



association of central oklahoma governments

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma County Commissioner

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Interim Executive Director
John G. Johnson

MEMORANDUM

DATE: January 10, 2008
TO: Intermodal Transportation Technical Committee (ITTC)
FROM: Douglas W. Rex, Division Director
Transportation Planning & Data Services (TPDS)
SUBJECT: Meeting Notice

The Intermodal Transportation Technical Committee will hold a re-scheduled regular meeting on

THURSDAY, JANUARY 17, 2008 AT 10:00 A.M.

in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE DECEMBER 13, 2007 MINUTES ([ATTACHMENT II](#))
- III. ACTION ITEM:

Consider recommending that the ITPC approve the formation of the regional Bicycle-Pedestrian Advisory Committee to serve as an advisory body to the Intermodal Transportation Policy Committee. ([ATTACHMENT III](#))

- IV. ITEMS FOR INFORMATION ONLY:
 - A. OCARTS Travel Demand Forecasting Model Update ([ATTACHMENT IV-A](#))
 - B. Status of Surface Transportation Program Urbanized Area (STP-UZA) Projects in the OCARTS Transportation Management Area (TMA) ([ATTACHMENT IV-B](#))
 - C. FY 2007 Unified Planning Work Program (UPWP) Reports ([ATTACHMENT IV-C](#))
- V. NEW BUSINESS
- VI. ADJOURN

February ITTC Meeting: 10:00 a.m. Thursday, February 14, 2008

Deadline for February ITTC Agenda Items: 4:00 p.m. Thursday, January 31, 2008

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Clyde Treat City Engineer	Jim McGill, Public Works Director John Shugart, City Manager
	Steve Katen Community Development Director	Jim McGill, Public Works Director John Shugart, City Manager
	No Designee	Vacant
	No Designee	Vacant
CHOCTAW	Robert Floyd City Manager	Mark Seibold City Planner
	Bernard Nauheimer Public Works Director	Mark Seibold City Planner
COLE	Tom Marcum City/County Engineer	Hon. Russell Price Trustee
	Lynn McCaskill City/County Planner	Hon. Marty Lell Trustee
DEL CITY	William G. Graham Public Works Director	Vacant
	No Designee	Vacant
EDMOND	Steve Manek Director of Engineering	Harry Fenton, Project Engineer Steve Lawrence, Civil Engineer Charlie Lee, Asst. Traffic Planner
	Thomas Minnick Traffic Planner	Harry Fenton, Project Engineer Steve Lawrence, Civil Engineer Charlie Lee, Asst. Traffic Planner
	Marianne Yarbrough Trustee	Elton Matthews Trustee
	No Designee	Vacant
	Ronny Nelson Town Manager	Vacant
GOLDSBY	No Designee	Vacant
	Maxine Pruitt Director of Municipal Services	James Hanke Planning & Code Administrator
GUTHRIE	Rene Spineto City Planner	James Hanke Planning & Code Administrator
	Earl D. Burson City Manager	Vacant
HARRAH	No Designee	Vacant
	No Designee	Vacant
JONES CITY	No Designee	Vacant
	No Designee	Vacant
LEXINGTON	No Designee	Vacant
	No Designee	Vacant

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER	Hon. LeRoy Cook Trustee	Vacant
	No Designee	Vacant
MIDWEST CITY	John Derek Jackson City Engineer	Jackie D'Amico Engr. Project Manager
	Guy Henson City Manager	Ron Green Current Planning Manager
MOORE	Elizabeth Jones Comm. Dev. Director	Stephen Eddy City Manager
	Stan Drake Assistant City Manager	Stephen Eddy City Manager
MUSTANG	Melissa Helsel City Planner	David Cockrell City Manager
	Mike Rutledge Chief Building Official	David Cockrell City Manager
NEWCASTLE	Nick Nazar City Manager	Vacant
	No Designee	Vacant
NICHOLS HILLS	Charles Hooper Public Works Director	Randy Smith Public Works Deputy Director
	No Designee	Vacant
NICOMA PARK	Hon. Jim Pumphrey Mayor	Hon. Robert Pittman Councilmember
	No Designee	Vacant
NOBLE	Bob Wade City Manager	Vacant
	No Designee	Vacant
NORMAN	Patrick Copeland Development Services Div. Manager	Wayne Stenis, Senior Planner
		Shawn O'Leary, Dir.-Public Works
	Angelo Lombardo Traffic Engineer	Wayne Stenis, Senior Planner
		Shawn O'Leary, Dir.-Public Works
OKLAHOMA CITY	Dennis Clowers Public Works Director	Laura Story, Civil Eng V/Asst City Eng
		Stuart Chai, Civil Engineer V
	John Dugan Planning Director	Bob Mier, Principal Planner
		Mike Deming, Senior Planner
		Lanc Gross, Senior Planner
PIEDMONT	Clark Williams Community Development Director	Vacant
	No Designee	Vacant
SLAUGHTERVILLE	Marsha Blair Town Administrator	Hon. Gerald Kruschek Trustee
	No Designee	Vacant
SPENCER	Nicole Mukes City Manager	Frank Calvin Planning Commission Chairman
	No Designee	Hon. Marsha Jefferson Vice Mayor

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE	T. J. Chester Public Works Director	Mary Lou Fry Payroll Clerk
	Jerry A. Taylor City Manager	Mary Lou Fry Payroll Clerk
THE VILLAGE	Bruce Stone City Manager	Vacant
	No Designee	Vacant
WARR ACRES	Hon. Jeff Martinez Councilmember	Vacant
	No Designee	Vacant
YUKON	Doug Shivers Community Enhancement Director	Vacant
	James Crosby City Manager	Mike Elder Community Development Coordinator
CANADIAN CO.	Hon. Phil Carson County Commissioner – District #1	Hon. Don Young County Commissioner – District #2
	Hon. Grant Hedrick, Jr. County Commissioner – District #3	Hon. Don Young County Commissioner – District #2
CLEVELAND CO.	No Designee	Vacant
	No Designee	Vacant
LOGAN CO.	Hon. Mark Sharpton Commissioner	Mary Murphey Administrative Assistant
	No Designee	Vacant
OKLAHOMA CO.	Stacey Trumbo County Engineer	Gerald Wright, Superintendent-Dist. 3
		Erik Brandt, Comprehensive Planner
	Tyler Gammon Planning Director	Carol Cline, Projects Manager, Dist. 2
		Kathleen Blanco, Eng Dept Admin Speclst Ruth K. Walters, County Planner
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG)	John G. Johnson Interim Executive Director	Douglas W. Rex Division Director
		Holly Massie Special Programs Officer
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Rick Cain Administrator	Diponker Mukherjee, Planner II-Serv Devl
		Marty Dickens, Assistant Planner
	Larry Hopper Manager of Serv. Dev.	Diponker Mukherjee, Planner II-Serv Devl
		Marty Dickens, Assistant Planner
OKLAHOMA CITY DEPARTMENT OF AIRPORTS	Don G. Jones Facility Planner	John Goodwin Unit Manager IV
	No Designee	Vacant
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT) – Planning & Research Division	Joe Khatib Transportation Manager I	Jay Adams Acting Div Manager

CITY/ORGANIZATION	MEMBERS	ALTERNATES
OKLAHOMA DEPT. OF TRANSPORTATION – Transit Programs Division	Kenneth LaRue Division Manager	Randy Hogan Transportation Specialist
OKLAHOMA DEPT. OF ENVIRONMENTAL QUALITY (ODEQ)	Scott Thomas Program Director	Leon Ashford, Sr. Environmental Specialist
		Tracy Rudisill Environmental Programs Specialist
OKLAHOMA AERONAUTICS COMMISSION	Victor N. Bird Director	Erin Wright Aviation & Govt Affairs Liaison

NON-VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Denise Martin Program Administrator	Vacant
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT) Local Government Division	Allan Wylie Engineer Manager	Gordon Johnson Division Engineer
OKLAHOMA RAILROAD ASSOCIATION	John P. Kyle Executive Director	Vacant
OKLAHOMA TURNPIKE AUTHORITY (OTA)	Gary Brown Dir. of Information Technology	Vacant
OKLAHOMA TRUCKING ASSOCIATION	Dan Case Executive Director	Nanci Davis Safety Regulation Specialist
TINKER AIR FORCE BASE	Bill Dalke Community Planner	John (Mark) Harbaugh Civil Engineer
TRIBAL GOVERNMENTS	No Designee	Vacant
FEDERAL BUREAU OF INDIAN AFFAIRS (BIA)	Michael Southern Acting Transp. Branch Chief	Robert Rodenberger Highway Engineer
U.S. DOT - FEDERAL AVIATION ADMINISTRATION (FAA) / Mike Monroney- Aeronautical Center	Cheryl Williams Aeronautical Ctr Real Estate Mgr Office of Facility Mgmt.	Edward A Connell Program Manager Environment/Safety/Health Staff
U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Isaac Akem Community Planner-OK Division	Elizabeth Romero Planning/Tech Serv Team Leader
U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA)	Pearlie Tiggs Community Planner	Peggy Crist, Director Planning & Program Developmt

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE
 MINUTES OF THE MEETING
 DECEMBER 13, 2007

A regular meeting of the Intermodal Transportation Technical Committee (ITTC) convened on December 13, 2007 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 21 East Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING

ENTITY/AGENCY

Douglas W. Rex, Chairman

ACOG-Transportation Planning & Data Services (TPDS)

ITTC MEMBERS AND/OR ALTERNATES PRESENT

Harry Fenton	Edmond
Hon. Marianne Yarbrough	Forest Park
Ronny Nelson	Goldsby
Jackie D'Amico	Midwest City
Elizabeth Jones	Moore
Hon. Jim Pumphrey	Nicoma Park
Angelo Lombardo	Norman
Wayne Stenis	Norman
Laura Story	Oklahoma City
Lanc Gross	Oklahoma City
Clark Williams	Piedmont
Jerry A. Taylor	Tuttle
Doug Shivers	Yukon
Stacey Trumbo	Oklahoma County
Tyler Gammon	Oklahoma County
Larry Hopper	Central Oklahoma Transp & Parking Authority
Joe Khatib	Oklahoma Dept of Transp - Planning & Research Div
Randy Hogan	ODOT-Transit Programs Division
Scott Thomas	Oklahoma Department of Environmental Quality

NON-VOTING MEMBERS PRESENT

Isaac Akem	Federal Highway Administration
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GUESTS

ENTITY/AGENCY

Gerald Wright, Superintendent, District 3	Oklahoma County
Eric Brandt, Comprehensive Planner	Oklahoma County
Carol Cline, Projects Manager, District 2	Oklahoma County
Pam Wendt, Office Manager, District 2	Oklahoma County

GUESTS (Cont.)

Paul Matthews, Executive Director
Loyd Ratke, Right-of-Way Division
John Bowman, Proj Dev Eng, Preconstruction
Teresa Stephens, Proj Dev Eng, Preconstruction
Quincy Rinkle, Manager of Community Center

ENTITY/AGENCY

Oklahoma Highway Users Federation
Oklahoma Department of Transportation
Oklahoma Department of Transportation
Oklahoma Department of Transportation
Yukon

ACOG STAFF

Holly Massie
John Sharp
Andrea Weckmueller-Behringer
Randy Entz
Pong Wu
Alicia Nicely
Lisa Kehoe
Beverly Garner
Jerry Church

POSITION

Special Programs Officer, TPDS
Program Coordinator, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Associate Planner, TPDS
Administrative Assistant, TPDS
Communications Programs Coordinator, IGS

ENTITIES/AGENCIES ABSENT

Bethany
Blanchard
Choctaw
Cole
Del City
Guthrie
Harrah
Jones City
Lexington
Luther
Mustang
Newcastle
Nichols Hills
Noble
Slaughterville
Spencer
The Village
Warr Acres
Canadian County
Cleveland County
Logan County
Oklahoma City Dept. of Airports
Oklahoma Aeronautics Commission

NON-VOTING MEMBERS ABSENT

Areawide Aging Agency
Capitol-Medical Zoning Commission
ODOT-Local Government Division
Oklahoma Railroad Association
Oklahoma Turnpike Authority
Oklahoma Trucking Association
Tinker Air Force Base
Tribal Governments
Federal Bureau of Indian Affairs
U.S. DOT – Federal Aviation Administration
U.S. DOT – Federal Transit Administration

I. CALL TO ORDER

Chairman Rex called the meeting to order at 10:04 a.m. He introduced himself and entertained introductions around the room. A quorum was present.

II. APPROVAL OF THE NOVEMBER 8, 2007 MINUTES

There being no discussion, Jim Pumphrey moved to approve the November 8, 2007 minutes. Clark Williams seconded the motion. The motion carried unanimously.

III. ACTION ITEMS:

- A. Consider recommending that the ITPC amend the FFY 2008 element of the FFY 2008-2011 OCARTS Area TIP to include I-40 Crosstown projects for the May Avenue bridge - Phase 1, Western Avenue bridge and detour, and Exchange Avenue bridge, as requested by ODOT.

John Bowman highlighted the information as detailed in the agenda memorandum. He said the description for the second project includes the Western Avenue bridge and detour, not just the detour. He said these are two of the six projects that will be let in FFY 2008 for the I-40 Crosstown. He said these monies are either earmarked funds or a combination of earmarked funds and regular formula federal funds and they will not impact ACOG's STP-UZA funding.

Harry Fenton moved to recommend that the ITPC amend the FFY 2008 element of the FFY 2008-2011 OCARTS Area TIP to include I-40 Crosstown projects for the May Avenue bridge - Phase 1, Western Avenue bridge and detour and Exchange Avenue bridge, as requested by ODOT. Jim Pumphrey seconded the motion.

Holly Massie asked if Exchange Avenue Bridge was a third work package. Mr. Bowman said no, it was in the same work package with Western Avenue. There being no further discussion, the motion carried unanimously.

- B. Request for information on recent or future Intelligent Transportation Systems (ITS) planning activities and/or projects to be submitted to the ACOG office by January 15, 2008.

Andrea Weckmueller-Behringer highlighted the information as detailed in the agenda memorandum, asking that ITS related planning activities and/or projects that have been completed by member entities be submitted by January 15, 2008 so that the region's architecture can be updated. She said if anyone had questions as to whether one of their projects is ITS related, to contact her. Chairman Rex said a reminder email will be sent out as the deadline approaches, as we certainly would like to keep the region's architecture up-to-date. He said the action does not require a motion; it is just a request for the information.

IV. ITEMS FOR INFORMATION ONLY:

A. 2008 Oklahoma Recreational Trails Program – Application Due January 31, 2008

Lisa Kehoe encouraged the entities to apply for the 2008 Oklahoma Recreational Trails Program as detailed in the agenda memorandum.

Paul Matthews asked where this funding comes from. Chairman Rex said the money is formula funds from SAFETEA-LU.

Chairman Rex asked if anyone had applied for this program before and if so, were they successful. Clark Williams said he applied two to three years ago and re-applied again last year and was not successful. Elizabeth Jones said the City of Moore has been successful with several projects and Jerry Taylor said the City of Tuttle has also had success. This item was for information only.

B. Conclusion of Ozone (O₃) Season; Start of Carbon Monoxide (CO) Season

Jerry Church presented a summary of past OCARTS area ozone seasons as detailed in the agenda memorandum and then gave an outlook for the coming year. He said that if the federal standard changes, becoming more stringent, ozone emissions become more of an issue during the summertime.

Mr. Church said that EPA has proposed rules for a stricter standard in the range of 0.070 to 0.075. He said that despite the fact that we had a mild summer and our overall ozone average is going down, even if EPA sets the new standard at 0.075 ppm, five of our six monitoring stations would be in violation. Therefore, it is important that ACOG continue to promote its air quality message to help us avoid nonattainment status.

Scott Thomas said that EPA is expected to propose the lower standard in March 2008. He suggested that the Ozone Flex agreement may help Central Oklahoma avoid nonattainment status.

Paul Matthews asked if there is a possibility that EPA would relax the standards for municipalities who burn all the limbs in fires around the area. He said he is sure the dump areas are getting filled up, so why not just burn everything and then the ashes would be easy to rake back into the earth. Mr. Thomas said ODEQ already has that option built into their rules in case of emergency, but they would try to coordinate when the municipalities burn--especially during ozone season. There are times you can burn and it will not affect the air quality as much as it would at other times.

Isaac Akem asked about the status of Ozone Flex. Mr. Rex said that ACOG has received comments from EPA on the draft Central Oklahoma 8-Hour Ozone Flex Program. ACOG staff is in the process now of addressing those comments from EPA, and is hoping to return the revised document to EPA early in 2008.

There was no further discussion. This item was for information only.

C. Status of Surface Transportation Program Urbanized Area (STP-UZA) Projects in the OCARTS Transportation Management Area (TMA)

Holly Massie said there will be a discussion following this meeting to talk about the status of the FFY 2008 and 2009 STP-UZA projects. This item was for information only.

D. FY 2007 Unified Planning Work Program (UPWP) Reports

Chairman Rex said the following report was completed and available for review:

Task 2.02(9) Oklahoma City Urban Area Coordinated Public Transit-Human Services Transportation Plan-August 2007 (COTPA)

There was no discussion. This item was for information only.

V. NEW BUSINESS

Oklahoma Floodplain Managers Association Calendar

Clark Williams said he is the Vice Chairman of the Oklahoma Floodplain Managers Association (OFMA) and every year it produces calendars which he provided as a handout to the Committee members. He said the OFMA tries to promote an educational program to make people aware of the dangers of driving into a stream of water, as six inches will flood (float) a car.

Ice Storm –Reimbursement Inquiry

Jim Pumphrey asked if ACOG was working with FEMA to mitigate the crisis caused by the latest ice storm. Chairman Rex said he did not believe so and asked if he was looking for a FEMA contact. Mr. Pumphrey said no, he thought that maybe FEMA was working through ACOG. Mr. Rex said he would check, but to his knowledge FEMA was not working through ACOG.

Mr. Pumphrey then asked if there is any kind of state program to reimburse what the entities are losing in sales tax from the ice storm. Mr. Rex said the only thing he has heard is through FEMA, but he has not heard anything at the state level. Mr. Pumphrey said that for four days in Nicoma Park, they were without any business in town and 97 percent of their budget is sales tax. Mr. Rex said he would check.

TIP Application Deadline Extended

Holly Massie reminded the Committee that the TIP application deadline has been extended to next Tuesday.

Meeting Cancellation - Joint Land Use Study (JLUS) Technical Work Group

Ms. Massie said for anyone serving on the Joint Land Use Study (JLUS) Technical Work Group, the meeting for tomorrow was cancelled and an email was sent out announcing that cancellation.

Announcement - Promotion of ACOG Employee

Douglas Rex announced that Andrea Weckmueller-Behringer was recently promoted to the position of Program Coordinator in Long Range Transportation Planning. She has been with ACOG for eight years and in her new position, she will be responsible for the coordination of Long Range Transportation Plan updates, implementation of the Congestion Management Process, as well as data collection and development and air quality initiatives. We are very happy that she accepted the position and we wish her continued success. Andrea Weckmueller-Behringer expressed her thanks as the Committee applauded her.

VI. ADJOURN

There being no further business to discuss, Jim Pumphrey moved to adjourn. Larry Hopper seconded the motion. The motion carried unanimously. The meeting adjourned at 10:33 a.m.

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: January 10, 2008

TO: Intermodal Transportation Technical Committee

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Formation of a Regional Bicycle-Pedestrian Advisory Committee (BPAC)

INFORMATION:

ACOG staff recommends the formation of a regional Bicycle-Pedestrian Advisory Committee (BPAC). The regional Bicycle-Pedestrian Advisory Committee (BPAC) will serve as a advisory body to the Intermodal Transportation Policy Committee (ITPC), and will participate in the establishment of regional transportation goals, track the region's present and future trail networks, review alternative networks and intermodal strategies, and will eventually provide recommendations to the ITPC on the regional transportation plan to be adopted for 2035.

The proposed BPAC bylaws are enclosed for your review.

It is anticipated that the Committee will meet quarterly on the third Wednesday at 10:00 a.m. starting on March 19, 2008. BPAC will provide a forum to discuss the future regional efforts for a bicycle/pedestrian friendly community and ways to collaborate efforts in educational campaigns and connectivity of trails and bikeways.

ACTION REQUESTED:

Consider recommending that the ITPC approve the formation of the regional Bicycle-Pedestrian Advisory Committee to serve as an advisory body to the Intermodal Transportation Policy Committee.

DRAFT

BYLAWS
BICYCLE-PEDESTRIAN ADVISORY COMMITTEE

DRAFT

PRELIMINARY FORMAT:
January 3, 2008

BYLAWS
BICYCLE - PEDESTRIAN ADVISORY COMMITTEE

- ARTICLE I. GENERAL
- ARTICLE II. PURPOSE
- ARTICLE III. MEMBERSHIP AND STRUCTURE
- ARTICLE IV. MEETINGS
- ARTICLE V. ADVISORY ROLE
- ARTICLE VI. SEVERABILITY CLAUSE

ARTICLE I. GENERAL

SECTION 1. NAME. This committee shall be known as the Bicycle-Pedestrian Advisory Committee (BPAC) of the Association of Central Oklahoma Governments (ACOG).

SECTION 2. EFFECTIVE DATE. The effective date of these bylaws shall be upon adoption by the Intermodal Transportation Policy Committee (ITPC) and endorsement by the ACOG Board of Directors, December 20, 2007.

SECTION 3. AMENDMENTS TO BYLAWS. These bylaws may be amended by majority vote of the ITPC and endorsed by the ACOG Board of Directors on their own motion or in response to recommendations forwarded to the ITPC by the Bicycle Pedestrian Advisory Committee (BPAC)

ARTICLE II. PURPOSE

SECTION 1. PURPOSE. The purposes of the BPAC shall include:

- a. To update and maintain the regional bicycle and pedestrian system and serve in a planning and technical advisory capacity to the ACOG Board of Directors.
- b. To supplement and aid the functions and purposes of ACOG, as defined in the Agreement Creating the Association of Central Oklahoma Governments, effective February 16, 1977, as amended.
- c. To generate public interest in, and attention to, various elements of bicycle and pedestrian planning in the ACOG Region; and to coordinate with local bicycle and walking clubs, local, state, and federal agencies related to bicycle and pedestrian planning.
- d. To provide the ITPC and the ACOG Board of Directors with advisory recommendations in matters related to bicycle and pedestrian development.
- e. To act in any way reasonably related to any of the above-mentioned purposes.

ARTICLE III. MEMBERSHIP AND STRUCTURE

SECTION 1. REPRESENTATION. The BPAC shall consist of, but not limited to, representatives of the following groups:

- a. Municipal and county planners within the region.
- b. Bike and Pedestrian committee members from local member entities or local parks and recreation departments.
- c. Municipal managers from communities without a planner, or the manager's appointed representative.
- d. From entities without a planner, community development director, or manager, a representative as appointed by the governing body of that entity.
- e. Bicycling clubs and/or associations
- f. Walking/Running clubs and/or associations
- g. Interested private citizens
- h. Federal, State and Local agencies that manage transportation, environmental, safety and recreational issues related to transportation planning. Such representatives of federal, state, and local agencies shall serve in an advisory, non-voting capacity.
- i. ACOG Staff, who shall be non-voting members.

SECTION 2. APPOINTMENT. The members and alternates of the BPAC shall be confirmed by the ITPC and endorsed by the ACOG Board of Directors.

SECTION 3. TERMS. Members of the BPAC shall be appointed for an indefinite term, to serve as long as qualified under Section 1, above.

SECTION 4. VACANCIES. In the event of a vacancy on the BPAC, the vacancy shall be filled according to the procedures of ARTICLE III, Sections 1 and 2. Vacancies shall be deemed to exist in any of the following cases:

- a. A member resigns.
- b. A member, of his/her designated alternate, who has not attended any three (3) consecutive meetings shall be considered an inactive member. A inactive member will be notified of his/her status and may be considered for replacement by the ITPC and ACOG Board of Directors should he/she fail to attend subsequent meetings of the BPAC.

SECTION 5. MEMBERS' OBLIGATION. Each member of the BPAC is charged with the responsibility of assisting the ITPC and the ACOG Board of Directors and other elected and appointed officials with their decision-making responsibility by making recommendations on important bicycle and pedestrian issues. As part of the above responsibility, members should foster a constructive interchange of views and attempt to develop areawide agreement on bicycle and pedestrian planning efforts.

SECTION 6. ALTERNATES. Every BPAC member shall have the power to appoint an alternate who is not already a member of BPAC to act in the member's capacity at any meeting, in the event such member cannot attend, provided:

- a. the alternate designation is made in writing and shall serve at the pleasure of the member,
- b. the alternate has been appointed to the BPAC as specified by Article III, Section 2, and
- c. an alternate may serve for more than one member, but may only serve as an alternate for one member at a time.

SECTION 7. COMMITTEE OFFICERS. The BPAC shall elect a Chairman and Vice-Chairman from its membership for a one year term. Committee officers may succeed themselves for additional terms.

SECTION 8. SUBCOMMITTEES. The BPAC shall have the power to create standing committees. Appointment of members to subcommittees shall be by the Chairperson, subject to approval of the membership, and shall not be limited to BPAC members. The Chairperson of a subcommittee shall be appointed by the BPAC Chairperson and shall be someone who is a member of the BPAC.

ARTICLE IV. MEETINGS

SECTION 1. MEETING TIME AND PLACE. Regular quarterly meetings of the BPAC shall be held on the third Wednesday of March, June, September and December (or as determined by a majority vote of the Committee) at 10:00 a.m. in the ACOG Conference Room, 21 E. Main St, Suite 100, except when this date conflicts with holidays or the BPAC or Board of Directors requests a change. Meetings may be cancelled or special meetings called at the discretion of the BPAC Chairman or the ACOG Executive Director.

SECTION 2. MEETING NOTICES AND MINUTES. The ACOG staff will send out a meeting notice to all members, by mail or email, approximately one week in advance of each meeting. Minutes of each BPAC meeting, based on notes and taped recordings of the meeting, will be prepared by the ACOG staff. Such minutes shall accurately reflect the conduct of the meeting, all activity and relevant discussion occurring at the meeting and a record of all votes taken, including a discussion of minority points of view. Tape recordings of all BPAC

meetings shall be preserved at least eighteen (18) months from the date of the meeting and be available for review by any interested party.

SECTION 3. QUORUM. A quorum shall consist of representation by six member entities. Business conducted in the absence of a quorum shall be noted with a statement that a quorum was not present.

SECTION 4. OPEN MEETINGS. All meetings of the BPAC shall be conducted with no restrictions on the attendance of observers, citizens, or press, and in accordance with the Oklahoma Open Meetings Act.

SECTION 5. CONDUCT OF MEETINGS. All meetings of the BPAC shall be conducted in accordance with Robert's Rules of Order.

SECTION 6. VOTING; MAJORITY. Each BPAC member, or properly designated alternate, other than those listed in Article III, section 2 (h) above, shall have the right to exercise one vote in all individual proceedings of the BPAC. Majority vote shall consist of a majority of those members and alternates present and voting.

ARTICLE V. ADVISORY ROLE

SECTION 1. ADVISORY FUNCTION. BPAC may, on its own motion, bring important matters relative to area-wide bicycle and pedestrian planning to the attention of the ITPC and the ACOG Board of Directors.

SECTION 2. SPECIAL PROJECTS. BPAC, on its own motion, or on a motion by a member of the ITPC, may undertake special projects, programs or studies of policy areas, utilizing the available resources of BPAC.

ARTICLE VII. SEVERABILITY CLAUSE

SECTION 1. SEVERABILITY. The provisions of these bylaws are severable, and if any part hereof shall be held void by the ITPC and the ACOG Board of Directors, such holding shall not affect or impair any of the remaining parts.

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: January 10, 2008

TO: Intermodal Transportation Technical Committee

FROM: Douglas W. Rex, Division Director
Transportation Planning & Data Services

SUBJECT: OCARTS Travel Demand Forecasting Model Update

INFORMATION:

Since FY 2005, the Association of Central Oklahoma Governments (ACOG) has been engaged in a multi-year improvement program to enhance the effectiveness of the regional travel demand forecasting model. As you know, the Oklahoma City Area Regional Transportation Study (OCARTS) area transportation model is used during the development of the regional long-range transportation plan, to conduct roadway feasibility analysis, and to develop county and corridor transportation studies.

To date, ACOG staff has successfully implemented a number of improvements that will allow a level of analysis that was not possible in the past. For example, ACOG staff has increased the number of linear miles in the model network from 2,300 to approximately 3,900 miles and has enhanced the model's traffic analysis zone (TAZ) structure from 878 to over 2,000 TAZs.

In order to fully take advantage of these OCARTS model network improvements, ACOG staff recommends recalibrating the transportation model with new household travel survey data. The household travel survey will provide information on the travel characteristics of area residents over a 24-hour period for a typical weekday (Tuesday to Thursday), and will include the reason for travel, trip origins and destinations, the mode of travel, and time of travel. The last household survey was conducted in 1995.

Over the coming weeks, ACOG will issue a Request for Proposals (RFP) to seek interest from qualified consultants to conduct a regional household travel survey and to recalibrate the existing components (trip generation, distribution and assignment) of the OCARTS transportation model. In addition, the

consultant will be asked to conduct an on-board transit survey and develop a mode choice component for the OCARTS model.

The mode choice model will allow ACOG to develop FTA approved transit ridership forecasts for future Alternative Analyses recommended by the Regional Fixed Guideway Study completed in 2005. It will also allow ACOG to evaluate the effectiveness of transportation congestion management policies as part of the development of the regional transportation plan.

Once budget requirements have been more clearly defined, staff will proceed with an action item to request a budget amendment to the FY 2008 UPWP for this project.

ACTION REQUESTED:

None. For information only.

ACOG

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MEMORANDUM

DATE: January 10, 2008

TO: Intermodal Transportation Technical Committee

FROM: Holly Massie, Special Programs Officer
Transportation Planning & Data Services

SUBJECT: Status of Surface Transportation Program Urbanized Area (STP-UZA) Projects in the OCARTS Transportation Management Area (TMA)

INFORMATION:

Attached is information on the status of all OCARTS area Surface Transportation Program Urbanized Area (STP-UZA) projects, as provided by the ODOT Local Government Division on January 3, 2008.

The attachment includes a status report on the STP-UZA projects included in the **FFY 2008-2011** TIP and all unscheduled STP-UZA projects that have been programmed in the past, but are not included in the current TIP.

According to the attached *ODOT Calendar to Accomplish Local Government Project Lettings in FFY 2008*, **January 18** is the deadline for submitting documentation to ODOT for right-of-way clearance in order to make the **May 2008** letting.

ACTION REQUESTED:

None. For information only.

Following the ITTC meeting, there will be a brief discussion of the status of the FFY 2008 and FFY 2009 STP-UZA projects included in the TIP.

**Oklahoma Department of Transportation
Local Government Division
Calendar
Federal Fiscal Year 2008**

Fed. Fiscal Year 2008 Letting Month	Project Sponsor to Provide Final Right-of-Way Clearance Documents to ODOT Right-of-Way Div.	ODOT Right-of-Way Div. to Provide Clearance Memo to ODOT Local Gov't. Div.	Project Sponsor to Provide ODOT-Approved Final Plans to Local Gov't. Div.	Project Sponsor to Deposit Matching Funds with ODOT	ODOT Bid Opening Date	Award Date / Commission Meetings
January 2008	September 21, 2007	September 28, 2007	October 12, 2007	December 14, 2007	January 17, 2008	February 4, 2008
February 2008	October 19, 2007	October 26, 2007	November 16, 2007	January 18, 2008	February 21, 2008	March 3, 2008
March 2008	November 16, 2007	November 30, 2007	December 14, 2007	February 15, 2008	March 21, 2008	April 7, 2008
April 2008	December 21, 2007	December 28, 2007	January 18, 2008	March 14, 2008	April 17, 2008	May 5, 2008
May 2008	January 18, 2008	January 25, 2008	February 22, 2008	April 15, 2008	May 15, 2008	June 2, 2008
June 2008	February 22, 2008	February 29, 2008	March 21, 2008	May 16, 2008	June 19, 2008	July 7, 2008
July 2008	March 21, 2008	March 28, 2008	April 18, 2008	June 20, 2008	July 24, 2008	August 4, 2008
August 2008	April 18, 2008	April 25, 2008	May 16, 2008	July 18, 2008	August 21, 2008	September 8, 2008
September 2008	May 23, 2008	May 30, 2008	June 20, 2008	August 15, 2008	September 18, 2008	October 6, 2008
October, 2008	June 20, 2008	June 27, 2008	July 18, 2008	September 19, 2008	October 16, 2008	November 3, 2008
November 2008	July 18, 2008	July 25, 2008	August 22, 2008	October 17, 2008	November 20, 2008	December 8, 2008
December 2008	No scheduled letting	No scheduled letting	No scheduled letting	No scheduled letting	No scheduled letting	No scheduled letting
January 2009	August 22, 2008	August 29, 2008	October 12, 2008	December 19, 2008	January 19, 2009	February 5, 2009

Note: To secure FFY 2008 funding authorization the following requirements must be met by the last working day of **August 2008**: (1) the project must receive final right-of-way clearance from ODOT, (2) the sponsoring entity must submit final plans to ODOT, (3) the sponsoring entity must submit an updated cost estimate to ODOT (prepared by the project engineer), and (4) the physical movement of utilities must be complete or underway.

1/3/2008	ACOG URBANIZED AREA STP PROGRAM STATUS FFY 2008 TIP PROJECTS - FFY 2008-2011 TIP												
Sponsor	Job No.	Description	% Fed. Funds	Estimated Fed. Funds	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Clear	R/W Plans	Prelim. Plans	R/W Clear	Final Plans	Bid Opening
Choctaw	22232(04)	SE 15th, Indian Meridian Rd. to Triple X Rd. Milling & Resurf w/ subgrade repairs	80%	\$354,332									
Logan County	24187(04)	Western, Waterloo to Simpson Pavement Markings	100%	\$10,454	X	X	X	X	X	X			Apr
Logan County	24188(04)	Coltrane, Waterloo to Simmons Pavement Markings	100%	\$3,485	X	X	X	X	X	X			Apr
Logan County	24189(04)	Broadway, Waterloo to SH-33 Pavement Markings	100%	\$34,848	X	X	X	X	X	X			Apr
Midwest City	21978(04)	Post Rd., SE 15th to Reno Widen to 4 lane divided (Sidewalks)	80%	\$2,076,682	X	X	X			X			
Midwest City	23985(04)	City Wide, Phase 2 Arterial Pavement Markings	100%	\$250,000									
Moore	23615(04)	Santa Fe, S. 19th to S. 34th Widen to 4 lanes w/5 lanes & signal at HS (Sidewalks)	80%	\$2,219,320	X	X	X	X	X	X	X	X	Nov
Moore	21533(04)	Eastern Ave. @ Moore HS Traffic Signal	100%	\$120,000	X	X	X	X	X	X	X	X	Jan
Norman	24279(04)	Robinson, 24th Ave. NW to Canterbury Ave. Cold Milling & Asphalt Concrete Overlay	80%	\$200,080	X	X	X	X	X	X	X		
Norman	23062(04)	Main St, Ed Noble Pkwy-Dwtm Shop Ctr Dr Traffic Sig Upgrad (LED Lenses & UPS)	100%	\$125,000	X	X	X	X	X	X	X		Apr
Norman	24283(04)	24th Ave NW, Rock Crk Rd to Tecumseh Rd Roadway Lighting	100%	\$100,200	X	X	X	X	X	X	X	X	
Oklahoma City	22321(04)	City Wide, Phase 1 Signal Upgrades to LED	100%	\$400,000	X	X	X	X	X	X	X	X	Nov
Oklahoma City	21130(04)	City Wide, Phase 4 SZ Safety Improvements	100%	\$400,000									
Oklahoma County	23367(04)	Vickie Dr. over Crutchko Crk in Del City Bridge Replacement (Sidewalks)	80%	\$669,753	X	X	X	X		X		X	
Oklahoma County	22118(04)	Kelly Ave, Coffee Creek Rd to Waterloo Rd Widen to 4 lanes (Sidewalk/Bike Lanes)	80%	\$5,600,000	X	X	X	X					
Oklahoma County	23998(04)	NE 36th St. & Douglas Blvd. in Spencer Intersec Mod & 2 Bridge Replacements	80%	\$650,000	X	X	X	X					
Total				\$13,214,154									

1/3/2008		*UNSCHEDULED POOL - ACOG URBANIZED AREA STP PROGRAM STATUS											
Sponsor	Job No.	Description	% Fed. Funds	Estimated Fed. Funds	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Clear	R/W Plans	Prelim. Plans	R/W Clear	Final Plans	Bid Opening
Del City	19788(04)	City Wide, Phase 1 Sign Replacement	100%	\$40,000			X	X					
Del City	20114(04)	City Wide Pavement Marking	100%	\$75,000			X	X					
Del City	21042(04)	Sooner, Reno to SE 15th Base Repair & Overlay (Sidewalks)	80%	\$334,963									
Moore	13715(04)	Broadway - S 4th to S 19th Grade, Drain & Surface	80%	\$840,000									
Moore	21075(04)	Telephone Rd, SW 19th, ext. S. Sidewalks	80%	\$132,000									
Moore	21076(04)	NW 12th, Santa Fe to City Ave. Sidewalks - Both Sides	80%	\$169,818									
Norman	13969(04)	City Wide School Zone Improvements	100%	\$125,000									
Norman	13970(05)	City Wide Sign Replacement (Phase I)	100%	\$130,000									
Norman	13970(06)	City Wide Sign Replacement (Phase II)	100%	\$109,000									
Norman	15690(05)	Main - Porter to University RR Crossing	80%	\$200,000									
Norman	15694(04)	Front St - Robinson to Eufaula Grade, Drain & Surface	80%	\$1,450,400	X	X	X	X					
Norman	15890(04)	Jenkins & Brooks Intersect. Mod. & Traffic Signal	80%	\$173,600									
Norman	17068(04)	Lindsey - Jenkins to Classen Widen and Reconstruct	80%	\$1,040,000									
Norman	22139(04)	Main, University to BNSF RR Lighting/Sig. Interc.	100%	\$575,000									
Oklahoma City	13387(04)	Meridian Ave - SW 54th to SW 29th Grade, Drain & Surface	80%	\$196,000	X	X	X						
Oklahoma City	17143(04)	Eastern, I-240 to 1/2 mi. S. of 89th Widen to 4 lanes (Sidewalks)	80%	\$3,440,000									
Oklahoma City	17149(04)	MacArthur - SW 5th to Airport Rd Resurface	80%	\$508,000									
Oklahoma City	19312(05)	S. Meridian, SW 29th to Canadian River Widen & Reconstruct to 5 lanes	80%	\$1,230,400	X	X	X	X					

1/3/2008	*UNSCHEDULED POOL - ACOG URBANIZED AREA STP PROGRAM STATUS (Cont.)												
Sponsor	Job No.	Description	% Fed. Funds	Estimated Fed. Funds	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Clear	R/W Plans	Prelim. Plans	R/W Clear	Final Plans	Bid Opening
Oklahoma City	19761(04)	City Wide, Phase 2 Sign Replacement	100%	\$0			X	X					
Oklahoma City	21133(04)	City Wide - Phase 5 SZ Safety Improvements	100%	\$600,000									
Oklahoma City	21134(04)	SW 29th, MacArthur to Meridian Widen to 4 lanes (Sidewalks)	80%	\$1,928,000									
Oklahoma County	18896(04)	Reno Ave., Westminster-Hiwassee Widening to 4 Lanes	80%	\$2,720,000	X	X	X						
Warr Acres	17827(04)	MacArthur, from NW 36th to NW 50th Reconstruct	80%	\$2,923,200	X	X	X	X	X	X			
Warr Acres	17829(04)	MacArthur, from NW 63rd to Wilshire Reconstruct	80%	\$1,400,000	X	X	X	X					

*Note: The unscheduled STP-UZA projects are not included in the OCARTS Area TIP.

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MEMORANDUM

DATE: January 10, 2008

TO: Intermodal Transportation Technical Committee

FROM: Douglas W. Rex, Division Director
Transportation Planning & Data Services

SUBJECT: FY 2007 Unified Planning Work Program (UPWP) Reports

INFORMATION:

Attached is a list of technical reports received as of January 2008. The reports are required for the completion of the FY 2007 UPWP.

ACTION REQUESTED:

None. For information only.

FY 2007 Unified Planning Work Program Reports

TASK NUMBER	TASK DESCRIPTION	ENTITY	DATE SUBMITTED
1.01(2)	Year 2005 Employment Data Collection & Analysis	ACOG	
1.01(3)	Land Use Data Collection – Year 2005	ACOG	
1.01(5)	Elderly Transportation Needs – 1995 NPTS, 2004 TOPS & Census**	ACOG	
1.01(7)	School Enrollment Data – Year 2005**	ACOG	
1.02(1a)	Traffic Counts*	EDM MWC NOR OKC TM	October 2006 May 2007 March 2007 June 2007
1.02(1c)	Turning Movement Counts*	NOR OKC TM	March 2007 June 2007
1.02(4)	NTD Transit Data	COTPA CART	
1.02(5)	Travel Time/Delay Study – Arterials	OKC TM	
2.01(3)	Network Monitoring with Mapped Inventory of 2030 Plan Improvements	ACOG	
2.01(4)	OCARTS Transportation Model Development	ACOG	
2.01(9a)	Long Range Plan: Five Year Status Report	COTPA	
2.02(1)	Annual Listing of Federally Funded Transp. Projects	ACOG	January 2008
2.02(9)	Coordinated Public Transit-Human Services Transportation Plan	COTPA	November 2007
2.02(11)	Public Transportation Quarterly Coordination	ACOG	
2.02(12a)	Transit Route Monitoring & Evaluation	COTPA	
2.02(12b)	Short Term Transit Plans-Bus Route Service Plan	COTPA	
2.02(14)	Transit Marketing	COTPA	
2.02(15)		CART	
2.03(1)	Congestion Management Process (Updated)	ACOG	June 07 (Dec 07)
2.03(3)	Incident Management Report	ACOG	
2.03(4)	ITS Strategies and Status Report	ACOG	
2.03(6)	Annual OKC Accident Analysis (Year 2005 Data)	OKC TM	
2.03(7a)	Oklahoma City Traffic Signal Monitoring and Evaluation	OKC TM	
2.04(4)	Elderly & Disabled Transportation Planning	COTPA	
2.06(1)	Air Quality Planning	ACOG	
2.06(3c)	Bike to Work Report	ACOG	January 2008
2.06(4)	8-Hour Ozone Flex Program	ACOG	
2.06(6)	Rideshare Planning	COTPA	
3.01(1)	Documentation of FY 2007 Public Involvement Activities	ACOG	
3.01(11)	Summary of 2007 Air Quality Public Education Program	ACOG	
4.01(5)	Documentation of OCARTS Triennial Review of 2004**	ACOG	

*Counts submitted to ACOG.

** Carried forward from FY 2006