, Digital Graphics and Heritage Press. All firms operate within the Central Oklahoma region.

Selection and Justification

Based on STAPLEGUN's guidance and advice, staff recommends that Action Printing print both the 2030 OCARTS Plan Report and Technical Supplement because the firm provided the lowest bid (\$7,190) for the project(s).

Action Requested: Authorize the Executive Director to negotiate and execute a contract with Action Printing for printing services, not to exceed \$7,190.00, subject to legal counsel approval.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide an update on activities and measures before the Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

VIII. INFORMATION ITEMS

A. UASI GRANT PROGRAM BRIEFING

INFORMATION: As requested by the Board of Directors at the February meeting, staff will brief the Board on the Urban Area Security Initiative (UASI). This is a U.S. Department of Homeland Security grant program that is administered by ACOG to improve Central Oklahoma's capability to prevent, respond and recover from man-made and natural disasters that may occur in the region.

Action Requested: None. For information only.

IX. NEW BUSINESS

X. ADJOURNMENT

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
FEBRUARY 22, 2007 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
1:56 P.M.

The second meeting of the ACOG Board of Directors for the calendar year 2007 was convened February 22, 2007, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 1:56 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Leon Davis, Councilmember, El Reno
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Jon Gumerson, Mayor, Guthrie
Hon. Gordon Jeney, Councilmember, Harrah
Hon. Margaret Graham, Councilmember, Luther
Hon. Russell Smith, Mayor, Midwest City
Hon. Keith Bryan, Councilmember, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. Mike Fina, Councilmember, Piedmont
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Larry Kesler, Councilmember, Union City
Hon. Scott Symes, Councilmember, The Village
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Rusty Sullivan, Commissioner, Cleveland County

BOARD MEMBERS ABSENT

Hon. Phill Shirey, Councilmember, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Ken Bartlett, Councilmember, Del City
Hon. Marianne Yarbrough, Councilmember, Forest Park
Hon. Ray Poland, Councilmember, Jones City
Langston City
Hon. Mark Easton, Councilmember, Lexington
Hon. Kathy McMillan, Councilmember, Moore
Hon. Gary Hayes, Mayor, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Valley Brook
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Bob Bradway, Mayor, Yukon
Hon. Jim Roth, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County District #1 Commissioner's Office
Pam Wendt, Oklahoma County District #2 Commissioner's Office
Carol Cline, Oklahoma County District #2 Commissioner's Office

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Susan Yingling, Administrative Assistant, Administration
Diane McCullough, Projects Coordinator, Intergovernmental Services
Debbie Cook, Director of Finance
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Ellen Owens, Department Secretary
John Harrington, Division Director, Water Resources
Yvonne Anderson, Clean Cities Program Manager
Jerry Church, Programs Coordinator: Communications
Don Bown, Consultant

I. CALL TO ORDER – ROLL CALL

Chairman Mark Sharpton called the meeting to order at 1:56 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Zach Taylor introduced Mary Murphey from the Logan County Commissioner’s Office, and Carol Cline and Pam Wendt from the Oklahoma County Commissioner’s Office. He also introduced Leon Davis, City Council Member for El Reno, who was appointed by the City of El Reno as their delegate for the February 22, 2007 meeting.

III. A. APPROVAL OF MINUTES - REGULAR MEETING – January 25, 2007

Director Jeney made a motion to approve the minutes as submitted. The motion was seconded by Director Kesler and carried with the following vote:

AYE: Howe, Naifeh, Davis, Gumerson, Graham, Smith, Bryan, Walker, Pumphrey, Hopper, Johnson, Fina, Jefferson, Symes, Hedrick, Sullivan, and Sharpton

NAY: None

ABSTAIN: None

B. APPROVAL OF MINUTES - REGULAR MEETING DECEMBER 21, 2006

Director Johnson made a motion to approve the minutes as submitted. The motion was seconded by Director Sullivan and carried with the following vote:

AYE: Howe, Naifeh, Davis, Gumerson, Graham, Smith, Bryan, Walker, Pumphrey, Hopper, Fina, Jefferson, Symes, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Chairman Sharpton said that ACOG was doing a fine job as usual, and encouraged the Members to look at the 2030 OCARTS Plan that the ACOG staff had prepared. Chairman Sharpton said the 2030 Plan was very well done.

B. DIRECTOR'S REPORT

Mr. Taylor said the City of Tulsa has a new administration and that ACOG is working with the City of Tulsa, Oklahoma City, INCOG, and the Oklahoma City and Tulsa Chambers of Commerce for purposes of assisting the City of Tulsa in stepping up its legislative efforts. Mr. Taylor said there is a lot of commonality between the agendas of those entities, and that assisting Tulsa with extending their efforts would be something from which the Members would benefit.

Mr. Taylor reported that he had attended the regularly scheduled Metro Area City Manager's meeting where the Animal Control Director for the City of Oklahoma City gave an in-depth presentation on the new animal control ordinance which deals with menacing and vicious animals. Mr. Taylor said the presentation was a fine piece, and he advised the Board that the staff had copies of the ordinance available. He also said the staff could make arrangements for the Board to get in touch with the individuals who had led the effort in getting the ordinance together.

Mr. Taylor introduced Susan Yingling as the new administrative assistant in Administration. Mr. Taylor explained that Susan obtained her bachelor's in journalism from the University of Oklahoma, and her master's degree in writing from Oklahoma City University. Mr. Taylor said Susan was the former executive assistant for the Sarkeys Foundation in Norman, and had also worked for the Yukon Review, the Yukon Progress and Lucent Technologies.

Mr. Taylor said that Diane McCullough is still with ACOG and is dealing full time with the administration of the Rural Economic Assistance Program (REAP) and the Urban Area Security Initiative (UASI) of the Homeland Security Program. Mr. Taylor said ACOG was chosen a year ago by the group that administers that from a policy standpoint to do the detailed administration of the grant pass-through. Mr. Taylor said Diane and that process are wedded together, and that Diane is doing an outstanding job.

Mr. Taylor distributed an Executive Directors Code of Professional Ethics Statement of Principles to the Board. Mr. Taylor said he had taken it to ACOG's state association, the Oklahoma Association of Regional Councils, and requested that they consider the adoption and establishment of a professional code of ethics and statement of principles. He said that request was honored last month. Mr. Taylor said he also took the ACOG Board's adopted Conflict of Interest policy and questionnaire for consideration for promulgation as a standard statewide for councils of government, which was also accepted. Mr. Taylor said he had personally endorsed and provided the Board with a signed and dated copy of the Code of Ethics. He said he had done

that in the past, but thought it was probably appropriate to do it coterminous with the request that other directors in the State do this. Mr. Taylor said that at times, there is news coverage that seems to cast a shadow on regional organizations and that he was greatly concerned by those things because it casts a shadow on the people that serve in professional positions and sometimes the conflicts of interest that may be suggested that exist by certain news coverage could be remedied by the establishment of better policy. He said that since ACOG has a very substantial body of policy on those issues that are routinely administered, he felt like it would be appropriate that ACOG make every effort to have our counterpart organizations in the state take similar action. He pointed out that ACOG has no control over the counterpart organizations as professionals or as organizations but through leadership, at least, ACOG tries to extract the right kind of policy, the right kind of code that would help ACOG not have shadows cast across it by virtue of things that the other organizations do. Mr. Taylor told the Board he hoped they saw the Code of Ethics as a positive thing.

Director Naifeh thanked Mr. Taylor for distributing the Code of Ethics to the Board.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Naifeh said she wanted to discuss Item I of the Consent Docket before proceeding with a vote. She said she did not disagree that action needed to be taken, but she wanted to have a clearer understanding of everyone's role. She asked for the staff to provide a more lengthy report regarding the Settlement.

Mr. Taylor said the staff would be happy to have a presentation on UASI for the next meeting and to also have the policy chair of UASI and the staff of Oklahoma Homeland Security present to answer questions.

Director Naifeh thanked Mr. Taylor and asked for a brief explanation of what the Settlement entailed. John Johnson explained that the Office of Homeland Security requires a procurement process to be in place so that grant funds can be distributed. He said that in the case of Oklahoma City West Stockyards, commitments were made, equipment was installed, and work was completed, but there had not been a procurement process followed or a purchase order issued. Mr. Johnson said that Homeland Security advised that the only way to fix the problem

was to enter into a Settlement Agreement with all parties involved. Mr. Johnson further indicated that waiting to decide this item would cause issues with Homeland Security.

Directors Sullivan and Bryan asked if their communities were involved to provide Oklahoma City with a larger population to qualify for more of the grant money.

Steve Willoughby said he would provide a map and a full report outlining the entities involved in the UASI project. He said that the grant funds went into a pool for all of the entities involved, rather than to each individual party.

Mr. Taylor said that Oklahoma City had been approached by the federal government and the state to head the new Homeland Security initiative, but Oklahoma City wanted to be inclusive of the surrounding areas because Oklahoma City understands that it will take a larger effort than Oklahoma City could provide on its own in the case of responding to a large-scale disaster.

Director Naifeh said she did not wish to table the Item and looked forward to receiving the full report at the next month's meeting.

Director Sharpton made a motion that items A through N in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Jefferson and carried with the following vote:

AYE: Howe, Naifeh, Davis, Gumerson, Jeney, Graham, Smith, Bryan, Walker, Pumphrey, Hopper, Johnson, Fina, Kesler, and Symes

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

John Johnson said handouts were available of different tracking lists. He said there were about 250 pages of bills on the main tracking list so he did not print out that list. He did furnish a list that contained bills for Title 82 which is water and water rights-related issues that are still active. Another list provided by Mr. Johnson contained bills for Title 11 which is part of the statutory scheme which governs local government. He said there was also a list for Title 63 which are public safety, and often 9-1-1 issues. Mr. Johnson said February 21, 2007, was the first of the filter deadlines to get out of committees. He said that now, every three weeks, there would be another deadline. Less than 30 percent of those bills will actually become law. Mr. Johnson said ACOG staff will again actively monitor and track legislation and report monthly to

the Board on items of interest. He said if anyone had a specific interest about tracking lists, he would be happy to report to them electronically if they provided him with an email address.

Director Naifeh thanked Mr. Johnson for his report, and invited the Board members to attend the Oklahoma Municipal Day on February 26, 2007.

VIII. NEW BUSINESS

No new business was brought before the Board.

IX. ADJOURNMENT

The meeting was adjourned at 2:30 p.m.

ADOPTED THIS _____ DAY OF _____, 2007.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED FEBRUARY 28, 2007**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>WIRELESS 9-1-1</u>	<u>TOTAL</u>
Beginning Balance <i>February 1, 2007</i>				
Cash on Deposit	\$ 718,633.22	\$ 208,787.08	\$ 292,503.86	\$ 1,219,924.16
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 720,033.22</u>	<u>\$ 208,787.08</u>	<u>\$ 292,503.86</u>	<u>\$ 1,221,324.16</u>
Cash Receipts				
Grants & Contracts	\$ 599,986.97	\$ -	\$ -	\$ 599,986.97
Memberships	-	-	-	-
Transfers of Funds	100,000.00	4,433.74	-	104,433.74
Interest Earned	2,902.10	2,542.94	1,093.34	6,538.38
Wireless 9-1-1	-	-	346,865.10	346,865.10
Miscellaneous	1,183.41	-	285.76	1,469.17
Total Cash Receipts	<u>\$ 704,072.48</u>	<u>\$ 6,976.68</u>	<u>\$ 348,244.20</u>	<u>\$ 1,059,293.36</u>
Cash Available	\$ 1,424,105.70	\$ 215,763.76	\$ 640,748.06	\$ 2,280,617.52
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 177,707.37	\$ 2,458.75	\$ -	\$ 180,166.12
Travel	1,986.00	-	-	1,986.00
Transfers of Funds	4,433.74	100,000.00	-	104,433.74
REAP	24,500.00	-	-	24,500.00
Special Projects - UASI	475,836.11	-	-	475,836.11
Wireless 9-1-1	-	-	346,160.89	346,160.89
General Operating Expenses <i>(detail next page)</i>	40,589.73	-	-	40,589.73
Total Cash Disbursements	<u>\$ 725,052.95</u>	<u>\$ 102,458.75</u>	<u>\$ 346,160.89</u>	<u>\$ 1,173,672.59</u>
Ending Balance <i>February 28, 2007</i>				
Cash on Deposit	\$ 697,652.75	\$ 113,305.01	\$ 294,587.17	\$ 1,105,544.93
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 699,052.75</u>	<u>\$ 113,305.01</u>	<u>\$ 294,587.17</u>	<u>\$ 1,106,944.93</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED FEBRUARY 28, 2006**

Personnel Cost:

Salaries	\$ 93,380.97
Payroll Taxes	46,609.37
Group Health & Life Insurance	18,274.59
Pension Contribution & Expense	13,763.70
Deferred Compensation	4,792.38
Allied Arts Contributions	56.02
United Way Contributions	830.34

Total Operating Personnel Expenditures

\$177,707.37

Section 125 Employee Benefits Paid

2,458.75

Total Personnel Cost

\$180,166.12

General Operating Expenses:

Contract Personnel	\$ 4,665.31
Development	645.00
Equipment	1,752.91
Flexible Spending Plan	120.00
Internet Service	425.00
Legal	1,556.13
Maintenance & Repair	292.50
Mileage	705.91
Office Rent & Parking	12,721.67
Offsite Storage	132.30
Postage	410.00
Printing	5,389.95
Professional Dues	459.00
Public Notice/Advertising	1,741.11
Publications & Subscriptions	180.00
Supplies	3,687.09
Telephone	1,401.58
Travel	3,064.40
Xerox	1,239.87

Total General Operating Expenses

40,589.73

BE IT RESOLVED, that on this 29th day of March, 2007, the following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Anderson, Yvonne <i>{Mileage}</i>	\$ 91.16
AT&T <i>{Internet}</i>	131.96
AT&T <i>{Telephone}</i>	1,522.82
Avatech Solutions <i>{Maintenance & Repair – Software 9-1-1 \$250.00}</i>	500.00
B&S Quality Printing <i>{Printing}</i>	40.00
Big Sky Tours <i>{Travel}</i>	1,039.50
Bricktown Venture II, LLC <i>{Office Rent}</i>	12,533.33
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	120.00
Cingular Wireless <i>{Telephone – 9-1-1 \$88.21}</i>	302.91
Electradigital <i>{Web Page Hosting}</i>	293.00
Entz, Randy <i>{Mileage}</i>	37.83
FedEx Corporation <i>{Postage 9-1-1 \$18.12}</i>	38.69

Galaxy Distributing <i>{Supplies}</i>	105.00
Gill Reprographics, Inc. <i>{Supplies}</i>	153.87
Harrington, John <i>{Mileage & Supplies}</i>	429.50
Henderson, Mary <i>{Petty Cash Reimbursement – 9-1-1 \$103.06}</i>	702.77
Johnson, John <i>{Consulting and Legal Service – 9-1-1 \$1,532.38}</i>	4,124.71
Kroth, Anita <i>{Mileage}</i>	10.68
Link Communications, Inc. <i>{Special Projects – UASI}</i>	56,880.00
Lowe’s Commercial Service <i>{Special Projects – UASI}</i>	2,209.00
MCI <i>{Telephone – 9-1-1 \$24.32}</i>	165.44
Midwest Trophy Mfg. Co., Inc. <i>{Advertising/Public Education – 9-1-1}</i>	1,377.28
Mott’s Office Products <i>{Supplies}</i>	1,610.81
Neighbors Executive Coffee <i>{Supplies}</i>	180.60
Nextel Communications <i>{Telephone – 9-1-1}</i>	96.24
9-1-1 for Kids <i>{Supplies – 9-1-1}</i>	144.44

North American Insurance Agency <i>(Directors & Officers Liability – 9-1-1)</i>	8,500.00
Oklahoma Association of Regional Councils <i>(NIMS – Technical Assistance)</i>	1,000.00
Oklahoma City, City of. <i>(UPWP Service)</i>	20,922.46
Oklahoma Press Service, Inc. <i>(Publications & Subscriptions)</i>	15.00
OPUBCO Communications Group <i>(Advertising/Public Notice)</i>	56.25
Pendergraft, Art <i>(Consultant – UPWP)</i>	3,715.81
Public Safety Group, The <i>(Institute – 9-1-1)</i>	1,000.00
SimplexGrinnell <i>(Special Projects – UASI)</i>	30,222.56
Softman Products, LLC <i>(Supplies - Software)</i>	2,630.00
Sutter, Jane <i>(Supplies)</i>	192.87
Travis Voice & Data <i>(Supplies)</i>	250.00
United States Postal Service <i>(Bulk Mail & Permit)</i>	500.00
United States Postal Service <i>(Meter)</i>	999.10
Uptime Associates of Oklahoma <i>(Maintenance & Repairs)</i>	2,398.90
Wayest Safety, Inc.	96,851.62

[Special Projects – UASI]

White, Carolyn <i>[Mileage – 9-1-1]</i>	53.40
WorkflowOne <i>[Offsite storage – 9-1-1 \$4.55]</i>	132.30
Wu, Pong <i>[Supplies – Software]</i>	155.00
Xerox Corporation <i>[Xerox]</i>	1,384.86
Xpedx Paper & Graphics Store <i>[Supplies]</i>	75.01

TOTAL MARCH CLAIMS	<u>\$255,896.68</u>

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

ATTACHMENT VI-B

REVIEW AND COMMENT REPORT

AS OF MARCH 19, 2007

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
03/16/07	ID#C16701	Association of Central Oklahoma Governments Preliminary Draft of the FY 2008 Unified Planning Work Program for the OCARTS Area and Related Application for Federal Transit Administration, 49 USC 5303 (formerly Section 8) Funds



association of central oklahoma governments

ATTACHMENT VI-H

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: March 19, 2007
TO: ACOG Board of Directors
FROM: Jerry A. Church, Programs Coordinator: Communications
SUBJECT: Selection of printer for 2030 OCARTS Plan Report and Technical Supplement

INFORMATION:

The 2030 OCARTS Plan Report and accompanying Technical Supplement are ready to print. Over the past few months, ACOG staff has been working with a contracted local design firm (STAPLEGUN) to develop the covers for these two important publications.

This agreement/contract is for printing of the 2030 OCARTS Plan Report and Technical Supplement. Both complete the three printed products that STAPLEGUN design is developing for ACOG. STAPLEGUN, as part of an earlier agreement, is overseeing the quality control of the printing process.

STAPLEGUN, at the request of ACOG, solicited written bids from four printing firms and received final bids from the following: Action Printing, Cockrell Printing, Digital Graphics and Heritage Press. All firms operate within the Central Oklahoma region.

Selection and Justification

Based on STAPLEGUN's guidance and advice, staff recommends that Action Printing print both the 2030 OCARTS Plan Report and Technical Supplement because the firm provided the lowest bid [\$7,190] for the project[s].

Action Requested:

Authorize the Executive Director to negotiate and execute a contract with Action Printing for printing services, not to exceed \$7,190.00, subject to legal counsel approval.

JC/sny