

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. OCTOBER 22
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, OCTOBER 25, 2007

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING SEPTEMBER 27, 2007
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through M in Section VI be placed on the Consent Docket.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT –OCTOBER CLAIMS
[Attachment VI-A]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$303,277.08. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet. Also included are the finance reports for the month ended August 31, 2007 and September 30, 2007.

Action Requested: Motion to accept the finance reports for August and September and approve payment of the October claims against the Association.

B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[Attachment VI-B]

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads07/oct07itpc.pdf>.

C. COMPLETION OF OCARTS AREA CONGESTION MANAGEMENT PROCESS
[Attachment C]

INFORMATION: In April 2007, ACOG staff provided a status report to the ITTC on the development of the OCARTS area Congestion Management Process (CMP). Since April, the Congestion Management Work Group, an advisory committee to the Intermodal Transportation Technical Committee, has continued its efforts to finalize the CMP by completing additional tasks, to include a refined strategies tool-kit, performance measures, and congestion corridors. The associated data collection will begin in the near future. The ITTC recommends approval.

Action Requested: Motion to endorse amendment to the existing Congestion Management Process to include a refined strategies tool-kit, performance measures, and congestion corridors as recommended by the Congestion Management Work Group.

D. REQUEST FOR AMENDMENT TO THE FEDERAL FUNCTIONAL CLASSIFICATION SYSTEM
{Attachment D}

INFORMATION: Upon recommendation from ODOT, the City of Oklahoma City has requested eight amendments to the Federal Functional Classification System. Upon the recommendation of the ITPC, the requests will be forwarded to the Oklahoma Department of Transportation (ODOT) and the Federal Highway Administration (FHWA) for final approval. The ITTC recommends approval.

Action Requested: Motion to accept endorsement of the Federal Functional Classification amendments presented by the City of Oklahoma City and to allow the requests to be forwarded to ODOT and FHWA for final approval.

E. ODOT LAUNCHES SAFE ROUTES TO SCHOOL PROGRAM
{Attachment E}

INFORMATION: ODOT is pleased to announce the Oklahoma Safe Routes to School Program (SRTS). This unique safety program was created under SAFETEA-LU in an effort to substantially improve the ability of primary and middle school students to walk and bicycle to school safely. Eligible applicants for federal funding are schools, school districts, private schools, state and local governments, as well as tribal and regional agencies. Nonprofit organizations may apply if sponsored by one of the above named entities. Projects can be for single or multiple schools, as well as entire school districts.

Action Requested: None. For information only.

F. DEVELOPMENT OF A REGIONAL SNOW ROUTES SYSTEM
{Attachment F}

INFORMATION: The Regional Snow Route Committee has been tasked to cooperatively develop a regional snow route system that will enhance the member entities' response during winter storm events. It is believed that this system will provide better service and increased safety for all the citizens and travelers within the region, including emergency vehicles, school buses, public transportation and commercial vehicle traffic. The regional snow routes system

will also enhance the region's productivity and economy. It is envisioned that the regional snow routes MOU will be ready for approval by OCARTS area entities during the month of November. The regional snow routes map will be in place for public dissemination by December 1, 2007.

Action Requested: None. For information only.

- G. SCHEDULE FOR PREPARATION OF THE FFY 2009-2012 OCARTS AREA TIP
(Attachment G)

INFORMATION: The Oklahoma Department of Transportation (ODOT) and the metropolitan planning organizations within the State prepare new transportation improvement programs (TIPs) annually. In the upcoming months, the ACOG staff, in coordination with each OCARTS community, ODOT, transit agencies in Oklahoma City (COTPA) and Norman (CART), local airport authorities, and other transportation agencies, will begin preparation of the next transportation improvement program for Central Oklahoma for FFY 2009-2012 (October 1, 2008- September 30, 2012).

Action Requested: None. For information only.

- H. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA)
PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)
(Attachment H)

INFORMATION: Attached to the ITPC agenda is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- I. ACCEPTANCE OF DONATION FROM REDBUD ENERGY
(Attachment VI-I)

INFORMATION: ACOG is currently serving as a pledge driver in the ENERGY STAR Change a Light, Change the World campaign 2007-2008. The campaign encourages the installation of compact fluorescent light bulbs (CFLs) in the home and workplace.

Through relationships built with Redbud Energy and Anglin Public Relations, ACOG acquired a donation of \$2,000 from Redbud Energy earlier this month. The funding will be allocated for air quality public education purposes, and will help purchase CFLs for public distribution through the coming year.

Action Requested: Motion to approve acceptance of donation from Redbud Energy.

- J. REQUESTED MODIFICATIONS TO 2006 REAP CONTRACT WITH THE TOWN OF ORLANDO (T-2006-11) – CHANGE OF SCOPE AND AMENDMENT TO THE RURAL ECONOMIC ACTION PLAN GRANT CONTRACT
[\[Attachment VI-J\]](#)

INFORMATION: The Town of Orlando received a 2006 REAP fund grant in the amount of \$49,384.00. for a transportation project to repair six (6) streets in town limits. Streets to be repaired include Cherokee Avenue, School Drive, Main Street (east of 3rd Street to School Drive), 1st Street, 6th Street, and 4th Street.

The Town of Orlando has requested that the ACOG Board of Directors consider a revision of the scope of its transportation project. The Town would like to use their grant funds to repair different streets where repairs are needed more and where traffic is heavier. Those streets include Warren, Fairbanks, and Broadway East of 5th Street to 4th Street and 3rd Street from Main Street to Noble.

Additionally, any revision or modification of ACOG's subcontract with a REAP grant recipient requires approval by the State Auditor and Inspector. Therefore, if the Board of Directors should approve the request of the Town of Orlando to modify their subcontract with ACOG, then staff must also seek written approval from the State Auditor and Inspector of such revisions or modifications.

Due to extenuating circumstances, Orlando's REAP project had not been completed by the contract expiration date of August 21, 2007.

The Town or Orlando requested and was granted a 90-day extension in August 2007 in order to complete their project by November 21, 2007. However, the Town is waiting for the County Commissioner to begin work on this project and is not sure the work will be completed by the November deadline. ACOG staff is requesting another 90-day extension in order for the Town to be able to complete their project. In order to retain the REAP funds for the Town of Orlando, an Amendment to the Rural Economic Action Plan Grant Contract is being requested.

Action Requested: Motion to approve the request from the Town of Orlando for a revised scope of work in REAP Contract T-2006-11, and motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with the Town of Orlando for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

- K. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE RURAL ECONOMIC ACTION PLAN GRANT CONTRACT WITH LOGAN COUNTY DISTRICT #1 (T-2006-65)
[\[Attachment VI-K\]](#)

INFORMATION: Logan County District #1 received a 2006 REAP fund grant in the amount of \$50,000.00 for a transportation project to overlay one mile of Pennsylvania Avenue between State Highway 33 and Industrial Road.

Due to extenuating circumstances, the project had not been completed by the contract expiration date of August 16, 2007.

Logan County District #1 requested a 90-day extension in July 2007 in order to complete their project. Due to funding delays caused by the flooding and storms in May, June and July 2007, Logan County District #1 is requesting another 90-day extension in order to complete their project. In order to retain the REAP funds for Logan County District #1, an Amendment to the Rural Economic Action Plan Grant Contract is being requested.

Action Requested: Motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with Logan County District #1 for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

- L. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE RURAL ECONOMIC ACTION PLAN GRANT CONTRACT WITH THE TOWN OF COYLE (T-2006-27)
[\[Attachment VI-L\]](#)

INFORMATION: The Town of Coyle received a 2006 REAP fund grant in the amount of \$48,420.00 for a transportation project to repair damaged streets and add one inch asphalt overlay over 30 blocks in the Town of Coyle. Due to extenuating circumstances, the project had not been completed by the contract date of August 21, 2007.

The Town of Coyle requested a 90-day extension in August 2007 in order to complete their project, however, they are not sure they will be able to complete their project by the extended due date of November 21. They are requesting another 90-day extension in order to complete their project. In order to retain the REAP funds for the Town of Coyle, an Amendment to the REAP Grant Contract is being requested.

Action Requested: Motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with the Town of Coyle for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

- M. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE RURAL ECONOMIC ACTION PLAN GRANT CONTRACT WITH CANADIAN COUNTY DISTRICT #3 (T-2006-04)
[\(Attachment VI-M\)](#)

INFORMATION: Canadian County District #3 received a 2006 REAP fund grant in the amount of \$28,683.97 for a transportation project for road repair of ½ mile of 122nd Street east of the intersection of 122nd and 270 Highway using 2" asphalt.

In February 2007 the ACOG Board of Directors approved a request from Canadian County District #3 for a change of scope for this project, which was granted. Due to extenuating circumstances, the project had not been completed by the contract expiration date of August 21, 2007.

Canadian County District #3 requested a 90-day extension in August 2007 in order to complete their project, but due to weather delays, Canadian County is requesting another 90-day extension to complete their project. In order to retain the REAP funds for Canadian County District #3, an Amendment to the Rural Economic Action Plan Grant Contract is being requested.

Action Requested: Motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with Canadian County District #3 for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

- A. ANNUAL ACOG AUDIT REPORT FOR FY 2007
[\(Attachment VII-A\)](#)

INFORMATION: The accounting firm John M. Arledge & Associates, Inc. has completed its audit of the Association of Central Oklahoma Governments' financial statements for the fiscal year ended June 30, 2006. A representative from John M. Arledge & Associates, Inc. will be present at the Board of Directors meeting on October 26, 2006, to answer any questions.

The direct link to the audit report is:

<http://www.acogok.org/Newsroom/Downloads07/acogaudit2007.pdf>

The audit communication letter can be found at:

<http://acogok.org/Newsroom/Downloads07/auditletter2007.pdf>

Action Requested: Motion to receive the Fiscal Year 2007 Audit Report of the Association of Central Oklahoma Governments.

B. DEVELOPMENT OF ACOG LEGISLATIVE POLICIES

INFORMATION: Responses from the federal and state legislative issues survey of the membership were due on October 19. Preliminary compilations of the survey results and priorities will be presented at the Board meeting.

Action Requested: As desired by the Board of Directors.

C. ACOG OFFICE OF VICE CHAIR

INFORMATION: The ACOG Vice Chair, Willa Johnson, was recently elected as Commissioner for Oklahoma County. Between the period of time that she vacated her position as Councilmember for the City of Oklahoma City and was designated by Oklahoma County as a delegate to ACOG, there was a gap in time where she was not a delegate. The ACOG Legal Counsel advises due to this gap in her appointment, the ACOG Board of Directors should formally act to affirm Commissioner Johnson's position as the ACOG Vice Chair for the balance of her term.

Action Requested: Consider recommended action to re-elect Willa Johnson as ACOG Vice Chair for the balance of her original term.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

SEPTEMBER 27, 2007 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
1:57 P.M.

The eighth meeting of the ACOG Board of Directors for the calendar year 2007 was convened September 27, 2007, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 1:54 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Chairman

BOARD MEMBERS PRESENT

Hon. Larry O'Connell, Councilmember, Del City
Hon. Shawn Davis, Councilmember, Calumet
Hon. Roger Malone, Councilmember, Choctaw
Hon. Dan O'Neil, Mayor, Edmond
Hon. Marianne Yarbrough, Councilmember, Forest Park
Hon. Bill Lisby, Councilmember, Harrah
Hon. Margaret Graham, Councilmember, Luther
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Jeff Landrith, Mayor, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. David Hopper, Councilmember, Norman
Hon. Gary Marrs, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Earnest Ware, Mayor, Spencer
Hon. Rod Cleveland, Commissioner, Cleveland County

BOARD MEMBERS ABSENT

Hon. Phill Shirey, Councilmember, Bethany
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Ray Poland, Councilmember, Jones City
Langston City
Hon. Mark Easton, Councilmember, Lexington
Hon. Jim Pumphrey, Mayor, Nicoma Park
Hon. Gary Hayes, Mayor, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. T.J. McCullough Jr., Mayor, Union City
Valley Brook
Hon. Scott Symes, Councilmember, The Village
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Ward Larson, Councilmember, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Ray Vaughn, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Commissioner Willa Johnson, Oklahoma County
Shannon Sharpton
Mary Murphey, Logan County
Pam Wendt, Oklahoma County
Carol Cline, Oklahoma County
Craig Wallace, Oklahoma County

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Susan Yingling, Administrative Assistant, Administration
Diane McCullough, Projects Coordinator, Intergovernmental Services

Debbie Cook, Director of Finance
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Ellen Owens, Department Secretary
John Harrington, Division Director, Water Resources
Jerry Church, Programs Coordinator: Communications
Darla Hugaboom, Associate Planner
Yvonne Anderson, Clean Cities Program Director
Doug Rex, Division Director, Transportation

I. CALL TO ORDER – ROLL CALL

Chairman Mark Sharpton called the meeting to order at 1:57 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Zach Taylor introduced Craig Wallace, Pam Wendt, and Carol Cline of Oklahoma County. He also introduced Mary Murphey of Logan County, and Chairman Sharpton's wife, Shannon Sharpton.

III. A. APPROVAL OF MINUTES - REGULAR MEETING – SEPTEMBER 27, 2007

Director Brown made a motion to approve the minutes from the September 27, 2007 Board meeting. The motion was seconded by Director Hopper and passed unanimously.

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

There was no Chairman's Report.

B. DIRECTOR'S REPORT

Mr. Taylor advised the Board of an amendment to the claims list in the amount of \$558.51 for the study session during the lunch hour on the Tinker AFB Joint Land Use Study.

Mr. Taylor said the employees of ACOG had just completed their employee campaign for the United Way as a Pacesetter Organization. He explained that the staff received a Gold Award for having increased the per capita and overall contributions of the employee group by thirty-three percent. Mr. Taylor extended his appreciation to all of the staff members involved in the campaign.

Mr. Taylor said the staff had attended meetings during the summer legislative recess with Tom Cole and Mary Fallin. He said they both seemed to be sensitive to the issues associated with ACOG's adopted policies related both to finance and substance of the law.

Mr. Taylor reported he had been to the Oklahoma Municipal League's annual conference where Jim Couch and Carl Rehrman were inducted into the Local Government Hall of Fame. He said the city manager of Edmond received the City Manager of the Year Award, and city attorney, Steve Murdock, had received statewide recognition. Mr. Taylor extended his congratulations.

Mr. Taylor said the Legislative Strategy Breakfast with the city managers and ACOG Board members had been well attended.

In response to Director Hopper's question about designating Trick or Treat night, Mr. Taylor explained that the ACOG Board had designated October 31 as the common observation for 2007. He said the selection for the 2008 Trick or Treat night would be on December's agenda. Mr. Taylor said the decision to select one night for Trick or Treat was to provide uniformity, eliminate confusion, and enhance public safety.

Mr. Taylor concluded his report by saying that John Arledge & Associates is presently conducting the independent audit for all affairs at ACOG as they do every year. He said that in conjunction with that, the conflict of interest policy adopted by the Board and a questionnaire related to potential conflicts of interest or disclosures of conflicts had been mailed to all members. Mr. Taylor asked that the responses to the survey be returned in the postage paid envelope to John Arledge & Associates. He said they would attend the October Board meeting to present their audit report, management letters and other relevant information.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Brown made a motion that items A through H in Section VI, including the amendment to the claims, be placed on the Consent Docket and approved. The motion was seconded by Director Hopper and carried unanimously.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ACOG FEDERAL AND STATE LEGISLATIVE ISSUES DEVELOPMENT

Jane Sutter distributed a copy of the draft legislative survey to the Board. She said it was a compilation of issues of concern brought to ACOG's attention at the Legislative Breakfast. Director O'Neil asked if the issue of the commitment of a one-half cent state sales tax to cities for streets and bridges was listed on the survey. Ms. Sutter said it was not on the current survey, but she would add it before mailing the final version.

In response to a question from Director Hopper, Ms. Sutter suggested that each Board member together with their city manager and the other members of their council to develop a joint survey response that reflected their community's needs.

Director Brown made a motion to approve the distribution of the amended legislative issues survey. The motion was seconded by Director Hopper and passed unanimously.

B. RESPONSE TO EPA REGARDING OZONE STANDARD

Mr. Taylor said the staff had invited member entities as well as a few state and federal partners to a meeting on August 23 to discuss an appropriate response to the Environmental Protection Agency regarding the proposed ozone standards revision. He said that in addition to that meeting, staff had met with the Oklahoma Department of Environmental Quality regarding the proposed revision. He said staff had combined the input from the various entities and comprised a draft letter for the ACOG Board to consider in response to the EPA's proposed standards revisions. Mr. Taylor summarized the contents of the response letter previously distributed to the Board.

In response to Director Hopper's question regarding the secondary standard, Jerry Church explained the complex method in which the secondary standard is calculated. He further explained that the secondary standard was designed to protect animal and plant life and it set on an agricultural seasonal schedule.

Director Brown made a motion to approve the letter to the EPA in response to the tightening of ground-level ozone standards. The motion was seconded by Director Ware and passed unanimously.

C. CREDIT CARD POLICY/LIABILITY ACCEPTANCE FORM

Mr. Taylor said that it had become necessary for the ACOG staff to have access to a secure credit card system in order to make online purchases and other purchases. He said that in the past, staff had been forced to use their personal credit cards for these purchases and wait for reimbursement.

Mr. Taylor explained the checks and balances put in place to avoid any impropriety. He said each card would be locked in the safe in the accounting department and have a balance until such time as a credit card purchase needed to be made. He said staff would go through the regular purchase process. Mr. Taylor said once a purchase order was approved, the amount needed would be added to card, the purchase made, and then the card would be returned to accounting and locked up in safe. He said the credit card company would bill ACOG and the bill would be paid using the regular process in place. Mr. Taylor referred to the written policy previously distributed to the Board.

Director Landrith made a motion to approve the policy and form regarding credit card utilization for authorized ACOG expenses. The motion was seconded by Director Brown and passed unanimously.

VIII. INFORMATIONAL ITEMS

A. METRO ALLIANCE FOR ANIMAL LIFE

Mr. Taylor introduced Mike Randall, Christy Counts and Sheila Abernathy from the Metro Alliance for Animal Life. Mr. Randall gave a PowerPoint presentation to the Board on behalf of the Metro Alliance for Animal Life that addressed the challenges of pet overpopulation, unwanted pets, and stray dogs in Central Oklahoma. Mr. Randall said it was the Alliance's intention to become a significant coalition of municipalities, nonprofit organizations, and involved citizens, with the mission of unifying community groups to foster public respect for animal life. He said the Alliance also hoped to develop community resources supporting "no-kill" shelters, in which all placeable animals find good homes rather than having to be euthanized. Mr. Randall said he came to ACOG at the urging of Oklahoma City mayor, Mick Cornett because ACOG was an excellent forum for community awareness.

Mr. Randall said he was available if any of the Board would be interested in having him present at their city council meetings. He invited everyone to attend the upcoming public relations launch scheduled for October 23.

Ms. Counts told the Board that this was not a new concept. She said it had been done in a lot of other communities and had been very successful. Mr. Randall invited the Board to join the Metro Alliance and get involved.

IX. NEW BUSINESS

There was no new business brought before the Board.

IX. ADJOURNMENT

The meeting was adjourned at 2:55 p.m.

ADOPTED THIS _____ DAY OF _____, 2007.

CHAIRMAN

SECRETARY-TREASURER

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED AUGUST 31, 2007**

Personnel Cost:

Salaries	\$ 96,354.12	
Payroll Taxes	48,149.11	
Group Health & Life Insurance	19,106.89	
Pension Contribution & Expense	14,624.44	
Deferred Compensation	4,826.62	
Allied Arts Contributions	233.16	
United Way Contributions	810.34	
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Total Operating Personnel Expenditures		\$184,104.68
Section 125 Employee Benefits Paid		4,144.07
Total Personnel Cost		<hr/> <hr/> \$188,248.75

General Operating Expenses:

Contract Personnel		
Development		
Equipment Rental		
Flexible Spending Plan		
Institute - 9-1-1		
Internet Service		
Legal		
Maintenance & Repair		
Maintenance & Repair Software		
Mileage		
Office Rent & Parking		
Offsite Storage		
Postage		
Professional Dues		
Public Notice/Advertising		
Publications & Subscriptions		
Special Projects - CMAQ		
Sub Contract		
Supplies	230.35	
Supplies - Software		
Telephone		
Travel		
Xerox		
	<hr/>	
Total General Operating Expenses		<hr/> <hr/> 230.35

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED AUGUST 31, 2007

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>WIRELESS 9-1-1</u>	<u>TOTAL</u>
Beginning Balance <i>August 1, 2007</i>				
Cash on Deposit	\$ 1,306,428.65	\$ 198,424.06	\$ 289,669.38	\$ 1,794,522.09
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 1,307,828.65</u>	<u>\$ 198,424.06</u>	<u>\$ 289,669.38</u>	<u>\$ 1,795,922.09</u>
Cash Receipts				
Grants & Contracts	\$ 570,606.01	\$ -	\$ -	\$ 570,606.01
Memberships	270,429.00	-	-	270,429.00
Transfers of Funds	100,000.00	103,439.54	-	203,439.54
Interest Earned	5,726.80	1,208.28	1,029.43	7,964.51
Wireless 9-1-1	-	-	395,446.86	395,446.86
Miscellaneous	5,979.91	-	-	5,979.91
Total Cash Receipts	<u>\$ 952,741.72</u>	<u>\$ 104,647.82</u>	<u>\$ 396,476.29</u>	<u>\$ 1,453,865.83</u>
Cash Available	\$ 2,260,570.37	\$ 303,071.88	\$ 686,145.67	\$ 3,249,787.92
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 184,104.68	\$ 4,144.07	\$ -	\$ 188,248.75
Travel	1,950.00	-	-	1,950.00
Transfers of Funds	103,439.54	100,000.00	-	203,439.54
REAP	-	-	-	-
Special Projects - UASI	-	-	-	-
Wireless 9-1-1	-	-	354,584.11	354,584.11
General Operating Expenses <i>(detail next page)</i>	230.35	-	1.00	231.35
Total Cash Disbursements	<u>\$ 289,724.57</u>	<u>\$ 104,144.07</u>	<u>\$ 354,585.11</u>	<u>\$ 748,453.75</u>
Ending Balance <i>August 31, 2007</i>				
Cash on Deposit	\$ 1,969,445.80	\$ 198,927.81	\$ 331,560.56	\$ 2,499,934.17
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 1,970,845.80</u>	<u>\$ 198,927.81</u>	<u>\$ 331,560.56</u>	<u>\$ 2,501,334.17</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED SEPTEMBER 30, 2007**

Personnel Cost:

Salaries	\$ 94,576.63	
Payroll Taxes	47,683.54	
Group Health & Life Insurance	20,266.79	
Pension Contribution & Expense	14,646.75	
Deferred Compensation	4,845.36	
Allied Arts Contributions	233.16	
United Way Contributions	1,032.40	
	<hr/>	
Total Operating Personnel Expenditures		\$183,284.63
Section 125 Employee Benefits Paid		3,523.70
Total Personnel Cost		<hr/> <hr/> \$186,808.33

General Operating Expenses:

Contract Personnel	\$ 7,431.62	
Development	3,036.00	
Equipment Rental	564.00	
Flexible Spending Plan	290.00	
Institute - 9-1-1	1,500.00	
Internet Service	557.04	
Legal	6,326.74	
Maintenance & Repair	1,917.37	
Maintenance & Repair Software	14,058.69	
Mileage	256.33	
Office Rent & Parking	25,066.66	
Offsite Storage	264.60	
Postage	3,047.67	
Professional Dues	620.00	
Public Notice/Advertising	58.35	
Publications & Subscriptions	729.00	
Special Projects - CMAQ	34,825.63	
Sub Contract	1,765.51	
Supplies	4,792.00	
Supplies - Software	1,116.00	
Telephone	2,559.38	
Travel	698.17	
Xerox	4,383.22	
	<hr/>	
Total General Operating Expenses		<hr/> <hr/> 115,863.98

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED SEPTEMBER 30, 2007**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>WIRELESS 9-1-1</u>	<u>TOTAL</u>
Beginning Balance <i>September 1, 2007</i>				
Cash on Deposit	\$ 1,969,445.80	\$ 198,927.81	\$ 331,560.56	\$ 2,499,934.17
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 1,970,845.80</u>	<u>\$ 198,927.81</u>	<u>\$ 331,560.56</u>	<u>\$ 2,501,334.17</u>
Cash Receipts				
Grants & Contracts	\$ 198,139.86	\$ -	\$ -	\$ 198,139.86
Memberships	-	-	-	-
Transfers of Funds	-	4,518.98	-	4,518.98
Interest Earned	5,364.01	-	1,401.61	6,765.62
Wireless 9-1-1	-	-	228,189.58	228,189.58
Miscellaneous	9,274.68	-	-	9,274.68
Total Cash Receipts	<u>\$ 212,778.55</u>	<u>\$ 4,518.98</u>	<u>\$ 229,591.19</u>	<u>\$ 446,888.72</u>
Cash Available	\$ 2,183,624.35	\$ 203,446.79	\$ 561,151.75	\$ 2,948,222.89
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 183,284.63	\$ 3,523.70	\$ -	\$ 186,808.33
Travel	813.00	-	-	813.00
Transfers of Funds	4,518.98	-	-	4,518.98
REAP	131,601.68	-	-	131,601.68
Special Projects - UASI	177,412.28	-	-	177,412.28
Wireless 9-1-1	-	-	346,372.06	346,372.06
General Operating Expenses <i>(detail next page)</i>	115,863.98	-	-	115,863.98
Total Cash Disbursements	<u>\$ 613,494.55</u>	<u>\$ 3,523.70</u>	<u>\$ 346,372.06</u>	<u>\$ 963,390.31</u>
Ending Balance <i>September 30, 2007</i>				
Cash on Deposit	\$ 1,568,729.80	\$ 199,923.09	\$ 214,779.69	\$ 1,983,432.58
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u><u>\$ 1,570,129.80</u></u>	<u><u>\$ 199,923.09</u></u>	<u><u>\$ 214,779.69</u></u>	<u><u>\$ 1,984,832.58</u></u>

BE IT RESOLVED, that on this 25th day of October, 2007, the following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Arledge, John & Associates, P.C. <i>{Audit- 9-1-1 \$995.00}</i>	\$ 12,191.15
AT&T Wireless <i>{Telephone – 9-1-1 \$93.86}</i>	313.05
AT&T <i>{Internet}</i>	132.02
B & S Quality Printing, Inc. <i>{Printing – 9-1-1 \$1,015.47}</i>	3,730.26
Benham Companies, LLC <i>{Maintenance & Repair – 9-1-1}</i>	270.00
Big Sky Tours <i>{Travel}</i>	240.50
Bricktown Venture II, LLC <i>{Office Rent}</i>	12,533.33
Buy Cheap Software <i>{Supplies – Software}</i>	1,598.00
CDW Government, Inc. <i>{Maintenance & Repair Equipment}</i>	1,630.12
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	145.00
Chickasaw Telecom, Inc. <i>{Projects – UASI}</i>	55,111.68
COMPUSA, Inc. <i>{Supplies}</i>	948.99
Electradigital <i>{Web Page Hosting}</i>	586.00

General Mailing Equipment, Inc. <i>(Maintenance & Repair Equipment)</i>	161.00
Gill Reprographics, Inc. <i>(Supplies)</i>	153.87
Governing <i>(Publications & Subscriptions)</i>	29.95
Henderson, Mary <i>(Petty Cash Reimbursement – 9-1-1 \$229.19)</i>	538.01
Hewlett Packard Company <i>(Maintenance & Repair Equipment)</i>	5,656.00
Johnson, John <i>(Consulting and Legal Service – 9-1-1 \$1,229.39)</i>	3,036.20
McCullough, Diane <i>(Mileage)</i>	23.76
MCI <i>(Telephone – 9-1-1 \$69.33)</i>	185.03
Mott's Office Products <i>(Supplies)</i>	904.35
National Ground Water Association <i>(Professional Dues)</i>	110.00
Neighbors Executive Coffee <i>(Supplies)</i>	85.65
Newcastle Pacer <i>(Publications & Subscriptions)</i>	24.95
Okarche, Town of <i>(REAP ED 2006-44)</i>	50,000.00
Oklahoma Chapter – American Planning Association <i>(Printing)</i>	500.00
Oklahoma Floodplain Managers Association <i>(Professional Dues)</i>	25.00

Pendergraft, Art <i>(Consultant – UPWP)</i>	3,715.81
Principal Financial Group <i>(Administrative Fees)</i>	1,625.00
Public Safety Conference <i>(Development – 9-1-1)</i>	255.00
Spurlock Vehicles, Inc. <i>(Projects – UASI)</i>	109,025.00
Subway Sandwiches Catering <i>(Supplies)</i>	182.15
Sutter, Jane <i>(Development)</i>	35.00
Third Degree Advertising <i>(Projects - CMAQ)</i>	33,213.62
United States Postal Service <i>(Bulk Mail)</i>	500.00
United States Postal Service <i>(Meter)</i>	1,000.00
US Cellular <i>(Telephone – 9-1-1)</i>	118.58
WorkflowOne <i>(Offsite storage – 9-1-1 \$4.55)</i>	184.80
Xerox Corporation <i>(Xerox)</i>	2,558.25

TOTAL OCTOBER CLAIMS	<u>\$303,277.08</u>

ATTEST:

CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF OCTOBER 19, 2007**

The following projects are currently under review or have been reviewed by staff during the past month.

None.



association of central oklahoma governments

ATTACHMENT VI-I

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair
Vacant

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: October 18, 2007
TO: ACOG Board of Directors
FROM: Jerry Church, Communications Programs Coordinator
SUBJECT: Acceptance of Donation from Redbud Energy

INFORMATION:

In the past year, ACOG staff has been promoting energy efficiency as an emissions-reduction strategy. The promotion of ENERGY STAR products, including compact fluorescent light bulbs (CFLs), is a component of the regional air quality program.

For example, staff recently participated in a CFL giveaway on “Change a Light, Change the World” Day on October 3, in a promotion with Community Action Agency and the Oklahoma City Public School District.

CFLs offer ACOG a discretionary, practical marketing perspective regarding air quality. Because CFLs use significantly less energy, they help reduce point source pollution. They also generate less heat and are safer to use in most household applications. In the long run, because they last for years, people will save money on both their electric bill and bulb purchases.

ACOG is currently serving as a pledge driver in the ENERGY STAR Change a Light, Change the World campaign 2007-2008. The campaign encourages the installation of compact fluorescent light bulbs (CFLs) in the home and workplace.

Through relationships built with Redbud Energy, based in Luther, and Anglin Public Relations of Oklahoma City, ACOG acquired a donation of \$2,000 from Redbud Energy earlier this month. The funding will be allocated for air quality public education purposes, and will help purchase CFLs for public distribution through the coming year.

Action Requested:

None. For information only.



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ATTACHMENT VI-J

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair
Vacant

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: October 18, 2007

TO: ACOG Board of Directors

FROM: Diane McCullough, Projects Coordinator

SUBJECT: Requested Modifications to 2006 REAP Contract with the Town of Orlando (T-2006-11) – Change of Scope and Amendment to the Rural Economic Action Plan Grant Contract

INFORMATION:

The Town of Orlando received a 2006 REAP fund grant in the amount of \$49,384.00 for a transportation project to repair six (6) streets in town limits. Streets to be repaired include Cherokee Ave, School Drive, Main Street (east of 3rd Street to School Drive), 1st Street, 6th Street, and 4th Street.

The Town of Orlando has requested that the ACOG Board of Directors consider a revision of the scope of its transportation project. The Town would like to use their grant funds to repair different streets where the repairs are needed more and where the traffic is heavier. Those streets include Warren, Fairbanks, and Broadway East of 5th Street to 4th Street and 3rd Street from Main Street to Noble.

Additionally, any revision or modification of ACOG's subcontract with a REAP grant recipient requires approval by the State Auditor and Inspector. Therefore, if the Board of Directors should approve the request of the Town of Orlando to modify their subcontract with ACOG, then staff must also seek written approval from the State Auditor and Inspector of such revisions or modifications.

Due to extenuating circumstances, Orlando's REAP project had not been completed by the contract expiration date of August 21, 2007.

The Town of Orlando requested a 90-day extension in August 2007 in order to complete their project. That extension was granted by staff, which made the new expiration date November 21, 2007.

The Town of Orlando is waiting for their County Commissioner to begin the work on this project, but is not sure it will be completed before November 21. ACOG staff is requesting another 90-day extension in order for the Town to be able to complete their project. In order to retain the REAP funds for the Town of Orlando, an Amendment to the Rural Economic Action Plan Grant Contract is being requested.

Action Requested:

Motion to approve the request from the Town of Orlando for a revised scope of work in REAP Contract T-2006-11, and motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with the Town of Orlando for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

dem



association of central oklahoma governments

ATTACHMENT VI-K

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair
Vacant

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: October 18, 2007

TO: ACOG Board of Directors

FROM: Diane McCullough, Projects Coordinator

SUBJECT: Consider Authorization for ACOG Executive Director to Execute an Amendment to the Rural Economic Action Plan Grant Contract with Logan County District #1 [T-2006-65]

INFORMATION:

Logan County District #1 received a 2006 REAP fund grant in the amount of \$50,000.00 for a transportation project to overlay one mile of Pennsylvania Avenue between State Highway 33 and Industrial Road.

Due to extenuating circumstances, the project had not been completed by the contract expiration date of August 16, 2007.

Logan County District #1 requested a 90-day extension in July 2007 in order to complete their project. That extension was granted by staff, which made the new expiration date November 16, 2007.

Due to funding delays caused by the flooding and storms in May, June and July 2007, Logan County District #1 is requesting another 90-day extension in order to complete their project. In order to retain the REAP funds for Logan County District #1, an Amendment to the Rural Economic Action Plan Grant Contract is being requested.

Action Requested:

Motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with Logan County District #1 for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

dem
Attachment



A.C.O.G.

AUG 02 2007

By _____

COMMISSIONER MARK SHARPTON
LOGAN COUNTY DISTRICT 1

2315 S.W. 19TH STREET
GUTHRIE, OKLAHOMA 73044
marksharpton@yahoo.com

PHONE: (405) 282-3581
CELL: (405) 640-5214
FAX: (405) 282-8980

July 31, 2007

Diane McCullough
Association of Central Oklahoma Governments
21 E. Main Street, Suite 100
Oklahoma City, OK 73104-2405

RE: T-2006-65 Logan Co. #1/Pennsylvania Ave.

Dear Diane,

I'm writing to request a 90 day extension for the above referenced REAP grant, due to funding delays caused by the flooding/storms, which occurred May, June and July 2007. We expect to complete the project later this fall.

Thank you for your help in this matter. If you have any questions please contact me at 405.282.3581.

With warm regards,


Mark Sharpton
Commissioner
Logan County District 1



association of central oklahoma governments

ATTACHMENT VI-L

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair
Vacant

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: October 18, 2007

TO: ACOG Board of Directors

FROM: Diane McCullough, Projects Coordinator

SUBJECT: Consider Authorization for ACOG Executive Director to Execute an Amendment to the Rural Economic Action Plan Grant Contract with the Town of Coyle (T-2006-27)

INFORMATION:

The Town of Coyle received a 2006 REAP fund grant in the amount of \$48,420.00 for a transportation project to repair damaged streets and add one inch asphalt overlay over 30 blocks in the Town of Coyle.

Due to extenuating circumstances, the project had not been completed by the contract expiration date of August 21, 2007.

The Town of Coyle requested a 90-day extension in August 2007 in order to complete their project. That extension was granted by staff, which made the new expiration date November 21, 2007.

The Town of Coyle has started their project but is not sure it will be completed before the November 21 deadline. In order to retain the REAP funds for the Town of Coyle, an Amendment to the Rural Economic Action Plan Grant Contract is being requested.

Action Requested:

Motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with the Town of Coyle for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

Attachment

TOWN OF COYLE

P.O. Box 248 • Coyle, Oklahoma 73027

Date 10-18-2007

RE: Grant # T 2006-27

The Town of Coyle is Sending this letter in reference to the grant the Town has recieved for fixing some of our streets.

The Town has not Quite completed this project and are requesting another extension. If there are any questions please give me a call at our office (405)466-3741 or my work cell at (405)823-4986.

Thanks

Josh James Street and Alley Supervisor



association of central oklahoma governments

ATTACHMENT VI-M

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair
Vacant

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: October 18, 2007

TO: ACOG Board of Directors

FROM: Diane McCullough, Projects Coordinator

SUBJECT: Consider Authorization for ACOG Executive Director to Execute an Amendment to the Rural Economic Action Plan Grant Contract with Canadian County District #3 [T-2006-04]

INFORMATION:

Canadian County District #3 received a 2006 REAP fund grant in the amount of \$28,683.97 for a transportation project for road repair of ½ mile of 122nd Street east of the intersection of 122nd and 270 Highway using 2" asphalt.

In February 2007 the ACOG Board of Directors approved a request from Canadian County District #3 for a change of scope for this project. The Board approved shifting REAP grant funds to repair Calumet Road and Elm Street for a kiln dust base, drainage, oil and chip.

Due to extenuating circumstances, the project had not been completed by the contract expiration date of August 21, 2007.

Canadian County District #3 requested a 90-day extension in August 2007 in order to complete their project. That extension was granted by staff, which made the new expiration date November 21, 2007.

Due to delays caused by recent flooding and disasters, Canadian County District #3 is requesting another 90-day extension in order to complete their project. In order to retain the REAP funds for Canadian County District #3, an Amendment to the Rural Economic Action Plan Grant Contract is being requested.

Action Requested:

Motion to authorize the ACOG Executive Director to execute an Amendment to the Rural Economic Action Plan Grant Contract with Canadian County District #3 for a 90-day extension of time to permit completion of the project, subject to approval by legal counsel.

dem



association of central oklahoma governments

ATTACHMENT VII-A

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair
Vacant

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: October 19, 2007
TO: ACOG Board of Directors
FROM: Deborah C. Cook, CPA, Director of Finance
SUBJECT: Annual ACOG Audit Report FY 2007

INFORMATION:

The accounting firm John M. Arledge & Associates, Inc. has completed its audit of the Association of Central Oklahoma Governments' financial statements for the fiscal year ended June 30, 2007. A representative from John M. Arledge & Associates, Inc. will be present at the Board of Directors meeting on October 25, 2007, to answer any questions.

Action Requested:

Motion to receive the Fiscal Year 2007 Audit Report of the Association of Central Oklahoma Governments.

DC:sny