

**PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY NOON, MARCH 12, 2010  
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING**



*association of central oklahoma governments  
Operation FireSAFE*

**OPERATION FIRESAFE OPERATIONAL COMMITTEE  
& BURN PREVENTION COMMITTEE  
AGENDA  
10:00 a.m., March 16, 2010  
Association of Central Oklahoma Governments  
21 E. Main St., Suite 100, Oklahoma City, OK 73104**

- I. CALL TO ORDER
- II. INTRODUCTIONS
- III. CHAIRMAN'S REPORT
- IV. APPROVAL OF MINUTES –January 19, 2010 ([Attachment IV](#))
- V. COMMITTEE REPORTS ([Attachment V](#))

**INFORMATION:** Committee discussions on the following committees:

- A. Fund Development Committee
- B. Program Development Committee
- C. Public Education Committee
- D. Mental Health Committee

**Action Requested:** Discussions.

- VI. VIDEO PRODUCTION ([Attachment VI](#))
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

Participating Programs

Bethany

Choctaw

Del City

Edmond

El Reno

Guthrie

Midwest City

Moore

Mustang

Newalla

Newcastle

Nichols Hills

Norman

Oklahoma Air National Guard

Oklahoma City

Shawnee

Spencer

Tinker Air Force Base

The Village

Warr Acres

Yukon

OPERATION FIRESAFE OPERATIONAL COMMITTEE  
& BURN PREVENTION COMMITTEE  
MINUTES  
JANUARY 19, 2010

The first meeting for the calendar year of the Operation FireSAFE Operational Committee convened at 10:15 a.m., January 19, 2010, in the ACOG Conference Room, 21 East Main St., Suite 100. Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice posted at the ACOG offices at least twenty-four (24) hours prior to the meeting.

**PRESIDING**

Jane Sutter, ACOG Deputy Director

**PRESENT**

Gayle Jones, State Department of Education  
Z. Williams, Del City, Fire Department  
Jerry Lojka, Midwest City Fire Department  
Casey Rooney, Midwest City Fire Department  
Tim Snyder, Midwest City Fire Department  
Getty Williams, Newalla Fire Department  
Tim Adams, Oklahoma City Fire Department

**GUESTS**

None

**STAFF**

Barbara Hurdman, Department Secretary

I. CALL TO ORDER

Jane Sutter called the meeting to order at 10:15 a.m.

II. INTRODUCTIONS

Self-introductions were made around the room.

III. CHAIRMAN'S REPORT

The Chairman did not give a report.

IV. APPROVAL OF MINUTES—REGULAR MEETING NOVEMBER 17, 2009

Tim Adams, Oklahoma City Fire Department made a motion to accept the minutes of the November 17, 2009. Jerry Lojka, Midwest City Fire Department seconded the motion. The motion passed unanimously.

V. COMMITTEE REPORTS

Fund Development Committee -- There was no report for Fund Development.

Program Development Committee – There was no report for Program Development.

Public Education Committee – Tim Adams, Oklahoma Fire Department and Jerry Lojka, Midwest City Fire Department gave an update on the Operation FireSAFE promotional video. Jerry said that Tim and he met with Billy and Chuck, about the script. Jane gave them a copy of the original script. Tim and Jerry said they did not have that much to edit on it. There are some scenes in the video that they want to keep and there are some things that need to be updated. Jane Sutter said she would like to see the script before submitting it to Chuck Musgrove.

Mental Health Committee –There was no report for the Mental Health.

Gayle Jones said there will be a Mental Health Prevention Conference at the end of this month. The Conference will be at the Embassy Suites in Norman, on January 27, 28 and half day on the 29, 2010.

VI. NEW BUSINESS

VII. ADJOURNMENT

The meeting was adjourned at 11:20 p.m.

**OPERATION FireSAFE  
Operational Committee**

***Darryl Troupe, Norman, Chairman***  
*Shaum Jennings, Bethany, Vice Chairman*  
*Resource Person: Jane Sutter, ACOG*

**2008-2009  
Subcommittees**

**Fund Development Committee**

*Earnie Baxter, Tinker Air Force Base, Chair*

Jane Sutter, ACOG

**Mental Health Committee**

*Lois Pokorny, Chair*

Casey Rooney, Midwest City Fire Dept.  
Pat Damron, Oklahoma State Health Dept.

**Program Development**

*Jerry Lojka, Midwest City, Chair*

Tim Adams, Oklahoma City

**Public Education**

*Shaum Jennings, Bethany, Chair*

Susan Chavez, American Red Cross  
Darryl Troupe, Norman  
Resource Person: Jane Sutter

MEMORANDUM

Date: March 5, 2010  
To: Operation FireSAFE Operational Committee  
From: Jane Sutter, ACOG  
Subject: Promotional Video

**Information:**

Jerry Lojka and Tim Adams have made arrangement with KFOR-TV to film and edit a new promotional video about the Operation FireSAFE program. Basically, the video will be a remake and update of the one done in the early 1990's narrated by Jennifer Reynolds, former KWTN anchor person. We will distribute copies of the revised script at the meeting.

Thursday, March 11, we will be taping an interview with a third-grade boy from Yukon who was recently involved in a fire-play incident in which he got burned. The boy has agreed to tell his story as a small segment of the video to emphasize the need for fire prevention efforts such as the FireSAFE program. If available, we will share the interview video at the meeting.

**Action requested:** Discussion as desired by the committee.