

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., MARCH 23, 2009
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



9-1-1 association of central oklahoma governments

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

9-1-1 BOARD OF DIRECTORS

AGENDA

1:00 p.m., Thursday, March 26, 2009

ACOG Conference Room

21 E. Main – Suite 100

Oklahoma City, Oklahoma 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – FEBRUARY 26, 2009 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. FINANCE REPORT – MARCH CLAIMS ([Attachment VI](#))

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$152,902.41 for the month of March. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the March recurring claims against the Association.

- VII. GENERAL STATUS REPORT ([Attachment VII](#))

- VIII. INDIVIDUAL ACTION ITEMS

A. EXECUTIVE SESSION

INFORMATION: Confidential communications between a public body and its attorney concerning a pending investigation, claim or action against non-paying prepaid wireless carriers and providers of Oklahoma wireless 9-1-1 service fees, including but not limited to TracFone Wireless, Inc. Pursuant to 25 O.S. Section 307 (B) (4). Requested by the Executive Director.

Action Requested: Motion to enter into Executive Session.

B. ACTION FROM EXECUTIVE SESSION

INFORMATION: Possible action deemed appropriate, if any, arising from discussions held in Executive Session concerning matters relating to a pending investigation, claim or action against non-paying prepaid wireless carriers and providers of Oklahoma wireless 9-1-1 service fees, ***including but not limited to TracFone Wireless, Inc.***

Action Requested: As desired by the Board of Directors.

IX. NEW BUSINESS

X. ADJOURNMENT

**MINUTES OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG CONFERENCE ROOM
February 26, 2009**

The second meeting of the calendar year 2009 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:03 p.m., February 26, 2009 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. Ken Bartlett, Councilmember, Del City

MEMBERS PRESENT

Hon. James Woodard, Councilmember, Arcadia
Hon. Roger Malone, Councilmember, Choctaw
Hon. Dan O'Neil, Mayor, Edmond
Hon. Ray Poland, Councilmember, Jones City
Hon. Margaret Graham, Trustee, Luther
Hon. Turner Mann, Councilmember, Midwest City
Hon. Linda Molsbee, Councilmember, Newcastle
Hon. James Pumphrey, Mayor, Nicoma Park
Hon. Rachel Butler, Councilmember, Norman
Hon. John Brown, Councilmember, Piedmont
Hon. Mike Fina, Mayor, Piedmont
Hon. Marsha Jefferson, Vice-Mayor, Spencer
Hon. Brian Routh, Councilmember, Tuttle
Hon. Dean Johnson, Councilmember, Warr Acres
Hon. Ward Larson, Mayor, Yukon
Hon. Willa Johnson, Commissioner, Oklahoma County

MEMBERS ABSENT

Hon. Phil Shirey, Councilmember, Bethany
Hon. Matt White, Mayor, El Reno
Hon. Marianne Yarbrough, Trustee, Forest Park
Hon. Chuck Burtcher, Mayor, Guthrie
Hon. Bill Lisby, Councilmember, Harrah
No designee, Lake Aluma
Hon. Mark Easton, Councilmember, Lexington
Hon. Kathy McMillan, Councilmember, Moore
Hon. Kathy Walker, Mayor, Nichols Hills
Hon. Gary Hayes, Mayor, Noble
Hon. Bob Cleveland, Trustee, Slaughterville
Hon. Kathy Jordon, Trustee, Smith Village
Hon. Scott Symes, Mayor, The Village
No Designee, Valley Brook
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Mark Sharpton, Commissioner, Logan County

GUESTS

Larry Kesler, Union City
Elizabeth Kesler, Union City
Clint Craighead, AT&T

STAFF

John G. Johnson, Executive Director
Jane Sutter, Deputy Director
Debbie Cook, Director of Finance
Stephen M. Willoughby, Division Director, E9-1-1 & Public Safety
Wendi Marcy, Special Programs Officer
Carolyn White, 9-1-1 Database Manager
Johnny Irons, 9-1-1 Programs Manager
Anita Kroth, 9-1-1 Administrative Assistant
John Lewis, 9-1-1 Test Driver
Diane McCullough, Grants Program Manager
Jerry Church, Director of Media & Public Relations
Doug Rex, Division Director, Transportation Planning & Data Services
Susan Yingling, Administrative Assistant, Administration

I. CALL TO ORDER

Vice-Chairman Ken Bartlett called the meeting to order at 1:03 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

John G. Johnson, Executive Director, introduced Mrs. Elizabeth Kesler, Union City and Clint Craighead, AT&T. Debbie Cook, Finance Director, introduced Dorothy Danen, temporary staff.

III. APPROVAL OF MINUTES – JANUARY 29, 2009 Meeting

Executive Director John Johnson explained that the 9-1-1 Association agreement contains a two level criteria test to transact business, and to vote on all questions or action items. At the start of the January 29, 2009 meeting sufficient entities were present and represented to constitute a quorum.

However, less than 50 percent of the total weighted vote was present until during the meeting, before item VII on the agenda, when the required 50 percent of the total weighted vote entered the meeting, already in progress.

Therefore, Mr. Johnson asked for a motion to approve the minutes of the January 29, 2009 meeting and a motion to confirm and approve two items from the January 29, 2009, 9-1-1 Board of Directors agenda, when the required 50 percent of the total weighted vote entered the meeting already in progress.

Director James Pumphrey, Nicoma Park, made a motion to approve the minutes of the January 29, 2009 meeting and request for a motion to confirm and approve two items from the January 29, 2009, 9-1-1 Board of Directors agenda and meeting, specifically Item III, the approval of the minutes of the December 18, 2008 meeting, and Item VI, the Consent Docket. Director Ray Poland, Jones City, seconded the motion.

The motion carried the following votes:

AYE: Woodard, Malone, Bartlett, O'Neil, Poland, Graham, Mann, Molsbee, Pumphrey, Butler, Brown, Jefferson, Routh, Larson, D. Johnson, and W. Johnson

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report: None

Executive Director's Report: None

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. FINANCE REPORT – FEBRUARY CLAIMS

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$617,577.12 for the month of February. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the February recurring claims against the Association.

Director Ray Poland, Jones City, made a motion to accept the finance report and approve payment of the February recurring claims against the Association. Director James Pumphrey, Nicoma Park, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, Bartlett, O'Neil, Poland, Graham, Mann, Molsbee, Pumphrey, Butler, Brown, Jefferson, Routh, Larson, D. Johnson, and W. Johnson

NAY: None

ABSTAIN: None

VII. ITEMS FOR INFORMATION ONLY

A. THE 20TH ANNIVERSARY OF 9-1-1 IN CENTRAL OKLAHOMA AND NEW 9-1-1 LOGO

Wendi Marcy, Special Programs Officer, reported that May 1, 2009 marks the 20th anniversary of 9-1-1 in Central Oklahoma. She asked members to "SAVE THE DATE" and join the 9-1-1 Saves Lives Committee and 9-1-1 ACOG for a 20th anniversary celebration from 6:30 p.m. until 11:30 p.m., Friday, May 1st at The Historic Farmers Market in Oklahoma City.

Jerry Church, Director of Media and Public Relations, introduced a newly developed logo mark designed by STAPLEGUN to commemorate the 20th Anniversary of 9-1-1 in the ACOG region, which will be used for the remainder of the 2009 calendar year and will be used to promote 9-1-1 public education products.

B. NATIONAL TELECOMMUNICATOR'S WEEK

Wendi Marcy explained that since 1991 when Congress by resolution designated the second full week in April each year as National Telecommunicator's Week, public safety agencies nationwide have recognized telecommunicators, dispatchers, communication operators and radio control personnel for the pivotal role they play in public safety.

In recognition of more than 200 dispatchers in our region and to further acknowledge the 20th anniversary of 9-1-1 in Central Oklahoma, 9-1-1 ACOG has chosen the theme "Two Decades of Dedication" for National Telecommunicator's Week activities.

9-1-1 ACOG asked that a formal proclamation be approved by the 9-1-1 Association to recognize telecommunicators noting the week and its significance. She said a sample proclamation will be sent to individual city councils and county commissioners encouraging them to do the same for their respective PSAPs.

Steve Willoughby asked that item VII. B be modified as an item for action and asked for a motion to approve the formal proclamation by the 9-1-1 Association of Central Oklahoma Governments.

Director Dan O'Neil, Edmond, made a motion to approve a proclamation from the 9-1-1 Association of Central Oklahoma Governments for National Telecommunicator's Week recognizing the dedicated 9-1-1 professionals in the region and proclaiming the week of April 13-17, 2009 National Telecommunicator's Week. Director James Woodard, Arcadia, seconded the motion. The motion carried the following votes:

AYE: Woodard, Malone, Bartlett, O'Neil, Poland, Graham, Mann, Molsbee, Pumphrey, Butler, Brown, Jefferson, Routh, Larson, D. Johnson, and W. Johnson

NAY: None

ABSTAIN: None

VIII. GENERAL STATUS REPORT

Mr. Willoughby reported that 9-1-1 ACOG's Request for Proposal (RFP) for a Next Generation 9-1-1 system is due February 20th. He explained that the next step in the process will be for a selection committee which will consist of PSAP representatives and 9-1-1 staff, to evaluate, interview and negotiate functionality, features and terms of a contract with a vendor and make a recommendation to the 9-1-1 Board of Directors.

Steve explained that staff continues to work with leadership and interested legislators in creating a "Joint Select Study Committee" during this legislative session to study the state of enhanced 9-1-1 services in Oklahoma and evaluate the need for comprehensive reform of the state's 9-1-1 legislation.

Staff is working with the authors for proposed SB571, which requires that any entity with a PSAP and having a population of 20,000 or less, would be subject to standards established by the State 9-1-1 Advisory Board. He said 9-1-1 staff has worked with the Oklahoma Municipal League in getting that language modified to include having an interim study conducted on 9-1-1.

SB1166 is a 9-1-1 regionalization bill that would require any entity without a 9-1-1 system to be made a part of a regional 9-1-1 system by calendar year 2013. Steve said staff will continue to monitor both bills to ensure positive outcomes for the 9-1-1 Association and its members.

Steve said the wireless industry is interested in legislation that would create a point of sale 9-1-1 remittance on prepaid wireless cards, and is working with 9-1-1 ACOG and other public safety agencies on potential language for that.

IX. NEW BUSINESS

Director Ward Larson, Yukon, announced an Open House event to be held at the new Yukon Police Department from 1:00 p.m. to 4:00 p.m. on February 28th.

X. ADJOURNMENT

Vice-Chairman Ken Bartlett adjourned the meeting at 1:22 p.m.

ADOPTED THIS 26th DAY OF MARCH 2009.

CHAIRMAN

SECRETARY-TREASURER

PAGE DOWN TO VIEW ATTACHMENT VI

BE IT RESOLVED, that on this 26th day of March 2009, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

ACOG Administrative Services

Personnel	\$ 72,008.15	
Consultant	6,509.00	
Direct Deposit Error	(24,543.36)	
Development	1,283.75	
Institute	1,200.00	
Institute Revenue	(200.00)	
Insurance	8,500.00	
Internet	19.80	
Mileage	622.23	
Postage	79.04	
Printing	(373.25)	
Public Education	8,347.68	
Supplies	283.77	
Telephone	675.73	
Temporary Labor	6,279.20	
Travel	795.32	
Xerox	274.56	
<i>Total MSAG/Education/Training</i>		\$ 81,761.62
OKC Professional Services Agreement		3,018.24
Total ACOG Administrative Services		\$ 84,779.86

9-1-1 Operating/Maintenance

AT&T (Network, Database, TSP & Frame Relay)	\$44,042.84	
AT&T (Wireless Phases I & II)	5,447.49	
AT&T(DSL Connection)	102.99	
AT&T Global Services (UPS Maintenance)	1,213.00	
Chase Equipment Leasing Inc.	13,463.10	
Hinton Telephone Company	246.20	
Language Line	197.89	
Logix Communications	199.32	
McLoud Telephone	280.00	
Oklahoma Communication Systems	1,217.67	
Pioneer Telephone (Newcastle Diagnostic Line)	55.13	
Pioneer Telephone (9-1-1 Trunks)	480.64	
Windstream	72.75	
Andrews Davis Attorneys At Law	1,103.53	
<i>Total 9-1-1 Operating/Maintenance</i>		\$68,122.55
Total March Claims		\$ 152,902.41

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED FEBRUARY 28, 2009**

	<u>SWEEP/OPERATING ACCOUNT</u>	<u>T-BILLS</u>	<u>TOTAL</u>
Beginning Balance <i>February 1, 2009</i> Cash on Deposit	\$ 3,499,729.01	\$ 697,138.76	\$ 4,196,867.77
Cash Receipts			
Fee Income	\$ 124,529.21	\$ -	\$ 124,529.21
Fee Income - Wireless Contracts	198,262.25 -	- -	198,262.25 -
Transfers of Funds	100,210.33	99,802.83	200,013.16
Interest Earned	431.45	970.68	1,402.13
Miscellaneous	233.10		233.10
Total Cash Receipts	<u>\$ 423,666.34</u>	<u>\$ 100,773.51</u>	<u>\$ 524,439.85</u>
Total Cash Available	\$ 3,923,395.35	\$ 797,912.27	\$ 4,721,307.62
Cash Disbursements			
Claims/Operating Expense	\$ 617,577.12	\$ -	\$ 617,577.12
9-1-1 Fund Disbursement	23,843.75	-	23,843.75
Transfers of Funds	99,802.83	100,000.00	199,802.83
Miscellaneous	82.05	-	82.05
Total Cash Disbursements	<u>\$ 741,305.75</u>	<u>\$ 100,000.00</u>	<u>\$ 841,305.75</u>
Ending Balance <i>February 28, 2009</i> Cash on Deposit	<u>\$ 3,182,089.60</u>	<u>\$ 697,912.27</u>	<u>\$ 3,880,001.87</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
February 2009**

Arcadia	\$ 19.93
Bethany	1,179.07
Choctaw	341.30
Cleveland County	429.43
Del City	786.80
Edmond	4,483.78
El Reno	1,343.59
Forest Park	46.81
Guthrie	965.97
Harrah	206.41
Jones	97.26
Lexington	81.71
Midwest City	2,320.03
Moore	1,783.77
Mustang	650.56
Newcastle	355.33
Nichols Hills	255.84
Nicoma Park	109.37
Noble	245.02
Norman	4,621.23
Oklahoma County	777.32
Piedmont	209.05
Slaughterville	89.25
Spencer	145.55
The Village	405.89
Tinker AFB Fire Department	122.42
Tuttle	240.74
Warr Acres	486.30
Woodlawn Park	3.22
Yukon	1,046.80

Total February Disbursements	\$ 23,843.75
	=====



9-1-1 association of central oklahoma governments

Chair Keith Bryan
Mustang Councilmember

Vice-Chair Ken Bartlett
Del City Councilmember

Secretary/Treasurer Dan O'Neil
Edmond Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: March 16, 2009
TO: 9-1-1 Board of Directors
FROM: Stephen M. Willoughby, Division Director
SUBJECT: General Status Report

Next Generation 9-1-1 System Status

The 9-1-1 Selection Committee (consisting of PSAP representatives and 9-1-1 staff) conducted an initial evaluation of the seven proposals submitted to 9-1-1 ACOG for next generation 9-1-1 system. The committee has decided to perform interviews with five vendors. These initial interviews will be conducted at the end of the month and the committee will begin narrowing down to a select candidate to negotiate functionality, features and terms of a contract with a vendor and make a recommendation to the 9-1-1 Board of Directors.

9-1-1 Legislative Status

Staff continues to work with leadership and interested legislators in creating a "Joint Select Study Committee" during this session to study the state of enhanced 9-1-1 services in Oklahoma and evaluate the need for comprehensive reform of the state's 9-1-1 legislation. However, it appears that formal legislation creating a Task Force is needed. Staff is working with the authors for SB571 to modify its language to accommodate this need. SB571 has passed the Senate and has been assigned to the Public Safety and Homeland Security Committee of the House of Representatives.

Staff continues to monitor SB1166, which regionalizes 9-1-1 for those communities who do not implement 9-1-1 by 2013. SB1166 passed the Senate.

In addition, the wireless industry is interested in legislation that would create point of sale 9-1-1 remittance on prepaid wireless cards. 9-1-1 ACOG and colleagues have requested additional clarification and modifications to the draft provided by the industry.

National Telecommunicator Week

April 13-17 is designated as National Telecommunicator Week to recognize public safety communications officials this year. 9-1-1 ACOG has designated the theme “Two Decades of Dedication” for this year’s activities. Leading up to the official Telecommunicator Week, 9-1-1 ACOG is encouraging each community in the region to adopt a proclamation recognizing these public safety professionals during that week. During the week 9-1-1 ACOG will be conducting special activities to recognize these dedicated professionals.

20th Anniversary of 9-1-1

Make sure to mark your calendars to attend the 20th Anniversary party of the Central Oklahoma regional 9-1-1 system. The event is Friday, May 1st at 6:30 p.m. at the historic Oklahoma City Farmers Market. Please RSVP to Judy Stuck at 234-2264 or email: jstuck@acogok.org