



association of central oklahoma governments

Chair Willa Johnson
Oklahoma County Commissioner

Vice-Chair Kathy Walker
Nichols Hills Mayor

Secretary/Treasurer Mark Sharpton
Logan County Commissioner

Executive Director
John G. Johnson

AGENDA

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

September 11, 2008

9:00 a.m.

ACOG Conference Room

21 E. Main St.

Oklahoma City, Oklahoma 73104

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES ([ATTACHMENT II](#))
- III. APPOINTMENT OF NOMINATIONS COMMITTEE ([ATTACHMENT III](#))
Action Requested: The Chairman will appoint a Nominations Committee.
- IV. 2010 PARTICIPANT STATISTICAL AREAS PROGRAM ([ATTACHMENT IV](#))
Action Requested: None. For information only.
- V. REGIONAL DEVELOPMENT SURVEY ([ATTACHMENT V](#))
Action Requested: None. For information only.
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MINUTES**Areawide Planning and Technical Advisory Committee****July 10, 2008****9:00 a.m.**

The fourth regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2008 was convened on July 10, 2008 at 9:00 a.m. in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Erik Brandt	Oklahoma County
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MEMBERS PRESENT

Mark Seibold	City of Choctaw
Anais Starr	City of Midwest City
Elizabeth Jones	City of Moore
Joyce Green	City of Norman
Lanc Gross	City of Oklahoma City
Tyler Gammon	Oklahoma County
Clark Williams	City of Piedmont
Doug Shivers	City of Yukon

STAFF PRESENT

John Sharp, Program Coordinator, TPDS	ACOG
Andrea Weckmueller-Behringer, Program Coord., TPDS	ACOG
Alicia Nicely-Kongyan Zhu, Associate Planner, TPDS	ACOG
Pong Wu, Associate Planner, TPDS	ACOG
Lindsey Wortham, Assistant Planner, TPDS	ACOG
Kara Chiodo, Assistant Planner, TPDS	ACOG
Meredith Williams, Assistant Planner, TPDS	ACOG
Ellen Owens, Department Secretary, TPDS	ACOG

I. CALL TO ORDER

Chairperson Brandt called the meeting to order at 9:05 a.m.

II. APPROVAL OF MINUTES

Doug Shivers made a motion to approve the minutes of the July 10, 2008 meeting. Tyler Gammon seconded the motion and, with the vote, the motion passed.

III. 2005 OCARTS LAND USE UPDATE

John Sharp gave a brief presentation on the Land Use Update. He said that ACOG staff is in the process of finishing the 2005 OCARTS Land Use and the 2035 Planned Lane Use for the OCARTS area. He said that the digital map is almost complete. He said the land use update is conducted every five years in order to make a base map for the next Plan and also to collect future land use. He indicated that some cities already have digital land use which they give to ACOG staff. He said there are almost 2,100 square miles in the OCARTS area which corresponds to about 87,000 parcels of information. There are eight current land uses and eleven future land uses. Mr. Sharp pointed out the residential, industrial, commercial, open areas, and public institution land uses on a map of the OCARTS area.

Mr. Sharp said that, in updating land use, ACOG staff will look at aerial photographs, then we update and transform those into land use types. He said that in looking at the residential changes between 2000 and 2005, a subdivision is generally counted the same as a one-acre lot even though the densities are different. He said that when cities have good street land use information, that is incorporated into the regional land use update.

Mr. Sharp said that between 2000 and 2005, staff marked all of the new land uses that were changed during that time period. He indicated that there are a number of parcels that changed over the five year period, including 12,000 acres of single family development. He said there is a small amount of multi-family development, about 240 acres, and additional commercial development totaled 900 acres. He said that the number of industrial acreage has expanded by nearly two miles (1,280 acres).

Mr. Sharp referred Committee members to a hand-out regarding single family densities, indicating that it includes land use by city between 2000 and 2005 including total acres for single family units.

Ms. Starr asked about the total number of acres for Midwest City. Mr. Sharp indicated that between 2000 and 2005, Midwest City added about nine acres of single-family land use and added 800 units. He said that, in some case, there was infill and in some, cases, the land use may have been generalized. Ms. Starr said the Midwest City turned some residential areas into commercial areas and asked if that was taken into account. Mr. Sharp replied in the affirmative.

Mr. Sharp informed the Committee that there are paper land use maps available and that he would like them to review and provide any changes. He indicated that, in the future, he would

like to meet on an annual basis or perhaps get an annual digital file in order to stay current on regional land use.

IV. 2008 STATE DATA CONFERENCE

Mr. Sharp briefly spoke about the 2008 State Date Conference which he said was taking place on July 23rd. He said the registration can be done online. He said the Conference will mainly cover census issues and will take place at the Moore-Norman Vo-Tech.

V. REGIONAL DEVELOPMENT SURVEY

Mr. Sharp said the Survey can now be found on the ACOG web site. He displayed the survey and indicated that it includes transportation, development, construction, land use, resource and livability questions about each community. He asked the Committee members to fill it out and said he would like to have the results of the survey to present at the meeting in September. Mr. Sharp briefly went through the survey to explain what information would be required.

Mr. Sharp said this survey will be sent to all APTAC members and he suggested meeting with planning commission members to get their feedback. Mr. Seibold commented that he was not sure that the Yes or No answers will be effective on how to measure this data. He indicated that it was his hope originally to find out what our priorities are as a region. Mr. Sharp commented that this survey is really just a first step in the process of reviewing what is currently in place and this will be a good place to start. Mr. Seibold asked at what point, after receiving the results of this survey, will this develop into a larger discussion. Mr. Sharp said he is hoping to get the results in August and review the results in September, at which time we will ask for comments from the Committee.

Mr. Williams mentioned that the Oklahoma Water Resources Board (OWRB) is currently sending out surveys. Mr. Sharp said there is a plan by OWRB to develop a service area boundary map for the region.

VI. NEW BUSINESS

City of Oklahoma City

Lanc Gross commented that the City has recently completed its Functional Street Classification Plan update, remarking that it was originally done in 1983.

City of Yukon

Doug Shivers indicated that there are still ongoing road projects which are nearing completion within the next thirty days. He said these are the 11th Street bridge project and the 10th Street road construction between Cornwell Ave. and Highway 92. He said the ponds and trails project

in Chisolm Trail Park was completed in time for Fourth of July. He said that recently the City passed a bond issue for the schools. They will be building a new high school and that the construction timeline for the school is about three years.

Mr. Sharp asked if bussing will be a more viable option than walking. Mr. Shivers said he did not foresee that there would be a big change from what the City has currently. He said the current high school is on Garth Brooks Blvd. and the new school will be on Mustang Rd. He said that the school bus facility is closer to where the new high school will be.

Oklahoma County

Mr. Gammon said that building permits for the unincorporated area seem to be increasing. He said the County subdivision regulations as part of the Master Plan have been approved and they are currently working on zoning regulations and are close to completion on that. There was a big bond issue on the General Motors Plant and the acquisition of that property is ongoing. He said that there are a lot of legal ramifications of that and the big concern is that the Plant is not being maintained. Mr. Gammon said that yesterday the County had a successful meeting with the District Attorney, the Sheriff, and the County Commissioners to strengthen their regulations and their code enforcement.

City of Choctaw

Mr. Seibold had no new business to discuss.

City of Piedmont

Mr. Williams said the city is laying seven miles of water line and the elevated storage will be completed by September 1st. He indicated that they are starting 2-1/2 miles of sewer connection with Oklahoma City and they are getting ready to begin major road projects on Mustang Rd. and N.W. 164th St. He said there will be a new Planned Unit Development (PUD) ordinance and a deed approval process as well as a large commercial area being planned for Edmond Rd. at Piedmont Rd. He commented that building permits are increasing.

City of Norman

Ms. Green said the final stage funding for the Rock Creek Overpass will go to the Planning Commission this evening. She indicated that the two-way frontage road project will be complete on July 26th. She said that the city is beginning its Corridor Study and also the Historical District Guidelines will go to the City Council on August 12th. She said they are continuing with work on their Stormwater Master Plan and the census indicates that Norman is the fastest growing community in Oklahoma.

City of Midwest City

Ms. Starr indicated that the City's Comprehensive Plan passed on Tuesday and now they can begin work on their subdivision regulations and zoning ordinances. She said that Channel Five has picked Midwest City as one of their "On Road Tours" and they will be visiting the city on July 23rd.

City of Moore

Ms. Jones had no new business to discuss.

VII. ADJOURNMENT

Mr. Shivers made a motion to adjourn the meeting. Mr. Seibold seconded the motion and the meeting adjourned at 10:00 a.m.

ACOG

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

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MEMORANDUM

DATE: September 11, 2008

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Appointment of Nominations Committee

INFORMATION:

At the September meeting, the current APTAC Chairman, Erik Brandt will appoint a Nominations Committee to propose candidates to serve as the next APTAC Chairman and Vice-Chairman. The Nominations Committee will be asked to meet before the next regularly scheduled APTAC meeting in November. The posts of Chairman and Vice-Chairman will be filled at the regularly scheduled APTAC meeting on November 13, 2008. Additional nominations from the floor will be accepted at the meeting.

ACTION REQUESTED:

The Chairman will appoint a Nominations Committee.

ACOG

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MEMORANDUM

DATE: September 11, 2008

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John M. Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: 2010 Participant Statistical Areas Program

INFORMATION:

Part of the 2010 Census preparation is the Participant Statistical Areas Program (PSAP), which kicks-off this fall. In this program, member entities will be required to review current census geography boundaries (Census Designated Places (CDP), census tracts, and block groups) as it relates to population. If certain areas have experienced rapid population growth since the 2000 census, then it may be possible that a census tract or block group split may be required (please see attached population guidelines for each geography).

Each region will have approximately 120 days to review the census geography to determine any changes. It is anticipated that the process will begin in late October, or early November. ACOG staff will receive some Census Bureau software to assist in the process. Staff will provide information to each entity to assist in evaluating census geography changes.

ACTION REQUESTED:

None. For information only.

Summary of Final Criteria for PSAP Entities

Census County Divisions (CCDs)	The Census Bureau will retain CCDs as geographic entities for the 2010 Census.
Census Designated Places (CDPs)	A CDP cannot have zero population and zero housing units.
	A CDP cannot be coextensive with a governmentally active minor civil division (i.e., town, township, charter township, plantation). This change will reduce redundancy in place and county subdivision data tabulations for the following states: Connecticut, Maine, Massachusetts, Michigan, Minnesota, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, and Wisconsin.
	A CDP must represent a single, distinct community. A CDP that represents multiple, distinct communities, and the hyphenated name typically assigned to represent such CDPs, will not be permitted. Exceptions will be made for communities whose identities have merged and in which both names commonly are used together.
Census Tract	<p align="center">Population Thresholds.</p> <p align="center">Minimum: 1,200 Maximum: 8,000 Optimum: 4,000</p>
	<p align="center">Housing Unit Thresholds.</p> <p align="center">Minimum: 480 Maximum: 3,200 Optimum: 1,600</p>
	All types of populated census tracts must meet the same thresholds.
	Wherever possible census tracts conform to American Indian reservations.
	Special census tracts may be created for large special land use areas without housing units or population (e.g., large public parks, forests).
Block Groups (BGs)	<p align="center">Population Thresholds.</p> <p align="center">Minimum: 600 Maximum: 3,000 Optimum: none</p>
	<p align="center">Housing unit counts may be used to meet BG thresholds.</p> <p align="center">Minimum: 240 Maximum: 1,200 Optimum: none</p>
	All types of populated BGs must meet the same thresholds.
	Wherever possible BGs conform to American Indian reservations.
	Special BGs may be created for large special land use areas without housing units or population (e.g., large public parks, forests).

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MEMORANDUM

DATE: September 11, 2008

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Regional Planning and Development Survey Results

INFORMATION:

The regional planning and development survey was made available in July for local entities to provide their input to the survey questions. The survey was left open a little longer than anticipated to allow for more responses. Ten entities provided responses to the majority of the questions. Here is the list of entities responding:

Choctaw
Del City
Edmond
Guthrie
Midwest City
Moore
Mustang
Norman
Oklahoma County
Yukon

The survey has been transferred to an Excel file for your viewing. The Excel file can be found at the following link on the ACOG web site: <http://acogok.org/Newsroom/Downloads08/surveysummary.xls>
This will open up as a separate file in Excel, and you will need MS Excel to open it

ACTION REQUESTED:

None. For information only.