

Central Oklahoma
Urban Area Security Initiative (UASI)

BUDGET SUBCOMMITTEE MEETING

Tuesday, September 8, 2009 @1:30 p.m.
Association of Central Oklahoma Governments (ACOG)
21 E. Main Street, Suite 100
Oklahoma City, Oklahoma 73104

AGENDA

I. CALL TO ORDER

II. INTRODUCTIONS

III. APPROVAL OF MINUTES FROM THE JULY 21, 2009 MEETING
[\[Attachment III\]](#)

Action Requested: Motion to approve minutes from the July 21, 2009 meeting.

IV. STATUS OF FFY 06, FFY 07, AND FFY 08 UASI GRANT FUNDS

INFORMATION: ACOG will provide the Budget Subcommittee an update on the current status of FFY 06, FFY 07, & FFY 08 UASI grant funds.

Action Requested: As desired by the Budget Subcommittee

V. REVIEW AND APPROVE FFY 06, FFY 07, AND FFY 08 BUDGET DETAIL WORKSHEETS (BDWs)
SUBMITTED TO ACOG

A. 2009 SUSAR Conference for All Hazards Response from FFY 2006 funds

INFORMATION: Projects Points of Contact will provide information to the Budget Subcommittee on any Budget Detail Worksheets submitted to ACOG.

Action Requested: Motion to approve individual BDWs.

VI. PLANNING/CITIZEN PREPAREDNESS PROJECT

INFORMATION: Mike Magee, City of Edmond Emergency Management, has agreed to become the Project Manager for the Planning/Citizen Preparedness Project. This is a 2008 UASI grant year project.

Action Requested: Motion to approve Mike Magee as Project Point of Contact for the 2008 UASI Planning/Citizen Preparedness Project.

VII. OTHER DISCUSSION ITEMS

VIII. ADJOURN

Central Oklahoma
Urban Area Security Initiative (UASI)

BUDGET SUBCOMMITTEE MEETING

Minutes
July 21, 2009
Rescheduled from July 14, 2009

A meeting of the Central Oklahoma Urban Area Security Initiative (UASI) Budget Subcommittee convened at 1:30 p.m., July 21, 2009, in the ACOG Conference Room, 21 E. Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices.

PRESIDING

Don Lynch, Shawnee/Pott. County Emergency Management, Chairman

VOTING MEMBERS PRESENT

David Barnes, Oklahoma County
M. T. Berry, City of Oklahoma City
Mike Bower, City of Midwest City
Pat Byrne, City of Oklahoma City Police Department
Brad Cunningham, Oklahoma County Sheriff's Office
Larry Hansen, City of Oklahoma City Fire Department
Scott Mason, Putnam North Animal Hospital
Michael Murphy, EMSA
Jerry Smith, Canadian County
Kerry Wagnon, City of Oklahoma City

OTHERS PRESENT

David Ball, Logan County
Frank Barnes, City of Oklahoma City Emergency Management
Keith Bryant, City of Oklahoma City Fire Department
Randy Castle, City of Oklahoma City Police Department
Bill City, City of Oklahoma City Police Department
Mike DeRemer, Oklahoma State University (Intern with City of Shawnee)
Chris Fields, City of Oklahoma City Fire Department
Lucien Jones, City of Oklahoma City
Jason Knight, City of Oklahoma City Emergency Management
Phil Maytubby, Oklahoma City-County Health Department

ACOG STAFF

John Johnson, Executive Director
Steve Willoughby, Division Director
Diane McCullough, Grants Program Manager
Barbara Hurdman, Department Secretary

OKLAHOMA OFFICE OF HOMELAND SECURITY

Steve Almon, Oklahoma Office of Homeland Security
Ginny Andrews, Oklahoma Office of Homeland Security

I. CALL TO ORDER

Don Lynch called the meeting to order at 1:30 p.m.

II. INTRODUCTIONS

Roll call and introductions were made around the room.

III. APPROVAL OF MINUTES FROM THE JUNE 16, 2009 BUDGET SUBCOMMITTEE MEETING

M. T. Berry made a motion to approve the minutes. Mike Bower seconded the motion. It carried with the following votes:

AYE: Barnes, Berry, Bower, Byrne, Lynch, Mason, Murphy, Wagnon

NAY: None

ABSTAIN: None

IV. STATUS OF FFY 06, FFY 07, AND FFY 08 UASI GRANT FUNDS

Diane McCullough said she has issued purchase orders in the amount of \$121,556.68 for FFY 2008 for the Regional EOC project. Ms. McCullough said she has been receiving invoices and processing those invoices. Ms. McCullough said it appears that all FFY 06 purchases will meet the December 31, 2009 extended deadline. Ms. McCullough said there is approximately \$288,000.00 left to obligate. Ms. McCullough said she ordered a vehicle for Animal Containment in April, and the dealer is now saying they have halted production. Ms. McCullough said the BDW for the vehicle is for FFY 07. Mike Bower offered to talk to the dealer about this purchase.

V. REVIEW AND APPROVE FFY 06, FFY 07, AND FFY 08 BUDGET DETAIL WORKSHEETS (BDWs) SUBMITTED TO ACOG

- A. A BDW was submitted by Jason Knight for a VHF eight Port Combiner for the Oklahoma City/Oklahoma County Regional EOC for FFY 2008. The amount of the BDW is \$13,614.80.

M. T. Berry made a motion to approve the BDW. Larry Hansen seconded the motion. It carried with the following votes:

AYE: Barnes, Berry, Bower, Byrne, Cunningham, Hansen, Lynch, Mason, Murphy, Smith, and Wagnon

NAY: None

ABSTAIN: None

- B. A BDW was submitted by Randy Castle for two Open Vision X-Ray Systems, an Imager Extension Arm Package, and shipping for Bomb Squads for FFY 2008. The total of the BDW is \$118,958.80.

Larry Hansen made a motion to approve the BDW. M. T. Berry seconded the motion. It carried with the following votes:

AYE: Barnes, Berry, Bower, Byrne, Cunningham, Hansen, Lynch, Mason, Murphy, Smith, and Wagnon

NAY: None

ABSTAIN: None

VI. DISCUSS AND APPROVE ALLOCATION OF FFY 2009 UASI FUNDS ALLOCATED TO THE CENTRAL OKLAHOMA UASI

Don Lynch said at the end of June, the COUASI was awarded \$4,404,750.00 for FFY 2009 Grant Funds. With the State Office of Homeland Security retaining 20 percent (\$880,950.00) of these funds and the Subgrantee retaining three percent of these funds for Maintenance and Administration (\$105,714.00) leaving a balance of \$3,418,086.00 to allocate among the five Investment Justifications. Mr. Lynch said that he requested that each Point of Contact come prepared to discuss their projects and what funding they need their projects.

Investment 1: CBRNE/All Hazards Equipment and Training -- Larry Hansen said instead of the \$880,000.00 he originally requested, he was now requesting \$748,000.00 for Thermal Imagers, Hazmat Teams, USAR consumable and non-consumable equipment, AED project, Animal Welfare, PPE upgrades, and the Light Rescue project.

Investment 2: Critical Infrastructure Protection-- Pat Byrne said instead of \$1,100,000.00 he originally requested he was now requesting \$750,000.00 for the Critical Infrastructure and Key Resources Protection Program, as well as Planning /Training, and Equipment.

Investment 3: Regional Collaboration -- Frank Barnes requested \$208,000.00 for the Regional Emergency Operations Plan or Regional EOC Operations Procedures, as well as Training, Exercises, and Equipment.

Investment 4: Interoperable Communications -- Kerry Wagon said instead of the original \$3,300,000.00 he requested, he needed \$2,000,000.00 which will be used to bridge the City's system to the new State switch as both systems begin to migrate to the desired P25 standard. He would also purchase a cache of trunked radios to be used on a situational basis.

Investment 5: Medical Surge/Mass Pro -- Mike Murphy said instead of the \$583,000.00 he originally requested, he was requesting \$336,250.00 for Hospital/Medical Gap Analysis, Regional Medical Plan Consolidation, EMS Cache, Hospital Radiation Portals, Mass Immunization/Prophylaxis "Go Kits", Trailers for "Go Kits", Credentialing Units, Push Partner Promo, Strike Team PPE, Banner Sign Maker, GIS Units, Exercise Contractor, and Training Program Development.

M. T. Berry said his recommendation was to reduce the total amount of \$208,000.00 from the Regional EOC project and roll it into Pat Byrne's Critical Infrastructure project. Mr. Byrne has said he could absorb that figure and that would free up \$208,000.00. Mr. Berry said these were his recommendations:

Eliminate from the Regional EOC project	\$ 208,000.00
Eliminate from the Interoperable Communications project	\$ 200,000.00
Eliminate the thermal imagers from the All Hazards project	\$ 100,000.00
Eliminate the light rescue project from the All Hazards project	<u>\$ 100,000.00</u>
	\$ 608,000.00

Mr. Berry asked the amount of the award. Don Lynch said projects need to be reduced by a total of \$624,164.00 which will bring us to the award amount of \$3,418,086.00.

Mike Murphy said he could eliminate the clinic gap analysis which is \$36,375.00.

Larry Hansen requested that some of his projects not be cut, but that he be allowed to reallocate funding within his project. He said he would like to reduce animal welfare from \$70,000.00 to \$50,000.00, eliminate the AED project (\$30,000.00), reduce the thermal imager project from \$100,000.00 to \$50,000.00, and reduce the light rescue project from \$200,000.00 to \$100,000.00. This would eliminate a total of \$200,000 from the All Hazards Response Project.

Kerry Wagon asked if the 25 percent for law enforcement requirement needed to be taken out of the \$4,404,750.00 award amount. Steve Almon said no, the 25 percent needs to be calculated on the balance of the award amount (after the State has taken their 20 percent) which is \$3,523,800.00. The 25 percent Law Enforcement requirement amount is \$880,950.00.

M. T. Berry said his recommendation was that the thermal imagers would be reduced altogether. However, Larry Hansen wanted to put \$50,000.00 back into the thermal imagers, reduce the animal welfare project, eliminate the AED, and reduce the Light Rescue Project which would total the \$200,000.00.

These are the reductions that were presented:

Reduce Regional EOC by	\$208,000.00
Reduce Animal Containment by	\$ 20,000.00
Eliminate the AED project by	\$ 30,000.00
Reduce Thermal Imager by	\$ 50,000.00
Reduce Light Rescue by	\$100,000.00
Eliminate Clinic Gap Analysis project	\$ 36,375.00
Reduce the Inoperable Communications by	<u>\$200,000.00</u>
	\$644,375.00

Ms. McCullough said there had been too much money cut. The excess amount was \$20,211.00. Michael Murphy said since there were excess funds, they could be added back to his project to fund the Clinic Gap Analysis.

Pat Byrne said he was willing to give up \$208,000.00 from the Critical Infrastructure Project so that the Regional EOC project could be funded.

The following amounts were presented to the Budget Subcommittee for their approval:

CBRNE/All Hazards	\$ 548,000.00
Critical Infrastructure Protection/Criminal Intel	\$ 542,000.00
Regional Collaboration	\$ 208,000.00
Interoperable Communications	\$1,800,000.00
Medical Surge/Mass Pro	<u>\$ 320,086.00</u>
	\$3,418,086.00

Mike Bower made a motion to accept M. T. Berry's recommendation with the above modifications. Frank Barnes seconded the motion. It carried with the following votes:

AYE: Barnes, Berry, Bower, Byrne, Cunningham, Hansen, Lynch, Mason, Murphy, Smith, and Wagon

NAY: None

ABSTAIN: None

These recommendations will be forwarded to the Working Group for their approval.

VII. OTHER DISCUSSION ITEMS

Don Lynch reminded everyone of the UASI Working Group Meeting on July 28, 2009 at 1:30 p.m. and the next UASI Budget Subcommittee will be August 11, 2009 at 1:30 p.m.

VIII. ADJOURN

Don Lynch adjourned the meeting at 3:25 p.m.

