

**PLEASE NOTIFY ACOG AT 234-2264 (TDD/TTY 234-2217) BY 5:00 P.M. MARCH 12, 2010  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING.**



*association of central oklahoma governments*

Chair Willa Johnson  
Oklahoma County Commissioner

Vice-Chair Sam Bowman  
Oklahoma City Councilmember

Secretary/Treasurer Russell Smith  
Midwest City Mayor

Executive Director  
John G. Johnson

## **MEMORANDUM**

**DATE:** March 17, 2010  
**TO:** Bicycle - Pedestrian Advisory Committee (BPAC)  
**FROM:** Douglas W. Rex, Division Director  
Transportation Planning & Data Services (TPDS)  
**SUBJECT:** Meeting Notice

---

The Bicycle - Pedestrian Advisory Committee will hold a regular meeting on

**WEDNESDAY, MARCH 17, 2010 AT 9:00 A.M.**

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

## **AGENDA**

- I. CALL TO ORDER (ATTACHMENT I)
- II. APPROVAL OF THE DECEMBER 16, 2009 MINUTES (ATTACHMENT II)

- III. ITEMS FOR INFORMATION ONLY:
  - A. Complete the Streets (ATTACHMENT III-A)
  - B. Lunch & Learn (ATTACHMENT III-B)
  - C. Central Oklahoma 2010 Bike to Work Day – Update (ATTACHMENT III-C)
- IV. NEW BUSINESS
- V. ADJOURN

**Deadline for June BPAC Agenda Items: 4:00 p.m. Tuesday, June 1, 2010**

**June BPAC Meeting: 9:00 a.m. Wednesday, June 16, 2010**

## BICYCLE-PEDESTRIAN ADVISORY COMMITTEE

## VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Kevin Massey Public Information Officer	Sandra Kimerer Finance Director
BLANCHARD	No Designee	
CHOCTAW	Mark Seibold City Planner	Robert L. Floyd City Manager
COLE	No Designee	
DEL CITY	Geranium Carrington Economic Development Director	
EDMOND	Jan Fees City Planner	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	Justin Fortney Guthrie Transportation Authority Member	Verdell Smith Parks Superintendent
HARRAH	Paul Wiegert Supervisor, Parks & Recreation	Art Sipes Code Administrator, Code Enforcement
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Anais Starr Assoc Current Planner	

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
MOORE	Elizabeth Jones Community Development Director	Kent Sanmann Associate Planner
MUSTANG	Justin Battles Director of Parks & Recreation	Jean Heasley Program Coordinator
NEWCASTLE	No Designee	
NICHOLS HILLS	Rance Shields Environment, Health & Sustainability Commission	
NICOMA PARK	No Designee	
NOBLE	No Designee	
NORMAN	Angelo Lombardo Traffic Engineer	James Briggs Park Planner – Parks & Recreation
OKLAHOMA CITY	Lanc Gross Planner III	Randy Entz Planner III
PIEDMONT	Lyn Land Parks & Recreation Chair	
SLAUGHTERVILLE	Marsha Blair Town Administrator	Perry Pichot Code Enforcement
SPENCER	No Designee	Ron Pollard Chairman - Spencer Parks Advisory Board
TUTTLE	No Designee	
THE VILLAGE	No Designee	
WARR ACRES	Hon. David Dirkschneider Councilmember	Hon. Patrick Woolley Mayor
YUKON	Casey Barnett Supervisor – Parks & Recreation	Jason Beal Recreation Leader – Parks & Recreation
CANADIAN CO.	No Designee	

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
CLEVELAND CO.	No Designee	
LOGAN CO.	Hon. Mark Sharpton Commissioner – District 1	Mary Murphey 1 <sup>st</sup> Deputy
OKLAHOMA CO.	Bradford Holt Administrator – Board of Commissioners	Mike Sullivan 2 <sup>nd</sup> Deputy Dist. 1 Commissioner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Principal Planner	Diponker Mukherjee Planner II
CLEVELAND AREA RAPID TRAN (CART)	Cody Ponder Planner/Grants Specialist	
OKLAHOMA DEPARTMENT OF TRANSPORTATION	Ernestine Mbroh SRTS Program Director	Richard Andrews Statewide Bike/Pedestrian Coordinator
OKLAHOMA DEPARTMENT OF HEALTH	Matt Jacobs Physical Activity Coordinator	Walter Jacques Director of Quality Assurance
BIKE CLUBS/ASSOCIATIONS	Tim Tillman ECO Edmond	Pete Kramer OK Bicycling Coalition
	Ken Kehoe Bike League of Norman	Kim Mish Bicycle Advisory Committee - Norman
CITIZENS OR NEIGHBORHO ASSOCIATIONS	Mark Gibbs Urban Neighbors	Betsy Brunsteter Healthcare Planner
	Jennifer Gooden Regional Food Bank of Oklahoma	
WALKING AND RUNN ASSOCIATIONS	Lissa Wohltmann Edmond Running Club	Rocky Chen TRI-OKC
	Chuck Mikkelson Oklahoma City Running Club	

### **NON-VOTING MEMBERS AND ALTERNATES**

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Isaac Akem Community Planner – OK Division	
U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA)	Pearlie Tiggs Community Planner – Region VI	

BICYCLE-PEDESTRIAN ADVISORY COMMITTEE  
 MINUTES OF THE MEETING  
 DECEMBER 16, 2009

A regular meeting of the Bicycle-Pedestrian Advisory Committee (BPAC) convened on December 16, 2009 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 21 East Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING

ENTITY/AGENCY

Douglas W. Rex, Chairman

ACOG-Transportation Planning & Data Services (TPDS)

VOTING BPAC MEMBERS AND/OR ALTERNATES PRESENT

Jan Fees	Edmond
Justin Fortney	Guthrie
Anais Starr	Midwest City
Randy Entz	Oklahoma City
Lyn Land	Piedmont
Larry Hopper	Central Oklahoma Transportation & Parking Authority
Pete Kramer	Bike Clubs/Associations
Tim Tillman	Bike Clubs/Associations
Mark Gibbs	Citizens or Neighborhood Associations
Lissa Wohltmann	Walking and Running Associations
Chuck Mikkelson	Walking and Running Associations

GUESTS

Walter Jacques	Oklahoma State Department of Health
Matt Jacobs	Oklahoma State Department of Health

ACOG STAFF

POSITION

John Sharp	Program Coordinator, TPDS
Holly Massie	Special Programs Officer II, TPDS
Andrea Weckmueller-Behringer	Program Coordinator, TPDS
Darla Hugaboom	Associate Planner, TPDS
Pong Wu	Associate Planner, TPDS
Kara Chiodo	Assistant Planner, TPDS
Ryan Billings	Assistant Planner, TPDS
Ellen Owens	Department Secretary, TPDS

ENTITIES/AGENCIES ABSENT

Bethany  
Blanchard  
Choctaw  
Cole  
Del City  
Forest Park  
Goldsby  
Harrah  
Jones City  
Lexington  
Luther  
Newcastle  
Nichols Hills  
Nicoma Park  
Noble  
Slaughterville  
Spencer  
Tuttle  
The Village  
Warr Acres  
Yukon  
Canadian County  
Cleveland County  
Logan County  
Oklahoma County  
Cleveland Area Rapid Transit  
Oklahoma Department of Transportation

NON-VOTING MEMBERS ABSENT

U.S. DOT - Federal Highway Administration  
U.S. DOT - Federal Transit Administration

I. CALL TO ORDER

Chairman Rex called the meeting to order at 10:05 a.m. He introduced himself and entertained introductions around the room, noting that there was a quorum.

II. APPROVAL OF THE SEPTEMBER 16, 2009 MINUTES

There being no discussion, Tim Tillman moved to approve the September 16, 2009 meeting minutes. Larry Hopper seconded the motion. The motion carried.

III. MOVE FUTURE BPAC MEETING TIME TO 9:00 A.M.

Mr. Rex reminded the Committee that, at the September meeting there was a discussion regarding changing the BPAC bylaws to reflect a change in the BPAC meeting time. Anais Starr made a motion to change the meeting time to 9:00 a.m. Lyn Land seconded the motion and the motion carried.

IV. ITEMS FOR INFORMATION ONLY

A. Central Oklahoma 2010 Bike to Work Day

Mr. Sharp said the Central Oklahoma 2010 Bike to Work Day will take place on May 21<sup>st</sup>. He indicated there should be a meeting date some time in January to discuss what the communities will do for Bike to Work this year. The Committee settled on January 15, 2010 at 3:00 p.m. as the meeting date and time.

B. Bicycle and Pedestrian Report for Encompass 2035 OCARTS Plan Development

Ryan Billings informed the Committee that the Bicycle and Pedestrian Report provides multi-modal information for the 2035 OCARTS Plan. He said that many local communities provided detailed trail, bike lane, bike route, and signed bike route information for this report. Inventories of both present and future plans were included and estimated costs for build out were calculated. He said that pedestrian facilities were also collected, as were sidewalk requirements in local communities.

Mr. Billings said he is presenting preliminary data on bicycle and pedestrian facilities for Encompass 2035 Plan development. He said a lot of information was collected in the past six to nine months through email surveys, Bicycle-Pedestrian Advisory Committee (BPAC) meetings and through various entities' bike master plans. He indicated that one of the first things gathered was the information about local government sidewalk requirements, which can be required by developers, zoning ordinances, subdivision requirements, or separate sidewalk ordinances. He displayed a map of existing sidewalk facilities in Norman, Oklahoma City, Edmond, and Midwest City. He said that as the technology becomes available to the smaller communities, hopefully, in the future, there will be a lot more information in the mapped inventory.

Mr. Billings displayed a table of existing and planned bicycle facilities mileage by entity. He said larger cities like Norman and Oklahoma City have a lot of existing facilities already and they also have a lot planned for the future. He said that Edmond is planning 127 miles of routes, and Midwest City is planning 61 miles. In the region, there are about 285 existing miles of bicycle facilities, with 707 planned for a total of about 992 miles. He displayed a map illustrating that information.

Mr. Billings displayed the Extended Vision bicycle facilities map which illustrates how bicycle facilities could be expanded beyond the planned routes but there is no identified funding source for these routes. He said they received comments from the Bicycle Pedestrian Advisory Committee (BPAC) and from the Encompass 2035 Kickoff meetings. He said that ACOG utilized the standard bicycle facility categories from AASHTO: bike lanes, bicycle paths exclusive to bicycles, bicycle paths shared with pedestrians, multi-use trails, bicycle routes using roadway shoulders, signed on-road bicycle routes, and share-the-road facilities. He indicated the data is broken down by bicycle facility category for the existing and planned miles. Mr. Billings displayed a breakdown of estimated unit cost per mile for each category and estimated planned bicycle facility costs by entity.

Mr. Jacques asked Mr. Billings if he had the facility costs for concrete bike lanes as opposed to asphalt. Mr. Billings said he did not have costs for a concrete version. Mr. Jacques said he thought that concrete products are five times the cost of asphalt. Mr. Entz said the price for asphalt and concrete are comparable right now. He said concrete is tougher to maintain.

Mr. Rex commented that one of the running club members always mentions that runners do not like running on concrete, they prefer asphalt. He asked if there are separate bicycle lanes throughout the region. Mr. Billings replied that there are. Mr. Entz said there are several north of downtown.

Jan Fees said Edmond is having an issue with the Signed-On-Road Bicycle Routes (SOR). She said they are seeing road improvement projects building the extra wide outside lane to accommodate a vehicle and a bicycle side by side but they are not signing it. She wondered what the proper signage would be for streets. She said she feels the message is not getting out to the public as to why the lane is extra wide. Mr. Tillman agreed that if improvements are being made, the public needs to be informed. Mr. Entz said that AASHTO has a guide specifically for bike routes, both on street and off, regarding signage. Mr. Hopper commented that towards the end of this SOR route, there should be a sign that indicates bicycles and vehicles are entering a share the road facility. He mentioned that Norman at 24<sup>th</sup> St. and 12<sup>th</sup> St. has an extra wide lane but with no signage. Ms. Fees remarked that the City of Edmond is making improvements for bicycles on roads that are not bicycle friendly and with no message to the public.

Mr. Mikkelson referred back to the discussion of concrete versus asphalt and asked how the trail at Stars and Stripes Park to Grand Blvd. will be categorized. He said he does not know whether it will be a bike-pedestrian path where they are connecting the city trails together. He said it is not bike friendly or runner friendly. Mr. Entz commented that it is a multi-use trail and it will probably be a sidewalk with a bike route or lane. He indicated that there have been issues with property owners who do not want the trail

on their property. Mr. Hopper said that he rode that trail and he felt it was extremely narrow for cyclists.

Mr. Hopper asked if bicycle enthusiasts should perhaps send a letter or try to meet to resolve this problem or can this Committee send a letter indicating there has been a discussion about the issues. Mr. Tillman said that there is a Bicycle Committee that has oversight over and input into all bicycle/pedestrian planning. He said that back when the Committee was first founded, the discussion with city management and with engineering was for them to bring us a plan, have it certified by engineers and it would be implemented. That idea did not go over well with city management.

Mr. Rex commented that all this is a work in progress. He said that Oklahoma City is trying to get an inventory of their sidewalks done. He also said that the Citizens Advisory Committee as well as the Technical and Policy Committees will see the maps that have been displayed. He said any additional comments can be referred to Mr. Billings or Mr. Sharp.

C. Project 180 – Oklahoma City’s Downtown Streetscape Plan

Randy Entz said the City of Oklahoma City Project 180 is a massive renovation project of more than 180 acres in downtown Oklahoma City that will improve walkability and the appearance of the central business district. He said Project 180 began in 2009 and is a result of a tax increment finance (TIF) district that was created in an implementation agreement between Devon Energy and Oklahoma City. He said that Project 180 is one of the most ambitious downtown transformations in the country. When it is completed in 2014, downtown Oklahoma City will be more visitor friendly and better poised for economic growth. He said that a dramatic transformation of the Myriad Gardens is also included in Project 180. Current plans call for changes throughout the Gardens, which includes the addition of a grand performance lawn, a children’s play area, water features, ice skating rink, a restaurant and café, a dog release park and a new grand entrance.

Mr. Entz said the scope of the project is to build a world class central business district. The City of Oklahoma City will use \$115 million in TIF dollars and \$26 million in bond issues funds that were passed and approved in 2007. The total investment is about \$141 million.

The boundaries of Project 180 are from NW 6<sup>th</sup> to SW 2<sup>nd</sup>, Lee on the west and E. K. Gaylord on the east, with 92 city blocks, 51 intersections, and 8½ miles of streets to be reconstructed. Completion of Project 180 is scheduled for January 2014. The Project starts this spring with construction. All of the streetscape design planning will be completed on the 8½ mile project by May 2010.

Mr. Entz displayed a parking diagram for the downtown area. He said that currently there are about 900 parking spaces. Once the project is complete, there will be almost 1,600 spaces.

Mr. Entz said there were eleven local firms hired to do all the engineering. He also said the downtown design review will be done in March 2010 and while that is going on, they will hire a Project 180 representative to meet with stakeholders to explain the process.

There followed a short discussion. Mr. Entz welcomed all comments and said all Project 180 information can be accessed at [www.okc.gov](http://www.okc.gov).

V. NEW BUSINESS

Mr. Sharp referred the Committee to a handout on Safe Routes to School. He said that in Santa Rose there was a 63% increase in children using the crosswalks around the schools. There was also a 43% decrease in accidents involving children and there was a 51% drop in bicycles accidents for children aged 10-14 years. Mr. Sharp said that Safe Routes to School is one of the vehicles we have locally to do some sidewalk, pedestrian, and bike improvements. He also said that Transportation Enhancement Grants open in May of 2010. He said that Rick Johnson of ODOT is the person to talk to if your city would like to expand trails.

Mr. Jacques said that he is trying to put together an effort to get a one-quarter mile section of trail between Vickie Drive and Howard Drive in Del City that would help connect cyclists from downtown Oklahoma City to down Del City and downtown Midwest City without having to use the mile section. He passed around a handout displaying the area in question. He asked for input from anyone interested.

Ms. Fees said that on January 22, 2010 from 11:00 a.m. to 1:30 p.m., Edmond's Planning Dept. is hosting a live web conference offered by the American Society of Civil Engineers regarding bicycle facilities.

VI. ADJOURN

There being no further business, Chairman Rex adjourned the meeting at 11:00 a.m.

# ACOG

## Association of Central Oklahoma Governments

21 E. Main St, Suite 100, Oklahoma City, OK 73104-2405  
(405) 234-2264 Fax: (405) 234-2200 TDD: (405) 234-2217  
www.acogok.org e-mail: acog@acogok.org

### MEMORANDUM

**DATE:** March 17, 2010

**TO:** Bicycle - Pedestrian Advisory Committee (BPAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** Complete the Streets

#### INFORMATION:

In urban planning and transportation engineering, **complete streets** are roadways designed and operated to enable safe, attractive, and comfortable access and travel for all users. Motorists, pedestrians, bicyclists and public transport users of all ages and abilities are able to safely and comfortably travel along and across a complete street. The Complete the Streets movement has an extensive membership including: American Association of Retired People, American Planning Association, American Public Transportation Association, American Society of Landscape Architects, Institute of Transportation Engineers, and many others.

The Safe and Complete Streets Act of 2008 introduced to Congress by Senator Tom Harkin of Iowa failed. Subsequent federal level initiatives have failed to garner enough support. Currently, there is more movement at the state and local level to get some policy level results. Fourteen states, 10 regional governments and 52 cities have complete streets policies. At the March BPAC meeting, there will be a presentation on the Complete the Streets movement and current status.

#### ACTION REQUESTED:

None. For information only.

# ACOG

## Association of Central Oklahoma Governments

21 E. Main St, Suite 100, Oklahoma City, OK 73104-2405  
(405) 234-2264 Fax: (405) 234-2200 TDD: (405) 234-2217  
www.acogok.org e-mail: acog@acogok.org

### MEMORANDUM

**DATE:** March 17, 2010

**TO:** Bicycle - Pedestrian Advisory Committee (BPAC)

**FROM:** John Sharp, Program Coordinator  
Transportation Planning & Data Services

**SUBJECT:** Lunch & Learn

#### INFORMATION:

As part of Earth Week 2010, the City of Oklahoma City is sponsoring a bike education class at City Hall. The Lunch & Learn will be held on Tuesday April 13, from 12:00 noon - 1:00 p.m. at 200 N Walker Ave (east steps). Bring a brown bag lunch and listen to instructor Pete Kramer who will provide information on rules of the road, how to select a bike, and some fitness tips. An optional 90 minute ride around Downtown will follow the class (bike and helmet required for optional ride). This event is sponsored by the Oklahoma City Office of Sustainability.

Please preregister for the April event with Autumn Radle at [autumn.radle@okc.gov](mailto:autumn.radle@okc.gov).

#### ACTION REQUESTED:

None. For information only.

# ACOG

## Association of Central Oklahoma Governments

21 E. Main St, Suite 100, Oklahoma City, OK 73104-2405  
[405] 234-2264 Fax: [405] 234-2200 TDD: [405] 234-2217  
www.acogok.org e-mail: acog@acogok.org

### MEMORANDUM

**DATE:** March 17, 2010

**TO:** Bicycle - Pedestrian Advisory Committee (BPAC)

**FROM:** Ryan Billings, Assistant Planner  
Transportation Planning & Data Services

**SUBJECT:** Central Oklahoma 2010 Bike to Work Day - Update

#### INFORMATION:

Central Oklahoma 2010 Bike to Work Day (BTW) will be held on Friday May 21. Staff has been updating the ACOG Bike to Work web site to include the 2010 content. The bike routes for 2010 are being updated by the cities. The 2010 BTW Poster is available on the web site for any user to print and display at their place of work. The BTW Facebook site is being updated with routes, flyers, and event information.

Promotional stickers have been purchased to provide a quick link to the ACOG web site and promote BTW day. The web site short cut is [www.bikedayok.com](http://www.bikedayok.com). Flyers are also under development.

#### ACTION REQUESTED:

None. For information only.