



9-1-1 association of central oklahoma governments

Chair Jay Adams
Mustang Mayor

Vice-Chair Mark Hamm
Moore Councilmember

Secretary/Treasurer Ken Bartlett
Del City Vice Mayor

Executive Director
John G. Johnson

AGENDA

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
1:00 p.m., January 28, 2016
ACOG Board Room
21 E. Main Street, Suite 100, Oklahoma City, Oklahoma 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES
 - A. December 17, 2015 meeting ([Attachment III](#))
- IV. COMMUNICATIONS
 - A. CHAIRMAN
 - B. EXECUTIVE DIRECTOR
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate this routine agenda item that they wish to be approved or acknowledged by one motion. If the item proposed does not meet with the approval of all Board Members, it will be heard in regular order. Staff recommends that Item VI-A be placed on the Consent Docket.

ACTION REQUESTED: Motion to place Item VI-A on the Consent Docket and approve or acknowledge this item, subject to any conditions included in the item.

A. FINANCE REPORT – JANUARY 2016 CLAIMS ([Attachment VI-A](#))

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$67,843.45 for the month of January. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list is included in the agenda packet.

Action Requested: Motion to authorize payment of the claims budgeted recurring expenses against the Association for the month of January.

VII. GENERAL STATUS REPORT

INFORMATION: Staff will provide an update on current projects to the Board of Directors.

Action Requested: None, for information only.

VIII. NEW BUSINESS

IX. ADJOURN

NEXT 9-1-1 ACOG BOARD MEETING IS FEBRUARY 25, 2016

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS

OFFICERS

HON. JAY ADAMS
HON. MARK HAMM
HON. KEN BARTLETT

CHAIR
VICE-CHAIR
SECRETARY/TREASURER

MUSTANG
MOORE
DEL CITY

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA	NO DESIGNEE	HON. JAMES WOODARD, COUNCILMEMBER
BETHANY	HON. PHILLIP SHIREY, COUNCILMEMBER	HON. BRYAN TAYLOR, MAYOR
		HON. RANDY LUINSTRAS, COUNCILMEMBER
CEDAR VALLEY	HON. STAN WIECZOREK, MAYOR	HON. TERRY HAMILTON, TRUSTEE
CHOCTAW	HON. ROGER MALONE, COUNCILMEMBER	HON. LARRY GOELLER, COUNCILMEMBER
		HON. JERRY BOWER, COUNCILMEMBER
DEL CITY	HON. KEN BARTLETT, VICE MAYOR	VACANT
		HON. BRIAN E. LINLEY, MAYOR
EDMOND	HON. ELIZABETH WANER, COUNCILMEMBER	HON. VICTORIA CALDWELL, COUNCILMEMBER
EL RENO	HON. J.T. CHRONISTER, COUNCILMEMBER/ VICE-MAYOR	HON. MATT WHITE, MAYOR
FOREST PARK	HON. MARIANNE YARBROUGH, TRUSTEE	HON. DOROTHY WINSTON, MAYOR
GUTHRIE	HON. GAYLORD Z. THOMAS, COUNCILMEMBER	HON. STEVEN J. GENTLING, MAYOR
HARRAH	HON. KIM BISHOP, COUNCILMEMBER	HON. TOM BARRON, COUNCILMEMBER
JONES CITY	HON. RAY POLAND, MAYOR	HON. MATT ELERICK, COUNCILMEMBER
LAKE ALUMA	NO DESIGNEE	VACANT
LEXINGTON	HON. DAVID ADAMS, MAYOR	VACANT
LUTHER	HON. BIRLENE LANGLEY, MAYOR	VACANT
		VACANT
MIDWEST CITY	HON. JAY DEE COLLINS, MAYOR	HON. RICK DAWKINS, COUNCILMEMBER
		HON. JAMES L. RAY, COUNCILMEMBER
MOORE	HON. MARK HAMM, COUNCILMEMBER	HON. JASON BLAIR, COUNCILMEMBER
MUSTANG	HON. JAY ADAMS, MAYOR	HON. BRIAN GRIDER, COUNCILMEMBER

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NEWCASTLE	HON. GENE REID, COUNCILMEMBER	HON. MIKE FULLERTON, COUNCILMEMBER
		HON. TOMMY CLAY, COUNCILMEMBER
NICHOLS HILLS	HON. PETER HOFFMAN, MAYOR	VACANT
NICOMA PARK	HON. MARK COHELL, MAYOR	HON. JIM PUMPHREY, COUNCILMEMBER
NOBLE	HON. MARGE HILL, COUNCILMEMBER	HON. GAIL HATFIELD, COUNCILMEMBER
		HON. DIANNE GRAY, COUNCILMEMBER
NORMAN	HON. CINDY ROSENTHAL, MAYOR	HON. ROBERT CASTLEBERRY, COUNCILMEMBER
		HON. LYNNE MILLER, COUNCILMEMBER
PIEDMONT	HON. JOHN BROWN, COUNCILMEMBER	HON. VALERIE THOMERSON, MAYOR
		HON. DONNIE ROBINSON, COUNCILMEMBER
SLAUGHTERVILLE	HON. JOHN KOEHLER, MAYOR	VACANT
SMITH VILLAGE	NO DESIGNEE	VACANT
		HON. KATHY JORDON, TRUSTEE
SPENCER	HON. EARNEST WARE, MAYOR	HON. MARSHA JEFFERSON, VICE MAYOR
TUTTLE	HON. MARY SMITH, COUNCILMEMBER	HON. TERESA BUCK, COUNCILMEMBER
THE VILLAGE	HON. DAVID BENNETT, MAYOR	HON. HUTCH HIBBARD, COUNCILMEMBER
VALLEY BROOK	NO DESIGNEE	VACANT
WARR ACRES	HON. JIM MICKLEY, VICE-MAYOR	HON. PATRICK WOOLLEY, MAYOR
WOODLAWN PARK	HON. JIM GILBERT, MAYOR	VACANT
YUKON	HON. MIKE MCEACHERN, COUNCILMEMBER	HON. RICHARD RUSSELL, VICE MAYOR
CANADIAN COUNTY	HON. JACK STEWART, COMMISSIONER	HON. DAVID ANDERSON, COMMISSIONER
		HON. MARK HADER, COMMISSIONER
CLEVELAND COUNTY	HON. ROD CLEVELAND, COMMISSIONER	HON. DARRY STACY, COMMISSIONER
		HON. HAROLD HARALSON, COMMISSIONER
LOGAN COUNTY	HON. MICHAEL PEARSON, COMMISSIONER	HON. MARVEN GOODMAN, COMMISSIONER
		HON. MONTY PIEARCY, COMMISSIONER
OKLAHOMA COUNTY	HON. RAY VAUGHN, COMMISSIONER	HON. WILLA JOHNSON, COMMISSIONER

MINUTES
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG BOARD ROOM, OKLAHOMA CITY, OKLAHOMA
December 17, 2015

The regular meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:00 p.m., on December 17, 2015, in the ACOG Board Room, 21 E. Main St., Suite 100, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Chair Hon. Jay Adams, Mayor, Mustang

MEMBERS PRESENT

Hon. James Woodard, Councilmember, Arcadia
Hon. Stan Wieczorek, Mayor, Cedar Valley
Hon. Elizabeth Waner, Councilmember, Edmond
Hon. Steven Gentling, Mayor, Guthrie
Hon. Kim Bishop, Councilmember, Harrah
Hon. Marianne Yarbrough, Trustee, Forest Park
Hon. Ray Poland, Mayor, Jones City
Hon. Jay Dee Collins, Mayor, Midwest City
Hon. Mark Hamm, Councilmember, Moore
Hon. Brian Grider, Councilmember, Mustang
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Earnest Ware, Mayor, Spencer
Hon. David Bennett, Mayor, The Village
Hon. Mary Smith, Councilmember, Tuttle
Hon. Jim Mickley, Councilmember, Warr Acres
Hon. Mike McEachern, Councilmember, Yukon
Hon. Jack Stewart, Commissioner, Canadian County
Hon. Mark Hader, Commissioner, Canadian County

MEMBERS ABSENT

Hon. Phillip Shirey, Councilmember, Bethany
Hon. Roger Malone, Councilmember, Choctaw
Hon. Ken Bartlett, Vice Mayor, Del City
Hon. J. T. Chronister, Councilmember, El Reno
Hon. David Adams, Mayor, Lexington
Hon. Birlene Langley, Mayor, Luther
Hon. Gene Reid, Councilmember, Newcastle
Hon. Peter Hoffman, Mayor, Nichols Hills

MEMBERS ABSENT (continued)

Hon. Robert Castleberry, Councilmember, Norman
Hon. Dianne Gray, Vice-Mayor, Noble
Hon. John Brown, Councilmember, Piedmont
Hon. John Koehler, Mayor, Slaughterville
Hon. Kathy Jordon, Trustee, Smith Village
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. David Anderson, Commissioner, Canadian County
Hon. Harold Haralson, Commissioner, Cleveland County
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Mike Pearson, Commissioner, Logan County
Hon. Marven Goodman, Commissioner, Logan County

GUESTS

Anita Koehler, Slaughterville
Jeffrey Dixon, Huitt-Zollars
Neal McCaleb, Retired Secretary, OTA
Gary Ridley, Secretary, OTA
Tim Stewart, Director, OTA
David Murdock, Assistant Director, OTA

STAFF

John G. Johnson, Executive Director
Barbara Hurdman, 9-1-1 Analyst
Brent Hawkinson, 9-1-1 Division Director
Lysa Baker, 9-1-1 Education Coordinator
Beverly Garner, Executive Assistant, TPS
Julie Smedlund, IT Division Director
Jennifer McCollum, Communications Director

I. CALL TO ORDER

Chair Jay Adams called the meeting to order at 1:00 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

John Johnson introduced the guests.

III. APPROVAL OF MINUTES – REGULAR MEETING NOVEMBER 17, 2015

Director Jim Pumphrey made a motion to approve the minutes of the November 17, 2015 9-1-1 Board of Directors meeting. Director Stan Wieczorek seconded the motion. The motion carried with the following votes:

AYE: Adams, Bennett, Bishop, Collins, Gentling, Grider, Hader, Hamm, McEachern, Mickley, Poland, Pumphrey, Smith, Stewart, Waner, Ware, Wieczorek, Woodard, and Yarbrough

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

None

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET (VI-A)

Chair Jay Adams presented the Consent Docket and said staff recommended that item VI-A be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board Members, it will be heard in regular order.

VI-A FINANCE REPORT- DECEMBER 2015 CLAIMS

Chair Jay Adams reported that there was an Amendment to the December 2015 Claims List in the amount of \$19,074.60 increasing the Claims List from \$352,470.00 as previously reported in Item VI-A to \$371,544.60. He said the Amended Claims List should be considered when accepting the finance report and approving payment of the December claims against the Association.

Director Ray Poland made a motion to place item VI-A on the Consent Docket and approve or acknowledge this item, subject to any conditions included in the item and the Amendment to the December 2015 claims. Director Jim Pumphrey seconded the motion. The motion carried with the following votes:

AYE: Adams, Bennett, Bishop, Collins, Gentling, Grider, Hader, Hamm, McEachern, Mickley, Poland, Pumphrey, Smith, Stewart, Waner, Ware, Wieczorek, Woodard, and Yarbrough

NAY: None

ABSTAIN: None

VII. GENERAL STATUS REPORT

Staff gave an update to the 9-1-1 Board on the General Status Report.

VIII. NEW BUSINESS

None

IX. ADJOURN

Director Ray Poland made a motion to adjourn. Director David Bennett seconded the motion. The motion carried with the following votes:

AYE: Adams, Bennett, Bishop, Collins, Gentling, Grider, Hader, Hamm, McEachern, Mickley, Poland, Pumphrey, Smith, Stewart, Waner, Ware, Wieczorek, Woodard, and Yarbrough

NAY: None

ABSTAIN: None

There being no further business, the meeting adjourned at 1:05 p.m.

ADOPTED THIS 28th DAY OF JANUARY, 2016.

CHAIRMAN

SECRETARY-TREASURER

BE IT RESOLVED, that on this 28th day of January 2016, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

ACOG Administrative Services

Total ACOG Administrative Services	\$	-
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9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	35,370.40
AT&T (Tribbey Circuit)		90.00
AT&T (Service - Help Desk iPads)		408.63
Cox Communications		19,632.51
Language Line		748.81
Logix Communications		199.32
McLoud Telephone		286.05
MIDCON Recovery Solutions, LLC (Maintenance)		4,282.50
Oklahoma Communication Systems		1,217.67
Pioneer Telephone (9-1-1 Trunks)		290.00
Pottawatomie Telephone Co (Tribbey Circuits)		138.02
ScottRice (Equipment relocation)		353.00
TierPoint Oklahoma, LLC (Maintenance)		4,750.00
Windstream		76.54
<i>Total 9-1-1 Operating/Maintenance</i>	\$	67,843.45
Total January Claims	\$	67,843.45

ATTEST:

 CHAIRMAN

 SECRETARY-TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED DECEMBER 31, 2015

	OPERATING ACCOUNT	SAVINGS ACCOUNT	CD	TOTAL
Beginning Balance <i>December 1, 2015</i>				
Cash on Deposit	<u>\$ 8,301,943.82</u>	<u>\$ 4,555,101.20</u>	<u>\$ 99,859.82</u>	<u>\$ 12,956,908.57</u>
Cash Receipts				
Fee Income	\$ 106,195.21	\$ -	\$ -	\$ 106,195.21
Fee Income - Wireless & VoIP	284,745.16			284,745.16
Contracts	-			-
Transfers of Funds				-
Interest Earned	12.31	115.79		128.10
Miscellaneous	<u>821.40</u>			<u>821.40</u>
Total Cash Receipts	<u>\$ 391,774.08</u>	<u>\$ 115.79</u>	<u>\$ -</u>	<u>\$ 391,889.87</u>
Total Cash Available	\$ 8,693,717.90	\$ 4,555,216.99	\$ 99,859.82	\$ 13,348,798.44
Cash Disbursements				
Claims/Operating Expense	\$ 371,544.60	\$ -	\$ -	\$ 371,544.60
9-1-1 Fund Disbursement	14,079.50			14,079.50
Transfers of Funds				-
Miscellaneous - Void Check	<u>(24,057.00)</u>			<u>-</u>
Total Cash Disbursements	<u>\$ 361,567.10</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 385,624.10</u>
Ending Balance <i>December 30, 2015</i>				
Cash on Deposit	<u><u>\$ 8,332,150.80</u></u>	<u><u>\$ 4,555,216.99</u></u>	<u><u>\$ 99,859.82</u></u>	<u><u>\$ 12,963,174.34</u></u>

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
DECEMBER 2015

Arcadia	\$ 5.63
Bethany	384.37
Choctaw	285.81
Cleveland Co.	344.95
Del City	456.18
Edmond	3,007.37
El Reno	708.18
Forest Park	28.16
Guthrie	347.78
Harrah	140.79
Jones City	59.14
Lexington	39.42
Midwest City	1,123.54
Moore	1,305.17
Mustang	456.18
Newcastle	204.16
Nichols Hills	112.63
Nicoma Park	53.51
Noble	136.57
Norman	2,668.08
Oklahoma Co.	650.47
Piedmont	145.02
Slaughterville	84.48
Spencer	74.62
The Village	225.27
Tuttle	119.67
Warr Acres	257.65
Woodlawn Park	4.23
Yukon	650.47
Total December Disbursements	\$ 14,079.50