



*association of central oklahoma governments*

Chair Willa Johnson  
Oklahoma County Commissioner

Vice-Chair Kathy Walker  
Nichols Hills Mayor

Secretary/Treasurer Mark Sharpton  
Logan County Commissioner

Executive Director  
John G. Johnson

## **AGENDA**

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

**November 13, 2008**

**9:00 a.m.**

**ACOG Conference Room  
21 E. Main St.  
Oklahoma City, Oklahoma 73104**

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES ([ATTACHMENT II](#))
- III. ELECTION OF 2009 APTAC OFFICERS ([ATTACHMENT III](#))  
  
Action Requested: Election of 2009 Officers
- IV. APTAC MEETING SCHEDULE FOR 2009 ([ATTACHMENT IV](#))  
  
Action Requested: Consider recommending that the ITPC approve the proposed meeting schedule.
- V. 2010 PARTICIPANT STATISTICAL AREAS PROGRAM ([ATTACHMENT V](#))  
  
Action Requested: None. For information only.
- VI. NEW BUSINESS
- VII. ADJOURNMENT

## MINUTES

**Areawide Planning and Technical Advisory Committee  
September 11, 2008  
9:00 a.m.**

The fifth regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2008 was convened on September 11, 2008 at 9:00 a.m. in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

**PRESIDING**

Mark Seibold, Acting Chairperson

Oklahoma County

**MEMBERS PRESENT**

Jan Fees

City of Edmond

Ron Green

City of Midwest City

Elizabeth Jones

City of Moore

Joyce Green

City of Norman

Randy Entz

City of Oklahoma City

Lanc Gross

City of Oklahoma City

Tyler Gammon

Oklahoma County

Ruth Walters

Oklahoma County

Clark Williams

City of Piedmont

Louis Smitherman

City of Spencer

Doug Shivers

City of Yukon

**GUEST PRESENT**

David Hassell

City of Midwest City

**STAFF PRESENT**

John Sharp, Program Coordinator, TPDS

ACOG

Alicia Nicely-, Associate Planner, TPDS

ACOG

Pong Wu, Associate Planner, TPDS

ACOG

Kara Chiodo, Assistant Planner, TPDS

ACOG

Meredith Williams, Assistant Planner, TPDS

ACOG

Ellen Owens, Department Secretary, TPDS

ACOG

**I. CALL TO ORDER**

Acting Chair Seibold called the meeting to order at 9:06 a.m.

**II. APPROVAL OF MINUTES**

Clark Williams made a motion to approve the minutes of the September 11, 2008 meeting. Doug Shivers seconded the motion and, with the vote, the motion passed.

**III. APPOINTMENT OF NOMINATIONS COMMITTEE**

John Sharp informed the Committee that he would like to have the Nominations Committee meet before the meeting in November to discuss the next APTAC Chair and Vice-Chair. He asked for volunteers for the Nominations Committee. Tyler Gammon, Mark Seibold, Clark Williams, and Ruth Walters volunteered.

**IV. 2010 PARTICIPANT STATISTICAL AREAS PROGRAM**

Mr. Sharp indicated that the 2010 Census is approaching and planning programs are starting up. He said that member entities will be asked to review census geography boundaries, census tracts, and block groups as they relate to population. He said the Census Bureau has developed new population thresholds and it may eliminate the tracts and block groups with low numbers, but ACOG would like to keep the geography the same in order to look back as far as 1970. Mr. Sharp said that when census tracts are combined or changed, historical data is more difficult to track.

Mr. Williams asked what the minimum/maximum standard in housing units based on and who sets the standard. Mr. Sharp replied that the Census Bureau sets the standard. He said that he did not think the Census Bureau wanted to see the persons per household as much as the population threshold and the housing unit threshold. He referred the Committee to the Summary of Final Criteria for PSAP Entities on Page IV-2 in the agenda. Mr. Williams said a minimum of 240 housing units per block group has been set and a minimum population of 600. Mr. Sharp responded that group quarters may affect those numbers and at times those numbers can become skewed.

Mr. Sharp displayed a map of the OCARTS area which showed census tract population numbers. He indicated that in October or November, ACOG will talk with entities about census tracts and block groups. He said that areas in red on the map have 7,000-8,000 population based on building permits up to 2004. He said that areas in green have already passed 8,000 in population.

Mr. Sharp overlaid block group data on the map and indicated that the red areas are approaching 3,000 population and the green areas have gone over 3,000. He said some of the block groups are quite large, such as the south side of Norman, Mustang, the east and southeast portion of Yukon.

Mr. Sharp said the Census Bureau will provide software. He informed the Committee that if they will provide ACOG with their most recent building permit data, ACOG staff will address-match, tie the data to the block groups and census tracts, and place them on maps.

Mr. Sharp said there are 120 days between getting the software from the Census Bureau and returning the final changes. He said there will be further discussion of this at the November meeting.

## **V. REGIONAL DEVELOPMENT SURVEY**

Mr. Sharp referred the Committee to the handout of the Regional Planning and Development Survey data. Mr. Seibold went through the survey questions and the Committee discussed the questions.

## **NEW BUSINESS**

### **City of Yukon**

Mr. Shivers said that 11<sup>th</sup> Street is now open to traffic and roadwork on 10<sup>th</sup> Street between Garth Brooks Blvd. and Cornwell Ave. is still progressing. He indicated that the city's new clarifier is online. He mentioned that the new Target store will open on October 12 and the voters have passed a hotel/motel tax of 5% which will be used for economic development.

### **Oklahoma County**

Mr. Gammon indicated that residential building permits have declined. Ms. Walters said the County has hired an acquisitions specialist for the acquisition of property around Crutcho Creek and hopefully they will start demolition in the beginning of 2009. She said that there is an engineering plan relating to hydrology in place for Deer Creek.

### **City of Piedmont**

Mr. Williams said the city's water project is almost complete and also indicated that they have received authorization to purchase digital aerials with Planametric and Orthographics to be flown by Pinnacle.

### **City of Norman**

Ms. Green said that TIF agreement #4 has been passed. She also stated that the city is working on its Porter Ave. Corridor Study and will be working on a Parks Master Plan.

### **City of Moore**

Ms. Jones indicated that the city is going to place General Obligation bond issues on the ballot for November for five streets and they are also studying a new bicycle campaign. She said there is commercial development north and west of Home Depot. She commented that the city is updating their Planned Unit Development (PUD) regulations to make them more usable.

### **City of Midwest City**

Mr. Green indicated that the city recently had its Comprehensive Plan approved. He also said they are beginning work on their zoning and subdivision regulations. He also mentioned the Trails Study that is progressing.

### **City of Spencer**

Mr. Smitherman mentioned that the 23<sup>rd</sup> Street project from Midwest Blvd. to Spencer Rd. has been completed. He said the second phase is a water line project from Spencer Rd. to Douglas Blvd., which is halfway completed. He said that the Douglas Blvd. project for the relocation of utility lines has been funded by a grant from ACOG.

### **City of Edmond**

Ms. Fees indicated that Edmond is having its first bond issue in November and it will be a vote on money for the new public safety facility. She said the Oklahoma Planning Association is having its annual conference on October 16<sup>th</sup> in Edmond from 8 a.m. to 5:30 p.m.

### **City of Oklahoma City**

Mr. Entz said the downtown streetscape plan is in the process of being approved. He mentioned that there is a neighborhood streets proposal to change the design standards for the residential streets and to offer a traffic calming program. He mentioned the Downtown Strategic Initiative, indicating that it is an effort to combine the over twenty plans that cover the downtown area.

### **City of Choctaw**

Mr. Seibold said the city has contracted with Turner Co. of Edmond to work on the Master Plan for downtown development. He said they are studying the type of development they will have on the 38 acres of proposed mixed use. He said they have seen a large drop in residential building permits but there is a lot of other construction going on.

### **USGS**

Mr. Williams mentioned the annual Oklahoma Flood Plain Managers Association (OFMA) conference on September 22 – 24 which will discuss flood plain management in Oklahoma.

## **VII. ADJOURNMENT**

Tyler Gammon made a motion to adjourn the meeting. Clark Williams seconded the motion and the meeting adjourned at 10:00 a.m.

# ACOG

## ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

21 E. Main St., Oklahoma City, OK 73104-2405  
(405) 234-2264 Fax: (405) 234-2200 TDD: (405) 234-2217  
www.acogok.org email: acog@acogok.org

### MEMORANDUM

**DATE:** November 13, 2008

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** Election of 2009 APTAC Officers

#### INFORMATION:

At the November meeting, the 2009 APTAC Chairman and Vice-Chairman will be elected. The Nominations Committee will present their nominations at the meeting. Additional nominations from the floor will be accepted at the meeting.

#### ACTION REQUESTED:

Elect 2009 APTAC officers.

# ACOG

## ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

21 E. Main St., Oklahoma City, OK 73104-2405  
(405) 234-2264 Fax: (405) 234-2200 TDD: (405) 234-2217  
www.acogok.org email: acog@acogok.org

### MEMORANDUM

**DATE:** November 13, 2008

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** APTAC Meeting Schedule for 2009

#### INFORMATION:

Below is the APTAC meeting schedule as recommended by ACOG staff for calendar year 2009. Scheduled meeting time for the APTAC is 9:00 a.m. Meetings will be held on Thursdays in the ACOG Conference Room.

January 15, 2009  
March 12, 2009  
May 14, 2009  
July 16, 2009  
September 10, 2009  
November 12, 2009

#### ACTION REQUESTED:

Consider recommending that the ITPC approve the proposed 2009 APTAC meeting schedule.

# ACOG

## ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

21 E. Main St, Suite 100, Oklahoma City, OK 73104-2405  
[405] 234-2264 Fax: [405] 234-2200 TDD: [405] 234-2217  
www.acogok.org e-mail: acog@acogok.org

### MEMORANDUM

**DATE:** November 13, 2008

**TO:** Areawide Planning and Technical Advisory Committee (APTAC)

**FROM:** John M. Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** 2010 Participant Statistical Areas Program

#### INFORMATION:

At the September meeting, staff provided some preliminary information on the 2010 Participant Statistical Areas Program (PSAP). This program includes reviews of three levels of geography for our state: Census Designated Places (CDP), census tracts, and block groups (please see attached population guidelines for each level of geography). At this point, there are no Census Designated Places in the ACOG region.

At the November meeting, staff will have maps of the region that will show census tracts and block groups that are above the Census Bureau's population thresholds (tract – 8,000 and block group – 3,000). These delineated tracts will be reviewed over the coming months in order to split the tracts into smaller geographic areas that meet each communities needs. A similar process will be repeated for the tracts and blocks that fall below the minimum population levels (tract – 1,200 and block group – 600). The maps will include the year 2000 population figures.

Due to population growth between 2000 and the present, staff has been gathering building permit data from each community to formulate more current population estimates. These will be used to refine the process. It is anticipated that ACOG staff will provide final 2010 tract and block geography to APTAC in January 2009, in order to meet the deadline with the Census Bureau.

#### ACTION REQUESTED:

None. For information only.

### Summary of Final Criteria for PSAP Entities

<b>Census County Divisions (CCDs)</b>	The Census Bureau will retain CCDs as geographic entities for the 2010 Census.
<b>Census Designated Places (CDPs)</b>	A CDP cannot have zero population and zero housing units.
	A CDP cannot be coextensive with a governmentally active minor civil division (i.e., town, township, charter township, plantation). This change will reduce redundancy in place and county subdivision data tabulations for the following states: Connecticut, Maine, Massachusetts, Michigan, Minnesota, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, and Wisconsin.
	A CDP must represent a single, distinct community. A CDP that represents multiple, distinct communities, and the hyphenated name typically assigned to represent such CDPs, will not be permitted. Exceptions will be made for communities whose identities have merged and in which both names commonly are used together.
<b>Census Tract</b>	Population Thresholds. Minimum: 1,200      Maximum: 8,000      Optimum: 4,000
	Housing Unit Thresholds. Minimum: 480      Maximum: 3,200      Optimum: 1,600
	All types of populated census tracts must meet the same thresholds.
	Wherever possible census tracts conform to American Indian reservations.
	Special census tracts may be created for large special land use areas without housing units or population (e.g., large public parks, forests).
<b>Block Groups (BGs)</b>	Population Thresholds. Minimum: 600      Maximum: 3,000      Optimum: none
	Housing unit counts may be used to meet BG thresholds. Minimum: 240      Maximum: 1,200      Optimum: none
	All types of populated BGs must meet the same thresholds.
	Wherever possible BGs conform to American Indian reservations.
	Special BGs may be created for large special land use areas without housing units or population (e.g., large public parks, forests).