

Central Oklahoma
Urban Area Security Initiative (UASI)

BUDGET SUBCOMMITTEE MEETING

Tuesday, November 10, 2009 @1:30 p.m.
Association of Central Oklahoma Governments (ACOG)
21 E. Main Street, Suite 100
Oklahoma City, Oklahoma 73104

AGENDA

- I. CALL TO ORDER
- II. INTRODUCTIONS
- III. APPROVAL OF MINUTES FROM THE OCTOBER 13, 2009 MEETING
[\[Attachment III\]](#)

Action Requested: Motion to approve minutes from the October 13, 2009 meeting.

- IV. STATUS OF FFY 06, FFY 07, AND FFY 08 UASI GRANT FUNDS

INFORMATION: ACOG will provide the Budget Subcommittee an update on the current status of FFY 06, FFY 07, and FFY 08 UASI Grant funds.

Action Requested: As desired by the Budget Subcommittee.

- V. REVIEW AND APPROVE FFY 06, FFY 07, AND FFY 08 BUDGET DETAIL WORKSHEETS (BDWS) SUBMITTED TO ACOG
 - (A) Radios for Pottawatomie County Sheriff's Department for Interoperable Communications (2008)
 - (B) Rescue One Double Decker Boat Trailer for All-Hazards (2007)

INFORMATION: Projects Points of Contact will provide information to the Budget Subcommittee on any Budget Detail Worksheets submitted to ACOG.

Action Requested: Motion to approve individual BDWs.

VI. DRAFT OF BUDGET SUBCOMMITTEE RULES

INFORMATION: Don Lynch asked ACOG to email the Draft COUASI Budget Subcommittee Rules to members of the Budget Subcommittee and Working Group on October 13. The rules were again attached to the emailed meeting notice. The Budget Subcommittee will review these rules at the November 10th meeting.

Action Requested: As desired by the Budget Subcommittee.

VII. OTHER DISCUSSION ITEMS

VIII. ADJOURN

Central Oklahoma
Urban Area Security Initiative (UASI)

BUDGET SUBCOMMITTEE MEETING

Minutes
October 13, 2009

A meeting of the Central Oklahoma Urban Area Security Initiative (UASI) Budget Subcommittee convened at 1:35 p.m., October 13, 2009, in the ACOG Conference Room, 21 E. Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices.

PRESIDING

Don Lynch, Shawnee/Pottawatomie County Emergency Management

VOTING MEMBERS PRESENT

David Barnes, Oklahoma County
M. T. Berry, City of Oklahoma City
Mike Bower, City of Midwest City
Pat Byrne, Oklahoma City Police Department
Brad Cunningham, Oklahoma County Sheriff's Office
Larry Hansen, Oklahoma City Fire Department
Scott Mason, Putnam North Animal Hospital
George Mauldin, City of Norman
Michael Murphy, EMSA
Jerry Smith, Canadian County
Kerry Wagnon, City of Oklahoma City

OTHERS PRESENT

David Ball, Logan County
Frank Barnes, City of Oklahoma City
Randy Castle, City of Oklahoma City
Chuck Linhardt, City of Edmond
Mike Magee, Edmond Emergency Management
Brandon Pursell, Del City Fire Department

ACOG STAFF

Diane McCullough, Grants Program Manager
Barbara Hurdman, Department Secretary

OKLAHOMA OFFICE OF HOMELAND SECURITY

Steve Almon, UASI Coordinator

I. CALL TO ORDER

Don Lynch called the meeting to order at 1:35 p.m.

II. INTRODUCTIONS

Roll call and introductions were made around the room.

III. APPROVAL OF MINUTES FROM THE SEPTEMBER 8, 2009 BUDGET SUBCOMMITTEE MEETING

Mike Bower made a motion to approve the minutes. Larry Hansen seconded the motion. It carried with the following votes:

AYE: Barnes, Berry, Bower, Hansen, Lynch, Mason, Mauldin, Murphy, Smith, and Wagnon

NAY: None

ABSTAIN: None

IV. STATUS OF FFY 06, FFY 07, AND FFY 08 UASI GRANT FUNDS

Diane McCullough said she has been working diligently on FFY 06 grant funds. She is trying to meet the deadline of December 31, 2009. Ms. McCullough said for the Regional EOC project there is approximately \$652.22 left to re-obligate. For the Bomb Squads project there is approximately \$17.92 left to re-obligate. For the Oklahoma National Stockyards project there is approximately \$7,760.97 left to re-obligate. For the Planning and Training project there is approximately \$6,912.44 left to re-obligate. For the All-Hazards project there is approximately \$30,868.26 left to re-obligate. For the Regional Mutual Aid project there is approximately \$11,749.77 left to re-obligate. For

the COLERT project, Ms. McCullough said she has been issuing purchase orders, and she wants to keep the money in this account, because the items have been coming in over the original quotes. For the Management & Administration there is a penny left. There is approximately a total of \$57,961.59 left to re-obligate for FFY 06 grant funds.

Diane McCullough said that Bradley Cunningham had talked to her about ordering some plastic storage bins for some of the small equipment to put in the COLERT Response trailer. Ms. McCullough said that these had not been approved. Bradley said he would need at least 100 plastic bins. Ms. McCullough said that he would need to turn in a BDW before November.

Larry Hansen asked if it would be possible to order more thermal imagers and AEDs with some of the money remaining.

Mike Bower said that Brandon Pursell was here from Del City and they were left out when the laptop and desk top computers were ordered for Web EOC. Mike Bower asked if at least \$1,700.00 could be obligated for a laptop computer for Del City. Ms. McCullough said that the laptop was an approved item.

Mike Murphy made a motion to approve a BDW for the COLERT project for approximately \$3,000.00 for plastic storage bins, \$1,700.00 for a laptop computer for Del City to be used with Web EOC funded by the REOC project, and \$50,000.00 for Thermal Imagers & AEDs for the All Hazards projects. Ms. McCullough was given the authority to spend funds left from FFY 06 on small items that have already been approved by the State. M. T. Berry seconded the motion. It carried with the following votes:

AYE: Barnes, Berry, Bower, Byrne, Cunningham, Hansen, Lynch, Mason, Mauldin, Murphy, Smith, and Wagnon

NAY: None

ABSTAIN: None

Diane McCullough said for FFY 07, she has issued one purchase order for the Swift Water Training tuition and one purchase order for per diem for the 8 people who are attending the Swift Water training. For the All Hazards project there is approximately \$267,000.00 left to encumber. There will be approximately \$19,000.00 remaining. For the Bomb Squads project there will be approximately \$3,984.36 remaining. For the MMRS project there is \$526,000.00 left to encumber, and there will be approximately \$400.00 remaining. For the Regional EOC project there will be approximately \$4,254.00 remaining. For the Animal Containment project there is \$32,000.00 left to encumber.

For the Planning & Training project there was a zero balance since all of the money had been transferred to other projects. For the COLERT project there is \$37,000.00 left to encumber. For the Criminal Intel Project there is \$69,000.00 left to encumber, and there is approximately \$2,300.00 remaining. For the IOC project the money was moved to FFY 06. For the Management & Administration project, money has been drawn down through June 2009 and there is a balance of \$41,000.00 left to draw down.

Ms. McCullough said for FFY 08, she has issued three purchase orders for the Regional EOC project. She has received two approval letters from the State. One is for the Regional EOC project and the other one for the Bomb Squads project. Ms. McCullough said she needs to issue purchase orders for items listed on those two approval letters.

V. REVIEW AND APPROVE FFY 06, FFY 07, AND FFY 08 BUDGET DETAIL WORKSHEETS (BDWs) SUBMITTED TO ACOG

There were no BDWs submitted to ACOG.

VI. OTHER DISCUSSION ITEMS

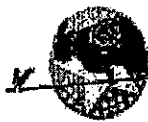
Don Lynch said he had asked Barbara Hurdman to send out an email to the Budget Subcommittee with various attachments. One document was a Draft of the Budget Subcommittee Rules. Three other documents related to the Environmental Planning and Historical Preservation Requirements for Grants.

Mike Bower wanted to remind everyone of the UASI Working Group meeting on October 27, 2009 at 1:30 p.m.

Don Lynch reminded everyone of the next UASI Budget Subcommittee meeting on November 10, 2009 at 1:30 p.m.

VII. ADJOURN

Don Lynch adjourned the meeting at 2:40 p.m.



Oklahoma Office of
Homeland Security

Prevent, Protect, Prepare

Date: 10-19-09
Project POC: Don Lynch 878-1578

Please Check One:

Initial Report
Subsequent Report
Report # /

Budget Detail Worksheet

Original Authorized Signature: _____

Grant Year: 2008 Award Amt: \$1,753,799.00
Award #: 131.002 Subgrantee: COUAST ACOG/IOC

Type/Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E		242-547-20A-ABAH6:53SL								
		ES Mobile Dash Mount Radio								
		7/800 MHz w/Lighting								
		Control Head	2888	35	\$101080.00		Pott. Co. Sheriff	N	Interop Com	LE
E		242-527B-840JE6: 51SL								
		ES Portable Model II								
		7/800 MHz radio	1723	35	\$60333.00		Pott. Co. Sheriff	N	Interop Com	LE
E		250-5100-315 Single Bay								
		Tri-Chemistry Charger/								
		Conditioner with switched								
		Power supply, rapid rate	120	35	\$4200.00		Pott. Co. Sheriff	N	Interop Com	LE
E		589-0015-061 GPS Basic								
		Speaker Microphone	360	35	\$12600.00		Pott. Co. Sheriff	N	Interop Com	LE
E		250-5400-104 PC Configure								
		and ZRFX Kit Portable &								
		Mobile	496	1	\$496.00		Pott. Co Sheriff	N	Interop Com	LE
E		023-5100-970: 5100 Series								
		Radio Personality USB								
		Programming Cable	120	1	\$120.00		Pott. Co Sheriff	N	Interop Com	LE
		Totals								

Notes:

- Please use a separate BDW for each grant year
- The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
- Type refers to Training "T", Equipment "E" or Exercises "X". Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "ICE", etc.
- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/>. The AEL is broken down by expense category ie: PPE etc

OKOHS USE ONLY

Reviewed By: _____ Estimated Grant Expenditures This Report: _____
Approved By: _____



Oklahoma Office of Homeland Security

Prevent, Protect, Prepare

Grant Year: 2008
Award #: 131.00 2

Award Amt: \$ 1,753,799.00
Subgrantee: COAST ACOG/JAC

Original Authorized Signature:

Budget Detail Worksheet

Date: 10-19-09

Page 2 of 2

Please Check One:

Initial Report

Subsequent Report

Report #

Type/Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E		023-5200-98002: 5300 Lightning Series Radio								
		Personality Programming								
		Cable (USB)	120	1	\$120.00		Pott. Co. Sheriff	N	Interop Com	LE
E		023-9998-534: Radio File Exchange (RFX) Software and manual on CD	12	1	\$12.00		Pott. Co. Sheriff	N	Interop Com	LE
E		501-0012-021: 700/800 Mhz Roof Mount antenna kit with 3Db gain	64	35	\$2240.00		Pott. Co. Sheriff	N	Interop Com	LE
E		Installation of 53SL ES Lightning mobile radio in vehicle	350	35	\$12250.00		Pott. Co. Sheriff	N	Interop Com	LE
E		250-5000-971: Enhanced System Key- Master Key	200	1	\$200.00		Pott. Co. Sheriff	N	Interop Com	LE
E		250-5000-973: Enhanced System Key- Slave Key	140	1	\$140.00		Pott. Co. Sheriff	N	Interop Com	LE
					Totals	\$193,311.00				

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OKOHS USE ONLY

Reviewed By: _____ Estimated Grant Expenditures This Report: _____

Approved By: _____

