



9-1-1 association of central oklahoma governments

Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

**PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., JANUARY 28, 2008
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING**

9-1-1 BOARD OF DIRECTORS AGENDA
1 p.m., Thursday, January 31, 2008
ACOG Conference Room
21 E. Main – Suite 100
Oklahoma City, Oklahoma, 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – December 20, 2007 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members that item will be heard in regular order. Staff recommends that items VI-A through VI-C be placed on the Consent Docket.

A. FINANCE REPORT – JANUARY CLAIMS ([Attachment VI-A](#))

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$494,902.16 for the month of January. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the January recurring claims against the Association.

B. 9-1-1 SERVICE APPLICATION AND AGREEMENT WITH AMERICAN FIBER NETWORK, INC.

INFORMATION: Staff recommends approval and execution of a contract for 9-1-1 service between American Fiber Network, Inc., a reseller Competitive Local Exchange Carrier (CLEC), and the 9-1-1 Association of Central Oklahoma Governments. Contract period begins July 1, 2008 through June 30, 2009. Complete contract documentation is available for review at the ACOG offices.

Action Requested: Motion to authorize the Interim Executive Director to execute the 9-1-1 Service Application and Agreement with American Fiber Network, Inc.

C. 9-1-1 SERVICE APPLICATION AND AGREEMENT WITH ACN COMMUNICATION SERVICES, INC.

INFORMATION: Staff recommends approval and execution of a contract for 9-1-1 service between ACN Communication Services, Inc., a reseller Competitive Local Exchange Carrier (CLEC), and the 9-1-1 Association of Central Oklahoma Governments. Contract period begins July 1, 2008 through June 30, 2009. Complete contract documentation is available for review at the ACOG offices.

Action Requested: Motion to authorize the Interim Executive Director to execute the 9-1-1 Service Application and Agreement with ACN Communication Services, Inc.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. MOTION TO CONFIRM AND APPOINT JOHN G. JOHNSON AS INTERIM EXECUTIVE DIRECTOR OF THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ([Attachment VII-A](#))

INFORMATION: Due to the unexpected death of longtime Executive Director Zach D. Taylor, it is necessary to name an Interim Executive Director in order for 9-1-1 ACOG to conduct daily business. At an emergency meeting of the ACOG Board of Directors on January 10, 2008, ACOG named John G. Johnson as Interim Executive Director. The Interlocal Agreement creating the organization *contemplates* that the Executive Director of ACOG serves in the same capacity for 9-1-1 ACOG.

Action Requested: Motion to confirm and appoint John G. Johnson as Interim Executive Director of the 9-1-1 Association of Central Oklahoma Governments.

B. RESOLUTION – BANKING SIGNATURES ([Attachment VII-B](#))

INFORMATION: With the appointment of an Interim Executive Director of 9-1-1 ACOG it becomes necessary to add that name to the official custodians' resolution authorizing the Interim Executive Director as an official signatory to conduct business with 9-1-1 ACOG's financial institutions. Attachment VII-B is an example of the necessary resolution for signature.

Action Requested: Motion to approve addition of Interim Executive Director's name to the list of official custodians and 9-1-1 ACOG's current signatories.

C. RECOMMENDATION TO THE OKLAHOMA SENATE PRESIDENT PRO TEMPORE TO APPOINT
STEPHEN M. WILLOUGHBY TO THE OKLAHOMA STATEWIDE 9-1-1 ADVISORY BOARD
([Attachment VII-C](#))

INFORMATION: The death of Executive Director Zach Taylor has left a vacancy on the Oklahoma Statewide 9-1-1 Advisory Board. Mr. Taylor was appointed by the Oklahoma Senate President Pro Tempore, based on statutory identification of 9-1-1 ACOG, as the intended seat holder. Thus, it seems appropriate for this Board to recommend a replacement.

Action Requested: Motion to recommend to the Oklahoma Senate President Pro Tempore the appointment of Stephen M. Willoughby to the Oklahoma Statewide 9-1-1 Advisory Board.

VIII. INFORMATIONAL ITEMS

A. PRESENTATION FROM HEARTLINE 2-1-1

INFORMATION: 2-1-1 is a relatively new, 24-hour, free phone service in Central Oklahoma established to connect people to social services.

Its presence in our community became more visible and critical during the December ice storm, reducing the burden on 9-1-1 services and keeping that system free for true emergencies. In response to Board members' questions about 2-1-1 following the ice storm, staff invited a representative of HeartLine 2-1-1 to discuss with the Board services they provide to the Central Oklahoma region.

Action Requested: None, for information and discussion only.

IX. GENERAL STATUS REPORT ([Attachment IX](#))

INFORMATION: Information on current projects for review and discussion.

Action Requested: None, for information only.

X. NEW BUSINESS

XI. ADJOURNMENT

**MINUTES OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG CONFERENCE ROOM
DECEMBER 20, 2007**

The eleventh meeting of the calendar year 2007 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:12 p.m., December 20 , 2007 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. David Hopper, Councilmember, Norman

MEMBERS PRESENT

Hon. James Woodard, Councilmember, Arcadia
Hon. Roger Malone, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Dan O'Neil, Mayor, Edmond
Hon. Bill Lisby, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Hon. Margaret Graham, Councilmember, Luther
Hon. Kathy McMillan, Councilmember, Moore
Hon. Keith Bryan, Councilmember, Mustang
Hon. James Pumphrey, Mayor, Nicoma Park
Hon. John Brown, Councilmember, Piedmont
Hon. Bobby Cleveland, Trustee, Slaughterville
Hon. Rodney Cleveland, Commissioner, Cleveland County
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Willa Johnson, Commissioner, Oklahoma County

MEMBERS ABSENT

Hon. Phillip Shirey, Councilmember, Bethany
Hon. Matt White, Mayor, El Reno
Hon. Marianne Yarbrough, Trustee, Forest Park
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Laurel Anderson, Mayor, Lake Aluma
Hon. Mark Easton, Councilmember, Lexington
Hon. Russell Smith, Mayor, Midwest City
No Designee, Newcastle
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Gary Hayes, Mayor, Noble
Hon. Kathy Jordon, Trustee, Smith Village
Hon. Earnest Ware, Mayor, Spencer
No Designee, Valley Brook
Hon. Scott Symes, Mayor, The Village
No Designee, Tuttle
Hon. Jeff Martinez, Councilmember, Warr Acres

MEMBERS ABSENT (continued)

Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Ward Larson, Councilmember, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County

GUESTS

Turner Mann, Midwest City
Larry Kesler, Union City
Brent Hawkinson, AT&T

STAFF

Zach D. Taylor, Executive Director
Jane Sutter, Division Director, Intergovernmental Services
Debbie Cook, Division Director, Finance
Doug Rex, Division Director, Transportation Planning & Data Services
Jerry Church, Communications Program Coordinator
Stephen M. Willoughby, E9-1-1 & Public Safety Programs Director
Carolyn White, 9-1-1 Database Manager
Johnny C. Irons, III, 9-1-1 Projects Coordinator/Analyst
Wendi Marcy, 9-1-1 Special Programs Officer
Diane McCullough, Projects Coordinator
Anita Kroth, 9-1-1 Administrative Assistant
John G. Johnson, Legal Counsel

I. CALL TO ORDER

Chairman David Hopper called the meeting to order at 1:12 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Executive Director Zach Taylor welcomed back Bobby Cleveland, new councilmember from Slaughterville. He introduced guests Brent Hawkinson, AT&T, and Turner Mann, Midwest City.

III. APPROVAL OF MINUTES – November 29, 2007 Meeting

Director Dan O’Neil, Edmond, made a motion to approve the minutes of the November 29, 2007 meeting. Director James Pumphrey, Nicoma Park, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, Bartlett, O’Neil, Lisby, Poland, Graham, McMillan, Bryan, Pumphrey, Hopper, Brown, Cleveland, Cleveland, Sharpton and Johnson

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman’s Report:

None

Director's Report:

Executive Director Zach Taylor reported that a press conference was held yesterday morning to publicly announce the completions which have been underway since last April of the Phase II Enhanced Wireless 9-1-1 system improvements.

He said elections were held in December 2005 during which 9-1-1 ACOG made commitments to have that work done in 12-18 months, which ACOG accomplished. Due to extenuating circumstances associated with the City of Oklahoma City's build-out of a CAD system, their work was not completed until October. The infrastructure for that system has been in place since April. We have made over 10,000 test calls into the system and by all accounts, it is working effectively. We are now experiencing call levels made to 9-1-1 from wireless phones in excess of 60%. When we first began this effort the call volume of wireless calls was about 50% or less; the wireless calls would not route to the correct place; and 95% of callers, due to their circumstances, were not able to articulate their location. We now have made a substantial improvement.

Mr. Taylor discussed recent efforts to assist homeowners with electrical work necessitated by the recent ice storm. He described FEMA's pilot program to provide \$500 for the reconnection of private property electrical service. The Governor has announced that the state will provide half of the match and FEMA will provide 75% of the program. He said if an entity wants to participate, their part will be 12.5% of the \$500 allowance per property owner still needing service, not retroactive to those previously affected.

Chairman David Hopper asked if the \$500 is a flat fee regardless of the type of work that needs to be done. Mr. Taylor answered in the affirmative. He said there are some variations of work that will be required. The \$500 will be paid directly to the electrical contractor rather than the homeowner. Mr. Taylor said the reimbursement will be based upon there being a work order, certification of completion, inspection and negotiable items.

Director James Pumphrey asked for clarification that this pertains to uninsured electrical loss. Mr. Taylor explained that regardless of insurance status, the individual must call OG&E's 1-800 number and OG&E will inform the appropriate local government, and if that government has entered into the program, then the government will direct a private contractor to that property to do the work.

Executive Director Zach Taylor said the FCC has issued an order allowing wireless phone carriers to suspend signals of operations of analog cell phones. After February 18, 2008, the old cell phones may not work. OnStar services will no longer be operational in vehicle models older than 2003 after December 31, 2007.

Several community organizations distribute old cell phones, and they need to be informed that they will no longer be operational after February next year.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members, those items will be heard in regular order. Staff recommends that Items VI-A and VI-B be placed on the Consent Docket.

A. FINANCE REPORT – DECEMBER 2007 CLAIMS

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$164,330.48 for the month of December. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the December recurring claims against the Association.

B. AUTHORIZATION TO EXECUTE AN AGREEMENT WITH THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA THROUGH THE CENTER FOR SPATIAL ANALYSIS FOR GIS DATA SHARING AND HOUSING

INFORMATION: Staff has finalized an agreement between ACOG, 9-1-1 ACOG and the University of Oklahoma Center for Spatial Analysis to share and warehouse Geographical Information System (GIS) data. This agreement allows staff to routinely provide OU with the most current GIS for Central Oklahoma. OU, in turn, will place the data on a web interface, allowing the GIS data to be accessed by the public.

Director John Brown, Piedmont, made a motion to place the items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item. Director James Woodard, Arcadia, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, Bartlett, O'Neil, Lisby, Poland, Graham, McMillan, Bryan, Pumphrey, Hopper, Brown, Cleveland, Cleveland, Sharpton and Johnson

NAY: None

ABSTAIN: None

VII. NEW BUSINESS

Director Dan O'Neil, Edmond, asked for information regarding 2-1-1. Steve Willoughby explained that 2-1-1 serves Central Oklahoma. It is housed by HeartLine, which was previously known as Contact. It is funded principally by the United Way, and a state appropriation through the State Department of Human Services. Their mission is to provide access to a statewide data base of social services for those in need. They also have arrangements with the State Department of Emergency Management to funnel certain types of calls during disasters such as Ice Storm 2007.

Mr. Willoughby said the State 2-1-1 Advisory Board will be working on better directory resources for natural disasters in the future. He said he will invite a representative to attend a future meeting of the Board.

Mr. Taylor reported that 2-1-1's call volume during the week of the ice storm was 50,000 compared with a typical annual call volume of 65,000.

VIII. ADJOURNMENT

Chairman David Hopper asked for a motion to adjourn. Director Mark Sharpton, Logan County, made a motion to adjourn. Director James Pumphrey, Nicoma Park, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, Bartlett, O'Neil, Lisby, Poland, Graham, McMillan, Bryan, Pumphrey, Hopper, Brown, Cleveland, Cleveland, Sharpton and Johnson

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:25 p.m.

ADOPTED THIS 31st DAY OF JANUARY 2008.

Chairman

Secretary-Treasurer

PAGE DOWN TO VIEW ATTACHMENT VI-A

BE IT RESOLVED, that on this 31st day of January 2008, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

ACOG Administrative Services

Personnel	75,003.41	
Consultant	657.00	
Development	240.00	
Institute	1,345.00	
Legal	781.25	
Mileage	104.72	
Postage	482.44	
Printing	2,288.15	
Professional Dues	10.00	
Supplies	65.10	
Telephone	159.64	
Xerox	410.23	
	<hr/>	
<i>Total MSAG/Education/Training</i>		\$ 81,546.94
OKC Professional Services Agreement		<hr/>
		4,745.13
		\$ 86,292.07

9-1-1 Operating/Maintenance

AT&T (Network, Database, TSP & Frame Relay)	\$ 44,229.88	
AT&T (Wireless Phases I & II)	5,447.49	
AT&T (Annual Software Warranty)	105,000.00	
AT&T (Annual Hardware Maintenance)	224,250.00	
SBC Global Services (UPS Maintenance)	1,213.00	
AT&T (Frame Relay EMD Parkview EMS)	467.31	
AT&T (EMSA EMD Frame Relay)	195.36	
AT&T (Meet Point)	116.15	
AT&T (DSL Connection)	101.83	
Chase Equipment Leasing Inc.	13,463.10	
Hinton Telephone Company	246.20	
Logix Communications	199.32	
McLoud Telephone	280.00	
Oklahoma Communication Systems	1,217.67	
Pioneer Telephone (Newcastle Diagnostic Line)	52.92	
Pioneer Telephone (9-1-1 Trunks)	479.78	
Pioneer Telephone (Newcastle Frame Relay)	93.88	
Windstream	73.47	
Language Line	218.18	
MTM Solutions, Inc.	2,820.00	
North American Group	8,029.30	
Oracle	415.25	
	<hr/>	
<i>Total 9-1-1 Operating/Maintenance</i>		408,610.09
Total January Claims		<hr/> <hr/>
		\$ 494,902.16

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED DECEMBER 31, 2007**

	<u>OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>December 1, 2007</i>			
Cash on Deposit	\$ 1,791,567.99	\$ 691,027.76	\$ 2,482,595.75
Cash Receipts			
Fee Income	\$ 122,224.68	\$ -	\$ 122,224.68
Fee Income - Wireless	343,765.17	-	343,765.17
Contracts	-	-	-
Transfers of Funds	737.60		737.60
Interest Earned	4,399.64	737.60	5,137.24
Miscellaneous	350.70	-	350.70
Total Cash Receipts	<u>\$ 471,477.79</u>	<u>\$ 737.60</u>	<u>\$ 472,215.39</u>
Total Cash Available	\$ 2,263,045.78	\$ 691,765.36	\$ 2,954,811.14
Cash Disbursements			
Claims/Operating Expense	\$ 168,610.85	\$ -	\$ 168,610.85
9-1-1 Fund Disbursement	23,843.75	-	23,843.75
Transfers of Funds		737.60	737.60
Miscellaneous	31.56	-	31.56
Total Cash Disbursements	<u>\$ 192,486.16</u>	<u>\$ 737.60</u>	<u>\$ 193,223.76</u>
Ending Balance <i>December 31, 2007</i>			
Cash on Deposit	<u>\$ 2,070,559.62</u>	<u>\$ 691,027.76</u>	<u>\$ 2,761,587.38</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
DECEMBER 2007**

Arcadia	\$ 28.52
Bethany	1,151.17
Choctaw	433.58
Cleveland County	314.55
Del City	837.95
Edmond	4,169.39
El Reno	1,320.39
Forest Park	48.65
Guthrie	1,182.20
Harrah	232.11
Jones	111.94
Lexington	95.77
Midwest City	2,328.65
Moore	1,805.44
Mustang	628.69
Newcastle	345.54
Nichols Hills	269.30
Nicoma Park	114.53
Noble	261.38
Norman	4,663.62
Oklahoma County	723.57
Piedmont	203.38
Slaughterville	96.15
Spencer	149.67
The Village	409.95
Tinker AFB Fire Department	112.11
Tuttle	232.67
Warr Acres	494.44
Woodlawn Park	3.93
Yukon	1,074.51

Total December Disbursements	\$ 23,843.75
	=====



9-1-1 association of central oklahoma governments

Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

MEMORANDUM

DATE: January 22, 2008

TO: 9-1-1 ACOG Board of Directors

FROM: David Hopper, Chairman

SUBJECT: Motion to Confirm and Appoint John G. Johnson as Interim Executive Director of the 9-1-1 Association of Central Oklahoma Governments

INFORMATION: Due to the unexpected death of longtime Executive Director Zach D. Taylor, it is necessary to name an Interim Executive Director in order for 9-1-1 ACOG to conduct daily business. At a special meeting of the ACOG Board of Directors on January 10, 2008, the ACOG Board named John G. Johnson as Interim Executive Director of ACOG with the intent that he would also serve as Interim Executive Director of 9-1-1 ACOG.

The Interlocal Agreement Creating the 9-1-1 Association of Central Oklahoma Governments, Section VI-D states in part, "It is contemplated that the Executive Director of the Association of Central Oklahoma Governments shall act as the Executive Director of the 9-1-1 Association."

Mr. Johnson, while Mayor of Midwest City, served on the ACOG and 9-1-1 ACOG Boards of Directors and was an officer from 1990-1992. He was Deputy Director of the Association from 1992-2002. Mr. Johnson has continued to serve as General Legal Counsel and consultant for both ACOG and 9-1-1 ACOG since 2004 until the present.

Action Requested: Motion to confirm and appoint John G. Johnson as Interim Executive Director of the 9-1-1 Association of Central Oklahoma Governments.

DH/sw



9-1-1 association of central oklahoma governments

Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

MEMORANDUM

DATE: January 22, 2008
TO: 9-1-1 ACOG Board of Directors
FROM: Debbie Cook, CPA, Director of Finance
SUBJECT: Resolution – Banking Signatures

INFORMATION: With the appointment of an Interim Executive Director of 9-1-1 ACOG it is necessary to add that name to the list of official custodians of 9-1-1 ACOG's funds. The Interim Director will have authority as an official custodian to conduct business with 9-1-1 ACOG's financial institutions. Attached is the official custodian's resolution adding the Interim Executive Director's signature.

Action Requested: Motion to approve the attached official custodian's resolution reflecting the addition of the Interim Executive Director of 9-1-1 ACOG.

RESOLUTION

THE BOARD OF DIRECTORS OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
21 E. MAIN ST., SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104

Be it resolved that

John G. Johnson, Interim Executive Director

of the 9-1-1 Association whose signature appears above is appointed and added to the list of official custodians of the 9-1-1 Association's funds. He has plenary authority, including control, over funds owned by the 9-1-1 Association. Control includes possession, as well as the authority to establish accounts for the funds in insured depository institutions and to make deposits, withdrawals and disbursements of such funds. Two (2) signatures shall be required on checks against the accounts.

I hereby certify that the foregoing is a full, true and correct copy of a resolution adopted on January 31, 2008 by the Board of Directors of the 9-1-1 Association of Central Oklahoma Governments and is in full force; that the signature above is genuine and of the respective officer of said Association as designated thereon.

WITNESS my hand and seal of said Association this 31st day of January, 2008.

(SEAL)

Secretary-Treasurer



ATTACHMENT VII-C

Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

9-1-1 association of central oklahoma governments

MEMORANDUM

DATE: January 22, 2008

TO: 9-1-1 Board of Directors

FROM: Jane Sutter, Division Director

SUBJECT: Recommendation to the Oklahoma Senate President Pro Tempore for Appointment of Stephen M. Willoughby to the Oklahoma Statewide 9-1-1 Advisory Board

INFORMATION: In 2005, the Oklahoma State Legislature created the Oklahoma Statewide 9-1-1 Advisory Board. The purpose of this board is to oversee development and operation of emergency 9-1-1 systems in the state.

The board consists of 23 members meeting statutory requirements from different cross sections of the state, representing various organizations. One of the board member seats calls for:

“One member who represents an organization created by an interlocal agreement for the purpose of sharing public safety answering point duties and whose members are municipal governments with a population of more than 450,000 to be appointed by the President Pro Tempore of the Senate.” [63 O.S. 2847 Section 1]

It is believed that 9-1-1 ACOG is the only organization that meets this criteria and the President Pro Tempore of the Senate had appointed the late Zach Taylor to fill this position. Because of the impact this advisory board could have on the 9-1-1 Association, staff believes it is important to continue Mr. Taylor’s work on the board.

Stephen accompanied Mr. Taylor to each of the 9-1-1 Advisory Board meetings and serves on the Board’s State Plan Oversight Committee. His appointment to the board has also been recommended by the Oklahoma Association of Regional Councils (OARC).

Action Requested: Motion to recommend to the Oklahoma Senate President Pro Tempore the appointment of Stephen M. Willoughby to the Oklahoma Statewide 9-1-1 Advisory Board.



9-1-1 association of central oklahoma governments

Chair David Hopper
Norman Councilmember

Vice-Chair Kathy McMillan
Moore Councilmember

Secretary/Treasurer Keith Bryan
Mustang Councilmember

MEMORANDUM

DATE: January 22, 2008
TO: 9-1-1 Board of Directors
FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs
SUBJECT: General Status Report

WIRELESS CENSUS

In December staff sent letters to all wireless carriers known to be operating in the region requesting each provide their wireless census information as required by law. This census information is used by ACOG, the substate planning district, to account and distribute wireless 9-1-1 service fees received.

UNINTERRUPTIBLE POWER SOURCE (UPS) INSTALLATION

Staff has been working with AT&T to complete the replacement and installation of the 68 Uninterruptible Power Source (UPS) units located at the 9-1-1 ACOG PSAPs. This replacement was necessary because the existing units were at the end of their life-cycle. UPS units provide battery back-up to help ensure there is no loss of power to the 9-1-1 workstation when a PSAP transfers to and from generator power. The replacement units manufactured by "Tripp•Lite" also have additional surge protection and low voltage protection capabilities that the previous units did not. The UPS units have a five-year warranty.