



*association of central oklahoma governments*

Chair Elizabeth Waner  
Edmond Councilmember

Vice-Chair Pete White  
Oklahoma City Councilmember

Secretary/Treasurer Jay Dee Collins  
Midwest City Mayor

Executive Director  
John G. Johnson

## MEMORANDUM

**DATE:** December 3, 2015  
**TO:** Areawide Planning and Technical Advisory Committee (APTAC)  
**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services (TPS)  
**SUBJECT:** Meeting Notice

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The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

**THURSDAY, DECEMBER 10, 2015, AT 9:00 A.M.**

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

## AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE NOVEMBER 12, 2015 MINUTES ([ATTACHMENT II](#))
- III. ACTION ITEM:
  - A. Motion to elect 2015-2016 APTAC officers. ([ATTACHMENT III-A](#))
- IV. ITEMS FOR INFORMATION ONLY:
  - A. Transportation Alternatives Program – ODOT Process ([ATTACHMENT IV-A](#))
  - B. Edmond Downtown Master Plan ([ATTACHMENT IV-B](#))
  - C. Status of the Encompass 2040 Land Use Scenario 2 ([ATTACHMENT IV-C](#))
- V. NEW BUSINESS
- VI. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE  
VOTING MEMBERS AND ALTERNATES**

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
BETHANY	Danielle Barker Community Development Specialist	John D. Shugart City Manager
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	Vacant
CHOCTAW	Chad Denson City Planner	Roger Nelson City Manager
COLE	No Designee	Vacant
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Dennis Blind Principal Planner
PIEDMONT	No Designee	Vacant
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	Nicole Mukes City Manager	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Larry Mitchell Exec. Dir.-Yukon Econ. Dev. Auth.
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt, Comprehensive Planner Vacant

### **NON-VOTING MEMBERS AND ALTERNATES**

<b>ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
AREAWIDE AGING AGENCY	Don Hudman Executive Director	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	Deidre Myers, Division Director Policy, Research & Econ. Analysis	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

## MINUTES

**Areawide Planning and Technical Advisory Committee  
November 12, 2015  
9:00 a.m.**

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2015 was convened on November 12, 2015 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

**PRESIDING**

Chad Denson

**ENTITY**

Choctaw

**MEMBERS PRESENT**

Danielle Barker

Monica Cardin

Julie Shannon

Ava Beeby

Rebecca Brewster

Matt Sandidge

Larry Mitchell

Bethany

Del City

Midwest City

Moore

Newcastle

Oklahoma City

Yukon

**NON-VOTING MEMBERS PRESENT**

Robert (Robby) Byard

Tinker Air Force Base

**GUESTS PRESENT**

Justin Henry

Chrissy Fitzgerald

Tricia Hatley

Capitol-Medical Zoning Commission

Del City

Freese &amp; Nichols

**ACOG STAFF PRESENT**

Daniel J. O'Connor

John Sharp

Jennifer Sebesta

Kathryn Wenger

Conrad Aaron

Division Director, TPS

Program Coordinator, TPS

GIS Specialist, TPS

Associate Planner, TPS

GIS Technician, TPS

**I. CALL TO ORDER**

Chair Chad Denson called the meeting to order at 9:02 a.m.

**II. APPROVAL OF MINUTES**

Larry Mitchell moved to approve the minutes of the September 10, 2015 meeting. Danielle Barker seconded the motion. The motion carried.

**III. ITEMS FOR INFORMATION ONLY:**

A. The Chairman will appoint a Nominations Committee.

Julie Shannon, Matt Sandidge, Rebecca Brewster, and Monica Cardin all volunteered to serve on the Nominations Committee. They will meet before the December APTAC meeting.

B. Consider recommending that the ITPC approve the proposed 2016 APTAC meeting schedule.

Chad Denson moved the motion to recommend ITPC approve the proposed 2016 APTAC meeting schedule. Julie Shannon seconded the motion. The motion carried.

**IV. ITEMS FOR INFORMATION ONLY:**

A. 2016 Oklahoma Recreational Trails Program—APPLICATIONS DUE JANUARY 29, 2016

Staff gave an update on this annual trails funding program. Advanced notice was given due to the requirement that a public hearing is needed before the grant application can be endorsed by council.

B. Downtown Edmond Master Plan

Staff from Edmond were unable to attend the meeting, so this item was tabled to the December meeting.

C. Status of the Encompass 2040 Land Use Scenario 2

Jennifer Sebesta explained the differences between Scenario 1 and 2. Staff worked on modifying the build out set-up for the Scenario 2 run. The TODs and special development areas outlined by local communities were included in this run. However, the first attempt to run Scenario 2 in the build out phase resulted in the software hanging up after four days. Staff decided to terminate that run. Some modifications are being made to make the software process the data a little faster. Breaking the process into individual counties will decrease the number of parcels that are being analyzed.

#### **IV. NEW BUSINESS**

Matt Sandidge, Oklahoma City, stated that their staff are working on their bike and pedestrian plan. They are currently in the network development phase. This will entail coordinating with other communities across the region.

Larry Mitchell, Yukon, said that they are working on 45 acres adjacent to the Yukon Parkway and Route 66. They are studying the possibility of moving City Hall. A new professional soccer team will make Yukon its home and play at the Yukon High School.

Monica Cardin, Del City, commented that their staff are working on their Comprehensive Plan update.

Rebecca Brewster, Newcastle, stated that the City has hired a consultant to study how to attract more retail to Newcastle. They are also going to study how they can improve Main St. and develop a brand for Newcastle. They would like to buffer the sidewalks adjacent to Highway 62, as the traffic is very fast.

Ava Beeby, Moore, said that they are currently working on the re-development of their old trailer park. This will be a mixed use development. An old golf course on the northeast part of town will be developed as a residential neighborhood. More apartments will be built next to SW 34<sup>th</sup> and I-35.

Danielle Barker, Bethany, said that they are working on their Comprehensive Plan and a draft will be going to Council soon. There is a new Library being built, SNU is adding a dorm and a children's center. They received an ODOT grant for sidewalks. There are discussions about expanding their CBD and including a mixed use zoning land use option.

Julie Shannon, Midwest City, commented that residential development is steady. An apartment complex will be added in the Carl Albert school district portion of Midwest City. The Town Center is just about full. The City is currently working on projects on Sooner Road and Airport Road adjacent to the base. They may be starting a study to look at Heritage Park Mall.

Chad Denson, Choctaw, said the City will be holding a public hearing on their Comprehensive Plan. A new Emergency Care facility just moved to Choctaw. The sewer main line will be extended. Staff are very interested in finding out more information concerning the turnpike's expansion.

#### **V. ADJOURN**

There being no further business, the meeting adjourned at 9:50 a.m.

# ACOG

## Association of Central Oklahoma Governments

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### MEMORANDUM

**DATE:** December 3, 2015

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services (TPS)

**SUBJECT:** Election of 2015-2016 APTAC Officers

#### INFORMATION:

The Nominations Committee was formed at the November meeting. At the December meeting, an APTAC Chairman and Vice-Chairman will be elected to serve the remainder of 2015 and continue on for 2016. The Nominations Committee will present their nominations and additional nominations from the floor will be accepted.

#### ACTION REQUESTED:

Motion to elect 2015-2016 APTAC officers.

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### MEMORANDUM

**DATE:** December 3, 2015

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services

**SUBJECT:** Transportation Alternatives Program – ODOT Process

#### INFORMATION:

The Oklahoma Department of Transportation has given notice of its TAP funding. [Please go to this link for the ODOT TAP Program Notice and a map of the Oklahoma Regional Transportation Planning Organizations.](#)

#### Following is a summary of the notice specific to Central Oklahoma:

Federal funding for the TAP is comprised of three population based categories:

- Urbanized areas over 200,000
- Suburban Areas 5,000-200,000
- Rural Areas 0-5,000

The Urbanized area TAP funding is sub-allocated to ACOG and INCOG by formula. ACOG and INCOG are responsible for project selection within the Urbanized Area Boundaries. This process has been completed for FY 2013 and FY 2014 funding.

The Department is responsible for TAP project selection for the 0-5,000 and 5,000-200,000 funding categories, which will be allocated on a statewide basis excluding the two major Urbanized Areas. The Department will have funding for FY 2013-FY 2015, with a possibility of FY 2016.

ACOG has agreed to assist the Department with the TAP program announcement to their members, and to participate in the scoring and ranking process for local applications in order to provide the Department with TAP project recommendations based on each Sub-State Planning District's Regional Priorities.



A standardized Online TAP project application process has been developed by the Department for local sponsors to register and file TAP applications – will provide a link at a later date. The Department’s TAP Project Managers will work with the sponsors during a Pre-Application submission period to provide a technical and eligibility review of the projects. Sponsors will then file their final applications online with the Department.

The following are estimated dates:

**Selection Criteria Development: Complete by – January 1, 2016**

The selection criteria must be approved by each ITPC prior to **January 1, 2016**.

The project selection criteria will be the ranking guideline for use by each Recommending Agencies’ ITTC and ITPC to determine final project score (if applicable) and ranking.

**Preliminary Call for Projects: Estimated January 1, 2016**

*Estimated preliminary application period will be January 1 through January 31, 2016*

THE DEPARTMENTs TAP call for projects announcement will be made available through the 11 COGs in Oklahoma [\[See map on last page of this link.\]](#) **ACOG** - expanded to COG boundary (excluding areas within the Urbanized Area boundary) [\[See map\]](#)

Included with the call for projects announcement, which will be in a few weeks:

- THE DEPARTMENT’s online application link
- THE DEPARTMENT’s pre-qualified engineering firm selection letter and listing
- TAP Project Selection Criteria as approved per region
- TAP Program guidance

**Preliminary Application Review: Estimated February 1, 2016**

*Estimated application review period for ODOT will be February 1, 2016 through February 29, 2016*

**Final Application Submittal: Estimated March 1, 2016**

*Estimated final application period will be March 1, 2016 through March 31, 2016*

**Recommending Agency Project Application Review, Score & Ranking: Estimated April 1, 2016**

*Estimated Recommending Agency review period will be April 1, 2016 through May 31, 2016*

THE DEPARTMENT will attend the Intermodal Transportation Technical Committee (ITTC) meeting in **April 2016** to discuss project applications and provide insight into the TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE.

The ITTC will score (if applicable) and rank applications based upon the selection criteria established earlier in the process. The ITTC will recommend approval of its regional application rankings to the ITPC. Once approved by the ITPC, ACOG will submit their final ranked project recommendations to THE DEPARTMENT for review and consideration, ranked by Sub-state Planning District.

**Final DEPARTMENT Review: Estimated June 1, 2016**

*Estimated Final DEPARTMENT review period will be June 1, 2016 through June 30, 2016*

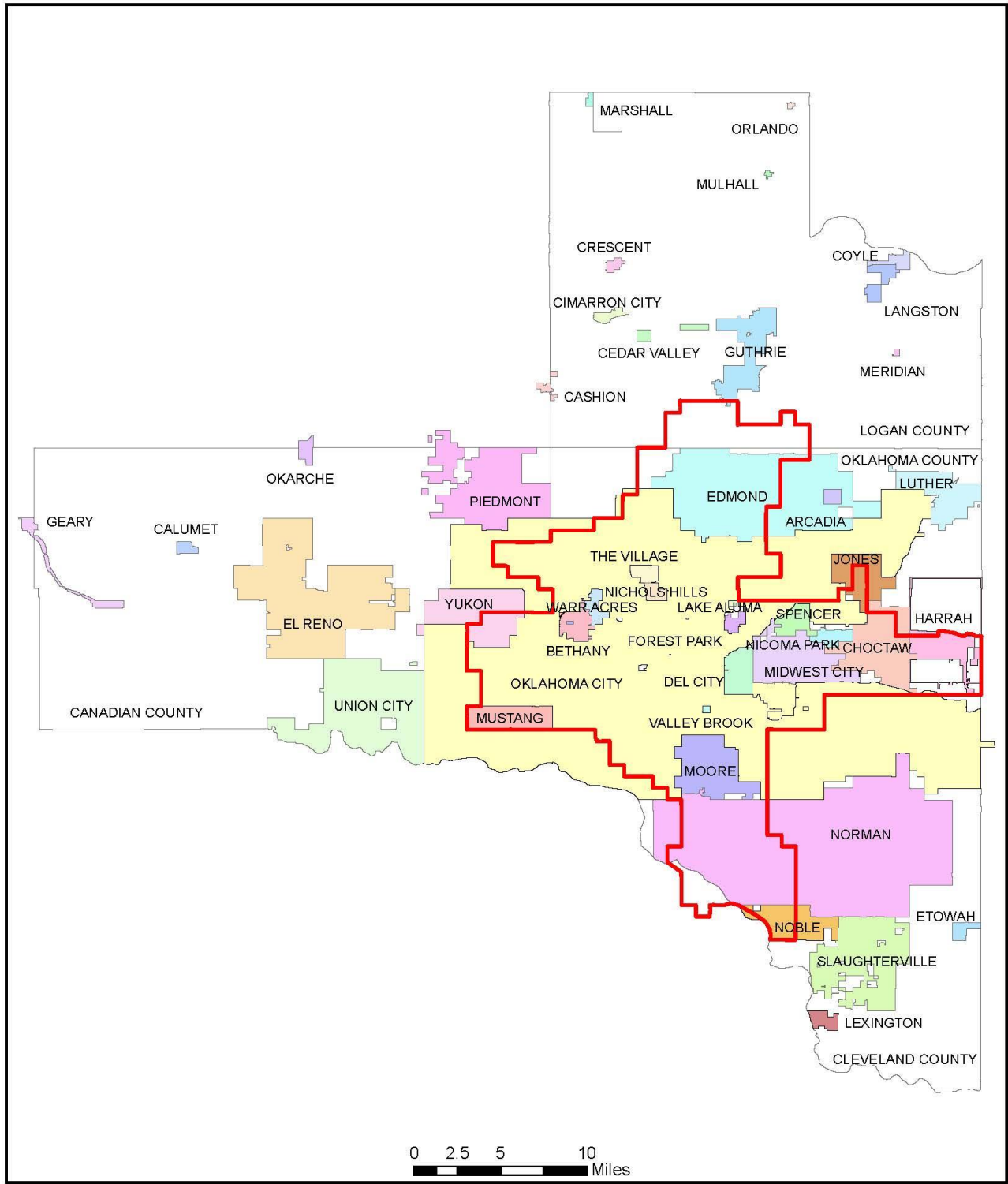
A final review committee, selected by THE DEPARTMENT, will determine final score and ranking for all projects across each region. THE DEPARTMENT will not consider raw scores as determined by each Recommending Agency but rely solely on overall ranking. It will be the intent of THE DEPARTMENT to award at least one project per COG region, given that an eligible TAP project application was submitted within each Sub State Planning District.

Final TAP grant determinations will be presented by the Department to the Oklahoma Association of Regional Councils (OARC) at the **July 2016** Executive Directors meeting at ACOG, after approval by the Department's Transportation Commission.

**Maximum Federal TAP Funds = \$700,000 (Minimum 20% local Cash match)**

**ACTION REQUESTED:**

Review and comment.



## ACOG TAP Area and Urban Area (2010)



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December 2015 JMS

# ACOG

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### MEMORANDUM

**DATE:** December 3, 2015

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** John Sharp, Program Coordinator TPS  
Transportation & Planning Services

**SUBJECT:** Edmond Downtown Master Plan

#### INFORMATION:

The City of Edmond recently completed its Downtown Master Plan. The study area was located between the railway tracks and UCO, an area of 228 acres. The study area was divided into five smaller planning sections: Historic Downtown, University Village, Stephenson Park, Broadway 66, and Edmond Station. The project team approached this effort as an implementation-focused plan, in which previous Downtown Edmond planning efforts are combined with new market-driven strategies. Existing goals for Downtown Edmond were reaffirmed during this process, along with the addition of several new goals.

Jan Fees, City Planner with Edmond, will give an overview of the Master Plan at the December meeting.

#### ACTION REQUESTED:

None. For information only.

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### MEMORANDUM

**DATE:** December 3, 2015

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** Jennifer Sebesta, GIS Specialist  
Transportation & Planning Services

**SUBJECT:** Status of the Encompass 2040 Land Use Scenario 2

#### INFORMATION:

At the November APTAC meeting, staff gave an overview of the differences between Scenario 1 and Scenario 2. Some of the modifications to the inputs to the Community Viz modeling software were discussed. The processing of the data inputs caused some software crashes and some delays in generating outputs, especially in the build out phase.

In December, staff will give the results of Scenario 2 and provide a comparison to Scenario 1.

#### ACTION REQUESTED:

Review and comment.