

PLEASE NOTIFY ACOG AT 234-2264 (TDD 234-2217) BY 5:00 P.M. JULY 7  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



*association of central oklahoma governments*

Chair Willa Johnson  
Oklahoma County Commissioner

Vice-Chair Kathy Walker  
Nichols Hills Mayor

Secretary/Treasurer Mark Sharpton  
Logan County Commissioner

Executive Director  
John G. Johnson

## **AGENDA**

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

**July 10, 2008**  
**9:00 a.m.**

**ACOG Conference Room**  
**21 E. Main St.**  
**Oklahoma City, Oklahoma 73104**

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES ([ATTACHMENT II](#))
- III. 2005 OCARTS LAND USE UPDATE  
([ATTACHMENT III](#))  
Action Requested: None. For information only.
- IV. 2008 STATE DATA CONFERENCE ([ATTACHMENT IV](#))  
Action Requested: None. For information only.
- V. REGIONAL DEVELOPMENT SURVEY ([ATTACHMENT V](#))  
Action Requested: None. For information only.
- VI. NEW BUSINESS
- VII. ADJOURNMENT

**MINUTES**

**Areawide Planning and Technical Advisory Committee  
May 15, 2008  
9:00 a.m.**

The third meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2008 was convened on May 15, 2008 at 9:00 a.m. in the Board Room of the ACOG office, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

**PRESIDING**

Erik Brandt Oklahoma County

**MEMBERS PRESENT**

Mark Seibold	City of Choctaw
Rene Spineto	City of Guthrie
Anais Starr	City of Midwest City
Elizabeth Jones	City of Moore
Wayne Stenis	City of Norman
Randy Entz	City of Oklahoma City
Tyler Gammon	Oklahoma County
Ruth Walters	Oklahoma County
Mitchell Hort	City of Yukon
Doug Shivers	City of Yukon

**STAFF PRESENT**

John Sharp, Program Coordinator, TPDS	ACOG
Andrea Weckmueller-Behringer, Program Coord., TPDS	ACOG
Alicia Nicely-Kongyan Zhu, Associate Planner, TPDS	ACOG
Pong Wu, Associated Planner, TPDS	ACOG
Lindsey Wortham, Intern, TPDS	ACOG
Ellen Owens, Department Secretary, TPDS	ACOG

**I. CALL TO ORDER**

Chairperson Brandt called the meeting to order at 9:05 a.m.

## **II. APPROVAL OF MINUTES**

Anais Starr made a motion to approve the minutes of the March 13, 2008 meeting. Tyler Gammon seconded the motion and, with the vote, the motion passed.

## **III. PRELIMINARY 2005 BASE YEAR POPULATION DATA BY TRAFFIC ANALYSIS ZONE AND ENTITY FOR THE OCARTS PLAN**

John Sharp gave a presentation on the 2005 base year population by traffic analysis zone and entity. He indicated that information on 2005 Traffic Analysis Zones (TAZ's) is included in the Agenda. He said that the agenda item includes a link on the web to the information by each city, also with a map and a table of information. He said that at the March APTAC meeting, ACOG staff provided 2005 preliminary population by city and that now it is being broken down using census block information from the 2000 census and adding building permits and subtracting residential demolition data. Mr. Sharp said that persons per household and occupancy rates were then taken into consideration. He indicated the city totals now are slightly different from the city totals from the last meeting and are more accurate.

Mr. Sharp displayed the 2000-2005 population change in the OCARTS region. He said there were some areas that showed no growth at all and, with demolitions, there may have actually been a loss between 2000 and 2005. He said that at this time, he feels the estimates are better.

Mr. Sharp then displayed a demolition map that had been created for the OCARTS area and this map was based on demolition data provided to ACOG staff by the cities. He referred to the demolitions in 2003 caused by a tornado that passed through Moore, Del City, and Midwest City. He said there are also a large number of demolitions throughout the Oklahoma City area.

Mr. Sharp invited the Committee to review the preliminary population data and to contact ACOG staff with any discrepancies they might see. He also said that in June, he would like to finalize the 2005 base traffic analysis zone data for use in the 2035 OCARTS Plan development. He commented that tracking group quarters changes, which would include nursing, retirement, and assisted living residences, is very difficult.

## **IV. HIGHWAY TREE GRANT PROGRAM (ODOT)**

Mr. Sharp commented that the 2008 Highway Tree Grant Program will provide approximately \$435,000 to communities statewide this year. He said applications for the program are due to the Oklahoma Department of Transportation (ODOT) by July 11, 2008 and that the awards will probably be granted in August or September, 2008. He informed the Committee that there will be a workshop on May 29 at 9:30 a.m. at the Will Rogers Garden Exhibition Center and that anyone planning to attend must RSVP to the ODOT Beautification Office.

## **V. FORMULATION OF A REGIONAL PLANNING AND DEVELOPMENT SURVEY**

Mr. Sharp indicated that last year, ACOG developed a residential building permit fee survey to allow local staff the opportunity to review the fees that each local entity charged for different portions of their residential building permit process. He said that Mr. Seibold has recently developed some questions that will allow local entities to compare development regulations and land use policies. Mr. Sharp informed the Committee that the survey does not have to be finalized immediately, but that he would like to have it available by the July meeting.

Mr. Seibold said that he developed the questions based on research of other communities outside of the state of Oklahoma and what they have had to contend with, such as political opposition to certain types of planning or general lack of coordination between communities. He said that there is not enough dialogue about what is happening in the different communities within the region. He said he would like to send the survey to planning commissioners and political leaders and ask them what their communities could do to share more information. Mr. Seibold indicated that locally there are limited high population density areas that would support light rail or valid bus service and these are issues that need to be discussed with political leaders to effectively plan our communities as a region.

Ms. Spineto commented that there is need to have stronger downtown areas as well as a need to examine ordinance and design guidelines. She also said maintenance standards need to be discussed pertaining to residential or commercial. She indicated that she feels the APTAC group is a good place to bring concerns about community issues that each community, on it's own, have not been able to solve. She said that regarding public transportation, reliance on high population density is an issue that affects everyone to varying degrees. She said a big concern in Guthrie is public transportation that does not reach the rural areas.

Mr. Sharp commented that the Fixed Guideway Study that came out last year gave a lot of good ideas from the bigger communities such as Edmond, Oklahoma City, and Norman. He said there are several small communities outside of Oklahoma City that don't have concentrations of high population density to attract a stop on a bus line, and financial support of transit is also an issue.

Mr. Seibold remarked that if public transportation is to work, there must be high population density and for that, communities must convince their planning commissions and city councils that this can be achieved. He said that regional analysis and conversation is needed in order to justify to councils that the planning being done is meaningful.

Mr. Sharp said the survey questions must be formulated in a way to achieve very definite answers to document. He said it would be hard to push for higher densities in downtown areas while, at the same, not have public transportation reach there. Also, from a financial standpoint, COTPA has limited financial capacity to expand their system.

Ms. Jones asked if the answers to the survey were being compiled in order to let cities know what each one is doing or is the goal to come up with a standard policy for everyone to follow. Mr. Seibold said that the goal is to do both. He said that the APTAC has the potential to guide growth to make the region a good place to live.

Mr. Sharp said that some of the APTAC cities used the building permit survey to educate their planning commissions and councils regarding what other cities were charging in the event they need to raise their building permit costs. He said there is a wide range of building permit fees – from \$50 for smaller communities, up to \$3,000 for larger communities. Mr. Sharp also said that once the answers to the survey are received, ACOG can disburse the information to the different communities.

Mr. Gammon informed the Committee that Oklahoma County uses this type information often to justify building permit fee increases. He said that the County Commissioners view the unincorporated parts of the County as being the relaxed area. He said they do not want stringent regulations on nuisance ordinances.

## **VI. NEW BUSINESS**

### **City of Yukon**

Mr. Shivers indicated that the 10<sup>th</sup> St. and 11<sup>th</sup> St. bridge road projects are still ongoing. He said they are continuing work on their Clarifier and also with work on their police station. The city is working on adding ponds and trails to the Chisolm Trail Park. He said building permits were slow at the first of the year, but they have rebounded in the last couple of months.

### **City of Choctaw**

Mark Seibold indicated that there are new businesses looking at locating in Choctaw. He said a Parks and Recreation charette was held on April 5<sup>th</sup> and from that, it was determined there was a need for a YMCA facility. He said they are also working with the schools to coordinate an organizational policy to assist the schools with maintenance for their recreation fields.

### **Oklahoma County**

Mr. Gammon made reference to the Tinker bond issue passing. He said that the County is going to purchase the General Motors plant and lease it back to the government, probably for one dollar so they can utilize that space. He said the government is planning to put about \$100 million into that plant. He said that the County runs an agricultural center at OSU-OKC for farming, as a youth program, and a 4-H program and they need a new building, but that bond issue did not pass. He also said that the county records maintenance bond issue did not pass. Mr. Gammon said that building permits are up. He said that the County's subdivision regulations are on the agenda at today's Planning Commission meeting for approval.

Ruth Walters said that the National Housing Mitigation fund passed and indicated that she can now start the Crutcho Creek acquisition project and the Deer Creek flood mitigation project.

### **City of Norman**

Wayne Stenis said the city is still working on its Stormwater Master Plan. He said there was a bond election, but not everything passed. The issue to have a one-half cent sales tax for seven years for building two fire stations and hire staff to run it, as well as hire some policemen passed. He said that there was an issue to build a new library for \$49.5 million and also remodel some other city buildings. These bond issues did not pass. Mr. Stenis said the city hired a consultant for a corridor study on Porter Ave., from Robinson St. to Alameda St. He said the new historic preservation guidelines have gone to the City Council for approval.

### **City of Moore**

Ms. Jones indicated she has been working on Bike-to-Work Day and said that there are two separate development companies looking at the 19<sup>th</sup> St. corridor near Home Depot. She said they are also meeting with a citizen's committee researching the possibility of another General Obligation bond for road projects.

### **City of Midwest City**

Ms. Starr remarked that Ulta has opened in Town Center Plaza and the city is working to have a Cheddar's built. She said that the plat for the Riverwind development passed, but residential plats have slowed.

### **City of Oklahoma City**

Randy Entz mentioned that Russell Clause is Oklahoma City's new Planning Director. He said that their Bike Plan went to the City Commission but it is being held up while a few issues are addressed. He mentioned that the Functional Classification Plan for the city's street system is almost finished and hopefully, will be approved in June. The Northeast Sector Plan began last week. He said that plats have slowed down, but that the plats they are receiving are larger.

### **Department of Commerce**

Steve Barker commented that he has been working on the Demographic State of the State report which gives a lot of Census LED data. He said he is looking at age and gender diversification by industry. He indicated that there is an upcoming data conference on July 23<sup>rd</sup>. He said that the keynote speaker will be Sydney Chapman Reynolds, the Assistant Director for the Kansas City region for the Census Bureau.

## **City of Guthrie**

Rene Spineto commented that the city is in the schematic phase of design work on a new water treatment plant. She said they have completed one of the latest phases on their trails at Highland Park. She indicated the Planning Department is also working on developing a neighborhood alliance program and said they would divide the city into specific geographic regions where neighbors would have the opportunity to discuss issues that are pertinent to their area. Ms. Spineto remarked that building permits have slowed, but may be picking up again. She said the Wal-Mart that opened last year has been a boon to the city's sales tax revenue.

Mr. Sharp mentioned that there was news that anyone living within one-half mile of a Guthrie school would have to find other forms of transportation to get to school. He asked what affect that will have on the city. Ms. Spineto said that they are pulling back the school bus routes to those they consider live close enough to walk to school.

## **VII. ADJOURNMENT**

Ms. Jones made a motion to adjourn the meeting. Mr. Gammon seconded the motion and the meeting adjourned at 10:00 a.m.

# ACOG

## ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

21 E. Main St., Oklahoma City, OK 73104-2405  
(405) 234-2264 Fax: (405) 234-2200 TDD: (405) 234-2217  
www.acogok.org email: acog@acogok.org

### MEMORANDUM

**DATE:** July 10, 2008

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** 2005 OCARTS Land Use Update

#### INFORMATION:

Thanks to local area staff, the 2005 land use update and 2035 planned future land use information has been collected and assembled into one digital map file. The 2005 land use information is used to help identify base year conditions in the region. The 2035 future land use information is used to help allocate future residential and employment growth in the region over the 30-year period of the plan.

In order to be as current as possible, ACOG staff will meet one more time with local staff to discuss the most recent land use changes. These changes will be used to modify the 2035 future land use, so that any recent trends in land use development will be captured.

At the July meeting, staff will give a general overview of the 2005 land use data collection process and summary of the land use changes since 2000.

**ACTION REQUESTED:** For review and comment.

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### MEMORANDUM

**DATE:** July 10, 2008

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John M. Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** 2008 State Data Conference

### INFORMATION:

The State Data Center's 2008 Data Conference is scheduled for July 23<sup>rd</sup>. The Conference will be held at Moore Norman Technology Center's Oklahoma City campus at SW 134<sup>th</sup> and South Pennsylvania Ave. This is an opportunity to learn about the upcoming programs leading into the 2010 Census.

### Agenda

8 - 8:30 a.m. Registration and Track Sign-up  
8:30 - 8:45 a.m. Welcome and Introductions  
8:45 - 9:45 a.m. Breakout Session 1  
9:45 - 10 a.m. Break  
10 - 11 a.m. Breakout Session 2  
11 - 11:15a.m. Break  
11:15 - 12:15p.m. Breakout Session 3  
12:15 - 1:30 p.m. Lunch

**Welcome:** Secretary of Commerce and Tourism Natalie Shirley

**Keynote address:** Sydnee Chattin-Reynolds, Assistant Regional Director, U.S. Census Bureau, Kansas City Regional Office

1:30-3 p.m. Update from KC Regional Office Staff on Census Activities

3 - 3:30 p.m. Wrap-up

### **Track 1 - Basic Census Track**

For the basic level data user unfamiliar with finding Census information. Sessions will be fast paced, but will provide instruction and handouts. Topics include:

- The U.S. Census Bureau's homepage - a quick navigational tour
- Local Employment Dynamics - another source for useful workforce indicators
- The American Community Survey - what data is available now, and what's coming next
- The 2000 and 2010 Census - a quick review of 2000 data and comments on 2010
- Other data tools & tips (as time allows)

### **Track 2 - Advanced Census Track**

For the seasoned or advanced level data user already familiar with Census products. Sessions will go deeper into detail and methodology. Topics include:

- Local Update of Census Addresses (LUCA) - an Oklahoma status report
- The 2007 Economic Census - reporting changes and what they mean for Oklahoma communities
- The American Community Survey - using newly introduced multi-year averaging
- Census 2010 - state and local preparations for the upcoming Decennial Census
- Other topics yet to be determined

The cost, which includes lunch and all conference materials, is \$25 per attendee.

Any questions regarding the conference can be directed to Steven Barker at 815-5182. On line registration for the 2008 Conference can be found at <http://www.okcommerce.gov/dataconference>.

### **ACTION REQUESTED:**

None. For information only.

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### MEMORANDUM

**DATE:** July 10, 2008

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** Regional Planning and Development Survey

#### INFORMATION:

At the March APTAC meeting, ACOG staff presented a preliminary regional planning and development survey for the committee's review and comment. The survey included transportation, development and construction, land use, resources, and livability questions. As a result of the Committee's review, a few modifications were made to the survey questions and formatting to allow for a more uniform regional analysis.

The Regional Planning and Development Survey will be located on the ACOG website at [http://www.acogok.org/Programs\\_and\\_Services/Transportation\\_and\\_Data\\_Services](http://www.acogok.org/Programs_and_Services/Transportation_and_Data_Services). The Survey will be live after July 8, 2008. Please complete the Survey by July 31, 2008..

**ACTION REQUESTED:** None. For information only.