

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. April 21
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, APRIL 24, 2008

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. A. APPROVAL OF MINUTES – REGULAR MEETING MARCH 27, 2008
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - 1. Nomination Committee Appointments
 - 2. Budget Committee Appointments
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through I in Section VI be placed on the Consent Docket.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT – APRIL CLAIMS
[\[Attachment VI-A\]](#)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$292,146.17. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the April claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT

The attachments for these items are included in the ITPC Agenda Packet that is enclosed.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads08/apr08itpc.pdf>.*

- C. PRELIMINARY FFY 2009-2012 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

INFORMATION: ACOG staff has completed the Preliminary FFY 2009-2012 OCARTS Area TIP based on input from the ITTC, the Oklahoma Department of Transportation (ODOT), the Central Oklahoma Transportation and Parking Authority (COTPA), Cleveland Area Rapid Transit (CART), the Oklahoma City Department of Airports and other agencies that provide transit and airport services within the OCARTS area. Opportunity for public review and comment on

the Preliminary TIP throughout the month of April has been announced through public notice, a media release, special mailings and the ACOG newsletter. Copies are available at all metro area libraries. The ITTC recommends approval.

Action Requested: Motion to endorse the review of and comment on highway, transit and airport projects reflected in the Preliminary FFY 2009-2012 OCARTS Area TIP, and motion to approve the preliminary document for final consideration in May.

D. CENTRAL OKLAHOMA'S PARTICIPATION IN EPA'S 8-HOUR OZONE FLEX PROGRAM

INFORMATION: In December 2006, ACOG, on behalf of its member entities, submitted a letter stating Central Oklahoma's intent to participate in the voluntary 8-hour Ozone Flex Program. Draft measures for the program were approved by the ITPC in May 2007 and sent to EPA for review and comment. The proposed final 8-hour Ozone Flex Program can be viewed online.

Action Requested: Motion to endorse the Central Oklahoma's 8-hour Ozone Flex Program and authorize the Chairman of the ACOG Board of Directors to enter into an agreement with the Environmental Protection Agency and the Oklahoma Department of Environmental Quality.

E. QUADRENNIAL JOINT CERTIFICATION REVIEW OF OCARTS METROPOLITAN PLANNING ORGANIZATION

INFORMATION: In accordance with provisions of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), the Oklahoma Division office of the Federal Highway Administration (FHWA) and the Region VI office of the Federal Transit Administration (FTA) have been charged with the responsibility of conducting a review of the OCARTS area MPO this spring. The purpose of the certification review is to evaluate the MPO's transportation planning process, and to determine if the process meets the requirement of federal law. The following dates have been set: Monday, April 21, through Thursday, April 24, 2008. Members of the federal team will be at April's ITPC meeting to present the preliminary findings of the certification review.

Action Requested: None. For information only.

F. 2008 CENTRAL OKLAHOMA BIKE TO WORK DAY UPDATE

INFORMATION: The 2008 Central Oklahoma Bike to Work Day is scheduled for Friday, May 16, 2008. The cities of Edmond, Norman, Oklahoma City, Guthrie and

Yukon will conduct “group ride” events. If you have any questions or would like to hold a Bike to Work Day event or bicycle safety campaign, please contact John Sharp.

Action Requested: None. For information only.

G. STATUS OF THE REGIONAL TRANSPORTATION MODEL UPDATE

INFORMATION: Alliance Transportation Group, Inc. of Austin, Texas has been selected as the consulting firm for this model update. ACOG staff is currently negotiating the final scope with the consultant. The OCARTS MPO intends to administer the survey and travel demand model development efforts over the course of two fiscal years.

Action Requested: None. For information only.

H. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)

INFORMATION: Attached is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

I. FY 2008 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide an update on activities and measures before the Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

B. EXTENSION OF CONSULTANT CONTRACT FOR THE JOINT LAND USE STUDY FOR TINKER AIR FORCE BASE AND SURROUNDING COMMUNITIES
(Attachment VII-B)

INFORMATION: Last June, the Board of Directors authorized the ACOG Executive Director to execute a contract with DFW Advisors Ltd. Co. for preparation of the Joint Land Use Study (JLUS) for Tinker Air Force Base and the surrounding communities. The contract became effective on July 27, 2007, and the consultant's work began in August.

The consultant contract, as well as the grant period with the funding agency – the U.S. Department of Defense, Office of Economic Adjustment (OEA) – are due to expire April 30, 2008. In order to complete the JLUS, it will be necessary to extend ACOG's contract with DFW Advisors until June 30. ACOG staff is currently working on extending the federal grant period with OEA.

Action Requested: Motion to authorize the ACOG Interim Executive Director to execute a contract extension to June 30, 2008 with DFW Advisors Ltd. Co. for completion of the Joint Land Use Study (JLUS) for Tinker Air Force Base and the surrounding communities.

C. AMENDMENT TO CONTRACT WITH FINLEY & COOK, PLLC, FOR ACCOUNTING SYSTEM
(Attachment VII-C)

INFORMATION: On January 25, 2007, the ACOG Board of Directors authorized the ACOG Executive Director to execute a contract with Finley & Cook, PLLC (F&C), to provide ACOG with a Sage MIP Fund Accounting system with Sage Timesheets software, including installation, setup, user training and support.

F&C had originally estimated the total cost of the project based on its experience with similar projects. In a recent review of the scope of work left to be completed, it was determined that this estimated cost projection was inadequate to complete the project. This resulted from an increase in the actual hours provided by the Sage Software Timesheets consultant and additional hours needed for reporting. Additional time necessary for F&C's own staff to assist with the Timesheets implementation will be provided to ACOG at no additional charge. F&C has requested an additional \$3,500 to complete the project.

Per Paragraph 4 of Section 2 of the original agreement, the total amount of payment to F&C shall not exceed \$44,015 without approval by ACOG's Board of Directors and express written modification of the agreement signed by ACOG and

F&C. In order to complete this project, the \$44,015 amount needs to be increased by \$3,500 to \$47,515.

ACTION REQUESTED: Motion to authorize the ACOG Interim Executive Director to execute the amendment to the contract with Finley & Cook, PLLC, to increase the not to exceed amount by \$3,500, from \$44,015 to \$47,515.

D. ACOG EXECUTIVE DIRECTOR SEARCH COMMITTEE
[\[Attachment VII-D\]](#)

INFORMATION: The following people were named to the ACOG Executive Director Search Committee at the March 27, 2008 Board of Directors meeting:

Ken Bartlett, Dan O'Neil, Margaret Graham, Kathy McMillan, Kathy Walker, Jim Pumphrey, Mick Cornett, John Brown, Russell Smith, Willa Johnson , and Mark Sharpton.

The Search Committee will meet on Thursday, May 8, 2008, at the ACOG Conference Room at 1:30 p.m.

Action Requested: None. For information only.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

March 27, 2008 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:32 P.M.

The second meeting of the ACOG Board of Directors for the calendar year 2008 was convened March 27, 2008, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:32 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Chairman

BOARD MEMBERS PRESENT

Hon. Phill Shirey, Councilmember, Bethany
Hon. Shawn Davis, Councilmember, Calumet
Hon. Ken Bartlett, Councilmember, Del City
Hon. Marianne Yarbrough, Councilmember, Forest Park
Hon. Margaret Graham, Councilmember, Luther
Hon. Russell Smith, Mayor, Midwest City
Hon. Keith Bryan, Councilmember, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Jim Pumphrey, Mayor, Nicoma Park
Hon. David Hopper, Councilmember, Norman
Hon. Sam Bowman, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Bobby Cleveland, Councilmember, Slaughterville
Hon. Earnest Ware, Mayor, Spencer
Hon. Dean Johnson, Councilmember, Warr Acres
Hon. Rod Cleveland, Commissioner, Cleveland County

BOARD MEMBERS ABSENT

Hon. Roger Malone, Councilmember, Choctaw
Hon. Dan O'Neil, Councilmember, Edmond
Hon. Matt White, Councilmember, El Reno
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Bill Lisby, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Langston City
Hon. Mark Easton, Councilmember, Lexington
Hon. Kathy McMillan, Councilmember, Moore
Hon. Gary Hayes, Mayor, Noble
Hon. Larry Kesler, Councilmember, Union City
Valley Brook
Hon. Scott Symes, Mayor, The Village
Hon. Ward Larson, Councilmember, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Willa Johnson, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Dean Schirf, Corp. Secretary/V. P. of Government Relations, Greater Oklahoma City Chamber

STAFF PRESENT

John G. Johnson, Interim Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
Susan Yingling, Administrative Assistant to the Executive Director
Diane McCullough, Projects Coordinator, Intergovernmental Services
Debbie Cook, Director of Finance
Jerry Church, Programs Coordinator: Communications
Steve Willoughby, E911 and Public Safety Programs Director
Ellen Owens, Department Secretary
Doug Rex, Division Director, Transportation
John Harrington, Division Director, Water Resources
John Sharp, Program Coordinator, Transportation
Pong Wu, Associate Planner, Transportation
Andrea Weckmueller-Behringer, Program Coordinator, Transportation
Yvonne Anderson, Program Manager, Central Oklahoma Clean Cities

I. CALL TO ORDER – ROLL CALL

Chairman Mark Sharpton called the meeting to order at 2:32 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

John G. Johnson introduced Dean Schirf from the Greater Oklahoma City Chamber.

III. APPROVAL OF MINUTES – FEBRUARY 28, 2008 REGULAR MEETING

Director Brown made a motion to approve the February 28, 2008 regular meeting minutes. The motion was seconded by Director Bartlett. The motion carried.

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Chairman Sharpton announced the members of the ACOG Executive Director Search Committee. The members are: Director Bartlett, Director O'Neil, Director Graham, Director Smith, Director McMillan, Director Walker, Director Pumphrey, Director Cornett, Director Brown, Director Willa Johnson, and Chairman Sharpton. Chairman Sharpton said he thought this was a good cross-section, but if anyone else was interested in serving on the committee, they could let him know. Chairman Sharpton asked Ms. Yingling to contact the committee members to set up a meeting time that would fit everyone's schedule.

B. DIRECTOR'S REPORT

Mr. Schirf presented Chairman Sharpton with a Resolution of Appreciation and Gratitude for Zach D. Taylor, Jr., on behalf of the Greater Oklahoma City Chamber of Commerce.

Mr. Johnson said the ACOG Board of Director's Orientation had been scheduled for June 19, 2008, and invited the members to attend.

Mr. Johnson said a letter written by ACOG's sister substate planner in the Tulsa area, INCOG, was available at the sign-up table. He said the letter was sent to state legislators and Governor Henry regarding the State's participation in paying for damage done during the recent ice storm. Mr. Johnson encouraged each entity to write a similar letter and said staff would be willing to write one from a regional standpoint. After some discussion, the Board asked the Chairman to direct Mr. Johnson to prepare a letter for the Board's review and possible signature at the next Board meeting.

Mr. Johnson said the Joint Land Use Study was nearing completion. He said a final public meeting would be held on May 15th and staff hoped to bring a final report back to the Board for their consideration and approval after that meeting.

Mr. Johnson said that SB 1866 sought to move the REAP oversight agency from the State Auditor and Inspector's Office to the Oklahoma State Department of Commerce. Mr. Johnson said it had been the consensus of the regions at the statewide meeting that the oversight agency should remain the same. Mr. Johnson encouraged the Board to contact their legislators and let them know the region was not in favor of the bill.

Mr. Johnson told the Board that staff had contributed \$1,000 to the Allied Arts organization after a presentation on February 28. He said it spoke well of Zach Taylor and of staff's continued support of Allied Arts.

Mr. Johnson presented John Harrington with a piece of glass artwork in recognition of Mr. Harrington's 20 years of service as an ACOG employee.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Brown made a motion that items A through I in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Hopper. The motion carried.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

Mr. Johnson told the Board that the hardcopies of the legislative tracking lists were available at the signup table. Mr. Johnson said some legislative deadlines had passed which meant only about 40% of the bills remained. He said the next deadlines would be April 3rd and April 24th. Mr. Johnson said April 3rd was the committee deadline and April 24th was the floor deadline.

Mr. Johnson explained that even if a bill didn't make the first two cuts, the language from those bills could still be inserted into other bills. He said the Board could let him know if they had any specific questions and he would be happy to provide further information.

B. ZACH TAYLOR PORTRAIT FOR BOARD ROOM

Ms. Sutter said that Odell and Rose Morgan and Dick and Charlotte Reynolds had graciously offered to pay for the portrait of ACOG's late Executive Director, Zach D. Taylor, Jr. She said she would keep the Board informed of the progress.

Director Bowman said in recognition of Zach Taylor, the City of Oklahoma City was working on renaming a park in the north area of the city Zach Taylor Park. Director Bowman said he thought the process would be finalized in the next several weeks.

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

The meeting was adjourned at 2:57 p.m.

ADOPTED THIS _____ DAY OF _____, 2008.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED MARCH 31, 2008**

	SWEEP/ OPERATING	SAVINGS	WIRELESS 9-1-1	TOTAL
Beginning Balance <i>March 1, 2008</i>				
Cash on Deposit	\$ 693,939.84	\$ 212,534.00	\$ 255,169.08	\$ 1,161,642.92
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 695,339.84</u>	<u>\$ 212,534.00</u>	<u>\$ 255,169.08</u>	<u>\$ 1,163,042.92</u>
Cash Receipts				
Grants & Contracts	\$ 501,461.32	\$ -	\$ -	\$ 501,461.32
Memberships	-	-	-	-
Transfers of Funds	-	4,318.98	-	4,318.98
Interest Earned	500.83	-	548.69	1,049.52
Wireless 9-1-1	-	-	417,511.50	417,511.50
Miscellaneous	7,371.70	-	-	7,371.70
Total Cash Receipts	<u>\$ 509,333.85</u>	<u>\$ 4,318.98</u>	<u>\$ 418,060.19</u>	<u>\$ 931,713.02</u>
Cash Available	\$ 1,204,673.69	\$ 216,852.98	\$ 673,229.27	\$ 2,094,755.94
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 214,775.67	\$ 3,564.91	\$ -	\$ 218,340.58
Travel	2,640.00	-	-	2,640.00
Transfers of Funds	4,318.98	-	-	4,318.98
REAP	93,515.19	-	-	93,515.19
Special Projects - UASI	62,947.40	-	-	62,947.40
Special Projects - JLUS	43,420.20	-	-	43,420.20
Wireless 9-1-1	-	-	-	-
General Operating Expenses <i>(detail next page)</i>	45,065.06	-	371,603.68	416,668.74
Total Cash Disbursements	<u>\$ 466,682.50</u>	<u>\$ 3,564.91</u>	<u>\$ 371,603.68</u>	<u>\$ 841,851.09</u>
Ending Balance <i>March 31, 2008</i>				
Cash on Deposit	\$ 736,591.19	\$ 213,288.07	\$ 301,625.59	\$ 1,251,504.85
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 737,991.19</u>	<u>\$ 213,288.07</u>	<u>\$ 301,625.59</u>	<u>\$ 1,252,904.85</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED MARCH 31, 2007**

Personnel Cost:

Salaries	\$ 94,278.34	
Payroll Taxes	50,813.66	
Group Health & Life Insurance	20,832.32	
Pension Contribution & Expense	13,778.46	
Deferred Compensation	4,792.38	
Allied Arts Contributions	56.02	
United Way Contributions	830.34	
	<hr/>	
Total Operating Personnel Expenditures		\$185,381.52
Section 125 Employee Benefits Paid		9,172.37
Total Personnel Cost		<hr/> <hr/> \$194,553.89

General Operating Expenses:

Contract Personnel	\$ 6,175.47	
Flexible Spending Plan	120.00	
Institute - 9-1-1	1,000.00	
Insurance	8,500.00	
Internet Service	424.96	
Legal	1,665.05	
Maintenance & Repair	2,398.90	
Maintenance & Repair Software	500.00	
Mileage	324.57	
Office Rent & Parking	12,533.33	
Offsite Storage	132.30	
Postage	1,537.79	
Printing	40.00	
Public Notice/Advertising	1,433.53	
Publications & Subscriptions	15.00	
Special Projects - NIMS	1,000.00	
Subcontracts	20,922.46	
Supplies	3,944.21	
Supplies - Software	3,284.95	
Telephone	2,087.41	
Travel	1,039.50	
Xerox	1,384.86	
	<hr/>	
Total General Operating Expenses		<hr/> <hr/> 70,464.29

BE IT RESOLVED, that on this 24th day of April, 2008, the following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Anderson, Yvonne <i>{Mileage}</i>	\$ 33.71
AT&T <i>{Internet}</i>	133.54
AT&T Mobility <i>{Telephone – 9-1-1 \$88.58}</i>	305.96
Bank of America Credit Card <i>{Supplies – Travel 9-1-1 - \$829.58}</i>	1,057.20
Big Sky Tours <i>{Travel – 9-1-1 \$1,776.00}</i>	6,102.50
Bricktown Venture II, LLC <i>{Office Rent}</i>	12,533.33
Bricktown Parking Investors, L.L.C. <i>{Parking – 9-1-1 \$77.25}</i>	282.00
Brown, Ken <i>{Mileage – Travel}</i>	591.98
CDW-G Government, Inc. <i>{Maintenance & Repair Equipment}</i>	594.00
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	135.00
Coffin’s Vending <i>{Maintenance & Repair Equipment}</i>	155.00
Copy Fast Printing <i>{Printing}</i>	24.37
Dane Design <i>{Furniture & Equipment}</i>	2,682.00

DFW Advisors Ltd. Co. <i>(Subcontract -JLUS)</i>	54,993.55
Edmond Sun, The <i>(Publications & Subscriptions)</i>	144.00
4imprint, Inc. <i>(Public Education – 9-1-1)</i>	1,532.85
Geo Comm, Inc. <i>(Consultants – 9-1-1)</i>	6,759.00
Henderson, Mary <i>(Petty Cash Reimbursement – 9-1-1 \$69.31)</i>	361.42
Irons, Johnny <i>(Mileage – 9-1-1)</i>	253.81
Irwin Business Machines <i>(Maintenance & Repair Equipment)</i>	454.00
Johnson, John <i>(Mileage – 9-1-1 \$9.70)</i>	259.35
M/A-Com, Inc. <i>(Projects – UASI)</i>	188,096.91
Massie, Holly <i>(Mileage)</i>	85.87
Mott's Office Products <i>(Supplies – 9-1-1 \$188.56)</i>	1,301.11
National Emergency Number Association <i>(Development – 9-1-1)</i>	945.00
Neighbors Executive Coffee <i>(Supplies)</i>	212.95
9-1-1 Cares <i>(Public Education – 9-1-1)</i>	310.00
Nobel Systems, Inc. <i>(Maintenance & Repair Equipment)</i>	95.00

Oklahoma City Chamber of Commerce <i>(Development)</i>	75.00
OPUBCO Communications Group <i>(Advertising/Public Notice)</i>	44.55
Oklahoma Society of CPA's <i>(Development)</i>	195.00
Peak Uptime <i>(Maintenance & Repairs)</i>	337.83
Pendergraft, Art <i>(Consultant – UPWP)</i>	3,715.81
Public Safety Group <i>(Institute - 9-1-1)</i>	2,000.00
Smedlund, Julie <i>(Mileage)</i>	82.99
ULI Oklahoma <i>(Development)</i>	195.00
US Cellular <i>(Telephone – 9-1-1)</i>	75.63
United States Postal Service <i>(Bulk Mail)</i>	500.00
United States Postal Service <i>(Meter)</i>	1,000.00
Verizon Business <i>(Telephone – 9-1-1 \$50.98)</i>	182.46
White, Carolyn <i>(Mileage – 9-1-1)</i>	28.61
Willoughby, Steve <i>(Travel – 9-1-1)</i>	41.58
WorkflowOne <i>(Offsite storage – 9-1-1 \$4.55)</i>	174.80

Xerox Corporation
(Xerox)

3,061.50

TOTAL APRIL CLAIMS

\$ 292,146.17

ATTEST:

CHAIRMAN

ATTACHMENT VI-B

**REVIEW AND COMMENT REPORT
AS OF APRIL 16, 2008**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
04/10/08	ID#D10801	Association of Central Oklahoma Governments Preliminary Draft of the FY 2009 Unified Planning Work Program for the OCARTS Area and Related Application for Federal Transit Administration, 49 USC 5303 (formerly Section 8) Funds.
03/17/08	ID#C17801	City of Moore Regency Park Sewer Line Replacement Project
04/01/08	ID#D01801	Department of Environmental Quality Consolidated Superfund Grant Program
04/02/08	ID#D02801	Department of Environmental Quality FY 2009 Drinking Water State Revolving Fund Grant Application



association of central oklahoma governments

ATTACHMENT VII-B

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

DATE: April 16, 2008

TO: ACOG Board of Directors

FROM: Holly Massie, Special Programs Officer

SUBJECT: Extension of Consultant Contract for the Joint Land Use Study for Tinker Air Force Base and Surrounding Communities.

INFORMATION:

Last June, the Board of Directors authorized the ACOG executive director to execute a contract with DFW Advisors Ltd. Co. for preparation of the Joint Land Use Study (JLUS) for Tinker Air Force Base and the surrounding communities. The contract became effective on July 27, 2007, and the consultant's work began in August.

The consultant contract, as well as the grant period with the funding agency—the U.S. Department of Defense, Office of Economic Adjustment (OEA)—are due to expire April 30, 2008. In order to complete the JLUS, it will be necessary to extend ACOG's contract with DFW Advisors until June 30. ACOG staff is concurrently working on extending the federal grant period with OEA.

As a reminder, the JLUS is a cooperative planning effort among Midwest City, Del City, Oklahoma City, Spencer, Nicoma Park, Choctaw, Oklahoma County, Cleveland County, Tinker AFB, and the Oklahoma Strategic Military Planning Commission. The purposes of the JLUS are to evaluate the comprehensive plans and development regulations of communities adjacent to Tinker against the recommendations of the *2006 Air Installation Compatible Use Zone (AICUZ) Study for Tinker AFB*, develop recommendations to enhance such plans and codes to protect the health and safety of those who live and work in areas that are impacted by noise and accident potential, and improve the flow of communication among Tinker AFB officials and the surrounding communities. Guarding against future encroachments that could impact Tinker's missions will also help support the retention and expansion of Tinker in future Base Realignment and Closure reviews.

Action Requested:

Motion to authorize the ACOG Interim Executive Director to execute a contract extension to June 30, 2008 with DFW Advisors Ltd. Co. for completion of the Joint Land Use Study (JLUS) for Tinker Air Force Base and the surrounding communities.



association of central oklahoma governments

ATTACHMENT VII-C

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

DATE: April 2, 2008
TO: ACOG Board of Directors
FROM: Debbie Cook, Director of Finance
SUBJECT: Amendment to Contract with Finley & Cook, PLLC, for Accounting System

INFORMATION:

On January 25, 2007, the ACOG Board of Directors authorized the ACOG Executive Director to execute a contract with Finley & Cook, PLLC (F&C), to provide ACOG with a Sage MIP Fund Accounting system with Sage Timesheets software, including installation, setup, user training and support.

F&C had originally estimated the total cost of the project based on its experience with similar projects. In a recent review of the scope of work left to be completed, it was determined that this estimated cost projection was inadequate to complete the project. This resulted from an increase in the actual hours provided by the Sage Software Timesheets consultant and additional hours needed for reporting. Additional time necessary for F&C's own staff to assist with the Timesheets implementation will be provided to ACOG at no additional charge. F&C has requested an additional \$3,500 to complete the project.

Per Paragraph 4 of Section 2 of the original agreement, the total amount of payment to F&C shall not exceed \$44,015 without approval by ACOG's Board of Directors and express written modification of the agreement signed by ACOG and F&C. In order to complete this project, the \$44,015 amount needs to be increased by \$3,500 to \$47,515.

ACTION REQUESTED:

Motion to authorize the ACOG Interim Executive Director to execute the amendment to the contract with Finley & Cook, PLLC, to increase the not to exceed amount by \$3,500, from \$44,015 to \$47,515.

AMENDMENT TO CONTRACTOR AGREEMENT FOR
Accounting System

On January 25, 2007, the Association of Central Oklahoma Governments, hereinafter referred to as "ACOG", entered into an agreement with Finley & Cook, PLLC, hereinafter referred to as the "Contractor", for the provision of a Sage MIP Fund Accounting system (plus Sage Timesheets software), including implementation, installation, training and support.

Contractor had originally estimated the total cost of the project based on its experience with similar projects. In a review of the scope of work left to be completed, it was determined that this estimated cost projection was inadequate to complete the project. This resulted from an increase in the actual hours provided by the Sage Software Timesheets consultant and additional hours needed for reporting. Additional time necessary for Contractor's own staff to assist with the Timesheets implementation will be provided at no additional charge. Contractor has requested an additional \$3,500 to complete the project.

Per Paragraph 4 of Section 2 of the original agreement, the total amount of payment to Contractor shall not exceed \$44,015 without approval by ACOG's Board of Directors.

This amendment to Paragraph 4 of Section 2 of the original agreement increases the original amount of \$44,015 by \$3,500 to a new total not to exceed \$47,515.

In all other respects the terms of the agreement remain in full force and effect.

IN WITNESS WHEREOF, the Association of Central Oklahoma Governments has caused this Agreement to be executed on its behalf by ACOG's Interim Executive Director, pursuant to authority duly vested by its Board of Directors, and by Finley & Cook, PLLC, Contractor

John J. Johnson, Interim Executive Director
Association of Central Oklahoma Governments

Linda O'Neal, Manager
Finley & Cook, PLLC

Date

Date



association of central oklahoma governments

ATTACHMENT VII-D

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

DATE: April 16, 2008
TO: ACOG Board of Directors
FROM: Mark Sharpton, Chairman, ACOG Board of Directors
SUBJECT: ACOG Executive Director Search Committee

INFORMATION:

The following people were named to the ACOG Executive Director Search Committee at the March 27, 2008 Board of Directors meeting:

Ken Bartlett, Dan O'Neil, Margaret Graham, Kathy McMillan, Kathy Walker, Jim Pumphrey, Mick Cornett, John Brown, Russell Smith, Willa Johnson, and Mark Sharpton.

The Search Committee will meet on Thursday, May 8, 2008, at the ACOG Conference Room at 1:30 p.m.

Action Requested:

None. For information only.