

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., OCTOBER 27, 2008
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



9-1-1 association of central oklahoma governments

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

9-1-1 BOARD OF DIRECTORS
AGENDA

1:00 p.m., Thursday, October 30, 2008
ACOG Conference Room
21 E. Main – Suite 100
Oklahoma City, Oklahoma 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – SEPTEMBER 25, 2008 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET (Items VI-A through VI-B)

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members that item will be heard in regular order. Staff recommends that items VI-A through VI-B be placed on the Consent Docket.

A. FINANCE REPORT – OCTOBER 2008 ([Attachment VI-A](#))

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$95,699.60 for the month of October. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and to approve payment of the October recurring claims against the Association.

B. RENEWAL OF SERVICE APPLICATION AND AGREEMENT BETWEEN 9-1-1 ACOG AND NAVIGATOR TELECOMMUNICATIONS, LLC

INFORMATION: The contract with the Competitive Local Exchange Carrier (CLEC) Navigator Telecommunications, LLC (Reseller) for the period July 1, 2008 through June 30, 2009 is due for renewal. The contract was not received by 9-1-1 ACOG until recently. Complete contract documentation is available for review at the ACOG offices.

Action Requested: Motion to authorize the Executive Director to execute a contract renewal for 9-1-1 service with Competitive Local Exchange Carrier (CLEC) Navigator Telecommunications, LLC for the period July 1, 2008 through June 30, 2009.

VII. GENERAL STATUS REPORT ([Attachment VII](#))

INFORMATION: Staff will give a report on the status of current activities.

VIII. ITEMS FOR INDIVIDUAL ACTION

A. ANNUAL 9-1-1 AUDIT REPORT FY 2008 ([Attachment VIII-A](#))

INFORMATION: John M. Arledge & Associates, P.C. has completed its audit of the 9-1-1 Association of Central Oklahoma Government's financial statements for the fiscal year ended June 30, 2008.

Action Requested: Motion to receive the Fiscal Year 2008 Audit Report of the 9-1-1 Association of Central Oklahoma Governments.

Note: To view the entire annual 9-1-1 ACOG audit report FY 2008 online, click on this direct link:
<http://acogok.org/Newsroom/Downloads08/audit91108.pdf>
<http://acogok.org/Newsroom/Downloads08/audit9111et08.pdf>

B. AUTHORIZATION FOR STAFF TO CONDUCT A REQUEST FOR PROPOSAL PROCESS FOR PROCUREMENT OF NEW 9-1-1 ANSWERING EQUIPMENT, SOFTWARE AND NETWORK ELEMENTS ([Attachment VIII-B](#))

INFORMATION: Staff is finalizing a Request for Proposal (RFP) for the replacement of the 9-1-1 answering equipment, software and network currently utilized by 9-1-1 ACOG's 22 PSAPs to handle emergency calls. Next year the system will be in its eighth and final year of extended maintenance and will need to be replaced.

Action Requested: Motion to authorize staff to advertise a Request for Proposal for new 9-1-1 answering equipment, software and network elements; and to conduct interviews with responding vendors, negotiate terms of potential contract and recommend to the Board of Directors the best product solution to replace 9-1-1 ACOG's 9-1-1 answering system.

C. EXECUTIVE SESSION

INFORMATION: Confidential communications between a public body and its attorney concerning a pending investigation, claim or action against non-paying prepaid, wireless carriers and providers of Oklahoma wireless 9-1-1 service fees, including but not limited to TracFone Wireless, Inc. Pursuant to 25 O.S. Section 307 (B) (4). Requested by Executive Director.

Action Requested: Motion to enter into Executive Session.

D. ACTION FROM EXECUTIVE SESSION

INFORMATION: Possible action deemed appropriate, if any, arising from discussions held in Executive Session concerning matters relating to a pending investigation, claim or action against non-paying prepaid, wireless carriers and providers of Oklahoma wireless 9-1-1 service fees.

Action Requested: As desired by the Board of Directors.

IX. NEW BUSINESS

X. ADJOURNMENT

**MINUTES OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG CONFERENCE ROOM
September 25, 2008**

The eighth meeting of the calendar year 2008 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:01 p.m., September 25, 2008 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. Ken Bartlett, Councilmember, Del City

MEMBERS PRESENT

Hon. Dan O'Neil, Mayor, Edmond
Hon. Marianne Yarbrough, Trustee, Forest Park
Hon. Bill Lisby, Councilmember, Harrah
Hon. Ray Poland, Councilmember, Jones City
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Linda Molsbee, Councilmember, Newcastle
Hon. Peter Hoffman, Councilmember/Vice-Mayor, Nichols Hills
Hon. James Pumphrey, Mayor, Nicoma Park
Hon. Rachel Butler, Councilmember, Norman
Hon. John Brown, Councilmember, Piedmont
Hon. Bob Cleveland, Trustee, Slaughterville
Hon. Dean Johnson, Councilmember, Warr Acres
Hon. Ward Larson, Councilmember, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Willa Johnson, Commissioner, Oklahoma County

MEMBERS ABSENT

Hon. James Woodard, Councilmember, Arcadia
Hon. Phil Shirey, Councilmember, Bethany
Hon. Roger Malone, Councilmember, Choctaw
Hon. Matt White, Mayor, El Reno
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Laurel Anderson, Mayor, Lake Aluma
Hon. Mark Easton, Councilmember, Lexington
Hon. Margaret Graham, Trustee, Luther
Hon. Keith Bryan, Councilmember, Mustang
Hon. Gary Hayes, Mayor, Noble
Hon. Kathy Jordon, Trustee, Smith Village
Hon. Earnest Ware, Mayor, Spencer
Hon. Brian Routh, Councilmember, Tuttle
Hon. Scott Symes, Mayor, The Village
No Designee, Valley Brook
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Rod Cleveland, Commissioner, Cleveland County

GUESTS

Larry Kesler, Union City
Elizabeth Ann Kesler, Union City
Brad Nesom, Ponca City
Ronnie Freeman, AT&T

STAFF

Jane Sutter, Deputy Director
Debbie Cook, Finance Division Director
Mary Henderson, Finance Division Accountant
Stephen M. Willoughby, Division Director, E9-1-1 & Public Safety
Wendi Marcy, Special Programs Officer
Carolyn White, 9-1-1 Database Manager
Paulette Marshall, 9-1-1 Projects Coordinator
Johnny Irons, 9-1-1 Programs Manager
Diane McCullough, Grants Program Manager
Anita Kroth, Administrative Assistant, E9-1-1 & Public Safety
Susan Yingling, Administrative Assistant, Administration
Doug Rex, Division Director, Transportation Planning & Data Services
Jerry Church, Communications Program Coordinator

I. CALL TO ORDER

Vice-Chairman Ken Bartlett called the meeting to order at 1:01 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Deputy Director Jane Sutter introduced Ronnie Freeman, AT&T, and Larry and Elizabeth Ann Kesler, Union City.

III. APPROVAL OF MINUTES – August 14, 2008

Director Dan O’Neil, Edmond, made a motion to approve the minutes of the August 14, 2008 meeting. Director Rachel Butler, Norman, seconded the motion. The motion carried the following votes:

AYE: Bartlett, O’Neil, Yarbrough, Lisby, Poland, McMillan, Molsbee, Hoffman, Butler, Brown, Cleveland, Johnson, Larson, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report:

Jane Sutter announced that ACOG's Executive Director John Johnson is attending a National Association of Regional Council (NARC) Executive Director training.

Jane congratulated Wendi Marcy, Special Programs Officer, for recently passing a certification in Oklahoma First, which is a weather-watching program of the Oklahoma Climatological Society.

Jane also announced that there will be a Legislative Luncheon hosted by 9-1-1 ACOG at ACOG on Tuesday, October 28th from 11:30 a.m. to 1:30 p.m., and she invited all 9-1-1 ACOG Board members to attend. She said next generation 9-1-1 will be the topic of discussion particularly, about how it relates to technology, funding and where we are heading with it.

She said we learned information this week from a national study indicating that one in five households next year will be totally wireless as far as their telecommunications process and will no longer have the traditional landline phone.

Jane said this reiterates that all of the things that have been done on Phase II wireless to make ACOG's 9-1-1 system work with wireless are very important. It is also important that customers moving to the new technology pay for the 9-1-1 system.

Executive Director's Report:

None

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET

Vice-Chairman Ken Bartlett asked for a motion to place items VI-A and VI-B on the agenda so that the Board, by unanimous consent, may designate those routine items that they wish to be approved and acknowledged by one motion. If any item proposed does not meet with the approval of all board members that item will be heard in regular order.

A. FINANCE REPORT – AUGUST/SEPTEMBER 2008 CLAIMS

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$78,987.98 for the month of September. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list was included in the agenda packet.

Also included in the agenda packet was a list of the August budgeted recurring expenses, \$93,204.12, paid on September 3, 2008. The Board authorized these expenses for payment at the June 26, 2008 meeting. A copy of the claims list was included for ratification.

Action Requested: Motion to authorize payment of the September claims against the Association and ratify the payment of budgeted recurring expenses paid on September 3, 2008.

B. RENEWAL OF COMPETITIVE LOCAL EXCHANGE CARRIERS (CLECs) CONTRACTS

INFORMATION: It is time to renew the contract with the following Competitive Local Exchange Carriers (CLECs) for the period July 1, 2008 through June 30, 2009. Complete contract documentation is available for review at the ACOG offices.

- A. Bixby Telephone Sales & Service Co., d/b/a PrimeTel (Reseller)
- B. Logix Communications, L.P. (Facilities-Based)
- C. Nu Vox Communications of Oklahoma, Inc. (Facilities-Based)
- D. The Telephone Company (Reseller)

Action Requested: Motion to authorize the Executive Director to execute a contract renewal for 9-1-1 service with the abovementioned Competitive Local Exchange Carriers (CLECs) for the period July 1, 2008 through June 30, 2009.

Director John Brown, Piedmont, made a motion to place Items VI-A and VI-B on the Consent Docket and approve those items, subject to any conditions included in that item. Director Linda Molsbee, Newcastle, seconded the motion. The motion carried the following votes:

AYE: Bartlett, O'Neil, Yarbrough, Lisby, Poland, Smith, McMillan, Molsbee, Hoffman, Butler, Brown, Cleveland, Johnson, Larson, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. EMERGENCY MEDICAL DISPATCH SOFTWARE ANNUAL MAINTENANCE AGREEMENT

Stephen Willoughby explained that this item was tabled from the August 14, 2008 meeting. Since that meeting, the 9-1-1 Technical Committee met and recommended that 9-1-1 ACOG not renew the annual maintenance agreement with Priority Dispatch, but rather defer the cost of maintaining the system to the individual PSAPs should they choose to maintain and utilize the system? The Technical Committee also recommended that a written correspondence be sent to each EMD participating PSAP requiring them either to commit to using and maintaining the system or opt out by official signature.

Director Ray Poland, Jones City, made a motion to discontinue the annual maintenance agreement with Priority Dispatch for the re-occurring annual maintenance and turn the responsibility for the annual maintenance fee over to individual PSAPs should they desire to continue to use the EMD software program; and that a written correspondence be sent to each EMD participating PSAP requiring them either to commit to using and maintaining the system or opt out by official signature. Director Rachel Butler, Norman, seconded the motion. The motion carried the following votes:

AYE: Bartlett, O'Neil, Yarbrough, Lisby, Poland, Smith, McMillan, Molsbee, Hoffman, Butler, Brown, Cleveland, Johnson, Larson, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

B. 9-1-1 BOARD OF DIRECTORS' WORKSHOP FOLLOW-UP

Steve Willoughby reported that on August 28th the 9-1-1 Board of Directors participated in a Workshop to discuss the 10-year financial projections of the 9-1-1 Association and to discuss the migration of equipment and software needed to address next generation technology.

He said today's presentation is to report what staff gleaned from that discussion and to receive authorization to proceed with the 9-1-1 Board Workshop recommendations.

Mr. Willoughby described the first recommendation as it relates to "Exploring Consolidation," which is an effort to reduce ongoing expenses, authorize staff to begin evaluating factors and create objective evaluation criteria such as call volume, determining if a PSAP is answering for other communities, and develop a possible consolidation plan for future consideration and review by the Board. Staff plans to present this information at the October 2008 Board meeting.

He explained that this is needed now as later it will greatly impact discussion about procurement of a new system because we will need to know the number of PSAPs and where those PSAPs are located in order to facilitate accurate costs amounts.

Also, staff is asking the board to authorize staff to continue to work with the City of Oklahoma City and other interested partners in pursuing litigation against service providers not properly remitting 9-1-1 service fees on behalf of their customers.

Mr. Willoughby said this authorization would also include beginning the interview process and recommending legal counsel to the 9-1-1 Board of Directors for legal representation of the 9-1-1 Association for at least this litigation process.

Mr. Willoughby explained that "Legislation" was a recommended category in that staff would be authorized to work with the State Legislature to initiate and sponsor legislation that would increase revenues for 9-1-1. This effort will require dedicated staff time to find a champion in order to author legislation and work for this at the state capitol.

Mr. Willoughby said these carriers will not be receptive to legislation that would hold them accountable. Therefore, this will not be an easy task.

He said ballot language for the 2005 election was crafted in such a way as to account for the legislature increasing the service fees, so that if that were to occur, we would not have to go out for another election in six different counties.

Currently we are conducting a comparison of current service fees in Oklahoma County to that in other states. When we implemented the 50-cent service fee, Oklahoma used the average fee that was used by all the other states. Since then, the other states have come to the realization that we have today and began increasing their service fees.

We would also need to provide other rationale to increase this fee. We will need to provide documentation to justify the costs associated with a fee somewhere between \$1.00 and \$1.50.

Mr. Willoughby reported that there was discussion at the Board Workshop about increasing the 9-1-1 service fee on landlines. The stumbling blocks related to this would require new elections associated with that. The discussion also included that landlines are going away in the future.

Other revenue generating methods could include establishing a one-time fee on any new device that can access 9-1-1, and seek reforms to the existing 9-1-1 statutes to increase the allowance amounts of wireless and VoIP 9-1-1 service fees and add language providing legal enforcement measures against carriers failing to comply with the state's 9-1-1 laws.

Another idea that staff is looking into is adding service fees on interconnections into the public telephone network based upon size of a pipe into the public switch telephone network.

Steve said this idea along with the device fee is entrepreneurial and unprecedented. He said staff welcomes any additional ideas the Board would have in order to begin evaluating ways to accomplish them.

He said we will need to communicate with state legislators in an aggressive way. One suggestion that was made during the Board Workshop was to have a legislative reception. Staff decided that the most economical way would be to have a luncheon at ACOG. That has been set tentatively for Tuesday, October 28th at 11:30 a.m. There is a form located on the handouts table for taking which includes further details.

Mr. Willoughby said incumbent legislators as well as candidates running against them will be invited.

Mr. Willoughby reported that the final recommendation that came out of the Board Workshop was that we need to begin exploring a system migration to go forward with the next generation 9-1-1 system and software replacement solution to be recommended to the 9-1-1 Board of Directors at their meeting in January 2009.

Mr. Willoughby said in December we will be extending the maintenance on the existing 9-1-1 system for its eighth and final year on a product originally expected to have a life-cycle of five years. AT&T has informed us that they will no longer offer extensions to that maintenance agreement which expires at the end of 2009.

In order to begin the procurement process for selecting a vendor and be able to explore our options we need to begin nearly immediately so that we can begin the design phase and installation process. This is a very large and complex 9-1-1 system and we project that it will take 9-12 months to install a new 9-1-1 system such as this by December 13, 2009 to coincide to when the existing maintenance agreement will expire.

Steve said staff is asking the 9-1-1 Board to authorize staff to proceed with the 9-1-1 Board Workshop recommendations as have been previously outlined.

Steve said John Johnson, ACOG Executive Director, who is not present today but requested that the Board members have a discussion on these items before authorizing staff to devote time to these recommendations as outlined. Jane Sutter added that in order to take on these tasks it will require active involvement by many 9-1-1 Board of Directors, particularly in discussions with legislators.

Vice-Chairman Ken Bartlett asked for a motion to bring it to the Board before having any discussion. Director Dan O'Neil, Edmond, made a motion to authorize staff to proceed with the 9-1-1 Board Workshop recommendations as categorized: Explore Consolidation; Litigation; Legislation; and System Migration. Director Dean Johnson, Warr Acres, seconded the motion.

Director Dan O'Neil referred to consolidation, and asked if that means that one or two would be consolidated or would it mean a major consolidation?

Mr. Willoughby said we would first take the layer-cake approach back to the Board, e.g., here's the first layer and here's potentially a second layer, and try to present to the Board the best type of cost savings associated with those. He said staff thus far sees no major savings; it's all relative. He explained that when an analysis is presented to the Board it will reflect a savings if done in one regard, or another costs savings if done a different way in comparison.

Jane Sutter said we are not sure that doing any consolidation will make that much difference but we feel obligated to look at it so we will make decisions based on good information.

Vice-Chairman Ken Bartlett asked Steve to explain to new councilmembers and those directors that might not have been at the previous Board meeting or in attendance at the Board Workshop more about what he has previously talked about, also including the dollar costs and the time table involved.

Mr. Willoughby responded by explaining that there are two things happening simultaneously. The existing equipment is aging out, which means we will have to purchase a new 9-1-1 system and we must consider all of the costs involved with that, and said these are increased costs.

Mr. Willoughby said the expense related to replacing a 9-1-1 system is "sticker shot," due to the fact that when the Nortel system was purchased it was on a 10-year agreement. However, it was replaced half-way through that period and we received a brand new system at that time which has lasted eight years, and that means it has been 13 years since we purchased a new system.

Steve said secondly, there is the projection of landline either going stagnant or dropping to a 3% loss of service fees. The national average for wireless customers is that 85% of populations have a wireless phone, and in Oklahoma we far exceed that percentage, so we are not projecting new landlines. He said the projections of the fund balance will be at or near a \$0.00 point in 2012 based on all of those projections and the purchase of a new system.

What we are looking at is reducing costs the best we can while purchasing the new system because we cannot abandon the system we are in. All the while we must find a way to increase revenues in order to sustain that long term.

Director Dan O'Neil asked if this means that the new system will have equipment at each of the ACOG PSAPs. Mr. Willoughby answered in the affirmative.

Vice-Chairman Ken Bartlett said we are talking about possibly a \$6 million expense and having it purchased by March 31, 2009 in order to have it in operation by January 2010. Steve said we are looking at procuring a new system based on information learned a year ago.

We are looking at paying a \$6 million capital purchase over a five-year period and spreading it so that it could get us to year 2012. Other options, he said, include leasing the equipment, making us responsible for only a monthly payment. Also, we have looked at piece-mealing that out rather than having an end-to-end service as the one we have today. But, in that scenario, when things aren't working, there is a problem with vendors pointing blame to other vendors rather than one being totally responsible and actually presenting a solution. This requires more staff time to conduct analysis and bringing everyone to the table to make a decision.

Vice-Chairman Ken Bartlett asked for a vote on the motion already brought to the table before discussion of this item. The motion carried the following votes:

AYE: Bartlett, O'Neil, Yarbrough, Lisby, Poland, Smith, McMillan, Molsbee, Hoffman, Pumphrey, Butler, Brown, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

VIII. GENERAL STATUS REPORT

Steve Willoughby reported that in July, Congress adopted and the President signed, the New and Emerging Technologies (NET) 9-1-1 Improvement Act of 2008 to ensure that new technologies, specifically Voice over Internet Protocol (VoIP), are compatible with 9-1-1 services, and that customers of these types of communications services are able to receive the same benefits of 9-1-1 systems as customers with more traditional, landline and/or wireless service. It is now up to the Federal Communications Commission (FCC) to create rules to accomplish that objective.

The FCC has opened a comment filing period to that proposal and 9-1-1 ACOG staff has filed comments with the FCC. He pointed out that copies of the comments are available today at the handout table.

The comments basically read that the FCC needs to establish standards and to share enforcement authority with states and local authorities (includes the Oklahoma State Corporation Commission). We included in 9-1-1 ACOG's comments that 9-1-1 must have access to these companies. This impacts the 9-1-1 database and testing the accuracy of 9-1-1 calls routing.

Steve said the City of Oklahoma City, Oklahoma Municipal League and the Oklahoma State 9-1-1 Advisory Board filed similar comments to the FCC.

Mr. Willoughby reported that the NextGEN 9-1-1 Telecommunications Task Force continues to meet. T-Mobile made a presentation to the Task Force at their meeting on September 5th on their "At Home" and "Hot Spot" service offerings, which Steve pointed out, are hybrid technologies using both the wireless network and the VoIP network. He said it would appear that they are doing the right things as it relates to getting 9-1-1 calls to the appropriate 9-1-1 call center and delivering the appropriate 9-1-1 information along with the calls.

T-Mobile has reported that it is remitting 9-1-1 service fees as though they are coming from wireless customers, which is agreeable with 9-1-1 ACOG.

Another discussion item at the September meeting related to 9-1-1 databases being sold to third-party vendors and the concern about their databases and how they route calls. Those third-party vendors are not willing to sit down with staff and explain how they have determined the accuracy of their database.

IX. NEW BUSINESS

Jane Sutter reminded Board members that the Legislative Luncheon scheduled for October 28th is for all Boardmembers and their state representatives and state legislators. She encouraged everyone to personally call and invite them to attend.

Jane pointed out that Steve Willoughby has been able to line up a nationally known, outstanding speaker, John Melcher, from Houston, Texas who has been a leader in 9-1-1 efforts over the country since the beginning. He will present the national perspective of 9-1-1 to our state leaders and representatives about 9-1-1 and the changing technologies.

Following that information we will talk about local funding issues and recommendations we would need them to consider. Jane added that it is very important to have Board participation in those discussions.

Vice-Chairman Ken Bartlett asked members to individually invite their representatives and legislators as well as candidates in the next elections to attend this luncheon.

X. ADJOURNMENT

Director John Brown made a motion to adjourn. Director Dean Johnson, Warr Acres, seconded the motion. The motion carried the following votes:

AYE: Bartlett, O'Neil, Yarbrough, Lisby, Poland, Smith, McMillan, Molsbee, Hoffman, Pumphrey, Butler, Brown, Cleveland, Johnson, Larson, Hedrick, Sharpton and Johnson

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:39 p.m.

ADOPTED THIS _____ DAY OF OCTOBER 2008.

CHAIRMAN

SECRETARY-TREASURER

PAGE DOWN TO VIEW ATTACHMENT VI -A

BE IT RESOLVED, that on this 30th day of October 2008, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

ACOG Administrative Services

Audit	\$	8,246.06	
Consultant		6,509.00	
Development		150.00	
Institute		6,596.23	
Mileage		8.25	
Professional Dues		900.00	
Public Education		109.87	
Supplies		137.83	
Telephone		741.43	
Temporary Labor		1,556.76	
Travel		346.28	
<i>Total MSAG/Education/Training</i>	\$	25,301.71	
OKC Professional Services Agreement		-	
Total ACOG Administrative Services			\$ 25,301.71

9-1-1 Operating/Maintenance

AT&T (Network, Database, TSP & Frame Relay)	\$44,703.33	
AT&T (Wireless Phases I & II)	5,447.49	
AT&T Global Services (UPS Maintenance)	1,213.00	
AT&T(Frame Relay EMD Parkview EMS)	468.99	
AT&T (EMSA EMD Frame Relay)	196.06	
AT&T(DSL Connection)	104.24	
AT&T(EWCD Database Pull)	568.00	
Chase Equipment Leasing Inc.	13,463.10	
Dell Marketing L.P.	925.95	
Hinton Telephone Company	246.20	
Language Line	305.70	
Logix Communications	199.32	
McLoud Telephone	280.00	
MTM Solutions, Inc.	450.00	
Oklahoma Communication Systems	1,217.67	
Pioneer Telephone (Newcastle Diagnostic Line)	55.25	
Pioneer Telephone (9-1-1 Trunks)	480.64	
Windstream	72.95	
<i>Total 9-1-1 Operating/Maintenance</i>		\$70,397.89
Total October Claims		<u>\$ 95,699.60</u>

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED SEPTEMBER 30, 2008**

	<u>SWEEP/OPERATING ACCOUNT</u>	<u>T-BILLS</u>	<u>TOTAL</u>
Beginning Balance <i>September 1, 2008</i>			
Cash on Deposit	\$ 2,738,688.02	\$ 794,144.23	\$ 3,532,832.25
Cash Receipts			
Fee Income	\$ 162,877.05	\$ -	\$ 162,877.05
Fee Income - Wireless	3,325.91	-	3,325.91
Contracts	3,625.15	-	3,625.15
Transfers of Funds	100,357.78	99,574.07	199,931.85
Interest Earned	2,152.95	1,449.78	3,602.73
Miscellaneous	231.00		231.00
Total Cash Receipts	<u>\$ 272,569.84</u>	<u>\$ 101,023.85</u>	<u>\$ 373,593.69</u>
Total Cash Available	\$ 3,011,257.86	\$ 895,168.08	\$ 3,906,425.94
Cash Disbursements			
Claims/Operating Expense	\$ 78,987.98	\$ -	\$ 78,987.98
9-1-1 Fund Disbursement	23,843.75	-	23,843.75
Transfers of Funds	99,574.07	100,357.78	199,931.85
Miscellaneous	59.51	-	59.51
Total Cash Disbursements	<u>\$ 202,465.31</u>	<u>\$ 100,357.78</u>	<u>\$ 302,823.09</u>
Ending Balance <i>September 30, 2008</i>			
Cash on Deposit	<u>\$ 2,808,792.55</u>	<u>\$ 794,810.30</u>	<u>\$ 3,603,602.85</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
September 2008**

Arcadia	\$ 19.93
Bethany	1,179.07
Choctaw	341.30
Cleveland County	429.43
Del City	786.80
Edmond	4,483.78
El Reno	1,343.59
Forest Park	46.81
Guthrie	965.97
Harrah	206.41
Jones	97.26
Lexington	81.71
Midwest City	2,320.03
Moore	1,783.77
Mustang	650.56
Newcastle	355.33
Nichols Hills	255.84
Nicoma Park	109.37
Noble	245.02
Norman	4,621.23
Oklahoma County	777.32
Piedmont	209.05
Slaughterville	89.25
Spencer	145.55
The Village	405.89
Tinker AFB Fire Department	122.42
Tuttle	240.74
Warr Acres	486.30
Woodlawn Park	3.22
Yukon	1,046.80

Total September Disbursements	\$ 23,843.75
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9-1-1 association of central oklahoma governments

ATTACHMENT VII

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: October 23, 2008
TO: 9-1-1 Board of Directors
FROM: Stephen M. Willoughby, Division Director
SUBJECT: General Status Report

Federal NET 9-1-1 Act and FCC Rulemaking

In July, Congress adopted and the President signed the new and Emerging Technologies (NET) 9-1-1 Improvement Act of 2008 with its stated goal to ensure that new technologies, specifically VoIP, are compatible with 9-1-1 services, and that customers of these types of communication services are able to receive the same benefits of 9-1-1 systems as are those customers of more traditional, landline and/or wireless service. Last month 9-1-1 ACOG filed comments with the FCC who is required to design rules for these new communications providers.

The FCC's rulemaking is expected to be published by October 25th; staff will brief the Board of these rules after they become available.

Legislative Update

9-1-1 ACOG plans to host a candidates' luncheon and forum on Next Generation 9-1-1 on **Tuesday, October 28th**. The guest speaker for the forum is John Melcher, former President of the National Emergency Number Association (NENA) and current CEO for Cyren Call Communications. 9-1-1 ACOG sent invitations to all incumbent legislators and candidates in the Central Oklahoma region. Board members were encouraged to personally invite their legislator/candidate that represents their community as well.

9-1-1 ACOG has coordinated legislative agendas with the Oklahoma Municipal League (OML) and the Indian Nations Council of Government (INCOG) in Tulsa. The consensus is that Oklahoma needs to evaluate a new methodology for funding the long-term viability of existing E9-1-1 systems in the state, and develop systems where there are none.

Further, that continuing to provide funding solutions by chasing technology is inefficient and inadequate. Therefore, the current legislative agenda is to request that the legislature create a *Select Study Committee* that would include legislators appointed by leadership and would meet during session. The purpose would be to evaluate comprehensive reform of 9-1-1 funding in the state. This format would allow input from both the 9-1-1 community and industry. This would also provide an opportunity to educate the legislators of the various issues that face 9-1-1.

Consolidation Plan/Request for Information for Replacement of 9-1-1 System

One of the recommendations the Board made to staff was to evaluate possible consolidation as a way to address future financial concerns. Staff has conducted preliminary research on this, but because these costs are still unknown, staff cannot realistically project future costs associated with elimination of any PSAP.

Therefore, staff plans to proceed with the Request for Proposal (RFP) process based on expenses and budgetary numbers for the replacement of 9-1-1 equipment, additional negotiation can be done to reduce the number of PSAPs, if necessary.



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MEMORANDUM

DATE: October 23, 2008

TO: 9-1-1 Board of Directors

FROM: Deborah Cook, Finance Director

SUBJECT: Annual 9-1-1 ACOG Audit Report FY 2008

INFORMATION: The accounting firm John M. Arledge & Associates, P.C., has completed its audit of the 9-1-1 Association of Central Oklahoma Governments' financial statements for the fiscal year ended June 30, 2008. Representatives from John M. Arledge & Associates, P.C., will be present at the Board of Directors meeting on October 30, 2008 to answer any questions.

Action Requested: Motion to receive the Fiscal Year 2008 Audit Report of the 9-1-1 Association of Central Oklahoma Governments.



9-1-1 association of central oklahoma governments

ATTACHMENT VIII-B

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: October 23, 2008

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Division Director

SUBJECT: Authorization for staff to conduct a Request for Proposal Process for Procurement of new 9-1-1 Answering Equipment, Software and Network Elements

INFORMATION: Staff is finalizing a Request for Proposal (RFP) for the replacement of the 9-1-1 answering equipment, software and network elements currently being used by 9-1-1 ACOG's 22 PSAPs to handle emergency calls. The existing software, originally designed for a five-year life cycle, will be in its eighth year of extended maintenance next year. AT&T has informed 9-1-1 ACOG that it will not offer any additional annual maintenance extensions on the existing system once the new maintenance extension expires in December 2009.

Action Requested: Motion to authorize staff to advertise a Request for Proposal for new 9-1-1 answering equipment, software and network elements; and to conduct interviews with responding vendors, negotiate terms of a potential contract and recommend to the Board of Directors the best product solution to replace 9-1-1 ACOG's 9-1-1 answering system.