



association of central oklahoma governments

Chair Elizabeth Waner
Edmond Councilmember

Vice-Chair Pete White
Oklahoma City Councilmember

Secretary/Treasurer Jay Dee Collins
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: December 2, 2015
TO: Bicycle - Pedestrian Advisory Committee (BPAC)
FROM: Daniel J. O'Connor, Division Director
Transportation & Planning Services (TPS)
SUBJECT: Meeting Notice

The Bicycle - Pedestrian Advisory Committee will hold a regular meeting on

WEDNESDAY, DECEMBER 9, 2015, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE SEPTEMBER 9, 2015 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
 - A. Transportation Alternatives Program – ODOT Process ([ATTACHMENT III-A](#))
 - B. 2016 Meeting Schedule ([ATTACHMENT III-B](#))
 - C. EMBARK Rider Survey Results ([ATTACHMENT III-C](#))
 - D. Oklahoma Bicycle Summit 2015 ([ATTACHMENT III-D](#))
 - E. Third Open Streets OKC Event ([ATTACHMENT III-E](#))
 - F. Bike Month 2016 ([ATTACHMENT III-F](#))
- IV. NEW BUSINESS
- V. ADJOURN

Deadline for March 2016 BPAC Agenda Items: 4 p.m. Monday, March 2, 2016

Next BPAC Meeting: 9 a.m. Wednesday, March 16, 2016

BICYCLE-PEDESTRIAN ADVISORY COMMITTEE

VOTING MEMBERS AND ALTERNATES

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|--------------------------|---|--|
| BETHANY | Danielle Barker Community Development Specialist | John D. Shugart City Manager |
| BLANCHARD | No Designee | |
| CHOCTAW | Chad Denson City Planner | |
| COLE | No Designee | |
| DEL CITY | Geranium Carrington Economic Development Director | |
| EDMOND | Jan Fees City Planner | |
| FOREST PARK | No Designee | |
| GOLDSBY | No Designee | |
| GUTHRIE | Justin Fortney Guthrie Transportation Authority Member | Verdell Smith Parks Superintendent |
| HARRAH | Paul Wiegert Supervisor, Parks & Recreation | |
| JONES CITY | No Designee | |
| LEXINGTON | No Designee | |
| LUTHER | No Designee | |
| MIDWEST CITY | Brandon Bundy Assistant City Engineer | Julie Shannon Comprehensive Planner |
| MOORE | Elizabeth Jones Community Development Director | Jared Jakubowski Associate Planner |
| | | Ava Beeby Assistant Planner |

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|--------------------------|--|--|
| MUSTANG | Justin Battles Director of Parks & Recreation | Jean Heasley Program Coordinator |
| NEWCASTLE | No Designee | |
| NICHOLS HILLS | Hon. Peter Hoffman Mayor | |
| NICOMA PARK | No Designee | |
| NOBLE | No Designee | |
| NORMAN | Angelo Lombardo Traffic Engineer | James Briggs Park Planner – Parks & Recreation |
| OKLAHOMA CITY | John Tankard Associate Planner | Matt Sandidge Senior Planner |
| PIEDMONT | Lyn Land Parks & Recreation Chair | |
| SLAUGHTERVILLE | Marsha Blair Town Administrator | |
| SPENCER | No Designee | Ron Pollard Chairman - Spencer Parks Advisory Board |
| TUTTLE | No Designee | |
| THE VILLAGE | No Designee | |
| WARR ACRES | Hon. Jim Mickley Vice-Mayor | Hon. Patrick Woolley Mayor |
| YUKON | Audrey Fitzsimmons Grant Specialist, Comm. Dev. | Justin Culpepper Recreation Leader, Parks & Rec. |
| CANADIAN CO. | No Designee | |
| CLEVELAND CO. | No Designee | |

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|---|--|---|
| LOGAN CO. | Hon. Mike Pearson Commissioner – District 2 | Hon. Monty Piearcy Commissioner – District 3 |
| OKLAHOMA CO. | No Designee | Mike Sullivan Court Clerk's Office |
| CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) | Larry Hopper Principal Planner | Jeanne Smith Unit Operations Supervisor |
| | | Jason Ferbrache Administrator |
| CLEVELAND AREA RAPID TRANSIT (CART) | Karleene Smith Planner and Grant Specialist | Douglas Myers Director |
| OKLAHOMA DEPARTMENT OF TRANSPORTATION | Chad C. Meisenburg Project Manager Local Government Division | |
| OKLAHOMA DEPARTMENT OF HEALTH | John Friedl Physical Activity Specialist | Walter Jacques Director of Quality Assurance |
| BIKE CLUBS/ASSOCIATIONS | Tim Tillman Equal Cycling Opportunities - Edmond | |
| | Bill Elliott Oklahoma Bicycle Society | |
| CITIZENS OR NEIGHBORHOOD ASSOCIATIONS | Mark Gibbs Urban Neighbors | Betsy Brunsteter Healthcare Planner |
| | | |
| WALKING AND RUNNING ASSOCIATIONS | Lissa Wohltmann Edmond Running Club | Rocky Chen TRI-OKC |
| | Chuck Mikkelson Oklahoma City Running Club | |

NON-VOTING MEMBERS AND ALTERNATES

| ORGANIZATION | MEMBERS | ALTERNATES |
|---|--|-------------------|
| U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA) | Isaac Akem Community Planner – OK Division | |
| U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA) | Pearlie Tiggs Community Planner – Region VI | |

BICYCLE-PEDESTRIAN ADVISORY COMMITTEE
MINUTES OF THE MEETING
SEPTEMBER 9, 2015

A regular meeting of the Bicycle-Pedestrian Advisory Committee (BPAC) was convened on September 9, 2015 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 21 East Main Street, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING

John M. Sharp, Chairman

ENTITY/AGENCY

ACOG-Transportation & Planning Services (TPS)

VOTING BPAC MEMBERS AND/OR ALTERNATES PRESENT

| | |
|--------------------|---|
| Chad Denson | Choctaw |
| Jan Fees | Edmond |
| Ava Beeby | Moore |
| Lyn Land | Piedmont |
| Audrey Fitzsimmons | Yukon |
| Larry Hopper | Central Oklahoma Transportation & Parking Authority |
| Jeanne Smith | Central Oklahoma Transportation & Parking Authority |
| Bill Elliott | Bike Clubs/Associations |
| Chuck Mikkelson | Walking and Running Associations |

GUESTS PRESENT

| | |
|---|---------------------------------------|
| Taylor Johnson, Planning Intern | Cleveland Area Rapid Transit |
| Julie Shannon, Comprehensive Planner | Midwest City |
| Bonnie Winslow, Acting President | Oklahoma Bicycle Coalition |
| Dennis Blind, Planning/Redevelopmt. Div. Dir. | Oklahoma City |
| John Tankard, Planner I | Oklahoma City |
| Matt Sandidge, Transportation Planner | Oklahoma City |
| Jessica Scott, Bicycle/Pedestrian Coordinator | Oklahoma Department of Transportation |
| Brent Tongco | Spokies |

ACOG STAFF

Holly Massie
Kate Brady
Conrad Aaron

POSITION

Special Program Officer II
Associate Planner, TPS
GIS Technician, TPS

ENTITIES/AGENCIES ABSENT

Bethany
Blanchard
Cole
Del City
Forest Park
Goldsby
Guthrie
Harrah
Jones City
Lexington
Luther
Midwest City
Mustang
Newcastle
Nichols Hills
Nicoma Park
Noble
Norman
Oklahoma City
Slaughterville
Spencer
Tuttle
The Village
Warr Acres
Canadian County
Cleveland County
Logan County
Oklahoma County
Cleveland Area Rapid Transit
Oklahoma Department of Transportation
Oklahoma Department of Health
Citizens or Neighborhood Associations

NON-VOTING MEMBERS ABSENT

U.S. DOT - Federal Highway Administration
U.S. DOT - Federal Transit Administration

I. CALL TO ORDER

Chairperson Sharp called the meeting to order at 9:04 a.m. He introduced himself and entertained introductions around the room.

II. APPROVAL OF THE JUNE 10, 2015 MINUTES

There being no discussion, Chad Denson moved to approve the June 10, 2015 regular meeting minutes. Audrey Fitzsimmons seconded the motion. The motion carried.

III. ITEMS FOR INFORMATION ONLY:

A. EMBARK Rider Survey Results

This presentation has been postponed to the December BPAC meeting.

B. Northwest Multimodal Corridor Concept Plan

EMBARK, the Oklahoma City Planning Department, Oklahoma City-County Health Department, the Association of Central Oklahoma Governments and others have collaborated to study and develop a concept plan for future multimodal transportation enhancements along North Classen Boulevard and Northwest Expressway.

EMBARK applied for and received a competitive grant from the USDOT to plan a transportation corridor using a 6-step process that integrates public health and multimodal elements. The corridor concept plan is evaluating approaches to increase mobility and improve community health conditions and access through multimodal transportation options and land use strategies. Bus rapid transit (BRT) is among the key modes being conceptually studied, as are pedestrian and bicycle access to and from bus stops and across both major streets. The plan assumed 10-15 minute headways and park & ride facilities to boost ridership.

Larry Hopper presented information about the basic route, between downtown and Lake Hefner, and the planning process. Private companies were invited to the meetings, and EMBARK gave the Institute for Quality Communities at the University of Oklahoma a grant to allow their students to work on the graphics. A significant step in the process was developing priorities and goals for the corridor.

Matt Sandidge from the City of Oklahoma City presented design concepts for three of the intersections studied. The concepts were meant to be consistent with the land use typology areas established in Plan OKC, with Transit Oriented

Development (TOD) nodes of pedestrian friendly, mixed use development along the corridor. There is already a high concentration of employment in that corridor, Classen is served by Route 5, and Northwest Expressway is crossed by several transit routes, so TOD is a real possibility.

Mr. Sandidge described in detail the challenges and the design concepts developed at NW 23rd and Classen, Blackwelder and NW Expressway, and Independence and NW Expressway, with a focus on bicycle, pedestrian and transit improvements.

The next four intersections to be reviewed are Meridian and NW Expressway, Tulsa/63rd and NW Expressway, Classen and 30th and Classen and 10th.

The next steps after the design work is complete include involving more stakeholders in the discussion, writing the Concept Plan Report, identifying interim implementation projects, and researching and pursuing funding options.

C. Watch For Me OKC Safety Education and Awareness Campaign

Dennis Blind, Oklahoma City's Planning and Redevelopment Division Manager, presented at the last meeting about a few pilot infrastructure projects that they are developing with Transportation Enhancement funds. This presentation described some other activities that OKC's Planning Department is pursuing. After a brief update on the public outreach efforts of Bike Walk OKC, Mr. Blind spoke about the "Watch For Me OKC" Bicycle-Pedestrian-Motorist Safety Campaign.

This campaign is intended to promote safety awareness and mitigate potential conflict between pedestrians, bicyclists and motorists. It is based on a similar campaign from North Carolina's DOT, who allowed OKC to review its materials. The campaign website and printed materials have been developed, with informational content, covering rules and ordinances for all road users. Spokes will add advertisements on the bike baskets, and there will be a decal on an EMBARK bus. Next will be an outreach to the police department, and installing 3 permanent EcoCounters on the KATY Trail, the I-44 Trail and at Lake Hefner. Work continues on the skills course at the Boathouse District and demonstration projects that will create a ring around downtown.

BPAC members asked the following questions:

- If the brochures could be stocked at tag agencies; yes.
- If there will be outreach for lights to homeless missions; yes.

- If the campaign will cover trail etiquette; no, it's intended for on-street interactions only, but trail etiquette can be covered in BikeWalkOKC, and on the bulletin boards.

D. Oklahoma Bicycle Summit 2015

The third Oklahoma Bicycle Summit is scheduled for November 13-14, 2015 in Stillwater. Its focus is on how bicycling benefits the social fabric, health, economy and lives of Oklahoma citizens and their communities, with a focus on small towns.

Friday will feature a day-long bicycle facility workshop intended for professionals; continuing education credits will be offered for AICPs and other credentialed professionals, including engineers. Saturday's presentations are geared for advocates and interested citizens. BPAC members are encouraged to attend and invite planning staff, engineering staff and local officials.

Bonnie Winslow, on the steering committee, announced that ODOT will have a presence at the Summit, with Tim Gatz scheduled to speak. October 13 is the early bird deadline.

For more information, please visit www.okbikesummit.org.

E. Oklahoma City West River Trails Opening

June 27 marked the grand opening of Oklahoma City's new West River Trail, a scenic seven-mile trail connecting the southeast corner of Lake Overholser and the Oklahoma River Trails. Mayor Cornett of the City of Oklahoma City led the ribbon-cutting ride and about 300 area bicycle riders turned out for the festivities.

The pedestrian bridge at Meridian and the river will be constructed starting in September.

F. Central Oklahoma's Second Annual Manual Bicycle and Pedestrian Count

Last September, four Central Oklahoma communities participated in the National Bicycle and Pedestrian Documentation Project (NBPDP). They used trained volunteers to conduct two-hour counts of bicycle and pedestrian travelers at locations including transit hubs, commercial districts, trails and parks. The NBPDP then uses formulae to estimate daily, weekly, monthly and yearly usage numbers from those counts. Last year's counts provided preliminary, baseline counts. Conducting counts for consecutive years will provide more robust metrics in the future and will assist in developing performance measures; these counts will be

strengthened by the data coming from the permanent counters described earlier. There has been interest from area chambers and retailers in the data from commercial districts.

The 2015 NBPDP dates are September 14-20, and communities are encouraged to participate.

G. Third Open Streets OKC Event

ACOG has joined in partnership with the Oklahoma City-County Health Department's Wellness Now Coalition to organize a third Open Streets event on Sunday, October 18, 2015, in south Oklahoma City. Other coalition partners for this event include Neighborhood Alliance of Central Oklahoma, Oklahoma City Public Schools, the SW 29th Street BID Group, Historic Capitol Hill and the YMCA of Greater Oklahoma City.

Building on the success of the Open Streets events on NW 23rd Street, Open Streets OKC will close off a route between Capitol Hill and Grand Boulevard to vehicular traffic from 12 p.m. to 4 p.m. to repurpose the street for non-motorized and active transportation. The last two Open Streets events have attracted approximately 20,000-25,000 participants. The new route is over twice the length of the route on NW 23rd, so the steering committee is intending to have nodes of activity and density with areas to walk or ride bicycles in between. There will be a pedometer challenge, bike parking at Lee Elementary, and vehicle parking at both ends. Attendees were encouraged to volunteer.

H. Oklahoma City's New Sidewalk Repair and Replacement Program

Through the MAPS program and other funding sources, the City of Oklahoma City has spent the last few years retrofitting new sidewalks in the urban core. Recognizing that some of the existing sidewalks are in need of maintenance, Oklahoma City has launched a Sidewalk Repair and Replacement Program for eligible sidewalks which includes a cost-share option with homeowners. The Council passed and funded \$100,000 per year for the program. Since June, they have received 103 applications and approved 85 projects. During the first three months of the program, \$43,000 has been allocated for sidewalk repair and replacement.

IV. NEW BUSINESS

John Sharp reminded communities to keep their membership information up to date.

Jan Fees shared a map of Edmond's new trails and photos from their new Share The Road/Bicycle May Use Full Lane project on Boulevard.

Ms. Fees also shared that Edmond will host a screening of an APBP webinar about safe and slow streets on Wednesday, September 16. All are encouraged to attend.

V. ADJOURN

There being no further business, Chairman Sharp adjourned the meeting at 10:44 a.m.

ACOG

Association of Central Oklahoma Governments

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(405) 234-2264 Fax: (405) 234-2200 TDD/TTY: 7-1-1 Statewide
www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: December 2, 2015

TO: Bicycle - Pedestrian Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Transportation Alternatives Program – ODOT Process

INFORMATION:

The Oklahoma Department of Transportation has given notice of its TAP funding. [Please go to this link for the ODOT TAP Program Notice and a map of the Oklahoma Regional Transportation Planning Organizations.](#)

Following is a summary of the notice specific to Central Oklahoma:

Federal funding for the TAP is comprised of three population based categories:

- Urbanized areas over 200,000
- Suburban Areas 5,000-200,000
- Rural Areas 0-5,000

The Urbanized area TAP funding is sub-allocated to ACOG and INCOG by formula. ACOG and INCOG are responsible for project selection within the Urbanized Area Boundaries. This process has been completed for FY 2013 and FY 2014 funding.

The Department is responsible for TAP project selection for the 0-5,000 and 5,000-200,000 funding categories, which will be allocated on a statewide basis excluding the two major Urbanized Areas. The Department will have funding for FY 2013-FY 2015, with a possibility of FY 2016.

ACOG has agreed to assist the Department with the TAP program announcement to their members, and to participate in the scoring and ranking process for local applications in order to provide the Department with TAP project recommendations based on each Sub-State Planning District's Regional Priorities.

A standardized Online TAP project application process has been developed by the Department for local sponsors to register and file TAP applications – will provide a link at a later date. The Department's TAP Project Managers will work with the sponsors during a Pre-Application submission period to provide a technical and eligibility review of the projects. Sponsors will then file their final applications online with the Department.

The following are estimated dates:

Selection Criteria Development: Complete by – January 1, 2016

The selection criteria must be approved by each ITPC prior to **January 1, 2016**.

The project selection criteria will be the ranking guideline for use by each Recommending Agencies' ITTC and ITPC to determine final project score (if applicable) and ranking.

Preliminary Call for Projects: Estimated January 1, 2016

Estimated preliminary application period will be January 1 through January 31, 2016

THE DEPARTMENT's TAP call for projects announcement will be made available through the 11 COGs in Oklahoma [\[See map on last page of this link.\]](#). **ACOG** - expanded to COG boundary (excluding areas within the Urbanized Area boundary) [\[See map\]](#)

Included with the call for projects announcement, which will be in a few weeks:

- THE DEPARTMENT's online application link
- THE DEPARTMENT's pre-qualified engineering firm selection letter and listing
- TAP Project Selection Criteria as approved per region
- TAP Program guidance

Preliminary Application Review: Estimated February 1, 2016

Estimated application review period for ODOT will be February 1, 2016 through February 29, 2016

Final Application Submittal: Estimated March 1, 2016

Estimated final application period will be March 1, 2016 through March 31, 2016

Recommending Agency Project Application Review, Score & Ranking: Estimated April 1, 2016

Estimated Recommending Agency review period will be April 1, 2016 through May 31, 2016

THE DEPARTMENT will attend the Intermodal Transportation Technical Committee (ITTC) meeting in **April 2016** to discuss project applications and provide insight into the TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE.

The ITTC will score (if applicable) and rank applications based upon the selection criteria established earlier in the process. The ITTC will recommend approval of its regional application rankings to the ITPC. Once approved by the ITPC, ACOG will submit their final ranked project recommendations to THE DEPARTMENT for review and consideration, ranked by Sub-state Planning District.

Final DEPARTMENT Review: Estimated June 1, 2016

Estimated Final DEPARTMENT review period will be June 1, 2016 through June 30, 2016

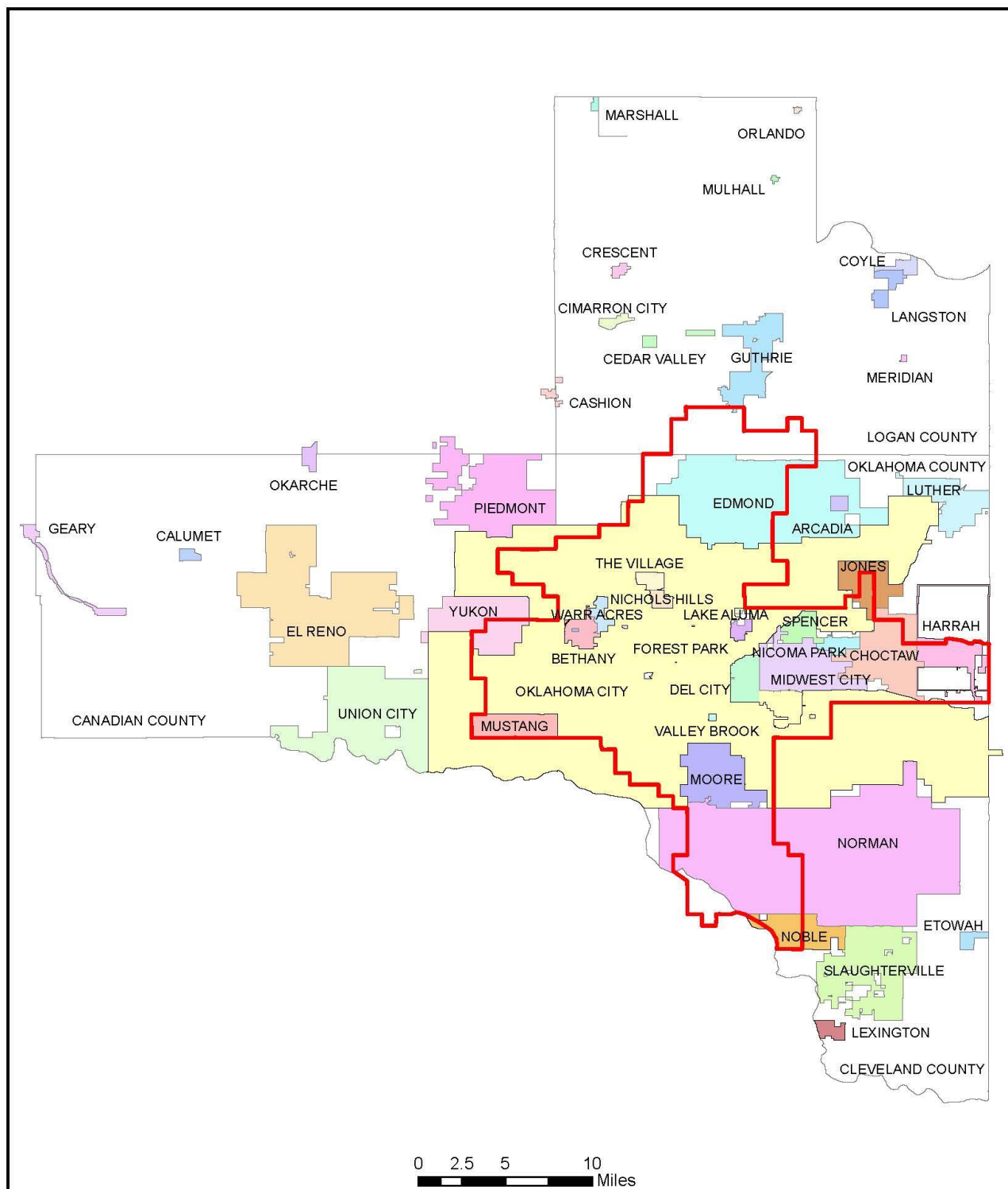
A final review committee, selected by THE DEPARTMENT, will determine final score and ranking for all projects across each region. THE DEPARTMENT will not consider raw scores as determined by each Recommending Agency but rely solely on overall ranking. It will be the intent of THE DEPARTMENT to award at least one project per COG region, given that an eligible TAP project application was submitted within each Sub State Planning District.

Final TAP grant determinations will be presented by the Department to the Oklahoma Association of Regional Councils (OARC) at the **July 2016** Executive Directors meeting at ACOG, after approval by the Department's Transportation Commission.

Maximum Federal TAP Funds = \$700,000 (Minimum 20% local Cash match)

ACTION REQUESTED:

Review and comment.



ACOG TAP Area and Urban Area (2010)



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December 2015 JMS

ACOG

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MEMORANDUM

DATE: December 2, 2015

TO: Bicycle - Pedestrian Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: 2016 Meeting Schedule

INFORMATION:

All meetings will be held at 9:00 a.m. in the ACOG Board Room.

- March 16, 2016
- June 15, 2016
- September 14, 2016
- December 7, 2016

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: December 2, 2015

TO: Bicycle - Pedestrian Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: EMBARK Rider Survey Results

INFORMATION:

Oklahoma City's public transit system has undergone some changes over the last year, including a rebrand and new route options. Last spring, the City of Oklahoma City Planning Department, in partnership with the University of Oklahoma Health Sciences Center, conducted a survey to determine riders' satisfaction with the changes and to assess how different rider demographic groups have been affected by the changes. A graduate practicum student surveyed 599 riders across the 19 primary routes of the transit system.

John Tankard, planner with the City of Oklahoma City, will present the survey's results and the City's conclusions.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: December 2, 2015

TO: Bicycle - Pedestrian Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Oklahoma Bicycle Summit 2015

INFORMATION:

The third Oklahoma Bicycle Summit was held in Stillwater November 13-14, 2015. The summit focused on how bicycling benefits the social fabric, health, economy and lives of all Oklahoma citizens and their communities. A mix of both local and national speakers were invited to the two day summit, which included a Bicycle Friendly Stillwater Bike Tour on Saturday.

Pete Kramer will be at the December meeting to give a report on the Summit.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: December 2, 2015

TO: Bicycle - Pedestrian Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Third Open Streets OKC Event

INFORMATION:

ACOG joined in partnership with the Oklahoma City-County Health Department's Wellness Now Coalition to organize a third Open Streets event on Sunday, October 18, 2015, in south Oklahoma City. Other coalition partners for this event include Neighborhood Alliance of Central Oklahoma, Oklahoma City Public Schools, the SW 29th Street BID Group, Historic Capitol Hill and the YMCA of Greater Oklahoma City.

The event was held in the Capitol Hill area and included closing parts of SW 25th and SW 29th Streets and S. Robinson Avenue and S. Walker Avenue. These streets were closed to vehicular traffic from 12 p.m. to 4 p.m. to repurpose the street for non-motorized and active transportation. A report of the event will be given at the December meeting.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: December 2, 2015

TO: Bicycle - Pedestrian Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Bike Month 2016

INFORMATION:

It is time to look forward to Bike Month 2016. This is the twelfth year for Bike to Work (BTW) Day in Central Oklahoma – scheduled for May 20. Staff would like feedback from the Committee in regards to new ideas for Bike Month and Bike to Work Day for this coming spring.

ACTION REQUESTED:

None. For information only.