

PLEASE NOTIFY ACOG AT 234-2264 (TDD 234-2217) BY 5:00 P.M. JANUARY 11, 2010
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



Chair Willa Johnson
Oklahoma County Commissioner

Vice-Chair Sam Bowman
Oklahoma City Councilmember

Secretary/Treasurer Russell Smith
Midwest City Mayor

Executive Director
John G. Johnson

AGENDA

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

January 14, 2010
9:00 a.m.

ACOG Board Room
21 E. Main St.
Oklahoma City, Oklahoma 73104

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES (ATTACHMENT II)
- III. ELECTION OF 2010 APTAC OFFICERS (ATTACHMENT III)
Action Requested: Elect 2010 APTAC officers.
- IV. BICYCLE AND PEDESTRIAN REPORT FOR ENCOMPASS 2035 OCARTS PLAN DEVELOPMENT (ATTACHMENT IV)
Action Requested: None. For review and comment.
- V. CENSUS 2010 (ATTACHMENT V)
Action Requested: None. For review and comment
- VI. REGIONAL DIGITAL ORTHOPHOTO IMAGES PROJECT (ATTACHMENT VI)
Action Requested: None. For review and comment
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

MINUTES

**Areawide Planning and Technical Advisory Committee
November 12, 2009
9:00 a.m.**

The sixth regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2009 was convened on November 12, 2009 at 9:00 a.m. in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Mark Seibold City of Choctaw

MEMBERS PRESENT

Steve Katen	City of Bethany
Anais Starr	City of Midwest City
Jim Pumphrey	City of Nicoma Park
Randy Entz	Oklahoma City
Erik Brandt	Oklahoma County
Tyler Gammon	Oklahoma County
Ruth Walters	Oklahoma County
Clark Williams	City of Piedmont

GUEST PRESENT

Larry Hopper	COTPA
Ian Crittenden	Newcastle

STAFF PRESENT

John Sharp, Program Coordinator, TPDS	ACOG
Andrea Weckmueller-Behringer, Program Coord., TPDS	ACOG
Daniel Fazekas, Intern, TPDS	ACOG
Ellen Owens, Department Secretary, TPDS	ACOG

I. CALL TO ORDER

Chairperson Seibold called the meeting to order at 9:05 a.m.

II. APPROVAL OF MINUTES

Anais Starr made a motion to approve the minutes of the September 10, 2009 meeting. Jim Pumphrey seconded the motion and, with the vote, the motion passed.

III. APPOINTMENT OF NOMINATIONS COMMITTEE

John Sharp informed the APTAC Committee that he would like to have the Nominations Committee meet before January to discuss the next APTAC Chair and Vice-Chair nominations. He asked for volunteers for the Nominations Committee. Ruth Walters, Clark Williams, and Randy Entz volunteered to serve on the Committee.

IV. APTAC MEETING SCHEDULE FOR 2010

Jim Pumphrey made a motion to approve the APTAC meeting schedule for 2010. Ms. Starr seconded the motion and, with the vote, the motion passed.

Mr. Seibold said the APTAC bylaws state that the Committee meets every month. He asked if the bylaws should be amended or if the current meeting schedule should be modified to agree with the bylaws. Mr. Sharp indicated that is an issue that should be brought up at the January meeting as a new item. Ms. Starr brought up the fact that in previous meetings, the possibility of people serving two year terms as Chair and Vice-Chair instead of one has been discussed. She asked if that would necessitate changing the bylaws as well. Mr. Sharp said that question should also be brought up at the January meeting for discussion.

V. REGIONAL TRANSIT DIALOGUE (RTD)/APTAC WORKSHOP

Mr. Seibold spoke briefly about the RTD Workshop which will take place this afternoon at 1:00 p.m. The workshop is being held to bring together transportation engineers and local planners to discuss the barriers and solutions of providing future mixed use and transit developments. He said there is the potential to create a toolbox for ACOG members which identify guidelines for infrastructure development and allow for uniform urban development patterns for supporting transit. This may depend on each community's level of involvement.

Mr. Sharp remarked that to attract transit or possible future rail, there must be a vibrant downtown area with a more walkable environment

VI. NEW BUSINESS

Mr. Sharp said that the 2010 Census is less than six months away. He mentioned the Complete Count Committee (CCC) which is comprised of community and government leaders devoted to building awareness of the 2010 Census. He said the City of Norman had their first meeting with their CCC last week. He discussed a Census web site dedicated to working on partnerships within the communities. He said the CCC is very important for each community in order to get a complete count for the 2010 Census. He encouraged committee members to meet with the

leaders in their communities to get the word out to citizens regarding the Census. He said that in March of 2010, the Census forms will be mailed or delivered to households. April 1st is National Census Day and between April and July, census takers will visit households that did not return their forms. He said that by December 31, 2010, the Census Bureau will deliver population information to the President for apportionments. By March 2011, the Census Bureau will complete delivery of redistricting data to the state. He said after that, communities should start receiving city level census counts, and then data down to census tracts and block groups. He suggested Committee members visit the web site www.2010.census.gov. to find helpful information regarding the 2010 Census.

City of Oklahoma City

Mr. Entz said the City of beginning its Comprehensive Plan and he expects it will take about two years to complete.

City of Midwest City

Ms. Starr said they are still working on updating their zoning ordinance and it may be finished in January or February. She said they are adding a TOD district and mixed use overlay district to their zoning ordinance as well as several new residential districts. She said they will also be proactively rezoning parts of the city. She indicated that once that is started, they will begin working on their subdivision regulation update. She said that a Jack in the Box will be opening in the spring.

City of Bethany

Mr. Katen remarked that Southern Nazarene University (SNU) is building a new residence hall and the City is adopting new county-wide flood plain maps and ordinances that go with it. Mr. Sharp asked if SNU will have higher enrollment. Mr. Katen said the new residence will have twice as many accommodations.

City of Nicoma Park

Mayor Pumphrey said that, in conjunction with ACOG, they are updating their CIP. They are in the process of rezoning parts of their city and, eventually, all of 23rd St. will be zoned C2.

COTPA

Mr. Hopper said that since the APTAC bylaws will be discussed at the meeting in January, that the Committee consider the prospect of adding COTPA as a member to APTAC.

Oklahoma County

Mr. Gammon said that building permits are still low. He said there are Planning Commission and Flood Plain Management Board meetings today. Ms. Walters said they are getting ready to

update the required five-year revision to the Hazard Mitigation Plan. She said that will take about 30 months to complete and it is for all communities in Oklahoma County.

City of Newcastle

Mr. Crittenden said that the city has recently adopted new subdivision regulations. He said the city worked on overlay districts for the downtown area. He said the biggest project they have right now is the tie-in to the Oklahoma City water line.

City of Piedmont

Mr. Williams said he is now the City Manager and the city will now probably be advertising for a Community Development Director. He said they have a bid open for a big sewer project and will close the loan with the Oklahoma Water Resources Board (OWRB) at the end of November with the construction beginning in January. He said they also have a federal grant for a Comprehensive Plan update.

City of Choctaw

Mr. Seibold said the city is currently making minor revisions to its landscaping ordinance. He said the Chamber of Commerce asked them to make it more business friendly. He indicated they are still moving forward on their 23rd St. 38-acre development.

General Discussion

Mr. Sharp informed the Committee that there is a regional initiative for an aerial flight next spring. He said that six cities have come forward with funds for this: Edmond, Oklahoma City, Yukon, Moore, Midwest City, and Norman. He said that if the flight can be pulled together as one, the areas of Nichols Hills, the Village, Warr Acres, Bethany, and Mustang will get their aerials flown for free by Oklahoma City. It is also possible that parts of Del City, Spencer, and Nicoma Park will be covered. He said the Oklahoma County Assessors Office would like to be involved. He also indicated that the United States Geological Survey (USGS) might pay for some of the cost of the project. He said that by the summer of 2010, a large portion of the metro area will have aerial photography at about one foot or better. He indicated that this project coincides with the 2010 Census, which will allow staff to check some of the basic data.

Mayor Pumphrey mentioned the new building codes, specifically ICC299. He said the State has to adopt that by the end of the year or we lose energy grant money. Ms. Walters said that the statutes require that communities adopt codes that either meet or exceed the state's codes. Mr. Sharp asked if there was a meeting covering the new codes. Mayor Pumphrey said there was a meeting held last week with the building inspectors. Mr. Seibold said the state has a uniform code which has a broad spectrum of information on contracts and lists information for architects and building officials. He said there will be another meeting on November 17th.

VII. ADJOURNMENT

Jim Pumphrey made a motion to adjourn the meeting. Anais Starr seconded the motion and the meeting adjourned at 10:00.

ACOG

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

21 E. Main St., Oklahoma City, OK 73104-2405
(405) 234-2264 Fax: (405) 234-2200 TDD: (405) 234-2217
www.acogok.org email: acog@acogok.org

MEMORANDUM

DATE: January 14, 2010

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Election of 2010 APTAC Officers

INFORMATION:

At the January meeting, the 2010 APTAC Chairman and Vice-Chairman will be elected. The Nominations Committee will present their nominations at the meeting. Additional nominations from the floor will be accepted.

ACTION REQUESTED:

Elect 2010 APTAC officers.

ACOG

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MEMORANDUM

DATE: January 14, 2010

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: Ryan Billings, Assistant Planner
Transportation Planning & Data Services

SUBJECT: Bicycle and Pedestrian Report for Encompass 2035 OCARTS Plan Development

INFORMATION:

This report provides multi-modal information for the 2035 OCARTS plan. Many local communities provided detailed trail, bike lane, bike route, and signed bike route information for this report. Inventories of both present and future plans were included. Estimated costs for build out were calculated. Pedestrian facilities were also collected, as were sidewalk requirements in local communities.

At the January meeting, components of the report will be presented to the committee for their review and comments.

ACTION REQUESTED:

None. For review and comment.

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: January 14, 2010
TO: Areawide Planning and Technical Advisory Committee (APTAC)
FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services
SUBJECT: Census 2010

INFORMATION:

The 2010 Census is coming this spring. There will only be one form this time and it will only have 10 questions (see attached). The Census Bureau will mail out over 130 million copies of the form in March. The data collected by the census is used to help determine the number of seats each state has in the U.S. House of Representatives.

The 2010 Census will be used to distribute more than \$400 billion in federal funds each year for things like:

- Hospitals
- Job training centers
- Schools
- Senior centers
- Bridges, tunnels and other-public works projects
- Emergency services

More information on the 2010 Census can be found at the following site www.2010.census.gov

ACTION REQUESTED:

None. For review and comment.

Use a blue or black pen.

Start here

The Census must count every person living in the United States on April 1, 2010.

Before you answer Question 1, count the people living in this house, apartment, or mobile home using our guidelines.

- Count all people, including babies, who live and sleep here most of the time.

The Census Bureau also conducts counts in institutions and other places, so:

- Do not count anyone living away either at college or in the Armed Forces.
- Do not count anyone in a nursing home, jail, prison, detention facility, etc., on April 1, 2010.
- Leave these people off your form, even if they will return to live here after they leave college, the nursing home, the military, jail, etc. Otherwise, they may be counted twice.

The Census must also include people without a permanent place to stay, so:

- If someone who has no permanent place to stay is staying here on April 1, 2010, count that person. Otherwise, he or she may be missed in the census.

1. How many people were living or staying in this house, apartment, or mobile home on April 1, 2010?

Number of people =

2. Were there any additional people staying here April 1, 2010 that you did not include in Question 1?
Mark all that apply.

- Children, such as newborn babies or foster children
- Relatives, such as adult children, cousins, or in-laws
- Nonrelatives, such as roommates or live-in baby sitters
- People staying here temporarily
- No additional people

3. Is this house, apartment, or mobile home —
Mark ONE box.

- Owned by you or someone in this household with a mortgage or loan? *Include home equity loans.*
- Owned by you or someone in this household free and clear (without a mortgage or loan)?
- Rented?
- Occupied without payment of rent?

4. What is your telephone number? We may call if we don't understand an answer.

Area Code + Number

- -

OMB No. 0607-0919-C: Approval Expires 12/31/2011.

Form **D-61** (1-15-2009)

5. Please provide information for each person living here. Start with a person living here who owns or rents this house, apartment, or mobile home. If the owner or renter lives somewhere else, start with any adult living here. This will be Person 1.

What is Person 1's name? *Print name below.*

Last Name

First Name MI

6. What is Person 1's sex? Mark ONE box.

- Male Female

7. What is Person 1's age and what is Person 1's date of birth?

Please report babies as age 0 when the child is less than 1 year old. Print numbers in boxes.

Age on April 1, 2010 Month Day Year of birth

→ **NOTE: Please answer BOTH Question 8 about Hispanic origin and Question 9 about race. For this census, Hispanic origins are not races.**

8. Is Person 1 of Hispanic, Latino, or Spanish origin?

- No, not of Hispanic, Latino, or Spanish origin
- Yes, Mexican, Mexican Am., Chicano
- Yes, Puerto Rican
- Yes, Cuban
- Yes, another Hispanic, Latino, or Spanish origin — *Print origin, for example, Argentinean, Colombian, Dominican, Nicaraguan, Salvadoran, Spaniard, and so on.* ↘

9. What is Person 1's race? Mark one or more boxes.

- White
- Black, African Am., or Negro
- American Indian or Alaska Native — *Print name of enrolled or principal tribe.* ↘

- Asian Indian Japanese Native Hawaiian
- Chinese Korean Guamanian or Chamorro
- Filipino Vietnamese Samoan
- Other Asian — *Print race, for example, Hmong, Laotian, Thai, Pakistani, Cambodian, and so on.* ↘
- Other Pacific Islander — *Print race, for example, Fijian, Tongan, and so on.* ↘

- Some other race — *Print race.* ↘

10. Does Person 1 sometimes live or stay somewhere else?

- No Yes — *Mark all that apply.*
- In college housing For child custody
- In the military In jail or prison
- At a seasonal or second residence In a nursing home
- For another reason

→ If more people were counted in Question 1, continue with Person 2.

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MEMORANDUM

DATE: January 14, 2010

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation Planning & Data Services

SUBJECT: Regional Digital Orthophoto Images Project

INFORMATION:

ACOG staff has been working with local communities, county and federal agencies to develop a regional digital aerial photography project, which also includes the collection of other detailed information. The Central Oklahoma Alliance of Government Agencies (COAGA) has worked together to develop a regional project that can lower costs for the acquisition of this type of data. One of the main goals was to acquire the services of an aerial photography firm to fly in the early spring of 2010 to coincide with Census 2010.

Starting in November, COAGA released the RFP, received bids, conducted vendor interviews and chose a final vendor - Pinnacle. Contracts and scope of work are currently being worked on in order to meet the deadline of flying the area in early spring.

The following entities are working on the project: Edmond, Midwest City, Moore, Oklahoma City, Norman, Yukon, Oklahoma County and the United State Geological Survey. A map of the area that will be flown will be presented at the January meeting.

ACTION REQUESTED:

None. For review and comment.