

PLEASE NOTIFY ACOG AT 234-2264 (TDD/TTY 234-2217) BY 5:00 P.M. SEPTEMBER 26, 2011  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING.



association of central oklahoma governments

Chair Willa Johnson  
Oklahoma County Commissioner

Vice-Chair Kathy McMillan  
Moore Councilmember

Secretary/Treasurer Elizabeth Waner  
Edmond Councilmember

Executive Director  
John G. Johnson

## AGENDA

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG)  
BOARD OF DIRECTORS

Thursday, September 29, 2011

ACOG Board Room - 1:45 p.m.  
(or immediately following the ITPC meeting)

- I. CALL TO ORDER - INTRODUCTION OF GUESTS ([ATTACHMENT I](#))
- II. APPROVAL OF MINUTES –
  - A. SPECIAL MEETING - AUGUST 11, 2011 ([ATTACHMENT II-A](#))
  - B. REGULAR MEETING - AUGUST 11, 2011 ([ATTACHMENT II-B](#))
- III. COMMUNICATIONS
  - A. CHAIRMAN'S REPORT
  - B. DIRECTOR'S REPORT
- IV. HEARING OF DELEGATIONS OR CITIZENS
- V. CONSENT DOCKET

**INFORMATION:** This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through D in Section V be placed on the Consent Docket.

**Action Requested:** Motion to place Items V-A through V-D on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT – AUGUST & SEPTEMBER CLAIMS ([ATTACHMENT V-A](#))

**INFORMATION:** Consideration of materials claims budgeted for the Association in the amount of \$315,187.17. These claims have been found in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet. Also included in the agenda packet is a list of August budgeted recurring expenses paid on August 25. These expenses (\$145,611.46) were authorized to be paid by the Board at the June 30, 2011, meeting. A copy of the Claims List is included for ratification.

**Action Requested:** Motion to accept the finance report and approve payment of the September claims against the Association and to ratify payment of the August budgeted recurring expenses paid on August 25.

B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW ([ATTACHMENT V-B](#))

**INFORMATION:** The listed projects have been reviewed through the Clearinghouse review process by staff. Final comment letters have been submitted to the applicant.

**Action Requested:** Motion to concur with the Clearinghouse action.

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**INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT**

The attachments for Items under V-C and V-D are included in the [ITPC Agenda](#):

<http://www.acogok.org/Newsroom/Downloads11/sept11itpc.pdf>

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C. **ITPC** CONSENT DOCKET ITEMS:

1. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)

**Action Requested:** None. For information only.

2. 2011 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS

**Action Requested:** None. For information only.

D. **ITPC** ITEMS REQUIRING INDIVIDUAL ACTION

1. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY ODOT

**Action Requested:** Motion to endorse amendment of the FFY 2011 element of the FFY 2011-2014 OCARTS Area TIP to include the right-of-way acquisition and utility adjustment projects on SH-9, just west of 24<sup>th</sup> Ave SE to 36<sup>th</sup> Ave SE, as requested by ODOT.

2. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO ENCOMPASS 2035 BY COTPA

**Action Requested:** Motion to endorse amendment of Encompass 2035 to include the locally preferred alternative (LPA) for the downtown Oklahoma City transit circulator, as requested by COTPA.

3. INTERMODAL TRANSPORTATION HUB STUDY REPORT

**Action Requested:** Motion to endorse acceptance of the Intermodal Transportation Hub Master Plan for Central Oklahoma.

4. ODOT REPORT: TRANSPORTATION ENHANCEMENT GRANT STATUS

**Action Requested:** None. For information only.

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**This concludes the Intermodal Transportation Policy Committee Report.**

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**This also concludes the ACOG Board of Directors' Consent Docket Items.**

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VI. ITEMS REQUIRING INDIVIDUAL ACTION AND/OR DISCUSSION:

A. CANADIAN RIVER PROJECT GROUP (CRPG)

**INFORMATION:** As part of a regional effort among ACOG entities discharging effluent into the Canadian River, a regional water sampling and modeling program has been conducted over the past two years. A quality assurance project plan (QAPP) has been approved by ODEQ and EPA for this effort.

It is necessary that continuing agreements be made between members of the CRPG and ACOG and between ACOG and the consultant (Guernsey) be executed to continue Phase 2 of the project. This includes stream modeling for purposes of determining the Total Maximum Daily Load for dissolved oxygen in the Canadian River.

**Action Requested:** Motion to authorize the Executive Director to negotiate and execute contracts between members of the CRPG and ACOG and between ACOG and the consultant (Guernsey).

VII. NEW BUSINESS

VIII. ADJOURN

October ACOG BOD Meeting: 1:45 p.m. Thursday, October 27, 2011

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS  
as of September 22, 2011

**OFFICERS**

HON. WILLA JOHNSON	CHAIR	OKLAHOMA COUNTY
HON. KATHY MCMILLAN	VICE-CHAIR	MOORE
HON. ELIZABETH WANER	SECRETARY/TREASURER	EDMOND

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	HON. PHILLIP SHIREY, COUNCILMEMBER	HON. BRYAN TAYLOR, MAYOR
		HON. RANDY LUINTRA, COUNCILMEMBER
CALUMET	HON. MARK STANKE, TRUSTEE	HON. MICHAEL CROWLY, MAYOR
CHOCTAW	HON. ROGER MALONE, COUNCILMEMBER	HON. LARRY GOELLER, COUNCILMEMBER
DEL CITY	HON. KEN BARTLETT, COUNCILMEMBER	HON. DICK CARTER, COUNCILMEMBER
		HON. BRIAN E. LINLEY, MAYOR
EDMOND	HON. ELIZABETH WANER, COUNCILMEMBER	HON. PATRICE DOUGLAS, MAYOR
		HON. CHARLES LAMB, COUNCILMEMBER
EL RENO	HON. MATT WHITE, MAYOR	HON. GLEN NICHOLS, COUNCILMEMBER
FOREST PARK	HON. MARIANNE YARBROUGH, TRUSTEE	HON. ELTON MATTHEWS, MAYOR
GUTHRIE	HON. CHUCK BURTCHER, MAYOR	HON. MARY COFFIN, COUNCILMEMBER
HARRAH	HON. BILL LISBY, COUNCILMEMBER	HON. DUANE PATTERSON, COUNCILMEMBER
JONES CITY	HON. RAY POLAND, MAYOR	HON. MATT ELERICK, COUNCILMEMBER
LEXINGTON	HON. MARK EASTON, COUNCILMEMBER	VACANT
LUTHER	HON. KIM BOURNS, TRUSTEE	HON. EDWARD D. THREATT, MAYOR
MIDWEST CITY	HON. JACK FRY, MAYOR	HON. RICHARD RICE, COUNCILMEMBER
		HON. TURNER MANN, COUNCILMEMBER
MOORE	HON. KATHY MCMILLAN, COUNCILMEMBER	HON. JANIE MILUM, COUNCILMEMBER

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MUSTANG	HON. JAY ADAMS, COUNCILMEMBER	HON. TERRY JONES, COUNCILMEMBER
NICHOLS HILLS	HON. PETER HOFFMAN, COUNCILMEMBER	VACANT
NICOMA PARK	HON. ROBERT PITTMAN, MAYOR	HON. JIM SHONTS, VICE MAYOR
NOBLE	HON. GARY HAYES, MAYOR	HON. DIANNE GRAY, COUNCILMEMBER
		HON. TONY PARKER, COUNCILMEMBER
NORMAN	HON. TOM KOVACH, COUNCILMEMBER	HON. CINDY ROSENTHAL, MAYOR
OKLAHOMA CITY	HON. PETE WHITE, COUNCILMEMBER	HON. GARY MARRS, COUNCILMEMBER
PIEDMONT	HON. VALERIE THOMERSON, MAYOR	HON. WADE JOHNSON, COUNCILMEMBER
SLAUGHTERVILLE	HON. BOBBY CLEVELAND, MAYOR	HON. LARRY IOVAN, TRUSTEE
SPENCER	HON. EARNEST WARE, MAYOR	HON. MARSHA JEFFERSON, VICE MAYOR
UNION CITY	HON. MICHAEL MCCORT, TRUSTEE	HON. YVONNE MERITT, VICE MAYOR
THE VILLAGE	HON. DAVID BENNETT, MAYOR	HON. HUTCH HIBBARD, COUNCILMEMBER
WARR ACRES	HON. DAVID DIRKSCHNEIDER, COUNCILMEMBER	HON. ROGER GODWIN, COUNCILMEMBER
YUKON	NO DESIGNEE	HON. BOB BRADWAY, COUNCILMEMBER
CANADIAN COUNTY	HON. DAVID ANDERSON, COMMISSIONER	HON. JACK STEWART, COMMISSIONER
		HON. PHIL CARSON, COMMISSIONER
CLEVELAND COUNTY	HON. ROD CLEVELAND, COMMISSIONER	HON. RUSTY SULLIVAN, COMMISSIONER
LOGAN COUNTY	HON. MARK SHARPTON, COMMISSIONER	HON. MICHAEL PEARSON, COMMISSIONER
		HON. MONTY PIEARCY, COMMISSIONER
OKLAHOMA COUNTY	HON. WILLA JOHNSON, COMMISSIONER	HON. BRIAN MAUGHAN, COMMISSIONER
		HON. RAY VAUGHN, COMMISSIONER
TINKER AIR FORCE BASE <b>(Associate Member)</b>	COL. STEPHEN D. WOOD, VICE BASE COMMANDER	THOMAS M. GRIFFITH, BASE CIVIL ENG. CATHY R. SCHEIRMAN, DEP. BASE CIVIL ENG.

**MINUTES OF THE  
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG)  
BOARD OF DIRECTORS  
SPECIAL MEETING (RETREAT)  
Oklahoma Blood Institute, Marshall Conference Center,  
1<sup>st</sup> Floor, 901 N. Lincoln Blvd., Oklahoma City, Oklahoma  
Thursday, August 11, 2011**

The Special Meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 12:00 p.m., at the Oklahoma Blood Institute, Marshall Conference Center, 1<sup>st</sup> Floor, 901 N. Lincoln Blvd., Oklahoma City, Oklahoma on August 11, 2011. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices, 21 E. Main Street, Suite 100, and at the Oklahoma Blood Institute, 901 N. Lincoln Blvd., Oklahoma City, Oklahoma, at least twenty-four (24) hours prior to the meeting.

**PRESIDING**

Chairman Kathy McMillan, Councilmember, Moore

**BOARD MEMBERS PRESENT**

Hon. Elizabeth Waner, Councilmember, Edmond  
Hon. Marianne Yarbrough, Trustee, Forest Park  
Hon. Chuck Burtcher, Mayor, Guthrie  
Hon. Ray Poland, Mayor, Jones City  
Hon. Rick Rice, Councilmember, Midwest City  
Hon. Jay Adams, Councilmember, Mustang  
Hon. Peter Hoffman, Councilmember, Nichols Hills  
Hon. Robert Pittman, Mayor, Nicoma Park  
Hon. Cindy Rosenthal, Mayor, Norman  
Hon. Pete White, Councilmember, Oklahoma City  
Hon. Bobby Cleveland, Councilmember, Slaughterville  
Hon. Earnest Ware, Mayor, Spencer  
Hon. David Bennett, Councilmember, The Village  
Hon. Mary Smith, Councilmember, Tuttle  
Hon. David Dirkschneider, Councilmember, Warr Acres  
Hon. Bob Bradway, Mayor, Yukon  
Hon. David Anderson, Commissioner, Canadian County  
Hon. Rod Cleveland, Commissioner, Cleveland County  
Hon. Michael Pearson, Commissioner, Logan County

**ASSOCIATE MEMBER PRESENT**

Cathy Scheirman, Tinker Air Force Base

## **BOARD MEMBERS ABSENT**

Hon. Phil Shirey, Councilmember, Bethany  
Hon. Roger Malone, Councilmember, Choctaw  
Hon. Ken Bartlett, Councilmember, Del City  
Hon. Mark Stanke, Trustee, Calumet  
Hon. Matt White, Mayor, El Reno  
Hon. Gordon Jeney, Councilmember, Harrah  
Hon. Mark Easton, Councilmember, Lexington  
Hon. Kim Bourns, Trustee, Luther  
Hon. Gary Hayes, Mayor, Noble  
Hon. Valerie Thomerson, Mayor, Piedmont  
Hon. Michael McCort, Trustee, Union City  
Hon. Bob Bradway, Councilmember, Yukon  
Hon. Willa Johnson, Commissioner, Oklahoma County

## **GUESTS**

Stan Wieczorek, Trustee, Cedar Valley  
Linda Molsbee, Newcastle City Council  
Bill Dalke, Tinker Air Force Base

## **STAFF**

John G. Johnson, Executive Director  
Tracy Case, Executive Assistant to the Executive Director  
Debbie Cook, Finance Director  
Stephen M. Willoughby, E9-1-1 & Public Safety Director  
Barbara Hurdman, Administrative Assistant  
Julie Smedlund, IT Division Director  
Doug Rex, Transportation Planning Services (TPS) Director  
Beverly Garner, Administrative Assistant, TPS  
Holly Massie, Special Programs Officer II, TPS  
Andrea Weckmueller-Behringer, Program Coordinator, TPS  
Pong Wu, Associate Planner, TPS  
Darla Hugaboom, Association Planner, TPS  
John M. Sharp, Program Coordinator, TPS  
Kara Chiodo, Associate Planner, TPS  
Jerry Church, Public Information Coordinator

## **I. CALL TO ORDER - INTRODUCTION OF GUESTS**

The meeting was called to order at 12:00 p.m.

## II. HEARING OF DELEGATIONS OR CITIZENS

John Johnson introduced Steffie Corcoran, Editor-in-Chief, Oklahoma Today. Steffie was present to discuss the mission and purposes of the Oklahoma Today magazine and their interaction with local governments and the ACOG membership. The presentation was well received and all questions were answered.

At the conclusion of the presentation, Chairman Kathy McMillan recessed the Special Meeting until after the regularly scheduled ACOG meetings today.

Chairman Kathy McMillan announced that the Special Meeting would reconvene immediately after the completion of today's regularly scheduled meetings: 9-1-1 ACOG Board of Directors, Intermodal Transportation Policy Committee, ACOG Board of Directors and the Garber-Wellington Association Policy Committee.

## III. ITEMS REQUIRING INDIVIDUAL ACTION AND/OR DISCUSSION

Chairman Kathy McMillan reconvened the Special Meeting at approximately 3:15 p.m., and recognized John Johnson, Executive Director.

### A. CONSIDERATION OF EXISTING AND POSSIBLE FUTURE ACOG PROGRAMS AND MEMBERSHIP SERVICES, INCLUDING REGIONAL PROGRAMS REGARDING TRANSPORTATION, WATER, AIR QUALITY AND PUBLIC SAFETY.

Mr. Johnson outlined the items for discussions, questions, subjects of interest to the Board and any possible action or direction.

He discussed the potential options for the physical location of ACOG offices in the near future. He pointed out that the Oklahoma Blood Institute is a possible candidate, and said that the purpose of holding the Special Meeting in this location was to create an opportunity for the ACOG Board members to tour the physical space of the building. The Directors requested that more information regarding the terms and conditions of the lease be reported back to them at a later date.

John Johnson also discussed the possibility of engaging a lobbyist for the entire region as it relates to legislative advocacy, on a member volunteer basis.

Mr. Johnson reviewed the program utilized by the Tulsa Council of Governments area, known as CTAG, representing Tulsa, Tulsa County, and their participating suburban communities. He mentioned CTAG's claims to enjoying more legislative success at the Capitol with their common issues.

There was some debate and some question about the benefit and usefulness to engaging a contract lobbyist because of possible conflicts of interests.

Some members suggested concerns that the region and the Board may be better served if ACOG's director and staff devote additional time to advocacy on issues important to the Board; no action or specific direction was given.

Important regional initiatives were discussed that the Board expressed a desire to support and pursue in the near term. There was a general consensus that ACOG needs to continue participation in advancing regional transit options for the citizens of Central Oklahoma.

**IV. NEW BUSINESS**

None

**V. ADJOURN**

Director Ray Poland, Jones City, made a motion to adjourn. Director Pete White, City of Oklahoma City, seconded the motion. The motion passed carrying the following vote:

AYE: Waner, Yarbrough, Burtcher, Poland, Rice, McMillan, Adams, Hoffman, Pittman, Rosenthal, White, B. Cleveland, Ware, Bennett, Smith, Dirkschneider, Bradway, Anderson, R. Cleveland, and Pearson

NAY: None

ABSTAIN: None

The meeting adjourned at 4:00 p.m.

ADOPTED THIS 29th DAY OF SEPTEMBER 2011.

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CHAIRMAN

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SECRETARY-TREASURER

**MINUTES OF THE  
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
BOARD OF DIRECTORS MEETING  
OKLAHOMA BLOOD INSTITUTE, MARSHALL CONFERENCE CENTER  
901 N. LINCOLN BLVD., 1<sup>ST</sup> FLOOR  
OKLAHOMA CITY, OKLAHOMA  
August 11, 2011**

The regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 1:59 p.m., at the Oklahoma Blood Institute, Marshall Conference Center, 1<sup>st</sup> Floor, 901 N. Lincoln Blvd., Oklahoma City, Oklahoma, on August 11, 2011. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices, 21 E. Main Street, Suite 100, and at the Oklahoma Blood Institute, 901 N. Lincoln Blvd., Oklahoma City, Oklahoma, at least twenty-four (24) hours prior to the meeting.

**PRESIDING**

Chairman Kathy McMillan, Councilmember, Moore

**BOARD MEMBERS PRESENT**

Hon. Elizabeth Waner, Councilmember, Edmond  
Hon. Marianne Yarbrough, Trustee, Forest Park  
Hon. Chuck Burtcher, Mayor, Guthrie  
Hon. Ray Poland, Mayor, Jones City  
Hon. Rick Rice, Councilmember, Midwest City  
Hon. Jay Adams, Councilmember, Mustang  
Hon. Peter Hoffman, Councilmember, Nichols Hills  
Hon. Robert Pittman, Mayor, Nicoma Park  
Hon. Cindy Rosenthal, Mayor, Norman  
Hon. Pete White, Councilmember, Oklahoma City  
Hon. Bobby Cleveland, Councilmember, Slaughterville  
Hon. Earnest Ware, Mayor, Spencer  
Hon. David Bennett, Councilmember, The Village  
Hon. Mary Smith, Councilmember, Tuttle  
Hon. David Dirkschneider, Councilmember, Warr Acres  
Hon. Bob Bradway, Mayor, Yukon  
Hon. David Anderson, Commissioner, Canadian County  
Hon. Rod Cleveland, Commissioner, Cleveland County  
Hon. Michael Pearson, Commissioner, Logan County

**ASSOCIATE MEMBER PRESENT**

Cathy Scheirman, Tinker Air Force Base

## **BOARD MEMBERS ABSENT**

Hon. Phil Shirey, Councilmember, Bethany  
Hon. Roger Malone, Councilmember, Choctaw  
Hon. Ken Bartlett, Councilmember, Del City  
Hon. Mark Stanke, Trustee, Calumet  
Hon. Matt White, Mayor, El Reno  
Hon. Gordon Jeney, Councilmember, Harrah  
Hon. Mark Easton, Councilmember, Lexington  
Hon. Kim Bourns, Trustee, Luther  
Hon. Gary Hayes, Mayor, Noble  
Hon. Valerie Thomerson, Mayor, Piedmont  
Hon. Michael McCort, Trustee, Union City  
Hon. Bob Bradway, Councilmember, Yukon  
Hon. Willa Johnson, Commissioner, Oklahoma County

## **GUESTS**

Stan Wieczorek, Trustee, Cedar Valley  
Linda Molsbee, Newcastle City Council  
Bill Dalke, Tinker Air Force Base

## **STAFF**

John G. Johnson, Executive Director  
Tracy Case, Executive Assistant to Executive Director  
Debbie Cook, Finance Director  
Stephen M. Willoughby, E9-1-1 & Public Safety Director  
Barbara Hurdman, Administrative Assistant  
Doug Rex, Transportation & Planning Services (TPS) Director  
Beverly Garner, Administrative Assistant, TPS  
Holly Massie, Special Programs Officer II, TPS  
Andrea Weckmueller-Behringer, Program Coordinator, TPS  
Pong Wu, Associate Planner, TPS  
Darla Hugaboom, Association Planner, TPS  
John M. Sharp, Program Coordinator, TPS  
Kara Chiodo, Associate Planner, TPS  
Jerry Church, Public Information Coordinator

## **I. CALL TO ORDER – INTRODUCTION OF GUESTS**

Chair Kathy McMillan called the meeting to order at 1:59 p.m. noting that a quorum was present.

John Johnson introduced the guests.

## **II. APPROVAL OF MINUTES – JUNE 30, 2011 MEETING**

Director Elizabeth Waner, Edmond, made a motion to approve the minutes of the regular June 30, 2011 meeting. Director Bobby Cleveland, Slaughterville, seconded the motion.

The motion carried with the following votes.

AYE: Waner, Yarbrough, Burtcher, Poland, Rice, McMillan, Adams, Hoffman, Pittman, Rosenthal, White, B. Cleveland, Ware, Bennett, Smith, Dirkschneider, Bradway, Anderson, R. Cleveland and Pearson

NAY: None

ABSTAIN: None

## **III. COMMUNICATIONS**

### **A. CHAIRMAN'S REPORT**

### **B. EXECUTIVE DIRECTOR'S REPORT**

John Johnson expressed thanks to Beverly Garner, Barbara Hurdman, Tracy Case, Jerry Church and all of the ACOG Division Directors for accomplishing the change of meeting venue for the board meetings this month.

## **IV. HEARING OF DELEGATIONS OR CITIZENS**

None

## **V. CONSENT DOCKET**

Director Ray Poland, Jones City, made a motion to place Items V-A through V-G on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item. Director Robert Pittman, Nicoma Park, seconded the motion. The motion carried the following votes.

AYE: Waner, Yarbrough, Burtcher, Poland, Rice, McMillan, Adams, Hoffman, Pittman, Rosenthal, White, B. Cleveland, Ware, Bennett, Smith, Dirkschneider, Bradway, Anderson, R. Cleveland and Pearson

NAY: None

ABSTAIN: None

## **VI. NEW BUSINESS**

Steve Willoughby announced that ACOG is accepting applications for Rural Economic Action Plan (REAP) grants. He said the application is online and will be mailed out to all of the eligible communities. The deadline to receive applications is the end of October.

## VII. ADJOURN

Director Ray Poland made a motion to adjourn. Director Robert Pittman seconded the motion. The motion carried the following votes:

AYE: Waner, Yarbrough, Burtcher, Poland, Rice, McMillan, Adams, Hoffman, Pittman, Rosenthal, White, B. Cleveland, Ware, Bennett, Smith, Dirkschneider, Bradway, Anderson, R. Cleveland and Pearson

NAY: None

ABSTAIN: None

The meeting was adjourned at 2:02 p.m.

ADOPTED THIS 29th DAY OF SEPTEMBER 2011.

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CHAIRMAN

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SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
CASH STATUS REPORT  
FOR THE MONTH ENDED AUGUST 31, 2011**

	<u>SWEEP/ OPERATING</u>	<u>T-BILLS / SAVINGS</u>	<u>WIRELESS 9-1-1</u>	<u>TOTAL</u>
Beginning Balance August 1, 2011				
Cash on Deposit	\$ 1,209,078.61	\$ 354,026.69	\$ 301,433.20	\$ 1,864,538.50
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 1,210,478.61</u>	<u>\$ 354,026.69</u>	<u>\$ 301,433.20</u>	<u>\$ 1,865,938.50</u>
Cash Receipts				
Grants & Contracts	\$ 198,979.00	\$ -	\$ -	\$ 198,979.00
Memberships	322,341.00	-	-	322,341.00
Transfers of Funds		6,227.94	-	6,227.94
Interest Earned	50.83	22.54	40.79	114.16
Wireless 9-1-1	-	-	498,452.01	498,452.01
Miscellaneous	1,065.18		-	1,065.18
Total Cash Receipts	<u>\$ 522,436.01</u>	<u>\$ 6,250.48</u>	<u>\$ 498,492.80</u>	<u>\$ 1,027,179.29</u>
Cash Available	\$ 1,732,914.62	\$ 360,277.17	\$ 799,926.00	\$ 2,893,117.79
Cash Disbursements				
Personnel Cost (detail next page)	\$ 162,261.13	\$ 6,255.91	\$ -	\$ 168,517.04
Travel	-	-	-	-
Transfers of Funds	6,227.94		-	6,227.94
Projects - REAP/CIP	91,742.20	-	-	91,742.20
Projects - UASI		-	-	-
General Operating Expenses (detail next page)	283,410.11	37.98	399,687.51	683,135.60
Total Cash Disbursements	<u>\$ 543,641.38</u>	<u>\$ 6,293.89</u>	<u>\$ 399,687.51</u>	<u>\$ 949,622.78</u>
Ending Balance August 31, 2011				
Cash on Deposit	\$ 1,187,873.24	\$ 353,983.28	\$ 400,238.49	\$ 1,942,095.01
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 1,189,273.24</u>	<u>\$ 353,983.28</u>	<u>\$ 400,238.49</u>	<u>\$ 1,943,495.01</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES  
FOR THE MONTH ENDED AUGUST 31, 2011**

**Personnel Cost:**

Salaries	\$ 95,309.67
Payroll Taxes	41,789.61
Group Health & Life Insurance	12,110.34
Pension Contribution & Expense	12,348.51
Allied Arts Contributions	79.30
United Way Contributions	623.70
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**Total Operating Personnel Expenditures**

\$162,261.13

**General Operating Expenditures:**

Accounting and Auditing	\$ 2,912.81
Contract Personnel	49,282.62
Copier	1,487.19
Development	1,225.32
Equipment & Furniture	4,973.28
Equipment Rental	564.00
Insurance	5,250.00
Internet Service	3,622.28
Maintenance & Repair - Equipment	2,599.90
Maintenance & Repair - Software	29,831.53
Mileage	2,467.32
Office Rent & Parking	26,700.00
Professional Dues	460.27
Projects	4,740.00
Projects-CMAQ	7,400.00
Projects - Clean Cities	(585.00)
Projects - Hub Study	112,555.03
Public Notice/Advertising	8,880.66
Publications & Subscriptions	270.00
Supplies	10,526.52
Telephone	3,231.64
Temporary Labor	2,378.88
Travel	2,635.86
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**Total General Operating Expenses**

\$ 283,410.11

At the June 30, 2011 Association of Central Oklahoma Governments' Board of Directors meeting,  
 authorization was given to pay August budgeted recurring expenses.  
 This list is offered so the Board of Directors may ratify.

Anderson, Yvonne (Mileage)	6.38
Arledge & Associates, PC (Auditing - 9-1-1)	2,000.00
AT&T (Internet)	64.21
AT&T Mobility (Telephone - 9-1-1 \$47.05)	127.87
AT&T Teleconference Services (Subscription Fee)	11.22
Bank of America (Travel, Internet, Supplies - 9-1-1 \$118.43)	1,822.41
Big Sky Tours (Travel)	270.00
Bricktown Venture II, LLC (Office Rent)	13,350.00
CABA (FSA Fees)	125.00
Camille's Catering Service (Board retreat lunch)	359.64
Camp, Chris (Mileage - 9-1-1)	84.36
City Management Association of Oklahoma (Professional Dues)	177.77
Church, Jerry (Professional Development)	19.95

August Claims (Cont.)

Cox Communications, Inc. (Telephone, Internet, Cable)	1,063.63
Coyle, Town of (REAP-5-2011-47)	8,815.00
Electradigital (Internet)	182.00
ESRI (Repairs & Maintenance - Software)	21,600.00
FedEx Office (Supplies)	54.95
Fondriest Environmental (Supplies)	141.61
FP Mailing Solutions (Equipment Rental)	564.00
Harrington, John (Mileage, Supplies)	866.81
Hurdman, Barbara (Mileage)	97.13
ICMA (Subscription)	46.00
Insurica (Insurance)	5,140.00
Jacobs Engineering Group (Consultant - Hub Study)	60,320.00
Jacobi Kelley Personnel (Temporary Help - 9-1-1 \$483.84)	604.80
Johnson, John (Mileage)	232.14

August Claims (Cont.)

Journal Record (Public Notice)	49.22
Kimbrough, Lysa Baker (Mileage – 9-1-1 )	138.98
Lewis, John (Mileage - 9-1-1)	225.89
McLain-Chitwood Office Products, Inc. (Supplies)	578.84
Midwestern Architects & Engineers Supply, Inc (Supplies)	85.00
Midwest City, City of (Traffic Counts)	3,200.00
Neighbors Java Daves Storage (Storage – 9-1-1)	90.00
Oklahoma Center for Non Profits (Professional Development 9-1-1)	80.00
Oklahoma Department of Commerce (Professional Development)	15.00
OPUBCO Communications (Public Notice)	118.10
Peak Uptime (Computer Maintenance)	6,225.00
Pendergraft, Art (Consultant – UPWP)	3,815.00
Pioneer Cellular (Telephone – 9-1-1)	38.95
ProStar Services (Supplies)	82.05

August Claims (Cont.)

Public Safety Group (Institute Training - 9-1-1)	2,400.00
R.K. Black (Copier)	597.57
Rackspace (Hosting Fee)	698.85
Saxum Strategic Communications, LLC (Air Quality Campaign)	7,445.00
Shred-it (Recycling)	99.28
Sprint (Telephone - 9-1-1)	66.81
T-mobile (Telephone - 9-1-1)	44.35
Triangle/A&E, Inc. (Supplies)	99.00
Urban Land Institute (Membership Dues)	225.00
US Cellular (Telephone - 9-1-1)	60.22
Verizon Wireless (Telephone - 9-1-1)	75.90
White, Carolyn (Mileage - 9-1-1)	29.97
Willoughby, Stephen (Mileage - 9-1-1 \$63.70)	137.64

August Claims (Cont.)

WorkflowOne 125.30  
(Offsite Storage & Supplies – 9-1-1 \$4.55)

Xerox 617.66  
(Copier)

TOTAL AUGUST CLAIMS \$ 145,611.46

ATTEST:

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CHAIR

BE IT RESOLVED, that on this 29th day of September 2011,  
the following claims are approved by the Association of Central Oklahoma Governments,  
and the Director and Officers of this Association are directed to pay such claims.

AT&T (Internet)	64.22
AT&T Mobility (Telephone - 9-1-1 \$6.22)	43.55
AT&T Teleconference Services (Subscription Fee)	11.22
Bank of America (Travel, Internet, Supplies - 9-1-1 \$118.43)	2,956.00
Big Sky Tours (Travel - 9-1-1 \$476.80)	745.20
Bricktown Venture II, LLC (Office Rent)	13,350.00
Brown, Ken (Mileage)	454.46
CABA (FSA Fees)	105.00
Calumet, Town of (REAP - ED-2010-28A)	5,095.81
Camp, Chris (Mileage - 9-1-1)	192.60
Cox Communications, Inc. (Telephone, Internet, Cable)	1,063.66
Danen, Dorothy (Petty Cash Reimbursement – 9-1-1 \$94.03)	1,037.83
Electradigital (Internet)	594.50
Framed in the Village (Supplies)	197.39

September Claims (Cont.)

GeoComm, Inc (Consultant – 9-1-1)	6,400.00
Harrington, John (Mileage, Supplies)	636.29
Hawkinson, Brent (Travel – 9-1-1)	5.01
Hewlet-Packard Company (Equipment)	1,460.94
Hurdman, Barbara (Mileage)	39.96
Jacobi Kelley Personnel (Temporary Help )	302.40
Kimbrough, Lysa Baker (Mileage – 9-1-1 )	204.80
Luther, Town of (REAP - ED 2010-29)	25,735.30
Marshall, Town of (REAP T-2010-56)	26,630.60
McLain-Chitwood Office Products, Inc. (Supplies)	778.99
Neighbors Java Daves Storage (Storage – 9-1-1)	90.00
Newcastle Pacer (Subscription)	24.95
Nobel System, Inc (Maintenance and Repairs)	85.00
Norman, City of (Fleet Conversion)	197,197.00

September Claims (Cont.)

Oklahoma City Chamber (Professional Development)	140.00
Oklahoma City, City of (UPWP - Traffic Count)	3,261.65
Oklahoma Floodplain Managers Association, Inc. (Membership)	75.00
Oklahoma Municipal League (Membership)	115.00
OPUBCO Communications (Public Notice)	109.10
Peak Uptime (Computer Maintenance)	1,650.00
Pendergraft, Art (Consultant – UPWP)	3,815.00
Personnel Concepts (Compliance Materials)	78.90
Pioneer Cellular (Telephone – 9-1-1)	38.95
Principal Financial Group (Administration Fees)	1,625.00
ProStar Services (Supplies)	245.65
Public Safety Conference (Professional Development)	360.00
Public Safety Group (Institute Training - 9-1-1)	1,200.00
R.K. Black (Copier, Printer Ink )	1,228.04

September Claims (Cont.)

Rackspace (Hosting Fee)	698.85
S & S Textiles, Inc. (Advertising - 9-1-1)	527.31
Sam's Club (Membership Fees)	70.00
Saxum Strategic Communications, LLC (Air Quality Campaign)	3,701.00
Shred-it (Recycling)	49.65
Sprint (Telephone - 9-1-1)	66.41
T-mobile (Telephone - 9-1-1)	44.55
Union City, Town of (REAP 5-2011-12)	8,199.00
US Cellular (Telephone - 9-1-1)	54.69
US Postal Service (Postage)	1,000.00
Verizon Wireless (Telephone - 9-1-1)	75.90
White, Carolyn (Mileage - 9-1-1)	51.07

September Claims (Cont.)

WorkflowOne 131.30  
(Offsite Storage & Supplies – 9-1-1 \$4.55)

Xerox 1,072.47  
(Copier)

TOTAL SEPTEMBER CLAIMS \$ 315,187.17

ATTEST:

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CHAIR

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**REVIEW AND COMMENT REPORT  
AS OF SEPTEMBER 2011**

The following projects have been reviewed by staff during the past month:

<u>Date Reviewed</u>	<u>ID#</u>	<u>Agency &amp; Project</u>
August 11, 2011	ID#H011101	Oklahoma Department of Environmental Quality – Tar Creek Blood Lead Testing Application V-00F04701
August 12, 2011	ID#H011102	Office of the Secretary of Environment - Oklahoma's FY 12 104(b)(3) Wetlands Workplan
September 15, 2011	ID#I151101	Oklahoma Corporation Commission - Intergovernmental Review of Federal Grant Application for Leaking Underground Storage Tank (LUST) Program for FY 2012