

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. FEBRUARY 25
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, FEBRUARY 28, 2008

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. A. APPROVAL OF MINUTES – REGULAR MEETING JANUARY 31, 2008
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through H in Section VI be placed on the Consent Docket.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –FEBRUARY CLAIMS
[\[Attachment VI-A\]](#)

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$99,368.37. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the February claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT

The attachments for these items are included in the ITPC Agenda Packet that is enclosed.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads08/feb08itpc.pdf>.*

- C. PRELIMINARY FY 2009 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR THE OKLAHOMA CITY REGIONAL TRANSPORTATION STUDY (OCARTS) AREA

INFORMATION: The preliminary FY 2009 Unified Planning Work Program outlines tasks and the related budget proposed for FY 2009 for the purpose of maintaining the regional transportation planning program. In order to meet FTA and FHWA review deadlines, staff is submitting the text and preliminary budget figures for the purpose of approval by the Intermodal Transportation Policy Committee. The final UPWP, including text and budget, will be brought to the Committees for approval in May 2008. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the Preliminary FY 2009 UPWP, and authorize staff to execute agreements with funding agencies and subcontractors when these funds are made available.

D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2008 TRANSIT ELEMENT OF THE 2008-2011 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY COTPA

INFORMATION: The Central Oklahoma Transportation and Parking Authority (COTPA) has submitted a revised program of projects for the METRO Transit Oklahoma City bus system for inclusion in the FFY 2008 Transit Element of the FFY 2008-2011 OCARTS Area TIP. If approved, the table that is attached to the agenda memorandum will supersede and replace the FFY 2008 Transit Element of the FFY 2008-2011 OCARTS Area TIP approved by the MPO on November 28, 2007. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2008-2011 OCARTS Area TIP by replacing the COTPA FFY 2008 Transit Element with the updated program of projects, as requested by COTPA, and to submit the same to the Oklahoma Department of Transportation (ODOT) for inclusion in the Statewide Transportation Improvement Program (STIP).

E. OKLAHOMA HOMELAND SECURITY REGIONS 6 & 8 EVACUATION PLAN PRESENTATION

INFORMATION: Over the past several months, representatives from multiple jurisdictions, disciplines, and organizations have collaborated on the development of a plan that addresses large-scale evacuations within the Oklahoma Office of Homeland Security. Although the probability of the region requiring a complete evacuation is extremely low, it is very likely that localized evacuations may be needed in response to natural or man-made events such as those identified in the document. David Barnes, the Director of the Oklahoma County - Office of Emergency Management, who led this regional effort, will be presenting the draft Oklahoma Homeland Security - Regions 6 & 8 - Evacuation Plan.

Action Requested: None. For information only.

F. HIGHWAY TRUST FUND PRESENTATION

INFORMATION: The Highway Trust Fund (HTF) was created by the Highway Revenue Act of 1956, primarily to ensure a dependable source of financing for the National System of Interstate and Defense Highways and also as the source of funding for the remainder of the Federal-aid Highway Program. Overall the HTF has been a very effective tool for funding the national highway system. However, the growing need for maintenance and expansion of the existing system has placed a tremendous strain on the HTF. ACOG staff will provide an overview of the HTF, as well as the issues it faces as a viable funding mechanism in the short and long term.

Action Requested: None. For information only.

G. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)

INFORMATION: Attached is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

H. FY 2008 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. LEGISLATIVE STATUS REPORT

INFORMATION: Staff will provide an update on activities and measures before the Oklahoma Legislature.

Action Requested: As desired by the Board of Directors.

B. DRAFT FEDERAL LEGISLATIVE ISSUES
[\[Attachment VII-B\]](#)

INFORMATION: Attached are draft federal legislative issues for consideration by the Board of Directors. Please call Jane Sutter prior to the Board meeting if you have recommendations, and she will make them prior to the Board's consideration at the meeting.

The direct link to the draft federal legislative issues document is:
<http://acogok.org/Newsroom/Downloads08/fedissuesdraft2008.pdf>

If approved, these issues statements will be delivered to the Oklahoma Congressional Delegation in Washington, D.C.

Action Requested: Motion to adopt the "2008 Federal Legislative Issues, A Central Oklahoma Consensus" and approve delivery of the document to the Oklahoma's Congressional Delegation.

- C. CONTRACTING WITH THIRD DEGREE ADVERTISING TO SERVICE REGIONAL AIR QUALITY PUBLIC EDUCATION PROGRAM
[\[Attachment VII-C\]](#)

INFORMATION: The Association of Central Oklahoma Governments (ACOG) would like to engage in a contract with Third Degree Advertising, an Oklahoma City based advertising and media agency, for a variety of professional services involved with continuing a comprehensive public education campaign for fiscal year 2008. A section in the original proposal request allows for ACOG to exercise multi-year options with the vendor, providing that funding for the program remains available.

Action Requested: Motion to authorize the ACOG Interim Executive Director to execute Contractor Agreement with Third Degree Advertising to service FY 2008 advertising and marketing campaigns for air quality awareness, subject to approval by legal counsel.

- D. REQUESTED MODIFICATIONS TO 2006 REAP CONTRACT WITH THE TOWN OF ORLANDO (T-2006-11) – AMENDMENTS TO THE RURAL ECONOMIC ACTION PLAN GRANT CONTRACT
[\[Attachment VII-D\]](#)

INFORMATION: The Town of Orlando received a 2006 REAP fund grant in the amount of \$49,384.00 for a transportation project to repair six (6) streets in the town limits. The original grant contract had an expiration date of August 21, 2007.

Since August 21, 2007, the grant contract has been extended two more times (for 180 days), and the scope of work for the project has been revised to reflect repair of different streets in the Town of Orlando.

On February 13, 2008, the Town requested another extension for their REAP transportation project. In order to preserve the Town's grant funds and give the Town an opportunity to make a presentation to the ACOG Board of Directors, staff granted the Town a one-week extension (from February 21, 2008 until February 28, 2008) on their REAP transportation contract. In order to extend their contract for this one week, it was necessary to execute an Amendment to the Rural Economic Action Plan Grant Contract.

Action Requested: Motion to affirm staff's action to grant a one-week extension of REAP contract T-2006-11 with the Town of Orlando and execution of an Amendment to the Rural Economic Action Plan Grant Contract, and motion to authorize the ACOG Interim Executive Director to execute another Amendment to the Rural Economic Action Plan Grant Contract with the Town of Orlando for an extension of time determined by the Board to permit completion of their REAP project.

E. SELECTION OF 2008 REAP PROJECTS

INFORMATION: The ACOG 2008 REAP Transportation and Economic/Community Development grant process began when application packets were mailed to eligible entities on October 5, 2007. A REAP grant writing assistance workshop was conducted on October 29, 2007. The REAP application deadline was November 30, 2007.

Twenty-eight Transportation applications totaling \$1,153,666.35 were received for consideration for the approximately \$441,750.00 REAP Transportation funds available. Twenty-three (23) Economic/Community Development applications totaling \$846,842.62 were received for consideration for the approximately \$294,500.00 REAP Economic/Community Development funds available. Total funding available for projects is estimated to be \$736,250.00.

Handouts showing the ranking and rating of all projects will be available at the Board meeting on February 28th.

Action Requested: Review information and recommendations for funding from ACOG staff. Motion to adopt and fund 2008 REAP Transportation and Economic/Community Development projects as well as alternate projects.

F. CONSIDER ALLOCATING USE OF REAP DEOBLIGATED FUNDS AND ACCRUED INTEREST EARNINGS TO ALTERNATE 2008 REAP TRANSPORTATION AND ECONOMIC DEVELOPMENT PROJECTS
(Attachment VII-F)

INFORMATION: ACOG has accrued, through June 30, 2007, \$58,754.55 in interest earnings on REAP funds from prior years. With the close of grant cycles for REAP 2003 and REAP 2005, ACOG now has \$127,385.89 in deobligated funds that can be allocated, with the Board's approval, to REAP projects approved by the ACOG Board of Directors.

Staff recommends that the accrued interest earnings of \$58,754.55 and the deobligated funds of \$127,385.89 be combined to create an additional REAP funding pool of \$186,140.44 for 2008 REAP projects approved by the ACOG Board of Directors. The funding would be allocated to fund alternate Transportation projects [\$102,379.61] and alternate Economic Development projects [\$83,760.83]. Handouts will be available at the February 28th ACOG Board of Directors' meeting that list the amount of funding to be allocated to alternate projects and what those alternate projects could be.

Action Requested: Motion to approve the use of accrued interest earnings of \$58,754.55 from REAP funds from prior years as well as the deobligated funds of \$127,385.89 from the REAP projects for REAP 2003 and REAP 2005; to combine these monies which total \$186,140.44 and fund alternate 2008 REAP Economic Development projects as well as alternate 2008 REAP Transportation projects selected by the Board.

G. CONSIDER AUTHORIZATION FOR ACOG INTERIM EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE AUDITOR AND INSPECTOR OF THE STATE OF OKLAHOMA FOR RURAL ECONOMIC ACTION PLAN (REAP) FUNDING

INFORMATION: The Legislature in 2007 appropriated funds for REAP and provided that ACOG administer and distribute these funds to eligible entities for Economic Development and Transportation projects. After ACOG has approved the projects for the REAP grant recipients, a contract between ACOG and the Auditor and Inspector of the State of Oklahoma must be entered into in order to receive funding of approximately \$736,250 from July 1, 2007 to June 30, 2008.

If agenda item VII-F has been approved by the ACOG Board of Directors, the interest earned amount [\$58,754.55] and deobligated funds [\$127,385.89] discussed in that agenda item will be incorporated into ACOG's contract with the

State Auditor. With the approval of the deobligation agenda item, the Total revised contract funds for 2008 REAP projects will be \$922,390.44.

Action Requested: Motion to authorize ACOG's Interim Executive Director to execute the contract with the Auditor and Inspector of the State of Oklahoma after all 2008 REAP projects have been approved by ACOG.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

JANUARY 31, 2008 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
1:57 P.M.

The first meeting of the ACOG Board of Directors for the calendar year 2008 was convened January 31, 2008, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 1:57 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Chairman

BOARD MEMBERS PRESENT

Hon. Roger Malone, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Dan O'Neil, Councilmember, Edmond
Hon. Marianne Yarbrough, Councilmember, Forest Park
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Keith Bryan, Councilmember, Mustang
Hon. Jim Pumphrey, Mayor, Nicoma Park
Hon. David Hopper, Councilmember, Norman
Hon. Sam Bowman, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Bobby Cleveland, Councilmember, Slaughterville
Hon. Earnest Ware, Mayor, Spencer
Hon. Larry Kesler, Councilmember, Union City
Hon. Willa Johnson, Commissioner, Oklahoma County

BOARD MEMBERS ABSENT

Hon. Phill Shirey, Councilmember, Bethany
Hon. Shawn Davis, Councilmember, Calumet
Hon. Matt White, Councilmember, El Reno
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Bill Lisby, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Langston City
Hon. Mark Easton, Councilmember, Lexington
Hon. Margaret Graham, Councilmember, Luther
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Gary Hayes, Mayor, Noble
Valley Brook
Hon. Scott Symes, Mayor, The Village
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Ward Larson, Councilmember, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Rod Cleveland, Commissioner, Cleveland County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County
Louis Smitherman, Spencer

STAFF PRESENT

John G. Johnson, Interim Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
Susan Yingling, Administrative Assistant to the Executive Director
Diane McCullough, Projects Coordinator, Intergovernmental Services
Debbie Cook, Director of Finance
Jerry Church, Programs Coordinator: Communications
Steve Willoughby, E911 and Public Safety Programs Director
Ellen Owens, Department Secretary
Doug Rex, Division Director, Transportation
Holly Massie, Special Programs Officer
John Harrington, Division Director, Water Resources
Yvonne Anderson, Program Manager, Central Oklahoma Clean Cities

I. CALL TO ORDER – ROLL CALL

Chairman Mark Sharpton called the meeting to order at 1:57 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

John G. Johnson said there were no new guests to introduce since all had been introduced at an earlier meeting.

III. APPROVAL OF MINUTES

A. REGULAR MEETING – NOVEMBER 29, 2007

B. SPECIAL MEETING – JANUARY 10, 2008

Director Hopper pointed out that the times for the January 10, 2008 meeting needed to be amended to say the meeting was called to order at 1:00 p.m. and was adjourned at 1:17 p.m. Director Pumphrey made a motion to approve the November 29, 2007 meeting minutes and the January 10, 2008 meeting minutes with the correction. The motion was seconded by Director Brown and carried unanimously.

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Director Sharpton reported that Mr. Johnson was the Interim Executive Director and that he appreciated everyone's patience with the transition. Director Sharpton said he expected that in two to three months from now the Board would know in what direction they needed to move.

B. DIRECTOR'S REPORT

Mr. Johnson pointed out an amendment to the claims list of \$298.00 which changed the total to \$433,373.80. He also pointed out a technical amendment that consisted of a reference that ratified payments that were made in December. He said there is an amendment to the December list of expenses that were paid. He said both amendments were available as handouts at the front table.

Mr. Johnson said the work with the consultants on the Tinker Air Force Base Joint Land Use Study was continuing on schedule. He said the consultants had submitted their draft report and the report would be passed through the Technical and Policy Committees of the Joint Land Use Study before coming back to the Board.

Mr. Johnson said staff had been working through the process on the air quality committee to select a new ad agency. He said ACOG policy requires an RFP every three years to select somebody to be sure ACOG remains in line with market value about people that are hired. Mr. Johnson said announcements should be made shortly about that selection and a contract would be brought in front of the Board for review and approval.

Mr. Johnson said staff had met with some air quality partners. He said Chesapeake Energy was about to deploy a major fleet of compressed natural gas vehicles in Central Oklahoma and that Chesapeake was very interested in working on the air quality and Clean Cities program.

Mr. Johnson reminded the Board of the approaching legislative session. He said staff had met with some of ACOG's legislative partners in the region who have common interests with ACOG. He said staff had met with the City of Oklahoma City and the Oklahoma Municipal League just to be sure that everyone was communicating about what everyone was advocating and that no one is at odds with what's going on. He said it's good to have those meetings and know that everyone can be on the same page and be able to help each other.

Mr. Johnson reminded the Board about a previously expressed interest in an oil portrait of Zach placed somewhere in the offices at ACOG and said Ms. Sutter had a preliminary report on that progress.

Ms. Sutter told the Board that staff had gotten a range of prices from \$2200 to \$8000. She said she would bring more definite information the following month, but she wanted to give the Board the information she had so they would have something to think about. She said she thought the funds for the painting would need to be raised privately since tax dollars could not be used for the project. Ms. Sutter said the Board would need to determine how they wished to raise the funds.

Director Bobby Cleveland said there was a machine available where an existing portrait could be copied onto a certain kind of cloth paper that made it appear like an actual drawing. He said the product is relatively inexpensive. He said he thought there were many places in Oklahoma City that would offer such a service.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Sharpton made a motion that items A through R in Section VI, including the amendment to the claims list, be placed on the Consent Docket and approved. The motion was seconded by Director Brown and carried unanimously.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. DRAFT STATE LEGISLATIVE ISSUES

Ms. Sutter explained that the draft of the state legislative issues had been included with the December 2007 agenda packet, but that a quorum for that meeting had not been available so the issues were not approved. She said staff would deliver the issues to all of the Oklahoma state legislators, the governor and lieutenant governor if the issues were approved today.

Director Brown made a motion to approve the state legislative issues. The motion was seconded by Director McMillan and carried unanimously.

B. CONTRACTING WITH LOCAL ADVERTISING AGENCY TO SERVICE REGIONAL AIR QUALITY PUBLIC EDUCATION PROGRAM

This item was stricken from the agenda.

VIII. NEW BUSINESS

IX. ADJOURNMENT

The meeting was adjourned at 2:05 p.m.

ADOPTED THIS _____ DAY OF _____, 2008.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED JANUARY 31, 2008**

	SWEEP/ OPERATING	SAVINGS	WIRELESS 9-1-1	TOTAL
Beginning Balance <i>January 1, 2008</i>				
Cash on Deposit	\$ 1,024,433.64	\$ 205,260.40	\$ 321,620.36	\$ 1,551,314.40
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 1,025,833.64</u>	<u>\$ 205,260.40</u>	<u>\$ 321,620.36</u>	<u>\$ 1,552,714.40</u>
Cash Receipts				
Grants & Contracts	\$ 232,618.18	\$ -	\$ -	\$ 232,618.18
Memberships	-	-	-	-
Transfers of Funds	100,000.00	103,740.42	-	203,740.42
Interest Earned	1,811.29	2,459.53	1,258.92	5,529.74
Wireless 9-1-1	-	-	292,960.03	292,960.03
Miscellaneous	4,077.88	-	-	4,077.88
Total Cash Receipts	<u>\$ 338,507.35</u>	<u>\$ 106,199.95</u>	<u>\$ 294,218.95</u>	<u>\$ 738,926.25</u>
Cash Available	\$ 1,364,340.99	\$ 311,460.35	\$ 615,839.31	\$ 2,291,640.65
Cash Disbursements				
Personnel Cost <i>(detail next page)</i>	\$ 190,712.30	\$ 855.42	\$ -	\$ 191,567.72
Travel	-	-	-	-
Transfers of Funds	103,740.42	100,000.00	-	203,740.42
REAP	136,162.93	-	-	136,162.93
Special Projects - UASI	127,518.31	-	-	127,518.31
Wireless 9-1-1	-	-	-	-
General Operating Expenses <i>(detail next page)</i>	169,935.56	-	-	169,935.56
Total Cash Disbursements	<u>\$ 728,069.52</u>	<u>\$ 100,855.42</u>	<u>\$ -</u>	<u>\$ 828,924.94</u>
Ending Balance <i>January 31, 2008</i>				
Cash on Deposit	\$ 634,871.47	\$ 210,604.93	\$ 615,839.31	\$ 1,461,315.71
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 636,271.47</u>	<u>\$ 210,604.93</u>	<u>\$ 615,839.31</u>	<u>\$ 1,462,715.71</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED JANUARY 31, 2008**

Personnel Cost:

Salaries	\$ 98,668.76
Payroll Taxes	52,944.27
Group Health & Life Insurance	20,017.57
Pension Contribution & Expense	13,586.86
Deferred Compensation	4,419.90
Allied Arts Contributions	149.83
United Way Contributions	925.11

Total Operating Personnel Expenditures

\$190,712.30

Section 125 Employee Benefits Paid

855.42

Total Personnel Cost

\$191,567.72

General Operating Expenses:

Consultant	\$21,544.00
Contract Personnel	3,715.81
Development	1,381.86
Equipment	11,158.00
Flexible Spending Plan	145.00
Institute - 9-1-1	1,345.00
Internet Service	2,392.72
Legal	3,357.03
Maintenance & Repair	566.40
Maintenance & Repair Software	6,692.19
Mileage	111.55
Office Rent & Parking	12,634.33
Offsite Storage	132.30
Postage	1,719.24
Printing	358.67
Professional Dues	8,097.89
Projects - JLUS	59,897.25
Public Education	2,288.15
Publications & Subscriptions	245.00
Sub contracts UPWP	25,272.24
Supplies	2,845.64
Supplies - Software	510.00
Telephone	1,298.74
Travel	104.13
Xerox	2,122.42

Total General Operating Expenses

\$169,935.56

BE IT RESOLVED, that on this 28th day of February, 2008, the following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Advanced Geosciences, Inc. <i>(Supplies)</i>	\$ 640.00
American Society for Public Administration <i>(Professional Dues)</i>	122.00
AT&T <i>(Telephone)</i>	771.22
AT&T <i>(Internet)</i>	132.72
AT&T Mobility <i>(Telephone – 9-1-1 \$90.26)</i>	314.57
B & S Quality Printing, Inc. <i>(Printing – 9-1-1 \$40.00)</i>	80.00
Bank of America Credit Card <i>(Travel – Recruitment/Development)</i>	620.96
Big Sky Tours <i>(Travel – 9-1-1)</i>	1,497.00
Bricktown Venture II, LLC <i>(Office Rent)</i>	12,533.33
CDW-G Government, Inc. <i>(Equipment)</i>	6,050.00
Cher A. Bumps & Associates, Inc. <i>(FSA Fees)</i>	145.00
Citilabs, Inc. <i>(Development)</i>	1,300.00

Copy Fast Printing <i>{Printing}</i>	33.78
Dell Marketing LP <i>{Projects – UASI}</i>	29,443.75
DLT Solutions, Inc. <i>{Maintenance & Repair- Software}</i>	3,021.12
Electradigital <i>{Internet}</i>	293.00
FedEx <i>{Postage}</i>	197.29
Geo Comm, Inc. <i>{Consultants – 9-1-1}</i>	6,759.00
Government Finance Officers Association <i>{Professional Dues}</i>	150.00
Henderson, Mary <i>{Petty Cash Reimbursement – 9-1-1 \$96.57}</i>	177.88
HP Express Services <i>{Maintenance & Repairs}</i>	536.00
i2, Inc. <i>{Projects – UASI}</i>	10,116.00
Irwin Business Machines <i>{Maintenance & Repair Equipment}</i>	147.00
Jackson Electric <i>{Maintenance & Repair - 9-1-1}</i>	450.00
Johnson, John <i>{Mileage – 9-1-1 \$5.82}</i>	88.49
Metro Technology Centers <i>{Public Education}</i>	75.00

Mott's Office Products <i>(Supplies)</i>	809.97
Neighbors Executive Coffee <i>(Supplies)</i>	169.95
National Ethanol Vehicle Coalition <i>(Professional Dues)</i>	50.00
Newslink of Oklahoma, Inc. <i>(Public Education)</i>	61.00
Nobel Systems, Inc. <i>(Maintenance & Repair Equipment)</i>	145.16
Oklahoma City Chamber of Commerce <i>(Development)</i>	50.00
Oklahoma Municipal League <i>(Development)</i>	25.00
OPUBCO Communications Group <i>(Public Notice)</i>	52.95
Peak Uptime <i>(Maintenance & Repairs)</i>	375.00
Pendergraft, Art <i>(Consultant – UPWP)</i>	3,715.81
Principal Financial Group <i>(Administrative Fees)</i>	1,625.00
Public Safety Group, The <i>(Institute – 9-1-1)</i>	3,000.00
Quik Print <i>(Printing)</i>	537.04
Rockhurst University Continuing Education Center, Inc. <i>(Development – 9-1-1 \$948.00)</i>	1,397.00

Software House International, Inc. <i>{Projects – UASI}</i>	2,312.00
T Mobile <i>{Telephone – 9-1-1}</i>	40.29
Total Radio, Inc. <i>{Supplies}</i>	1,200.00
US Cellular <i>{Telephone – 9-1-1}</i>	66.32
United States Postal Service <i>{Bulk Mail}</i>	500.00
Verizon Business <i>{Telephone – 9-1-1 \$14.23}</i>	119.82
Wall Street Journal <i>{Publications & Subscriptions}</i>	249.00
WorkflowOne <i>{Offsite storage – 9-1-1 \$4.55}</i>	132.30
Wright Line LLC <i>{Equipment – 9-1-1}</i>	4,995.20
Xerox Corporation <i>{Xerox}</i>	2,032.33
Zhu, Kongyan <i>{Mileage}</i>	12.12

TOTAL FEBRUARY CLAIMS	<u>\$ 99,368.37</u>

ATTEST:

CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF FEBRUARY 19, 2008**

The following projects are currently under review or have been reviewed by staff during the past month.

None.



association of central oklahoma governments

ATTACHMENT VII-B

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

DATE: February 21, 2008
TO: ACOG Board of Directors
FROM: Jane E. Sutter, Division Director, Intergovernmental Services
SUBJECT: Draft Federal Legislative Issues

INFORMATION:

Attached are draft federal legislative issues for consideration by the Board of Directors. If you have any suggestions, please call me before the meeting so that revisions can be made.

The direct link to the draft federal legislative issues document is:
<http://acogok.org/Newsroom/Downloads08/fedissuesdraft2008.pdf>

If approved, these issues statements will be delivered to the Oklahoma Congressional Delegation in Washington, D.C.

Action Requested:

Motion to adopt the “2008 Federal Legislative Issues, A Central Oklahoma Consensus” and approve delivery of the document to Oklahoma’s Congressional Delegation.



association of central oklahoma governments

ATTACHMENT VII-C

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

DATE: February 21, 2008

TO: ACOG Board of Directors

FROM: Jerry Church, Programs Coordinator: Communications

SUBJECT: Contracting with Third Degree Advertising to service regional air quality public education program

INFORMATION:

The Association of Central Oklahoma Governments (ACOG) would like to engage in a contract with Third Degree Advertising, an Oklahoma City based advertising and media agency, for a variety of professional services involved with continuing a comprehensive public education campaign for fiscal year 2008. A section in the original proposal request allows for ACOG to exercise multi-year options with the vendor, providing that funding for the program remains available.

Agency Search Process

The Central Oklahoma Clean Air Committee initiated a comprehensive search process in December 2007 to secure an advertising agency to help provide creative products for the program. In accordance with ACOG purchasing policy, agencies within the region were sent a Request for Proposals (RFP) to declare their interest in the project and provide information that would detail their abilities to service the campaign. The RFP was also available on ACOG's Web site. Concerted efforts were made to assure that the search process was as complete and fair as possible.

ACOG received proposals from five local agencies (Ackerman McQueen, Evergreen Productions, Mason & Moon, Third Degree Advertising, and Visual Image), and conducted thorough interviews with each. In January, a selection committee comprised of staff from ACOG, Oklahoma Department of Transportation, OGE Energy Corp., and MetroTransit, unanimously nominated Third Degree because the company's goals and objectives best fit those of the selection committee.

Funding Information

The Federal Highway Administration (FHWA) authorized federal fiscal year 2007 funding for Congestion Mitigation Air Quality (CMAQ) funds through the Oklahoma Department of Transportation (ODOT) for an air quality awareness program to be implemented in federal fiscal year 2008. Total CMAQ and local funds currently allocated for the work program is \$75,000.

There is also potential for an additional \$25,000 in funding that could be used for the campaign, resulting in a cumulative sum of \$100,000. Use of the additional federal funding (\$20,000 CMAQ) is contingent upon obtaining a \$5,000 cash contribution from a corporate or private sponsor to be utilized as the required 20 percent local match for the federal funds. Additionally, any donated funds that come in from private contributors can be added to this year's budget.

Programming

Since implementing a paid multi-media program in summer 2000, the Clean Air Campaign has garnered numerous awards, and has become one of the most recognized public education programs in the region. A recent survey indicates that the program has been influential in promoting good clean air habits and that Central Oklahomans recognize the importance of clean air.

Action Requested:

Motion to authorize the ACOG Interim Executive Director to execute Contractor Agreement with Third Degree Advertising to service FY 2008 advertising and marketing campaigns for air quality awareness, subject to approval by legal counsel.



association of central oklahoma governments

ATTACHMENT VII-D

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

DATE: February 21, 2008

TO: ACOG Board of Directors

FROM: Diane McCullough, Projects Coordinator

SUBJECT: Requested Modifications to 2006 REAP Contract with the Town of Orlando (T-2006-11) – Amendments to the Rural Economic Action Plan Grant Contract

INFORMATION:

The Town of Orlando received a 2006 REAP fund grant in the amount of \$49,384.00 for a transportation project to repair six (6) streets in the town limits. The streets to be repaired included Cherokee Ave., School Drive, Main Street (east of 3rd Street to School Drive), 1st Street, 6th Street, and 4th Street.

Due to extenuating circumstances, Orlando's REAP project had not been completed by the original contract expiration date of August 21, 2007. The Town of Orlando requested a 90-day extension in August 2007 in order to complete their project. This first extension was granted by staff, per Board policy, which made the new expiration date November 21, 2007.

In October 2007, the Town of Orlando notified ACOG staff that they were waiting for their County Commissioner to begin the work on this project, but were not sure it would be completed before November 21, 2007. The Town requested another 90-day extension in order to be able to complete their project. At that same time, the Town requested that the ACOG Board of Directors consider a revision of the scope of their transportation project. The Town requested that they be allowed to use their grant funds to repair different streets in Orlando where the repairs were more necessary and where the traffic was heavier. Those streets included Warren, Fairbanks, and Broadway East of 5th Street to 4th Street, and 3rd Street from Main Street to Noble. The ACOG Board approved their request to extend their grant for another 90 days as well as their request to change the scope of their project. The new expiration for their REAP grant was February 21, 2008.

After the ACOG Board approved the revision to Orlando's contract, staff was required to request approval of this revision by the State Auditor and Inspector. ACOG staff received the approval from the State Auditor's Office on November 1, 2007, and the Town of Orlando was notified on November 2, 2007 that they could proceed with their project.

On February 13, 2008, the Town requested another extension for their REAP transportation project. Please see attachments from the Town of Orlando and the District 3 Logan County Commissioner. In order to preserve the Town's grant funds and give the Town an opportunity to make a presentation to the ACOG Board of Directors, staff granted the Town a one-week extension (from February 21, 2008 until February 28, 2008) on their REAP transportation contract. In order to extend their contract for this one week, it was necessary to execute an Amendment to the Rural Economic Action Plan Grant Contract.

Action Requested:

Motion to affirm staff's action to grant a one-week extension of REAP contract T-2006-11 with the Town of Orlando and execution of an Amendment to the Rural Economic Action Plan Grant Contract, and motion to authorize the ACOG Interim Executive Director to execute another Amendment to the Rural Economic Action Plan Grant Contract with the Town of Orlando for an extension of time determined by the Board to permit completion of their REAP project.

dem

TOWN OF ORLANDO
500 4TH ST P.O BOX 27
ORLANDO, OK 73073
580-455-2403 PHONE 580-455-2272 FAX
orlnd@pldi.net

February 13, 2008

ACOG
Attn: Diane McCullough
21 E. Main St, Suite 100
OKC, OK 73104

Dear Board of Directors,

I am writing to request an extension for Project T-2006-11. Due to weather conditions and the workload, Logan County District # 3 has been unable to complete our road project. We have done all that we could to get this project done, something's are out of our control. Thank you for your consideration.

Sincerely,

Brooke Hermann, Clerk



LOGAN COUNTY
COURT HOUSE

DISTRICT 3 LOGAN COUNTY COMMISSIONER

Monty Pearcey
P.O. Box 661
Crescent, OK 73028
(405) 969-3388
Fax: (405) 969-3387

February 8, 2008


ACOG
21 E. Main St. Suite 100
Oklahoma City, Ok. 73104

This letter states reasons why work has not been started for Project T-2006-11, for the City of Orlando Oklahoma and requesting an extension for the project.

Due to the work schedule of Logan County District #3 and the weather conditions we have not been able to start the project. Quality work laying asphalt can only be done when the temperature is 68 degrees and above, and for this reason the asphalt plant has not been making asphalt available.

We feel we can do a much better job when the weather improves, and that is our reason for asking for an extension for Project T-2006-11.

Sincerely,


Monty Pearcey
Commissioner Dist. #3.
Logan County



association of central oklahoma governments

ATTACHMENT VII-F

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

DATE: February 21, 2008

TO: ACOG Board of Directors

FROM: John G. Johnson, Interim Executive Director

SUBJECT: Consider Allocating Use of REAP Deobligated Funds and Accrued Interest Earnings to Alternate 2008 REAP Transportation and Economic Development Projects

INFORMATION:

ACOG has accrued, through June 30, 2007, \$58,754.55 in interest earnings on REAP funds from prior years. Of this total, \$29,705.14 is Transportation interest and \$29,049.41 is Economic Development interest.

With the close of grant cycles for REAP 2003 and REAP 2005, ACOG now has \$127,385.89 in deobligated funds that can be allocated, with the Board's approval, to REAP projects approved by the ACOG Board of Directors.

Staff recommends that the accrued interest earnings of \$58,754.55 and the deobligated funds of \$127,385.89 be combined to create an additional REAP funding pool of \$186,140.44 for 2008 REAP projects approved by the ACOG Board of Directors. The funding would be allocated to fund alternate Transportation projects (\$102,379.61) and alternate Economic Development projects (\$83,760.83). Handouts will be available at the February 28th ACOG Board of Directors' meeting that list the amount of funding to be allocated to alternate projects and what those alternate projects could be.

In order to utilize these funds, they must be reflected on ACOG's 2008 REAP contract with the Office of the State Auditor and Inspector. If this deobligation agenda item is approved by the ACOG Board of Directors, the accrued interest earnings and deobligated funds amounts will be reflected on ACOG's 2008 REAP contract with the State Auditor and Inspector.

Action Requested:

Motion to approve the use of accrued interest earnings of \$58,754.55 from REAP funds from prior years as well as the deobligated funds of \$127,385.89 from the REAP projects for REAP 2003 and REAP 2005; to combine these monies which total \$186,140.44 and fund alternate 2008 REAP Economic Development projects as well as alternate 2008 REAP Transportation projects selected by the Board.

JGJ:dem