

PLEASE NOTIFY ACOG AT 234-2264 (TDD 234-2217) BY 5:00 P.M. MARCH 9, 2009
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



association of central oklahoma governments

Chair Willa Johnson
Oklahoma County Commissioner

Vice-Chair Kathy Walker
Nichols Hills Mayor

Secretary/Treasurer Mark Sharpton
Logan County Commissioner

Executive Director
John G. Johnson

AGENDA

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

March 12, 2009

9:00 a.m.

ACOG Board Room

21 E. Main St.

Oklahoma City, Oklahoma 73104

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES ([ATTACHMENT II](#))
- III. 2010 COMPLETE COUNT COMMITTEE ([ATTACHMENT III](#))
Action Requested: None. For information only.
- IV. SAFE ROUTES TO SCHOOL WORKSHOP ([ATTACHMENT IV](#))
Action Requested: None. For information only.
- V. SMART GROWTH AND FORM BASED CODES ([ATTACHMENT V](#))
Action Requested: Request that APTAC create a subcommittee to examine regional development land use principles, of which, Smart Growth can be one model of development.
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MINUTES

**Areawide Planning and Technical Advisory Committee
January 15, 2009
9:00 a.m.**

The first regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2009 was convened on January 15, 2009 at 9:00 a.m. in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Mark Seibold

City of Choctaw

MEMBERS PRESENT

Jan Fees

City of Edmond

Earl Burson

City of Harrah

Anais Starr

City of Midwest City

Elizabeth Jones

City of Moore

Jim Pumphrey

City of Nicoma Park

Wayne Stenis

City of Norman

Randy Entz

City of Oklahoma City

Lanc Gross

City of Oklahoma City

Erik Brandt

Oklahoma County

Tyler Gammon

Oklahoma County

Ruth Walters

Oklahoma County

Clark Williams

City of Piedmont

Doug Shivers

City of Yukon

Quincy Rinkle

City of Yukon

GUESTS PRESENT

Mike Ferenich, Councilmember

City of Blanchard

Ken Bryan

City of Oklahoma City

Gregory Whitaker

City of Oklahoma City

Larry Hopper

COTPA

STAFF PRESENT

John Sharp, Program Coordinator, TPDS	ACOG
Andrea Weckmueller-Behringer, Program Coord., TPDS	ACOG
Alicia Nicely-, Associate Planner, TPDS	ACOG
Pong Wu, Associate Planner, TPDS	ACOG
Ryan Billings, Assistant Planner, TPDS	ACOG
Daniel Fazekas, Intern, TPDS	ACOG
Beverly Garner, Admin. Asst., TPDS	ACOG

I. CALL TO ORDER

Chairperson Seibold called the meeting to order at 9:05 a.m.

II. APPROVAL OF MINUTES

Jim Pumphrey made a motion to approve the minutes of the November 13, 2008 meeting. Clark Williams seconded the motion and, with the vote, the motion passed.

III. PRELIMINARY 2005 EMPLOYMENT BY TRAFFIC ANALYSIS ZONE BY ENTITY

John Sharp mentioned that the 2005 employment data can be viewed on the ACOG web site. He said there were maps on the site with the associated TAZ tables. He indicated that there are more traffic analysis zones than there were before, 2,800 plus as opposed to approximately 880. Mr. Sharp said that 2000 data and 2005 data are available on the web site sorted by each city. He asked the Committee members to review the data for each of their cities and notify ACOG if there are any concerns.

Mr. Stenis asked if there was a time period for feedback. Mr. Sharp replied that two weeks would be appropriate. He said that ACOG staff would then update the tables if there are any modifications. He said that In February, the final 2005 numbers will be presented.

V. OKLAHOMA CITY NORTHWEST SECTOR PLAN PRESENTATION

Ken Bryan, Comprehensive Planner with Oklahoma City gave a presentation on the Oklahoma City Northwest Sector Plan. He said a preliminary version of the Plan can be found on the Oklahoma City web site. Mr. Bryan said the planning process is in collaboration with City Council and Planning Commission members, neighborhood groups, developers, schools, and leaders from other cities. He said the planning area covers 100 square miles in the northwestern part of Oklahoma City and includes the Kirlpatrick Turnpike, N.W. Expressway, Wiley Post Airport, with a wide array of land uses, school districts, and close proximity to Lake Hefner and Lake Overholser.

Mr. Bryan said that Oklahoma City was divided into six sectors shortly after the Comprehensive Plan was adopted in 2000 for planning purposes. He said the City Council and the Planning Commission wanted more attention in the outlying areas. He indicated that they wanted to spend some time concentrating on environmental issues throughout the metro area.

Mr. Bryan spoke of some issues that they identified prior to the Plan Team process. He displayed a current land use map of the sector pointing out single-family residential areas, and vacant properties that may become available for development. He is estimating that by 2030, the sector will have 89,000 housing units. He said that growth impacts the ability to build and maintain infrastructure. He indicated that there is not a lot of open space that can be used as recreational parkland.

Mr. Bryan referred to traffic volumes and pavement conditions in that sector pointing out which areas are in poor condition and which areas will need attention soon. He also mentioned fixed bus routes, rail corridors, and bicycle routes.

He displayed a map showing the water mains and sewer mains owned by Oklahoma City in the sector and pointed out an urban land use area. He mentioned that the Deer Creek Rural Water District is supplied with water by Oklahoma City. He also referred to floodplains, commenting that Oklahoma City requires provision for an on-site detention for stormwater for any development in a hatch area on the map.

Regarding public services, Mr. Bryan said there is not a lot of access between neighborhoods and regional parks. He said currently, there is no library in the sector, but there are plans to put one at 122nd St. and MacArthur Blvd. Clark Williams commented that Piedmont has a fairly new library that was donated to the city of Piedmont, is operated by the City and is located in Canadian County.

Mr. Sharp asked if the timeline was for completion in late summer. Mr. Bryan replied that the plan is to have it finalized and adopted by the end of the year.

V. SMART GROWTH AND FORM BASED CODES

Mr. Sharp distributed handouts covering Smart Growth and referred the Committee to the Agenda which supplies links to internet sites for research on Smart Growth. He said one of the issues regarding smart growth is gauging how much communities are committed into doing this; will city councils, mayors, etc. be interested in smart growth and do developers understand this topic. He said there are a lot of factors connected with smart growth, such as the ease of access to work or stores, the price of gas, etc.

Ms. Walters said the County has tried to get developers interested in cluster development without much luck. She asked about the feasibility of having meetings with developers to

introduce the topic and discuss the benefits of smart growth. Mr. Sharp said this is a subject we would have to discuss further. Ms. Jones mentioned that Home Creations has their office in Moore and they have told her that have started building in Vancouver using smart growth but they will not do it here because Oklahoma market does not demand it. She said that most people do not want their neighbors to close, as in cluster housing. Mr. Entz remarked that the population must be educated regarding smart growth. Mr. Seibold said there is no leadership regarding smart growth and what is needed is someone to speak out for it.

Mr. Sharp brought up ACOG's link with ULI and said that may be a direction to work towards, in regards to hosting a meeting. Ms. Fees said that Edmond's council likes to think that they encourage those things, but when residents protest, topics like smart growth are pushed aside. Mr. Seibold asked if changing regulations would help with the problems. Ms. Walters commented that she doesn't think people want any more regulations than they already have.

Mr. Seibold asked if this topic could be studied further to find out what the public reaction would be to this type of development.

Mr. Williams said Piedmont's city council focused on high density in the city core and then platted 297 acres of mixed use PUD with trails with commercial and assisted living centers in it. He said they have submitted a Master Trails Plan and also that he is amending the sub-regulations.

Mr. Seibold asked if this is a topic we want to discuss further. Ms. Jones said she liked the idea of a charrette and perhaps a powerpoint presentation that committee members could present to their cities. Ms. Starr said there is a lack of knowledge about clustering among developers. Mr. Sharp asked if Mr. Seibold would give his Choctaw presentation and Mr. Seibold said he would be happy to do so.

VI. NEW BUSINESS

Oklahoma County

Mr. Gammon said the Planning Commission Meeting is being canceled due to a lack of agenda items.

Ms. Walters said that four houses in the Crutch Creek area will probably be demolished today, with 15 people definitely selling in Phase One and 17 more in Phase Three. She also said the Deer Creek grant for flood mitigation has been submitted.

City of Edmond

Ms. Fees said there was a City Council Workshop on Monday on passenger rail service.

City of Yukon

Mr. Shivers indicated that one of the major projects currently is the widening of Mustang Rd. north of I-40, which is closed right now from N.W. 5th St. to N.W. 10th St. He said this will be an 18 month project.

City of Oklahoma City

Mr. Entz said the city of studying ways to do their design standards for residential streets to make them less impactful on the neighborhoods. He said they are still working on public works and strengthening their zoning ordinance.

City of Moore

Ms. Jones said the city has had many applications for senior housing. She said that they are being done under a PUD and, for the first time, the city is considering architectural design of building as a amenity, so they are working with developers to make their buildings more attractive.

City of Piedmont

Mr. Williams said building permits for last year were at their lowest since 2000. He said they are trying to tighten up their water and sewer usage because they are extending their sewer line to the Oklahoma City sewer interceptor. It has been surveyed, the agreements are in order and the city of close to the financing phase of the project. He indicated that water projects should be completed by the end of the month.

COTPA

Mr. Hopper said he has the new COPTA calendar to hand out. He said that on the back of the December page is the connection between transit and land use. He said work is going ahead with the alternatives analysis for the downtown area.

City of Harrah

Mr. Burson indicated that Harrah has its first industry move into its Industrial Park with 45 employees. He said they are working with four other manufacturers which will mean another 150 jobs. He also said they have created a PUD at Harrah Rd. and Reno Ave. which will be a 300 acre development, 40 acres of which will be retail including garden homes, apartments, half acre lots and larger, and a hotel.

City of Nicoma Park

Mr. Pumphrey said building permits are down as well as sales tax. He said that a FEMA grant for pre-fixed generators was finished yesterday. He mentioned that Founder's Day will be on May 2nd for the city's 50th anniversary.

City of Midwest City

Ms. Starr commented that they are working on their trails Master Plan and they are having a meeting the following week with adjacent cities to talk about interconnecting their trails systems, and that will include Oklahoma County, Tinker AFB, Del City, and Oklahoma City. Ms. Starr said she is also in the process of updating their subdivision regulations and zoning ordinance.

City of Norman

Mr. Stenis mentioned that the city has hired a new Planning Director who will be starting at the end of February. He said the widening of I-35 south will begin soon. He commented that there is a neighborhood planning project under way. He said they are going into several CDGB neighborhoods and evaluating what their needs are. He said the final draft of the Stormwater Management Grant was received.

City of Blanchard

Mr. Ferenich said the city has budgeted for a new library and they are also working on expanding their lagoon system.

VII. ADJOURNMENT

The Chairman made a motion to adjourn the meeting and the meeting adjourned at 10:00 a.m.

ACOG

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

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MEMORANDUM

DATE: March 6, 2009

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: 2010 Complete Count Committee

INFORMATION:

The 2010 Census is just over one year away. Our local communities have already assisted with the Boundary and Annexation Survey (BAS), Local Update of Census Addresses (LUCA), 2010 Participant Statistical Areas Program (PSAP) and other programs to prepare for the 2010 Census.

One way that we can promote the 2010 Census is by forming a Complete Count Committee for the ACOG area. Nina Ellison, Partnership Specialist, with the Census Bureau will be at the March APTAC meeting to provide more detailed information concerning the Complete Count Committee.

Please see attached document for additional information.

ACTION REQUESTED:

None. For information only.



2010 CENSUS: IT'S IN OUR HANDS

Complete Count Committees Key to a Successful Census in 2010

Every 10 years, as mandated by the U.S. Constitution, our nation conducts a census — an effort to count every person living in the United States. This multibillion-dollar operation requires years of planning and more than a half million temporary workers.

The key to this endeavor is having every household fill out and mail back a completed census form. Participation is critical, as the results determine how Congress is apportioned and how more than \$300 billion in federal funds are distributed annually to state, local and tribal areas.

One way to help ensure that everyone is counted is to form Complete Count Committees in communities, municipalities, cities, counties, states and tribal governments across the country.

Complete Count Committees are volunteer teams consisting of community leaders, faith-based groups, schools, businesses, media outlets and others who are appointed by elected officials and work together to make sure entire communities are counted.

“We want the 2010 Census to be the most accurate yet, and we are again calling upon Complete Count Committees to help us achieve that goal,” said Steve Murdock, director of the U.S. Census Bureau. “To ensure an accurate count and distribution of funds for schools, roads and elderly services, the support of local Complete Count Committees is vital.”

A variety of state, county, municipal, tribal and community-based organizations formed 11,800 Complete Count Committees during Census 2000. These committees developed targeted outreach plans specific to their communities to supplement what the Census Bureau was already doing through paid advertising and partnership efforts. As a result, these committees helped



2010 CENSUS: IT'S IN OUR HANDS

inform local residents — including those historically hard to reach in census counts — of the importance of responding to the census. In part because of these efforts, the response rate for Census 2000 increased for the first time in 30 years and the undercount of those historically missed during a decennial census was reduced. In short, the efforts of nearly 12,000 local Complete Count Committees, when combined with the Census Bureau's paid advertising and partnership program, made a huge improvement in the quality and accuracy of Census 2000.

In 2010, we need even more of these committees to help educate and inform our increasingly diverse nation. Complete Count Committees can start now to create awareness within their communities about the upcoming 2010 Census. They can donate space for testing and training temporary census workers, publicize recruiting efforts and obtain endorsements from local leaders. They can conduct census rallies or parades, media luncheons, and interfaith breakfasts and weekend events as we get closer to Census Day.

The 2010 Census will have one of the shortest census questionnaires in the history of the United States, dating back to the first census in 1790. The 2010 Census will ask just name, gender, age, race, ethnicity, relationship and whether the householder owns or rents their home. The census form will take only about 10 minutes on average to complete, and answers are protected by law and strictly confidential.

For more information about forming a Complete Count Committee, contact your Census Bureau regional office and ask to speak with a Partnership staff member. Staff can provide you with training materials, timelines, suggested activities, and a Complete Count Committee



2010 CENSUS: IT'S IN OUR HANDS

handbook to make your committee a success. Visit the Census Bureau's Web site at <http://www.census.gov> and click on "Regional Offices" for contact information.

Contact:

Public Information Office
301-763-3691/763-3762 (fax)
301-457-1037 (TDD)
e-mail: pio@census.gov

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MEMORANDUM

DATE: March 6, 2009

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Safe Routes to School Workshop

INFORMATION:

The Oklahoma Department of Transportation (ODOT) administers the Oklahoma Safe Routes to School Program (SRTS). This unique safety program was created in an effort to substantially improve the ability of primary and middle school students to walk and bicycle to school safely. The purposes of the program are to:

1. Enable and encourage children, including those with disabilities, to walk and bicycle to school.
2. Make bicycling and walking to school safer and more appealing.
3. Encourage children to be active and healthy from an early age.
4. Facilitate the planning, development, and implementation of projects and activities to improve safety and reduce traffic around primary and middle schools.
5. Lessen fuel consumption and air pollution in the vicinity of schools.

The Oklahoma Safe Routes to School program has completed its first funding cycle and has opened up the 2009-2011 funding cycle. The Oklahoma Safe Routes to School (SRTS) application procedure is a two phase process:

Phase 1: **Applicants must complete a SRTS Travel Plan** and submit to ODOT for review by **May 26, 2009** to be considered for Infrastructure (engineering projects) or Noninfrastructure (educational programs and activities) project funding. An approval letter will be sent to applicants advising them to proceed to Phase 2 of the application process.

Phase 2: Upon receiving an approval letter from ODOT for the SRTS Travel Plan, applicants may apply for Infrastructure or Noninfrastructure funding by completing the appropriate application documents and submitting to ODOT for review by **October 22, 2009**.

Notice: Noninfrastructure and Infrastructure
Application Documents Available soon.
(Application Cycle - July 10, 2009 to October 22, 2009)

To help our local communities with SRTS application process, ACOG will host a SRTS Training Workshop on April 14 from 10:00 a.m. - 12:00 noon in the ACOG Board room. Ernestine Mbroh with the SRTS Program at ODOT will conduct the workshop.

ACTION REQUESTED:

None. For information only.

ACOG

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MEMORANDUM

DATE: March 6, 2009

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Smart Growth and Form Based Codes

INFORMATION:

At the January APTAC meeting, the committee discussed the topic of Smart Growth in response to a request by Rene Spineto, Guthrie City Planner. There was a good deal of discussion on this subject in regards to citizen education, developer interest, elected officials, and local planners role. It was generally noted that development in Central Oklahoma has been at a very low density in the past and that local citizens tend to prefer this pattern. Committee members requested an opportunity to learn more about the topic and look for tools to use to educate others.

The committee decided to discuss Smart Growth further at the March APTAC meeting. Mark Seibold, Choctaw City Planner, will provide a PowerPoint presentation on a charrette that he developed for the 23rd street redevelopment. In this presentation, Mark used photographs of different examples of land uses for citizens to provide feedback on their preferred choices. This PowerPoint could be used as a tool to initiate discussion on Smart Growth.

Mark Seibold would also like to discuss the possibility of creating a subcommittee to examine regional development land use principles, of which, Smart Growth can be one model of development. This subcommittee would be comprised of member entities and work to support the Regional Transit Dialogue that will shortly be underway in the region.

ACTION REQUESTED:

Request that APTAC create a subcommittee to examine regional development land use principles, of which, Smart Growth can be one model of development.