

PLEASE NOTIFY ACOG AT 234-2264 (TDD/TTY 234-2217) BY NOON, MONDAY, JUNE 16, 2008  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING.



*association of central oklahoma governments*

Chair Willa Johnson  
Oklahoma County Commissioner

Vice-Chair Kathy Walker  
Nichols Hills Mayor

Secretary/Treasurer Mark Sharpton  
Logan County Commissioner

Executive Director  
John G. Johnson

## MEMORANDUM

**DATE:** June 11, 2008  
**TO:** Bicycle-Pedestrian Advisory Committee (BPAC)  
**FROM:** Douglas W. Rex, Division Director  
Transportation Planning & Data Services (TPDS)  
**SUBJECT:** Meeting Notice

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The Bicycle-Pedestrian Advisory Committee will hold a regular meeting on

**WEDNESDAY, JUNE 18, 2008 AT 10:00 A.M.**

in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

## AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE MARCH 19, 2008 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
  - A. Oklahoma City Bicycle Transportation Plan ([ATTACHMENT III-A](#))
  - B. Rack-Up Downtown Project ([ATTACHMENT III-B](#))
  - C. 2008 Bike to Work Day Report ([ATTACHMENT III-C](#))

IV. NEW BUSINESS

V. ADJOURN

**Deadline for September BPAC Agenda Items: 4:00 p.m. Thursday, September 4, 2008**

**September BPAC Meeting: 10:00 a.m. Wednesday, September 17, 2008**

**BICYCLE-PEDESTRIAN ADVISORY COMMITTEE****VOTING MEMBERS AND ALTERNATES**

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
BETHANY	No Designee	
BLANCHARD	No Designee	
CHOCTAW	Mark Seibold City Planner	Robert L. Floyd City Manager
COLE	No Designee	
DEL CITY	Geranium Carrington Economic Development Director	
EDMOND	Jan Fees City Planner	Anne Loughren Program Coordinator, Parks & Recreation
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	Justin Fortney Guthrie Transportation Authority Member	Verdell Smith Parks Superintendent
HARRAH	Paul Wiegert Supervisor, Parks & Recreation	Art Sipes Code Administrator, Code Enforcement
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Anais Starr Assoc Current Planner	
MOORE	Elizabeth Jones Community Development Director	Kent Sanmann Associate Planner

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
MUSTANG	Justin Battles Director of Parks & Recreation	Jean Heasley Program Coordinator
NEWCASTLE	No Designee	
NICHOLS HILLS	No Designee	
NICOMA PARK	No Designee	
NOBLE	No Designee	
NORMAN	Angelo Lombardo Traffic Engineer	James Briggs Park Planner – Parks & Recreation
OKLAHOMA CITY	Lanc Gross Planner III	Randy Entz Planner III
PIEDMONT	Lyn Land Parks & Recreation Chair	
SLAUGHTERVILLE	Marsha Blair Town Administrator	Perry Pichot Code Enforcement
SPENCER	Louis Smitherman City Manager	Ron Pollard Chairman - Spencer Parks Advisory Board
TUTTLE	No Designee	
THE VILLAGE	No Designee	
WARR ACRES	Hon. Dean Johnson Councilmember - Ward 3	
YUKON	Casey Barnett Supervisor – Parks & Recreation	Jason Beal Recreation Leader – Parks & Recreation
CANADIAN CO.	No Designee	
CLEVELAND CO.	No Designee	

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
LOGAN CO.	Hon. Mark Sharpton Commissioner – District 1	Mary Murphey 1 <sup>st</sup> Deputy
OKLAHOMA CO.	Bradford Holt Administrator – Board of Commissioners Dist. 2	Mike Sullivan 2 <sup>nd</sup> Deputy – Board of Commissioners Dist. 1
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Principal Planner	Diponker Mukherjee Planner II
CLEVELAND AREA RAPID TRANSIT (CART)	Cody Ponder Planner/Grants Specialist	
OKLAHOMA DEPARTMENT OF TRANSPORTATION	Ernestine Mbroh SRTS Program Director	Joe Khatib Transportation Manager I
OKLAHOMA DEPARTMENT OF HEALTH	Corey Wright Physical Activity Coordinator	Walter Jacques Director of Quality Assurance
BIKE CLUBS/ASSOCIATIONS	Tim Tillman ECO Edmond	
	Ken Kehoe Bike League of Norman	
CITIZENS OR NEIGHBORHOOD ASSOCIATIONS	Mark Gibbs Urban Neighbors	
	Jennifer Gooden Homeless Alliance	
WALKING AND RUNNING ASSOCIATIONS	Lissa Wohltmann Edmond Running Club	
	Chuck Mikkelson Oklahoma City Running Club	

### **NON-VOTING MEMBERS AND ALTERNATES**

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Isaac Akem Community Planner – OK Division	
U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA)	Pearlie Tiggs Community Planner – Region VI	

BICYCLE-PEDESTRIAN ADVISORY COMMITTEE  
 MINUTES OF THE MEETING  
 MARCH 19, 2008

The first regular meeting of the Bicycle-Pedestrian Advisory Committee (BPAC) convened on March 19, 2008 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 21 East Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING

Douglas Rex, Chairman

ENTITY/AGENCY

ACOG-Transportation Planning & Data Services (TPDS)

VOTING BPAC MEMBERS AND/OR ALTERNATES PRESENT

Robert Floyd	Choctaw
Geranium Carrington	Del City
Justin Fortney	Guthrie
Paul Wiegert	Harrah
Anais Starr	Midwest City
Elizabeth Jones	Moore
Angelo Lombardo	Norman
Lanc Gross	Oklahoma City
Hon. Dean Johnson	Warr Acres
Casey Barnett	Yukon
Hon. Mark Sharpton	Logan County
Diponker Mukherjee	Central Oklahoma Transp & Parking Authority
Ernestine Mbroh	Oklahoma Department of Transportation
Walter Jacques	Oklahoma Department of Health
Tim Tillman	Bike Clubs/Associations
Ken Kehoe	Bike Clubs/Associations
Mark Gibbs	Citizens or Neighborhood Association
Lissa Wohltmann	Walking and Running Associations
Chuck Mikkelson	Walking and Running Associations

GUESTS

Bernard Nauheimer, Public Works Director	Choctaw
Mark Edwards, City Manager	Del City
Susan Lash, Citizen	Edmond
Art Sipes (Alternate)	Harrah
James Briggs (Alternate)	Norman
Randy Entz (Alternate)	Oklahoma City
Mary Murphey (Alternate)	Logan County
Joe Khatib (Alternate)	Oklahoma Department of Transportation
Vincent Deberry, Center for Public Mgmt	University of Oklahoma

ACOG STAFF

John Sharp  
Andrea Weckmueller-Behringer  
Beverly Garner  
Jerry Church

POSITION

Program Coordinator, TPDS  
Program Coordinator, TPDS  
Administrative Assistant, TPDS  
Communications Programs Coordinator, IGS

ENTITIES/AGENCIES ABSENT

Bethany  
Blanchard  
Cole  
Edmond  
Forest Park  
Goldsby  
Jones City  
Lexington  
Luther  
Mustang  
Newcastle  
Nichols Hills  
Nicoma Park  
Noble  
Piedmont  
Slaughterville  
Spencer  
Tuttle  
The Village  
Canadian County  
Cleveland County  
Oklahoma County  
Cleveland Area Rapid Transit (CART)

NON-VOTING MEMBERS ABSENT

U.S. DOT - Federal Highway Administration  
U.S. DOT - Federal Transit Administration

I. CALL TO ORDER

Chairman Rex called the meeting to order at 10:04 a.m. He introduced himself and entertained introductions around the room, noting that there was a quorum.

Mr. Rex thanked everyone for being here today. He said that he hopes that the member entities (cities and local governments) find this advisory group rewarding, knowing that there are like agencies that are trying to develop bicycle and pedestrian facilities and plans.

Mr. Rex said that we are extremely happy to have the non-member entities represented as well, and said they will provide a different perspective to help in the planning, especially since they are the users and know what really needs to be done.

II. ACTION ITEM:

Consider recommending that the ITPC approve the BPAC Bylaws.

Douglas Rex referred the Committee to the first agenda item and then presented some of the highlights of the recommended BPAC Bylaws. Article II, Section 1 describes the purpose of the Committee. He said the Committee has a fair amount of latitude in what can be discussed. He said for those not familiar with this agency, ACOG is responsible for the maintenance of a long range transportation plan, which is updated every five years. A bicycle-pedestrian-trails component is a part of that plan.

Under Article III, Section 1, Mr. Rex referred to the representation of the Committee. He noted that all of the ACOG local government members are entitled to one vote if they choose to designate a member. There is also one vote representation from ODOT, COTPA, CART, and the Oklahoma Department of Health. There are two votes for bicycling clubs and/or associations, two votes for walking and running clubs and/or associations, and two votes for citizens or neighborhood associations. He said other federal, state and local agencies can serve in an advisory, non-voting capacity. He also said that additional groups, associations or persons may be added subject to approval by the BPAC Committee.

Mr. Rex said there is no limit as to how long you can serve on the BPAC. He said he hoped the Committee members would continue on for a number of years.

Mr. Rex said the quorum (Article IV, Section 3) consists of one-third of the current appointments. He noted that we are continuing to fill in the membership list as appointments are made.

There being no discussion, Robert Floyd moved to recommend that the ITPC approve the BPAC Bylaws. Anais Starr seconded the motion. The motion carried.

Chairman Rex said these Bylaws would now go on the March 27, 2008 Policy Committee agenda for approval.

III. ITEMS FOR INFORMATION ONLY:

A. Review of the Trails Report from the 2030 OCARTS Plan

John Sharp said that ACOG works on a 30-year Oklahoma City Area Regional Transportation Study (OCARTS) transportation plan for the Oklahoma City metropolitan area, as ACOG is the metropolitan planning organization for this area. He referred to the map handout of the OCARTS area, which includes all of Oklahoma and Cleveland Counties, as well as portions of Logan, Canadian, Grady, and McClain Counties. He said the transportation plan includes all modes of transportation. He said that in the last two plans, ACOG has been trying to develop a trails map to give a good outline of what is already present in the metro area. He said the trails map shows 1) existing routes, 2) the future planned routes, and 3) connections between cities, towns and recreational areas; e.g., Lake Thunderbird, Lake Draper, Lake Hefner, and Lake Overholser. He said the trails map was created in 2004, so there are probably revisions that need to be made. He asked the Committee to study the map and provide updates, as appropriate.

Mr. Sharp said the 2030 OCARTS Plan Trails Report is available online for those who may be interested.

Mr. Sharp mentioned that many bike and pedestrian related initiatives are currently underway. He discussed the federal Safe Routes to School program administered by ODOT. Local cities and school districts have applied for about \$3 million of available money. This program is for Kindergarten through 8<sup>th</sup> Grade schools. It is an opportunity for the schools to take back their neighborhood and have it as a safe place for their children to ride a bike or walk to school.

Mr. Sharp said the City of Oklahoma City has gone through an extensive program to develop an on-street bike plan; it is going through their committee process and hopefully will be concluded in April. He said that education and safety issues will need to be addressed.

Mr. Sharp also discussed local bicycle investments. For example, UCO in Edmond has installed 600 bike racks and Urban Neighbors is planning to install bike racks in Bricktown in the near future. He said the racks are needed for people who say they would ride their bikes to work, but have no where to park. For pedestrians, entities are considering lighted crosswalks at night. Mr. Sharp said this feature would be very helpful for schools and for the elderly populations.

Mr. Sharp said that many local entities have received funding from the transportation enhancement grants allocated through ODOT. Mr. Rex said ACOG will keep the Committee informed on grant deadlines through correspondence or through the meetings so the projects can be submitted in a timely fashion.

Chairman Rex said that ACOG is responsible for the allocation of about \$17 million annually for construction projects, whether that be for street widenings, intersection

projects, pedestrian projects, bicycle-trail projects, etc. Before this year, bike projects, although eligible, did not compete very well. It was the function of the existing criteria. This past year, the criteria was changed, which has placed trails-type facilities on a better playing field. In fact, several ACOG member entities submitted projects this year that involved a pedestrian or trail component and were successful.

There was no further discussion. This item was for information only.

B. Report on 2007 Bike to Work Day and Plans for 2008

John Sharp said that last year's Bike to Work Day seemed to be the best organized from a regional standpoint. In Oklahoma City, there were multiple routes from the different regional parks into downtown. Other interested agencies/supporters included The Greater Oklahoma City Chamber of Commerce, Oklahoma Turning Point, local politicians and City Council representatives, Norman Regional Hospital, Integris Baptist Hospital, Moore-Norman Vo-Tech, METRO Transit and CART. In Edmond, the 60+ riders started at the University of Central Oklahoma and ended at the Festival Market Place. The City of Guthrie had 20 people participate for the first time. In Yukon, one of the senior centers, that on a regular basis arranges bike rides to Lake Overholser, put on a Bike to Work Day, as well as the Yukon Bike Club. He said all of the events had food and drinks available at the end of the rides. Mr. Sharp said the cities of Choctaw and Moore proclaimed May 18, 2007 as Bike to Work Day.

Some of the outcomes of the Bike to Work Day included the formation of the Norman Bicycle Advisory Committee and a standing bike committee in the City of Edmond. A bike survey was set up last year on ACOG's website and received over 500 responses. He said that 68 percent of respondents were male, 32 percent female, most of the cyclists rode alone, and 6 percent said they bike and bus. Cyclists want to see more signage and striping for safety.

Mr. Sharp said that this year's Bike to Work Day will be on May 16, 2008. He said a Stakeholder's meeting is scheduled for next Friday, March 28, and encouraged all to attend.

Lissa Wohltmann said that on the survey results, it asks, "Does your employer offer incentives to promote healthy lifestyles or to use alternative forms of transportation?" and she wondered if it will be addressed some day as to how employers can give incentives. Chairman Rex said ACOG can certainly research to see what incentives have been used throughout the country, what might be appropriate or what can be implemented here in Central Oklahoma. Justin Fortney said the Strong and Healthy Oklahoma Division at the State Health Department has a committee that is looking into that. Walter Jacques said there is a Wellness group that he can put ACOG in touch with. They have put in a shower and workout area for cyclists who ride their bikes to work, which would be a good incentive for others. Another good incentive would be cutting health insurance rates.

Ms. Wohltmann said she was referring instead to if she changes jobs, what incentives would there be to help her stay in shape. Tim Tillman said there are private sector firms who will offset the cost of a bicycle for employees who chose to commute three days per week. Mark Gibbs commented on the need for bicycle parking at work as commuters will want to know their bike is covered and safe.

There was no further discussion. This item was for information only.

#### IV. NEW BUSINESS

Chairman Rex asked if there was any new business to bring forth to the Committee.

##### "Designing Trails for Access" Course

John Sharp said that the University of Oklahoma will be hosting a course entitled "Designing Trails for Access." He encouraged everyone interested to attend the course, which would be held on Friday, April 18, at OU.

##### Air Quality

Douglas Rex said the air quality in Central Oklahoma is a growing concern. He said that while Oklahoma City metropolitan area is currently in attainment for all national ambient air quality standards, ozone has become a concern. EPA just announced a new standard for ozone, which is more stringent than the current standard. As a result, it puts Central Oklahoma in a very precarious situation. Unless we get weather which was like last year—very cool and wet—there is a good chance that we could violate the standard. That puts more importance on committees like this and the need to mitigate congestion wherever we can, putting more emphasis on alternate modes of transportation.

##### Upcoming Events

Chairman Rex asked if there were any events forthcoming that the committee members would like to share. No one presented any upcoming events.

##### Safe Routes to School

Chairman Rex asked Ernestine Mbroh when the Safe Routes to School application awards would be announced. Ms. Mbroh said the final announcements would be made by November 2008. She said June 2008 is the final deadline for the infrastructure/non-infrastructure proposals.

##### Next BPAC Meeting

Chairman Rex said that the next BPAC meeting is scheduled for June 18, 2008 at 10 a.m. in this Board room.

#### VI. ADJOURN

There being no further business, Anais Starr moved to adjourn. Tim Tillman seconded the motion. The motion carried. The meeting adjourned at 10:49 a.m.

# ACOG

## Association of Central Oklahoma Governments

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### MEMORANDUM

**DATE:** June 11, 2008  
**TO:** Bicycle-Pedestrian Advisory Committee  
**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services  
**SUBJECT:** Oklahoma City Bicycle Transportation Plan

#### INFORMATION:

The City of Oklahoma City has recently completed their Bicycle Transportation Plan. This study was a result of raised public interest in biking after previous Bike to Work Day events, as Oklahoma City Council members recognized the need for a plan. In September 2006, initial meetings were held to discuss the process, review examples of other studies/locations, and to take suggestions from the public. The purpose of the Plan was to develop safe on-street routes that link to the regional trail system and activity centers.

Lanc Gross, AICP, Planner III, was the lead Oklahoma City staff who coordinated the project. He will be at the June meeting to give a presentation on the process. The plan is designed to provide guidance for the 2008-2015 time period.

#### ACTION REQUESTED:

None. For information only.

# ACOG

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### MEMORANDUM

**DATE:** June 11, 2008

**TO:** Bicycle-Pedestrian Advisory Committee

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** Rack-Up Downtown Project

#### INFORMATION:

Rack-Up Downtown is a joint project between Urban Neighbors and Downtown OKC Initiatives, Inc. The project has been primarily funded by the City of Oklahoma City Neighborhood Partnership Program. The area in which the bike racks will be located is east of EK Gaylord, west of I-235, south of NE 10<sup>th</sup> St. and is bounded on the south by the Oklahoma River.

Mark Gibbs, secretary of Urban Neighbors, will give a presentation on the implementation process. The challenges of finding appropriate locations for bike racks will also be discussed. This will be a valuable resource for other communities and organizations wishing to install bike racks in their downtowns or adjacent to major employer locations.

#### ACTION REQUESTED:

None. For information only.

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### MEMORANDUM

**DATE:** June 11, 2008  
**TO:** Bicycle-Pedestrian Advisory Committee  
**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services  
**SUBJECT:** 2008 Bike to Work Day Report

#### INFORMATION:

At the June BPAC meeting, there will be a report on Central Oklahoma's fourth Bike to Work Day event. This year the number of communities hosting a Bike to Work day event increased to six, as Edmond, Guthrie, Moore, Norman, Oklahoma City and Yukon held events. Three mayors and a county commissioner set a great example as they participated in their community's event. Many local staff, businesses, state agencies, and health related institutions provided valuable assistance in making all the events run smoothly.

At the June meeting, we will discuss some of the issues that came up this year in order to make modifications to next year's event.

#### ACTION REQUESTED:

None. For information only.