

MEMORANDUM OF UNDERSTANDING

TO CREATE A CENTRAL OKLAHOMA REGIONAL TASK FORCE FOR THE DEVELOPMENT OF A REGIONAL TRANSIT AUTHORITY

STATEMENT OF PURPOSE – This Memorandum of Understanding (MOU) shall memorialize the agreement reached by interested Central Oklahoma municipalities on the commitment of staff and financial resources needed to create a Regional Transit Authority (RTA) Task Force for the purpose of developing a Regional Transit Authority (RTA) pursuant to Title 68, Oklahoma Statutes §1370.7, as amended by House Bill 2480 in May, 2014.

WHEREAS, the Regional Transit Dialogue (RTD), led by a steering committee of locally elected officials and volunteer private sector representatives, was established in 2009 by the Association of Central Oklahoma Governments (ACOG) to discuss, analyze, design and develop a regional public transportation system, and has determined and recommended that the development of a Regional Transit Authority (RTA) is necessary to plan, finance, implement and operate a regional public transportation system; and

WHEREAS, the proposed roles and responsibilities of the Regional Transit Authority (RTA) will include but not be limited to the following:

Short-term:

- a) Continue efforts to analyze potential dedicated funding sources for public transportation.
- b) Provide legal, financial, marketing and political support for a referendum and/or vote of the people for dedicated funding source(s).
- c) Coordinate with existing transit operators.

Long-term:

- a) Establish policies and procedures required for operation of an RTA.
- b) Continue planning and development for the public transportation system in Central Oklahoma.
- c) Coordinate with the Oklahoma Department of Transportation (ODOT) and federal governing agencies.
- d) Coordinate and implement the regional public transportation system.
- e) Operate and maintain the regional public transportation system.
- f) Other duties as determined to be necessary in the development of the RTA; and

WHEREAS, any municipality in the Oklahoma City Area Regional Transportation Study (OCARTS) Urban Area will be eligible to sign this MOU and provide a representative to the RTA Task Force; and

WHEREAS, the duties and responsibilities of each of the signatory municipalities to this MOU, through their adoption by local resolution, will be to provide the following to the RTA Task Force:

- a) An authorized representative that will be engaged in the process,
- b) An authorized representative of its public transit provider, as applicable,
- c) A good faith effort to reach consensus on an RTA structure that promotes the common good with regional transportation goals in mind,
- d) Funding for the RTA Task Force and/or the RTA, based upon its percentage of population of the aggregate population of all signatories as reflected on page 4 of this MOU, for a three (3) year period or until adequate dedicated funding source(s) are established, whichever occurs first; and

WHEREAS, initial responsibilities of the RTA Task Force will include but not be limited to the following:

- a) Establish a set of bylaws
- b) Establish a Task Force meeting schedule
- c) Select a chair and vice chair
- d) Provide parameters for staff support for the RTA Task Force provided by ACOG and/or the municipalities
- e) Communications and meetings with municipal staff and elected officials to inform them on status and upcoming developments; and

WHEREAS, the formation of an RTA Task Force is necessary for establishment of a Regional Transit Authority, and the duties of the Task Force will be to establish the structure, design and rules of operation of the RTA, including but not limited to the following:

- a) Determine geographic boundaries, districting, and rules for modification of a regional public transportation district.
- b) Create a Memorandum of Agreement (MOA) outlining and establishing municipal roles/relationship with an established RTA.
- c) Determine the form of governance and board representation on the RTA.
- d) Recommend an organizational structure and staffing (short and long term) for the RTA.
- e) Recommend the structure of the relationship with existing transit systems; and

WHEREAS, the Association of Central Oklahoma Governments (ACOG) has in the past contributed significant policy and staff support and resources to the planning, design, and development of a regional transit system for Central Oklahoma with a goal of the establishment of a Regional Transit Authority, and

WHEREAS, ACOG will continue to provide administrative, technical and planning assistance to the RTA Task Force, with responsibilities that will include but not be limited to the following:

- a) Act as the convener and facilitator of the work of the RTA Task Force and as administrative support for the work of the Task Force.
- b) Act as the fiscal agent of funds received from the signatory municipalities of this MOU and disperse appropriate payments of funds for services rendered to the RTA Task Force.

- c) Serve as the applicant for any appropriate grant funding opportunities for which the RTA Task Force may be eligible for its work.
- d) Act as the contracting party for any agreements to be entered into on behalf of the RTA Task Force.
- e) Engage professional and consulting services to manage the work of the RTA Task Force, as deemed necessary and appropriate.
- f) Manage communications and meetings with the signatory municipalities of this MOU and elected officials to inform them of the status of the work of the RTA Task Force and upcoming developments.

RTA Task Force (Proportional Share)

FY 2016

	<u>Population</u>	<u>% Population</u>	<u>Cost</u>
Oklahoma City	579,999	64%	\$ 328,175.42
Norman	110,925	12%	\$ 62,763.66
Edmond	81,405	9%	\$ 46,060.63
Moore	55,081	6%	\$ 31,165.97
Midwest City	54,371	6%	\$ 30,764.24
Del City	21,332	2%	\$ 12,070.09
	903,113	100%	\$ 511,000.00

FY 2017

	<u>Population</u>	<u>% Population</u>	<u>Cost</u>
Oklahoma City	579,999	64%	\$ 615,248.64
Norman	110,925	12%	\$ 117,666.50
Edmond	81,405	9%	\$ 86,352.42
Moore	55,081	6%	\$ 58,428.57
Midwest City	54,371	6%	\$ 57,675.42
Del City	21,332	2%	\$ 22,628.46
	903,113	100%	\$ 958,000.00

FY 2018

	<u>Population</u>	<u>% Population</u>	<u>Cost</u>
Oklahoma City	579,999	64%	\$ 404,599.83
Norman	110,925	12%	\$ 77,379.85
Edmond	81,405	9%	\$ 56,787.08
Moore	55,081	6%	\$ 38,423.80
Midwest City	54,371	6%	\$ 37,928.51
Del City	21,332	2%	\$ 14,880.93
	903,113	100%	\$ 630,000.00

Note: Proportional share costs are based on 2010 Census figures and will be recalculated whenever additional cities join the RTA Task Force and/or the RTA through adoption of this MOU.

NOW, THEREFORE, the below signed entities express their desire to form the Central Oklahoma Regional Transit Authority Task Force for the purposes stated above, and hereby acknowledge their intent to commit the necessary staff and financial resources to support the Task Force as agreed upon among them.

APPROVED by the City Council and signed by the Mayor:

CITY OF OKLAHOMA CITY:

Mick Cornett Sharon Berry
Mick Cornett, Mayor City Clerk (SEAL)



9-1-15

CITY OF NORMAN:

Cindy Rosenthal Brenda Baker
Cindy Rosenthal, Mayor City Clerk (SEAL)



9/8/15
Date

CITY OF EDMOND:

Charles Lamb Charles Lamb
Charles Lamb, Mayor City Clerk (SEAL)



9/14/15
Date

CITY OF MOORE:

Glenn Lewis Janice Slomkowski
Glenn Lewis, Mayor City Clerk (SEAL)



9/21/2015
Date

CITY OF MIDWEST CITY:

Jay Dee Collins Glenn Collins
Jay Dee Collins, Mayor City Clerk (SEAL)



9/22/15
Date

CITY OF DEL CITY:

Brian Linley Carol Noble
Brian Linley, Mayor City Clerk (SEAL)



9-8-15
Date

APPROVED by Association of Central Oklahoma Governments:

Elizabeth B. Waner
Elizabeth Waner, Chair
ACOG Board of Directors

8/26/2015
Date