

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., NOVEMBER 17, 2008
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



9-1-1 association of central oklahoma governments

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

9-1-1 BOARD OF DIRECTORS
AGENDA

1:00 p.m., Thursday, November 20, 2008

ACOG Conference Room

21 E. Main – Suite 100

Oklahoma City, Oklahoma 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – OCTOBER 30, 2008 meeting [[Attachment III](#)]
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET (Items VI-A through VI-C-3)

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members that item will be heard in regular order. Staff recommends that items VI-A through VI-C be placed on the Consent Docket.

A. FINANCE REPORT – OCTOBER 2008 [[Attachment VI-A](#)]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$174,927.83 for the month of November. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and to approve payment of the November recurring claims against the Association.

B. MCIMETRO ACCESS TRANSMISSION SERVICES, LLC (dba VERIZON ACCESS TRANSMISSION SERVICES) RENEWAL OF SERVICE APPLICATION AND AGREEMENT BETWEEN 9-1-1 ACOG AND NAVIGATOR TELECOMMUNICATIONS, LLC)

INFORMATION: The contract with the Competitive Local Exchange Carrier (CLEC) MCImetro Access Transmission Services, LLC (dba Verizon Access Transmission Services) (Facilities-Based) for the period July 1, 2008 through June 30, 2009 is due for renewal. The contract was not received by 9-1-1 ACOG until recently. Complete contract documentation is available for review at the ACOG offices.

Action Requested: Motion to authorize the Executive Director to execute a contract renewal for 9-1-1 service with Competitive Local Exchange Carrier (CLEC) MCImetro Access Transmission Services, LLC for the period of July 1, 2008 through June 30, 2009.

C. 2009 MEETING DATES ([Attachment VI-C-1](#)) ([Attachment VI-C-2](#)) ([Attachment VI-C-3](#))

INFORMATION: In accordance with the Oklahoma Open Meetings Act, the 9-1-1 Association needs to approve a meeting schedule for the calendar year 2009 for the 9-1-1 Association Board of Directors, 9-1-1 Technical Committee and Operation FireSAFE Operational Committee and Burn Prevention Committee. Once approved, the schedule will be submitted to the Oklahoma County Clerk.

Action Requested: Motion to approve the meeting dates for the calendar year 2009 for the 9-1-1 Board of Directors, 9-1-1 Technical Committee and Operation FireSAFE Operational Committee and Burn Prevention Committee.

VII. ITEMS FOR INDIVIDUAL ACTION

A. AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO EXECUTE A ONE-YEAR EXTENTION TO MAINTENANCE CONTRACTS WITH AT&T FOR 9-1-1 HARDWARE, SOFTWARE AND UNINTERRUPTIBLE POWER SOURCE ([Attachment VII-A](#))

INFORMATION: On December 16th the contracts for maintenance of the existing TCI 9-1-1 hardware and software, as well as the Uninterruptible Power Source (UPS) units will expire. AT&T has agreed to extend the maintenance on these components for one additional year at a cost not to exceed \$360,269.

Action Requested: Motion to authorize the Executive Director to execute a one-year extension to maintenance contracts with AT&T for 9-1-1 hardware, software and uninterruptible power source.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**MINUTES OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG CONFERENCE ROOM
October 30, 2008**

The ninth meeting of the calendar year 2008 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:18 p.m., October 30, 2008 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. Keith Bryan, Councilmember, Mustang

MEMBERS PRESENT

Hon. James Woodard, Councilmember, Arcadia
Hon. Roger Malone, Councilmember, Choctaw
Hon. Dan O'Neil, Mayor, Edmond
Hon. Margaret Graham, Trustee, Luther
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Linda Molsbee, Councilmember, Newcastle
Hon. Kathy Walker, Mayor, Nichols Hills
Hon. James Pumphrey, Mayor, Nicoma Park
Hon. Bob Cleveland, Trustee, Slaughterville
Hon. Dean Johnson, Councilmember, Warr Acres
Hon. Ward Larson, Mayor, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Willa Johnson, Commissioner, Oklahoma County

MEMBERS ABSENT

Hon. Phil Shirey, Councilmember, Bethany
Hon. Ken Bartlett, Councilmember, Del City
Hon. Matt White, Mayor, El Reno
Hon. Marianne Yarbrough, Trustee, Forest Park
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Bill Lisby, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Hon. Laurel Anderson, Mayor, Lake Aluma
Hon. Mark Easton, Councilmember, Lexington
Hon. Gary Hayes, Mayor, Noble
Hon. Cindy Rosenthal, Mayor, Norman
Hon. John Brown, Councilmember, Piedmont
Hon. Kathy Jordon, Trustee, Smith Village
Hon. Earnest Ware, Mayor, Spencer
Hon. Brian Routh, Councilmember, Tuttle
Hon. Scott Symes, Mayor, The Village
No Designee, Valley Brook
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Rod Cleveland, Commissioner, Cleveland County

GUESTS

Larry Kesler, Union City
Elizabeth Ann Kesler, Union City
Orval Jones, City of Oklahoma City
David Pomeroy, Andrews Davis Law Firm
Kelly Schwarz, John M. Arledge & Associates P.C.
Ronnie Freeman, AT&T

STAFF

John G. Johnson, Executive Director
Jane Sutter, Deputy Director
Debbie Cook, Finance Division Director
Stephen M. Willoughby, Division Director, E9-1-1 & Public Safety
Wendi Marcy, Special Programs Officer
Carolyn White, 9-1-1 Database Manager
Paulette Marshall, 9-1-1 Projects Coordinator
Johnny Irons, 9-1-1 Programs Manager
Diane McCullough, Grants Program Manager
Anita Kroth, Administrative Assistant, E9-1-1 & Public Safety
Susan Yingling, Administrative Assistant, Administration
Doug Rex, Division Director, Transportation Planning & Data Services
Jerry Church, Communications Program Coordinator

I. CALL TO ORDER

Chairman Keith Bryan called the meeting to order at 1:18 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

John Johnson, Executive Director, introduced Orval Jones, City of Oklahoma City; David Pommeroy, Attorney; and Ronnie Freeman, AT&T.

III. APPROVAL OF MINUTES – September 25, 2008

Director James Pumphrey, Nicoma Park, made a motion to approve the minutes of the September 25, 2008 meeting. Director Dean Johnson, Warr Acres, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, O’Neil, Graham, Smith, McMillan, Bryan, Molsbee, Walker, Pumphrey, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report:

Chairman Bryan noted to the Board after reading the FCC comments on the New and Emerging Technologies (NET) 9-1-1 Improvement Act of 2008 which was adopted by Congress, that there were only 10 comments from states across the nation published on this rulemaking. Four of those comments were from Oklahoma, i.e., Oklahoma Municipal League (OML), State 9-1-1 Advisory Board, 9-1-1 Association of Central Oklahoma Governments, and the City of Oklahoma City. Out of fifty states affected by 9-1-1 only 10 participated by responding. He indicated that was notable participation from the state of Oklahoma. He thanked every group that participated by commenting to the FCC rulemaking.

Executive Director's Report:

John Johnson reported that on October 28th 9-1-1 ACOG hosted a legislative forum which talked about the Next Generation of 9-1-1 and discussed the challenges and opportunities as an agency and what we will be required to do with our legislators in the upcoming years to help modernize the Oklahoma State 9-1-1 statutes. He reported that it was well attended by 9-1-1 Board members and some of state representatives. He said we are off to a start on the education process.

Last week the 11 Oklahoma Area Regional Councils (OARC) in the state held its state conference hosted in Oklahoma City and in conjunction with the conference there was a Economic Development meeting comprised of district members from a five-state southwestern region representing state, federal and local municipalities. He said it was good to host that meeting and have them in Oklahoma City to see the changing landscape.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET

Chairman Keith Bryan asked for a motion to place items VI-A and VI-B on the agenda so that the Board, by unanimous consent, may designate those routine items that they wish to be approved and acknowledged by one motion. If any item proposed does not meet with the approval of all board members that item will be heard in regular order.

A. FINANCE REPORT – OCTOBER 2008 CLAIMS

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$95,699.60 for the month of October. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list was included in the agenda packet.

Action Requested: Motion to accept the finance report and to approve payment of the October claims against the Association.

B. RENEWAL OF SERVICE APPLICATION AND AGREEMENT BETWEEN 9-1-1 ACOG AND NAVIGATOR TELECOMMUNICATIONS, LLC

INFORMATION: The contract with the Competitive Local Exchange Carrier (CLEC) Navigator Telecommunications, LLC (Reseller) for the period July 1, 2008 through June 30, 2009 is due for renewal. The contract was not received by 9-1-1 ACOG until recently. Complete contract documentation is available for review at the ACOG office.

Action Requested: Motion to authorize the Executive Director to execute a contract renewal for 9-1-1 service with Competitive Local Exchange Carrier (CLEC) Navigator Telecommunications, LLC for the period July 1, 2008 through June 30, 2009.

Director Willa Johnson, Oklahoma County, made a motion to place Items VI-A and VI-B on the Consent Docket and approve those items, subject to any conditions included in that item. Director Mark Sharpton, Logan County, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, O'Neil, Graham, Smith, McMillan, Bryan, Molsbee, Walker, Pumphrey, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

VII. GENERAL STATUS REPORT

Steve Willoughby referred to the NET 9-1-1 Improvement Act of 2008 which was adopted in July and asked for comments to which 9-1-1 ACOG responded.

Our comment in response asked that the FCC defer some of the authority back to state and local governments. The issue we experience with the Voice over Internet Protocol (VoIP) carriers is that we do not know who these carriers are or how to track them. They operate under a cloud of the FCC and we have little control over how they interact with 9-1-1 and getting the appropriate information.

The report and order came out from the FCC last week and it is 59 pages long. Staff has reviewed the report and it does not address any of the 9-1-1 operational or management issues as we had hoped. The FCC only chose to address the parody of how VoIP carriers interact with the rest of the telephone industry. It does establish a standard to determine the capabilities of a VoIP carrier accessing the 9-1-1 network, and it does interpret capabilities for the provisions of 9-1-1 services, and that there are certain security standards that the VoIP carriers are required to abide by in order to interact with the 9-1-1 network. It did not address the core issues we have.

Mr. Willoughby said the direction we are taking on the legislative front is to request that the legislature create a Select Study Committee that would be appointed by both Houses.

Mr. Willoughby explained that the purpose would be to evaluate comprehensive reform of 9-1-1 funding in the state. This format would allow input from both the 9-1-1 community and industry and provide an opportunity to educate the legislators of the various issues that face 9-1-1.

He also reported on the recommendations the Board made to staff to evaluate possible consolidation of PSAPs as a way to address future financial concerns.

Staff has conducted preliminary research on this, but because these costs are still unknown, cannot realistically project future costs associated with elimination of any PSAP.

Therefore, staff plans to proceed with the Request for Proposal (RFP) process based on expenses and budgetary numbers for the replacement of 9-1-1 equipment, additional negotiation can be done to reduce the number of PSAPs, if necessary.

VIII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ANNUAL 9-1-1 AUDIT REPORT FY 2008

Kelly Schwarz from John M. Arledge & Associates, P.C. was present to briefly review the annual 9-1-1 Audit Report for FY 2008.

Mr. Schwarz pointed to the Financial Statements and the Audit Communication Letter as the documents available for review. He proceeded to give direction on finding key elements to help use these documents. In conclusion, he said the auditor's opinion on the Financial Statements for the year was an unqualified, or clean, opinion; the Yellow Book GAO Compliance Laws and Regulation Report noted no laws and regulations violation and no internal control or related control findings.

Regarding qualitative aspects of accounting practices the findings are that there were no new accounting policies adopted and the application of existing policies was not changed during 2008. There were no significant difficulties in dealing with management in performing and completing the audit, he reported.

Mr. Schwarz reported that during FY 2008 John M. Arledge & Associates, P.D. performed no other services for 9-1-1 ACOG.

Chairman Keith Bryan asked for a motion to receive the Fiscal Year 2008 Audit Report of the 9-1-1 Association of Central Oklahoma Governments. Director Bobby Cleveland, Slaughterville, made a motion to receive the audit report. Director Dan O'Neil, Edmond, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, O'Neil, Graham, Smith, McMillan, Bryan, Molsbee, Walker, Pumphrey, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

B. AUTHORIZATION FOR STAFF TO CONDUCT A REQUEST FOR PROPOSAL PROCESS FOR PROCUREMENT OF NEW 9-1-1 ANSWERING EQUIPMENT, SOFTWARE AND NETWORK ELEMENTS BOARD OF DIRECTORS' WORKSHOP FOLLOW-UP

Steve Willoughby explained that AT&T has informed 9-1-1 ACOG that it will not offer any additional maintenance extensions on the existing system once the new maintenance extension expires in December 2009. Therefore staff asks for Board authorization to advertise an Request For Proposal (RFP) for new 9-1-1 answering equipment, software and network elements, and to conduct interviews with responding vendors, negotiate terms of a potential contract and recommend to the Board of Directors the best product solution to replace 9-1-1 ACOG's 9-1-1 answering system.

Director Dan O'Neil made a motion to authorize advertising an RFP for new 9-1-1 answering equipment, software and network elements and to conduct interviews with responding vendors, negotiate terms of a potential contract and recommend to the Board of Directors the best product solution to replace 9-1-1 ACOG's 9-1-1 answering system. Director James Woodard, Arcadia, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, O'Neil, Graham, Smith, McMillan, Bryan, Molsbee, Walker, Pumphrey, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

C. EXECUTIVE SESSION

Director Grant Hedrick, Canadian County, made a motion to enter into Executive Session. Director Russell Smith, Midwest City, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, O'Neil, Graham, Smith, McMillan, Bryan, Molsbee, Walker, Pumphrey, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

Executive Director John Johnson asked everyone who is not a member of the 9-1-1 Board of Directors to leave the meeting.

D. ACTION FROM EXECUTIVE SESSION

After conclusion of the Executive Session, Chairman Keith Bryan reconvened the meeting. Director James Pumphrey made a motion to pursue litigation against TracFone Wireless, Inc., for the collection of unpaid 9-1-1 wireless service fees. Director Ward Larson, Yukon, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, O'Neil, Graham, Smith, McMillan, Bryan, Molsbee, Walker, Pumphrey, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

Chairman Keith Bryan said the Board appointed John Johnson to be the official Secretary of the Executive Session and to be the source of information as needed.

IX. NEW BUSINESS

None

X. ADJOURNMENT

Chairman Keith Bryan asked for a motion to adjourn. Director James Pumphrey made a motion to adjourn. Director Dan O'Neil seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, O'Neil, Graham, Smith, McMillan, Bryan, Molsbee, Walker, Pumphrey, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

The meeting was adjourned at 2:13 p.m.

ADOPTED THIS _____ DAY OF NOVEMBER 2008.

CHAIRMAN

SECRETARY-TREASURER

PAGE DOWN TO VIEW ATTACHMENT VI –A

BE IT RESOLVED, that on this 20th day of November 2008, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

ACOG Administrative Services

Personnel	\$ 89,802.11	
Audit	675.09	
Consultant	6,509.00	
Deposit Adjustment	189.97	
Development	284.00	
Institute	(2,359.55)	
Maintenance & Repair	199.99	
Mileage	36.01	
Postage	214.31	
Printing	1,043.14	
Professional Dues	30.00	
Supplies	1,270.06	
Telephone	83.09	
Temporary Labor	938.27	
Travel	2,184.49	
Xerox	680.18	
	<hr/>	
<i>Total MSAG/Education/Training</i>		\$ 101,780.16
OKC Professional Services Agreement		-
Total ACOG Administrative Services		<hr/> \$ 101,780.16

9-1-1 Operating/Maintenance

AT&T (Network, Database, TSP & Frame Relay)	\$44,703.33	
AT&T (Wireless Phases I & II)	5,447.49	
AT&T Global Services (UPS Maintenance)	1,213.00	
AT&T (Frame Relay EMD Parkview EMS)	468.99	
AT&T (EMSA EMD Frame Relay)	196.06	
AT&T (DSL Connection)	103.09	
Andrews Davis Attorneys & Counsellors at Law	5,000.00	
Chase Equipment Leasing Inc.	13,463.10	
Hinton Telephone Company	246.20	
Logix Communications	199.32	
McLoud Telephone	280.00	
Oklahoma Communication Systems	1,217.67	
Pioneer Telephone (Newcastle Diagnostic Line)	55.25	
Pioneer Telephone (9-1-1 Trunks)	481.22	
Windstream	72.95	
	<hr/>	
<i>Total 9-1-1 Operating/Maintenance</i>		\$73,147.67
Total November Claims		<hr/> \$ 174,927.83

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED OCTOBER 31, 2008**

	<u>SWEEP/OPERATING ACCOUNT</u>	<u>T-BILLS</u>	<u>TOTAL</u>
Beginning Balance <i>October 1, 2008</i>			
Cash on Deposit	\$ 2,808,792.55	\$ 794,810.30	\$ 3,603,602.85
Cash Receipts			
Fee Income	\$ 142,257.43	\$ -	\$ 142,257.43
Fee Income - Wireless	377,125.85	-	377,125.85
Contracts	-	-	-
Transfers of Funds	200,346.23	199,216.39	399,562.62
Interest Earned	1,717.09	1,155.12	2,872.21
Miscellaneous	420.00		420.00
Total Cash Receipts	<u>\$ 721,866.60</u>	<u>\$ 200,371.51</u>	<u>\$ 922,238.11</u>
Total Cash Available	\$ 3,530,659.15	\$ 995,181.81	\$ 4,525,840.96
Cash Disbursements			
Claims/Operating Expense	\$ 95,699.60	\$ -	\$ 95,699.60
9-1-1 Fund Disbursement	23,843.75	-	23,843.75
Transfers of Funds	199,216.39	200,346.23	399,562.62
Miscellaneous	107,012.85	-	107,012.85
Total Cash Disbursements	<u>\$ 425,772.59</u>	<u>\$ 200,346.23</u>	<u>\$ 626,118.82</u>
Ending Balance <i>October 31, 2008</i>			
Cash on Deposit	<u>\$ 3,104,886.56</u>	<u>\$ 794,835.58</u>	<u>\$ 3,899,722.14</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
November 2008**

Arcadia	\$ 19.93
Bethany	1,179.07
Choctaw	341.30
Cleveland County	429.43
Del City	786.80
Edmond	4,483.78
El Reno	1,343.59
Forest Park	46.81
Guthrie	965.97
Harrah	206.41
Jones	97.26
Lexington	81.71
Midwest City	2,320.03
Moore	1,783.77
Mustang	650.56
Newcastle	355.33
Nichols Hills	255.84
Nicoma Park	109.37
Noble	245.02
Norman	4,621.23
Oklahoma County	777.32
Piedmont	209.05
Slaughterville	89.25
Spencer	145.55
The Village	405.89
Tinker AFB Fire Department	122.42
Tuttle	240.74
Warr Acres	486.30
Woodlawn Park	3.22
Yukon	1,046.80

Total November Disbursements	\$ 23,843.75
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9-1-1 association of central oklahoma governments

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: November 13, 2008
TO: 9-1-1 Board of Directors
FROM: John G. Johnson, Executive Director
SUBJECT: 9-1-1 Board of Directors Regular Meetings Calendar Year 2009

INFORMATION: In compliance with the Oklahoma Open Meetings Act, the 9-1-1 Association must submit the regular meeting date schedules to appropriate county offices prior to December 15. The following dates represent the regular meeting date of the last Thursday of each month for the 9-1-1 ACOG Board of Directors. The Christmas/New Year holidays require a change from the last Thursday. Therefore, it is recommended that the regular December meeting date be rescheduled for December 17, 2009. The July and August meetings are combined and rescheduled for August 13, 2009. The recommended meeting place is the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City, and the meeting time is 1:00 p.m. Consideration of the following recommended schedule of the regular meetings of the 9-1-1 Board of Directors for calendar year 2009 is requested:

January 29	NO JULY MEETING
February 26	August 13
March 26	September 24
April 30	October 29
May 28	November 19
June 25	December 17

Action Requested: Motion to approve staff's recommendation of the proposed calendar year 2009 regularly scheduled meeting dates.



Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

9-1-1 association of central oklahoma governments

MEMORANDUM

DATE: November 13, 2008

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Division Director

SUBJECT: 2009 9-1-1 ACOG Technical Committee meeting dates

INFORMATION: The following is a list of proposed 9-1-1 Technical Committee regular meeting dates for the calendar year 2009. The dates are scheduled for the second Tuesday of the months of March, September and December, and the first Tuesday in June, at 9:30 a.m. in the ACOG Conference Room.

March 10
June 2
September 8
December 8

Action Requested: Motion to approve staff's recommendation of the proposed 2009 meeting dates.



9-1-1 association of central oklahoma governments

ATTACHMENT VI-C-3

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: November 13, 2008

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Division Director

SUBJECT: Calendar Year 2009 Operation FireSAFE Operational Committee
& Burn Prevention Committee Regular Meetings

INFORMATION: To be in compliance with the Oklahoma Open Meetings Act, the Operation FireSAFE Operational Committee and Burn Prevention Committee needs to file its projected meeting schedule for 2009. The Operational Committee and Burn Prevention Committee recommend meeting the third Tuesday, every other month, at 10:00 am. Listed below are recommended meeting dates for calendar year 2009:

January 20	July 21
March 17	September 15
May 19	November 17

Action Requested: Motion to approve staff's recommendation of the proposed 2009 meeting dates.



9-1-1 association of central oklahoma governments

ATTACHMENT VII-A

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: November 13, 2008

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Division Director

SUBJECT: Authorization for the Executive Director to Execute a One-Year Extension to Maintenance Contracts with AT&T for 9-1-1 Hardware, Software and Uninterruptible Power Source

INFORMATION: On December 16th the contracts for maintenance of the existing TCI 9-1-1 hardware and software, as well as Uninterruptible Power Source (UPS) units will expire. AT&T has agreed to extend the maintenance on these components for one additional year at a cost not to exceed \$360,269. This is a budgeted expense.

CONTRACT	AMOUNT
Hardware	\$ 235,463
Software	\$ 110,250
U.P.S.	\$ 14,556
TOTAL	\$ 360,269

This maintenance is for the 68 9-1-1 workstations housed at the 22 answering points and will provide for 24/7/365 response of qualified technicians. In addition, this maintenance includes support and upgrades as outlined in the respective contracts.

Action Requested: Motion to authorize the Executive Director to execute a one-year extension to maintenance contracts with AT&T for 9-1-1 hardware, software and uninterruptible power source.