

Central Oklahoma
Urban Area Security Initiative (UASI)

BUDGET SUBCOMMITTEE MEETING

Tuesday, March 9, 2010 @ 1:30 p.m.
Association of Central Oklahoma Governments (ACOG)
21 E. Main Street, Suite 100
Oklahoma City, Oklahoma 73104

AGENDA

- I. CALL TO ORDER
- II. INTRODUCTIONS
- III. APPROVAL OF MINUTES FROM THE FEBRUARY 16, 2010 MEETING
([Attachment III](#))

Action Requested: Motion to approve minutes from the February 16, 2010 meeting.

- IV. STATUS OF FFY 06, FFY 07, AND FFY 08 UASI GRANT FUNDS

INFORMATION: ACOG will provide the Budget Subcommittee an update on the current status of FFY 06, FFY 07, and FFY 08 UASI grant funds.

Action Requested: As desired by the Budget Subcommittee.

- V. REVIEW AND APPROVE FFY 07 AND FFY 08 BUDGET DETAIL WORKSHEETS (BDWS)
SUBMITTED TO ACOG

INFORMATION: Projects Points of Contact will provide information to the Budget Subcommittee on any Budget Detail Worksheets submitted to ACOG

- (A) Audio-Video Training Equipment to include Ply Vision interactive whiteboards for All-Hazards Response (2007)

- (B) Mobile Radios, Scan Model Portable Radios, Batteries, Battery Chargers, Speaker Microphones, and cables, mounts, and racks, etc. for Warr Acres for Interoperable Communications (2008)
- (C) Mobile Radios, Scan Model Portable Radios, Batteries, Carrying Cases, speaker microphones, and cables, mounts, racks, etc. for Mustang for Interoperable Communications(2008)
- (D) Introduction to Search and Rescue Course/SARTECH III Certification, Fundamentals of Search and Rescue Course (FUNSAR), Advanced Search and Rescue Course, and Managing the Lost Person Incident Course for Planning/Citizens Preparedness (2008)

Action Requested: Motion to approve individual BDWs.

VI. DISCUSSION OF FFY 10 FUNDING REQUESTS

INFORMATION: Each Project Manager will have 15-20 minutes to discuss the 2010 requests for funding they have received and how they will fit into each individual Investment Justification. After hearing from each Project Manager, the Budget Subcommittee will vote on which projects and amounts will be forwarded to the Working Group for their approval.

The FFY 2010 allocation for the Central Oklahoma UASI is \$4,404,750.00. The amount available for projects is \$3,347,610. Also, 25 percent of these funds must be allocated to Law Enforcement Terrorism Prevention Activities. According to OKOHS, that figure is \$938,599.20.

Action Requested: Motion to approve the list of projects and amounts for the 2010 grant funding which will be forwarded to the Working Group.

VII. OTHER DISCUSSION ITEMS

VIII. ADJOURN

Central Oklahoma
Urban Area Security Initiative (UASI)

BUDGET SUBCOMMITTEE MEETING

Minutes
February 16, 2010

A meeting of the Central Oklahoma Urban Area Security Initiative (UASI) Budget Subcommittee convened at 1:33 p.m., February 16, 2010 in the ACOG Conference Room, 21 E. Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least twenty-four (24) hours prior to the meeting.

PRESIDING

Keith Bryant, Fire Chief, City of Oklahoma City

VOTING MEMBERS PRESENT

Mike Bower, City of Midwest City
Brad Cunningham, Oklahoma County Sheriff's Office
Larry Hansen, Oklahoma City Fire Department
Don Lynch, Shawnee/Pott. County Emergency Management
Scott Mason, Putnam North Animal Hospital
George Mauldin, City of Norman
Michael Murphy, EMSA
Jerry Smith, Canadian County
Kerry Wagnon, City of Oklahoma City

OTHERS PRESENT

Bryan Bain, City of Midwest City
David Ball, Logan County
Frank Barnes, City of Oklahoma City
Gary Bird, City of Moore
Randy Castle, City of Oklahoma City
John Comstock, Oklahoma County Emergency Management
Catherine English, Oklahoma City Animal Welfare

Dean Findley, City of Oklahoma City
Jason Knight, City of Oklahoma City
Chuck Linhardt, City of Edmond
Mike Magee, City of Edmond
Phil Maytubby, Oklahoma City/County Health Department
Brandon Pursell, City of Del City
Mark Schultz, Oklahoma Department of Health
Chris Thompson, City of Oklahoma City

ACOG STAFF

Steve Willoughby, 9-1-1 and Public Safety Division Director
Diane McCullough, Grants Program Manager
Barbara Hurdman, Department Secretary

OKLAHOMA OFFICE OF HOMELAND SECURITY

Steve Almon, UASI Coordinator
Ginny Andrews, Grant Assistant

I. CALL TO ORDER

Keith Bryant called the meeting to order at 1:33 p.m.

II. INTRODUCTIONS

Roll call and introductions were made around the room.

III. APPROVAL OF MINUTES FROM THE JANUARY 5, 2010 BUDGET SUBCOMMITTEE MEETING

Larry Hansen made a motion to approve the minutes. Don Lynch seconded the motion. It carried with the following votes:

AYE: Bower, Bryant, Hansen, Lynch, Mason, Mauldin, Smith, and Wagnon

NAY: None

ABSTAIN: None

IV. STATUS OF FFY 06, FFY 07, AND FFY 08 UASI GRANT FUNDS

Diane McCullough said that she has obligated all of the FFY 2006 grant funds. She said she is waiting on the invoices and the remaining equipment to be delivered.

Ms. McCullough said for FFY 07 grant funds, there is a total balance of \$31,000.28 that is not tied to any specific BDWs. For the All Hazards project there is a balance of \$4,715.16, for the Bomb Squads project there is a balance of \$3,984.36, for the Regional EOC there is a balance of \$4,254.40, for the COLERT project there is a balance of \$15,740.00, and for the Criminal Intel project there is a balance of \$2,306.86. The deadline for FFY 07 grant funds to be encumbered is June 30, 2010.

Ms. McCullough said there is a BDW on the agenda for today for the Bomb Squads for FFY 08 grant funds. She said she has issued purchase orders for all the equipment on the 08 BDWs that have been submitted and approved. She said ACOG has started to draw down funds for M & A.

V. REVIEW AND APPROVE FFY 07 AND FFY 08 BUDGET DETAIL WORKSHEETS (BDWs) SUBMITTED TO ACOG

A. The BDW was submitted by Larry Hansen for two EOD Response Vehicles for the Bomb Squads for 2008. The total of the BDW is \$248,644.00.

Don Lynch made a motion to approve the BDW. Kerry Wagnon seconded the motion. It carried with the following votes:

AYE: Bower, Bryant, Cunningham, Hansen, Lynch, Mason, Mauldin, Murphy, Smith, and Wagnon

NAY: None

ABSTAIN: None

VI. DISCUSSION AND CONSIDERATION OF DRAFT REQUEST FOR APPLICATIONS FOR FY 2010

Don Lynch presented a grant application packet that he had been working on. Mr. Lynch asked that everyone who plans to apply for FY 2010 grant funds complete one of these packets. Mr. Lynch requested that the applications be submitted to ACOG by March 8, 2010. The applications will then go to the Budget Subcommittee at the March 9 meeting. The Budget Subcommittee will go through the applications and develop a list of recommended projects to be sent to the Working Group for their March 12 meeting. At the Special Working Group meeting on March 12, the projects will be presented for the

Working Group's final approval. The project managers will then write the Investment Justifications and submit them to the Oklahoma Office of Homeland Security by April 2, 2010.

After much discussion by Subcommittee members, it was agreed that the application would be pared down from its original length and complexity. The updated application was to be emailed to Project Points of Contact and placed on the OKOHS web site.

Mike Murphy said there needed to be a time limit for the Point of Contacts in giving their funding requests. In the past people have taken 45 minutes and then the other people have had a shorter length of time for their projects. Kerry Wagnon said the time limit should be between 15 and 20 minutes.

VII. OTHER DISCUSSION ITEMS

Mike Magee said that the other projects have subcommittees and he wanted to know about having a subcommittee for his group, Planning/Citizens Preparedness. Diane McCullough said that the Executive Committee could appoint a group for him to work with.

Steve Almon said the MOU (Memorandum of Understanding) for FFY 09 should be completed by the end of the week.

VIII. ADJOURN

Keith Bryant adjourned the meeting at 2:56 p.m.

Oklahoma Office of Homeland Security

Date: 02/24/10

Budget Detail Worksheet--Grant Year: ____ 2007

Please Check One:

Initial Report

Subsequent Report

Award # 114.001

Award Amt. \$1,491,347

Subgrantee: ACOG

Original Authorized Signature _____

Report # 38

| Type / Category | Item | Estimated Unit Cost | Qty | Estimated Total Cost (Unit Cost X Qty) | Approved Cost (OKOHS Use Only) | Intended Recipient (Name / Location) | Training Complete ? (Y or N) | Intended Use | Discipline |
|-----------------|---|---------------------|-----|--|--------------------------------|--------------------------------------|------------------------------|-------------------------------|------------|
| E | Audio-Video Training Equipment to include | \$2,834.29 | 2 | \$ 5,668.58 | \$ - | Oklahoma City UASI Region-OKC | Y | All-Hazards Response Upgrades | FS |
| | Ply Vision interactive whiteboards | | | \$ - | \$ - | | | | |
| | | | | \$ - | \$ - | | | | |
| | | | | \$ - | \$ - | | | | |
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| | | | | \$ - | \$ - | | | | |
| TOTALS | | | | \$ 5,668.58 | \$ - | | | | |

- Notes:**
1. Please use a separate BDW for each grant year
 2. The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
 3. Type refers to Training "T", Equipment "E" or Exercises "X" / Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "ICE", etc.
 4. Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.

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|-----------------------|--|--------------------|--|-------------|
| OKOHS USE ONLY | | Reviewed By: _____ | Estimated Grant Expenditures This Report | \$ 5,668.58 |
| | | Approved By: _____ | | |



Budget Detail Worksheet

Please Check One:

Grant Year: 2008 Award Amt: _____
Award #: _____ Subgrantee: COUASI

Original Authorized Signature: *Kerry Wagner*

Initial Report
Subsequent Report
Report #

| Type/Category | AEL # | Item | Estimated Unit Cost | Qty | Estimated Total Cost (Unit Cost x Qty) | Approved Cost (OKOHS Use Only) | Intended Recipient (Name/Location) | Training Complete (Y/N) | Intended Use | Discipline |
|---------------|--------------|--|---------------------|-----|--|--------------------------------|------------------------------------|-------------------------|--------------|------------|
| | | Harris Corporation | | | | | | | | |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for Marked Police Vehicles | \$ 4,007.50 | 21 | \$ 84,157.50 | | Mustang Police | N | Emerg. Comm. | LE |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for Fire Apparatus | \$ 4,007.50 | 6 | \$ 24,045.00 | | Mustang Fire | N | Emerg. Comm. | FS |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for Fire Apparatus - Dual Head | \$ 4,956.00 | 6 | \$ 29,736.00 | | Mustang Fire | N | Emerg. Comm. | FS |
| E | 06CP-01-PORT | P7150 Scan Model Portable Radios for Police | \$ 3,787.00 | 26 | \$ 98,462.00 | | Mustang Police | N | Emerg. Comm. | LE |
| E | 06CP-01-PORT | P7150 Scan Model Portable Radios for Fire (Includes Immersion option) | \$ 4,123.00 | 18 | \$ 74,214.00 | | Mustang Fire | N | Emerg. Comm. | FS |
| E | 06CP-03-PRAC | Batteries for Portable Radios - Police | \$ 70.00 | 26 | \$ 1,820.00 | | Mustang Police | N | Emer. Comm. | LE |
| E | 06CP-03-PRAC | Batteries for Portable Radios - Fire | \$ 94.50 | 18 | \$ 1,701.00 | | Mustang Fire | N | Emer. Comm. | FS |
| E | 06CP-03-PRAC | Carrying Cases for Police Portables | \$ 91.00 | 26 | \$ 2,366.00 | | Mustang Police | N | Emer. Comm. | LE |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for Dispatch consoles | \$ 5,022.50 | 9 | \$ 45,202.50 | | Mustang Police / Fire | N | Emer. Comm. | LE/FS |
| | | Totals | | | \$ 361,704.00 | | | | | |

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- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/> The AEL is broken down by expense category ie. PPE etc

| | | |
|-----------------------|--------------------|------------------------------|
| OKOHS USE ONLY | Reviewed By: _____ | Estimated Grant Expenditures |
| | Approved By: _____ | This Report: _____ |



Budget Detail Worksheet

Please Check One:

Grant Year: 2008 Award Amt: _____
Award #: _____ Subgrantee: COUASI

Original Authorized Signature: *Kerry Wagner*

Initial Report
Subsequent Report
Report #

| Type/Category | AEL # | Item | Estimated Unit Cost | Qty | Estimated Total Cost (Unit Cost x Qty) | Approved Cost (OKOHS Use Only) | Intended Recipient (Name/Location) | Training Complete (Y/N) | Intended Use | Discipline |
|---------------|--------------|---|---------------------|-----|--|--------------------------------|------------------------------------|-------------------------|--------------|------------|
| | | Stone Mountain | | | | | | | | |
| E | 06CP-03-PRAC | Stone Mountain Speaker Microphone for Police and Fire | \$ 59.50 | 44 | \$ 2,618.00 | | Mustang Police / Fire | N | Emerg. Comm. | LE/FS |
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| | | Stolz Telecom | | | | | | | | |
| E | 06CP-02-BRDG | Cables, mounts, racks. Etc. necessary to integrate Zetron consoles | \$ 7,924.49 | 1 | \$ 7,924.49 | | Mustang Fire | N | Emerg. Comm. | FS |
| E | 06CP-02-BRDG | Cables, mounts, racks. Etc. necessary to integrate Zetron consoles | \$ 11,361.92 | 1 | \$ 11,361.92 | | Mustang Police | N | Emerg. Comm. | LE |
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| | | Totals | | | \$ 21,904.41 | | | | | |

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- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
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|-----------------------|--------------|------------------------------|
| OKOHS USE ONLY | Reviewed By: | Estimated Grant Expenditures |
| | Approved By: | This Report: |



Budget Detail Worksheet

Please Check One:

Grant Year: 2008 Award Amt: _____
Award #: _____ Subgrantee: COUASI

Original Authorized Signature: *Kerry Wagner*

Initial Report
Subsequent Report
Report #

| Type/Category | AEL # | Item | Estimated Unit Cost | Qty | Estimated Total Cost (Unit Cost x Qty) | Approved Cost (OKOHS Use Only) | Intended Recipient (Name/Location) | Training Complete (Y/N) | Intended Use | Discipline |
|---------------|--------------|--|---------------------|-----|--|--------------------------------|------------------------------------|-------------------------|--------------|------------|
| | | Harris Corporation | | | | | | | | |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for | \$ 4,007.50 | 5 | \$ 20,037.50 | | Warr Acres Police | N | Emerg. Comm. | LE |
| | | Marked Police Vehicles (Front) | | | | | | | | |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for | \$ 4,119.50 | 15 | \$ 61,792.50 | | Warr Acres Police | N | Emerg. Comm. | LE |
| | | Police - Remote Mount | | | | | | | | |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for | \$ 4,119.50 | 7 | \$ 28,836.50 | | Warr Acres Fire | N | Emerg. Comm. | FS |
| | | Fire Apparatus - Remote Mount | | | | | | | | |
| E | 06CP-01-PORT | P7150 Scan Model Portable Radios | \$ 3,787.00 | 36 | \$ 136,332.00 | | Warr Acres Police | N | Emerg. Comm. | LE |
| | | for Police | | | | | | | | |
| E | 06CP-01-PORT | P7150 Scan Model Portable Radios | \$ 4,123.00 | 14 | \$ 57,722.00 | | Warr Acres Fire | N | Emerg. Comm. | FS |
| | | for Fire (Includes Immersion option) | | | | | | | | |
| E | 06CP-03-PRAC | Batteries for Portable Radios - Fire | \$ 94.50 | 14 | \$ 1,323.00 | | Warr Acres Fire | N | Emer. Comm. | FS |
| E | 06CP-03-PRAC | Batteries for Portable Radios - Police | \$ 70.00 | 36 | \$ 2,520.00 | | Warr Acres Police | N | Emer. Comm. | LE |
| E | 06CP-03-PRAC | Battery Chargers | \$ 105.00 | 10 | \$ 1,050.00 | | Warr Acres Fire | N | Emer. Comm. | FS |
| E | 06CP-03-PRAC | Multi-station Battery Charger | \$ 556.50 | 1 | \$ 556.50 | | Warr Acres Police | N | Emer. Comm. | LE |
| E | 06CP-01-MOBL | M7100-IP Mobile Radios for | | 5 | \$ 28,203.00 | | Warr Acres Police | N | Emer. Comm. | LE/FS |
| | | Dispatch consoles | | | | | and Fire | | | |
| | | Totals | | | \$ 338,373.00 | | | | | |

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- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/> The AEL is broken down by expense category ie. PPE etc

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|-----------------------|--------------|------------------------------|
| OKOHS USE ONLY | Reviewed By: | Estimated Grant Expenditures |
| | Approved By: | This Report: |



Budget Detail Worksheet

Please Check One:

Grant Year: 2008 Award Amt: _____
Award #: _____ Subgrantee: COUASI

Original Authorized Signature: *Kerry Wagner*

Initial Report
Subsequent Report
Report #

| Type/Category | AEL # | Item | Estimated Unit Cost | Qty | Estimated Total Cost (Unit Cost x Qty) | Approved Cost (OKOHS Use Only) | Intended Recipient (Name/Location) | Training Complete (Y/N) | Intended Use | Discipline |
|---------------|--------------|---|---------------------|-----|--|--------------------------------|------------------------------------|-------------------------|--------------|------------|
| | | Stone Mountain | | | | | | | | |
| E | 06CP-03-PRAC | Stone Mountain Speaker Microphone for Police and Fire | \$ 59.50 | 50 | \$ 2,975.00 | | Warr Acres Police and Fire | N | Emerg. Comm. | LE/FS |
| | | | | | | | | | | |
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| | | | | | | | | | | |
| | | Stolz Telecom | | | | | | | | |
| E | 06CP-02-BRDG | Cables, mounts, racks. Etc. necessary to integrate Zetron consoles | \$ 16,112.93 | 1 | \$ 16,112.93 | | Warr Acres Police and Fire | N | Emerg. Comm. | LE/FS |
| | | | | | | | | | | |
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| | | Totals | | | \$ 19,087.93 | | | | | |

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| | | |
|-----------------------|--------------------|------------------------------|
| OKOHS USE ONLY | Reviewed By: _____ | Estimated Grant Expenditures |
| | Approved By: _____ | This Report: _____ |



Oklahoma Office of Homeland Security

Prevent, Protect, Prepare

Date: 03-03-2010

Page 1 of 1

Please Check One:

Initial Report
 Subsequent Report
 Report # 1

Budget Detail Worksheet

Grant Year: 2008 Award Amt: 100,000
 Award #: 131.004 Subgrantee: ACOG

Original Authorized Signature: _____

| Type/Category | AEL # | Item | Estimated Unit Cost | Qty | Estimated Total Cost (Unit Cost x Qty) | Approved Cost (OKOHS Use Only) | Intended Recipient (Name/Location) | Training Complete (Y/N) | Intended Use | Discipline | |
|--|---------|--|---------------------|-----|--|--------------------------------|------------------------------------|-------------------------|------------------------|------------|--|
| T | 21GN-00 | Introduction to Search and Rescue Course/SARTECH III Certification - Up to 40 students | 5,800 | 2 | 11,600.00 | | OKC Emer. Mgmt 4600 MLK | | Citizen Corps Training | LE/EM | |
| T | 21GN-00 | Fundamentals of Search and Rescue Course (FUNSAR) - Up to 30 students | 5,850 | 2 | 11,700.00 | | OKC Emer. Mgmt 4600 MLK | | Citizen Corps Training | LE/EM | |
| T | 21GN-00 | Advanced Search and Rescue Course - Up to 24 Students | 3,240 | 1 | 3,240.00 | | OKC Emer. Mgmt | | Citizen Corps Training | LE/EM | |
| T | 21GN-00 | Managing the Lost Person Incident Course - Up to 40 Students | 9,000 | 1 | 9,000.00 | | OKC Emer. Mgmt | | Citizen Corps Training | LE/EM | |
| | | | | | Totals | 35,540.00 | | | | | |
| <p>This training will increase and improve the region's capability to conduct outdoor, rural, or wilderness search and rescue operations for lost or missing persons. The target audience is citizen volunteers who are currently participating in one of the Citizen Corps programs. This training will enhance or compliment their current skills and/or CERT Training. This capability can be adapted to conduct other types of low risk outdoor, rural, or wilderness searches such as searching for deceased persons, evidence, downed aircraft or aircraft wreckage.</p> | | | | | | | | | | | |

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|-----------------------|--------------|------------------------------|
| OKOHS USE ONLY | Reviewed By: | Estimated Grant Expenditures |
| | Approved By: | This Report: |