



association of central oklahoma governments

Chair Elizabeth Waner
Edmond Councilmember

Vice-Chair Pete White
Oklahoma City Councilmember

Secretary/Treasurer Jay Dee Collins
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: February 4, 2016
TO: Areawide Planning and Technical Advisory Committee (APTAC)
FROM: John Sharp, Program Coordinator
Transportation & Planning Services (TPS)
SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, FEBRUARY 11, 2016, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE DECEMBER 10, 2015 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
 - A. ODOT Grant Programs: Transportation Alternatives Program and Safe Routes to School ([ATTACHMENT III-A](#))
 - B. National Tornado Summit ([ATTACHMENT III-B](#))
 - C. Status of the Encompass 2040 Land Use Scenario 2 ([ATTACHMENT III-C](#))
- IV. NEW BUSINESS
- V. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
VOTING MEMBERS AND ALTERNATES**

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	John D. Shugart City Manager
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	Vacant
CHOCTAW	Chad Denson City Planner	Roger Nelson City Manager
COLE	No Designee	Vacant
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Dennis Blind Principal Planner
PIEDMONT	No Designee	Vacant
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	Nicole Mukes City Manager	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Larry Mitchell Exec. Dir.-Yukon Econ. Dev. Auth.
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt, Comprehensive Planner Vacant

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	Deidre Myers, Division Director Policy, Research & Econ. Analysis	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

MINUTES

**Areawide Planning and Technical Advisory Committee
December 10, 2015
9:00 a.m.**

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2015 was convened on December 10, 2015 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Chad Denson

ENTITY

Choctaw

MEMBERS PRESENT

Danielle Barker

Monica Cardin

Jan Fees

Earl Burson

Julie Shannon

Ava Beeby

Melissa Helsel

Rebecca Brewster

Matt Sandidge

Tyler Gammon

Erik Brandt

Bethany

Del City

Edmond

Harrah

Midwest City

Moore

Mustang

Newcastle

Oklahoma City

Oklahoma County

Oklahoma County

GUESTS PRESENT

Hon. Rod Cleveland, Commissioner

Hon. Mike Pearson, Commissioner

Tricia Hatley, Vice President/Principal

Wendy Shabay, Urban Planning + Design

Cleveland County

Logan County

Freese and Nichols, Inc.

Freese and Nichols, Inc.

ACOG STAFF PRESENT

John Sharp

Jennifer Sebesta

Kathryn Wenger

Conrad Aaron

Program Coordinator, TPS

GIS Specialist, TPS

Associate Planner, TPS

GIS Technician, TPS

I. CALL TO ORDER

Chair Chad Denson called the meeting to order at 9:02 a.m.

II. APPROVAL OF MINUTES

Tyler Gammon moved to approve the minutes of the November 12, 2015 meeting. Earl Burson seconded the motion. The motion carried.

III. ACTION ITEM:

A. Motion to Elect 2015-2016 APTAC Officers.

The Nominations Committee was informed that the Chair and Vice-Chair would like to serve another year in those positions. The Nominations Committee was unanimous in support of this decision. At the meeting, the whole committee was asked if there were any additional nominations from the floor. Hearing none, Chad Denson, Chair, and Jan Fees, Vice Chair, will continue to serve in their current positions for 2015-2016.

IV. ITEMS FOR INFORMATION ONLY:

A. Transportation Alternatives Program – ODOT Process

The Transportation Alternatives Program (TAP) for the communities outside the urbanized areas will be starting soon. This program will be administered by ODOT. There are two application categories: 1) Communities with a population of from 0 to 5,000 and 2) Communities with a population of from 5,000 to 200,000. Projects up to \$700,000 will be allowed.

A detailed calendar of upcoming deadlines was included in the agenda. The final application must be submitted by March 31, 2016. Results of the grant applications will be presented at the Oklahoma Association of Regional Councils (OARC) in July. Additional details of the ODOT TAP program were included in a link in the agenda. ODOT staff was available at the meeting for questions.

B. Edmond Downtown Master Plan

Jan Fees introduced the item and gave some background on the last Edmond Downtown Master Plan, which was completed in 1998. A task force was formed in 2010 to discuss what should happen next. In 2013, Freese Nichols was hired to develop the next Edmond Downtown Master Plan.

Wendy Shabay, Freese Nichols, has an urban planning and design background and was the lead on the Edmond Downtown Master Plan. One of her first tasks was to identify

projects that could be implemented in the short term. Branding spaces (identification) and encouraging the development of nightlife were also goals. She was also keen to identify potential development blocks. In some cases, developers would be interested in how groups of parcels could be assembled. A composite map of redevelopment through a land use concepts was developed.

One goal was to develop a better linkage between UCO and downtown, especially along University and Campbell. One of the items that led to additional discussion was the subject of downtown pedestrian circulation. Additional safety considerations for pedestrians were requested and became a main discussion item. Some pedestrian crossing enhancements were also studied.

A parking management plan was developed to allow for developers to pay a fee in substitution for less parking spaces. The City could then use this fee to provide parking in nearby areas. This concept recently won an award at the Quad State Planning Conference. Developers were concerned with the new parking options, but this plan was limited to the downtown district.

A new brew pub was able to get a permit for limited parking based on its building size instead of its lot size. This new concept would allow greater density in the downtown area. Some parking lots were improved to give a better appearance – more lighting, improved landscaping, and better amenities. Electrical improvements in the downtown area were identified to better support events and festivals. Food trucks would be able to hook-up to electricity rather than having to use loud generators. Additional improvements will be made to drainage in the downtown area.

C. Status of the Encompass 2040 Land Use Scenario 2

Jennifer Sebesta gave a presentation on the current status of Scenario 2.

V. NEW BUSINESS

Due to time constraints, no new business was presented.

VI. ADJOURN

There being no further business, the meeting adjourned at 10:02 a.m.

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: February 4, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
 Transportation & Planning Services

SUBJECT: ODOT Grant Programs: Transportation Alternatives Program and Safe Routes to School

INFORMATION:

Federal funding for the Transportation Alternatives Program (TAP) and remaining from the former Safe Routes to School (SRTS) program is currently available. The TAP funding is limited to communities **outside** the Urban Area Boundary. The SRTS funding is available for all communities in the ACOG area. Please see below for more details. Preliminary applications are due February 29, and final applications are due March 31.

TAP Funding

Who qualifies?

Local governments, including municipal or county governments

- 0-5,000 population
- 5,000-200,000 population
- Please see attached map to verify that your project is outside the red line that depicts the Urban Area Boundary
 - School districts, local education agencies, or schools
 - Tribal governments
 - Regional transportation authorities
 - Transit agencies
 - Natural resource or public land agencies
 - Other local or regional governmental entities with responsibility for oversight of transportation or recreational trails programs

TAP funding provides an 80 percent federal share with a minimum 20 percent local match.

General information about TAP funding is located here:

[https://www.ok.gov/odot/Doing_Business/Local_Government_Resource_Center/Transportation_Alternatives_Program_\(TAP\)/](https://www.ok.gov/odot/Doing_Business/Local_Government_Resource_Center/Transportation_Alternatives_Program_(TAP)/)

SRTS Funding

Who qualifies?

- Local governments, including municipal or county governments
- School districts, local education agencies, or schools
- Tribal governments
- Regional transportation authorities
- Transit agencies
- Natural resource or public land agencies
- Other local or regional governmental entities with responsibility for oversight of transportation or recreational trails programs

SRTS funding is a 100% federal share.

General information about SRTS funding is located here:

[https://www.ok.gov/odot/Doing_Business/Local_Government_Resource_Center/Transportation_Alternatives_Program_\(TAP\)/](https://www.ok.gov/odot/Doing_Business/Local_Government_Resource_Center/Transportation_Alternatives_Program_(TAP)/)

The following link is an Online Application User Guide:

https://www.ok.gov/odot/documents/TAP-User_guide-v1A.pdf

This link is the Application Form (login and password required):

https://biappsrv.odot.ok.gov/apex/f?p=604:LOGIN_DESKTOP:12810139932459

Please specify if you are requesting TAP or SRTS funding on the application form.

If you have any questions, please feel free to contact me, or the ODOT staff listed below.

ODOT TAP Contact Information:

Local Government Division

Laura Chaney – (405) 521-2705 lchaney@odot.org

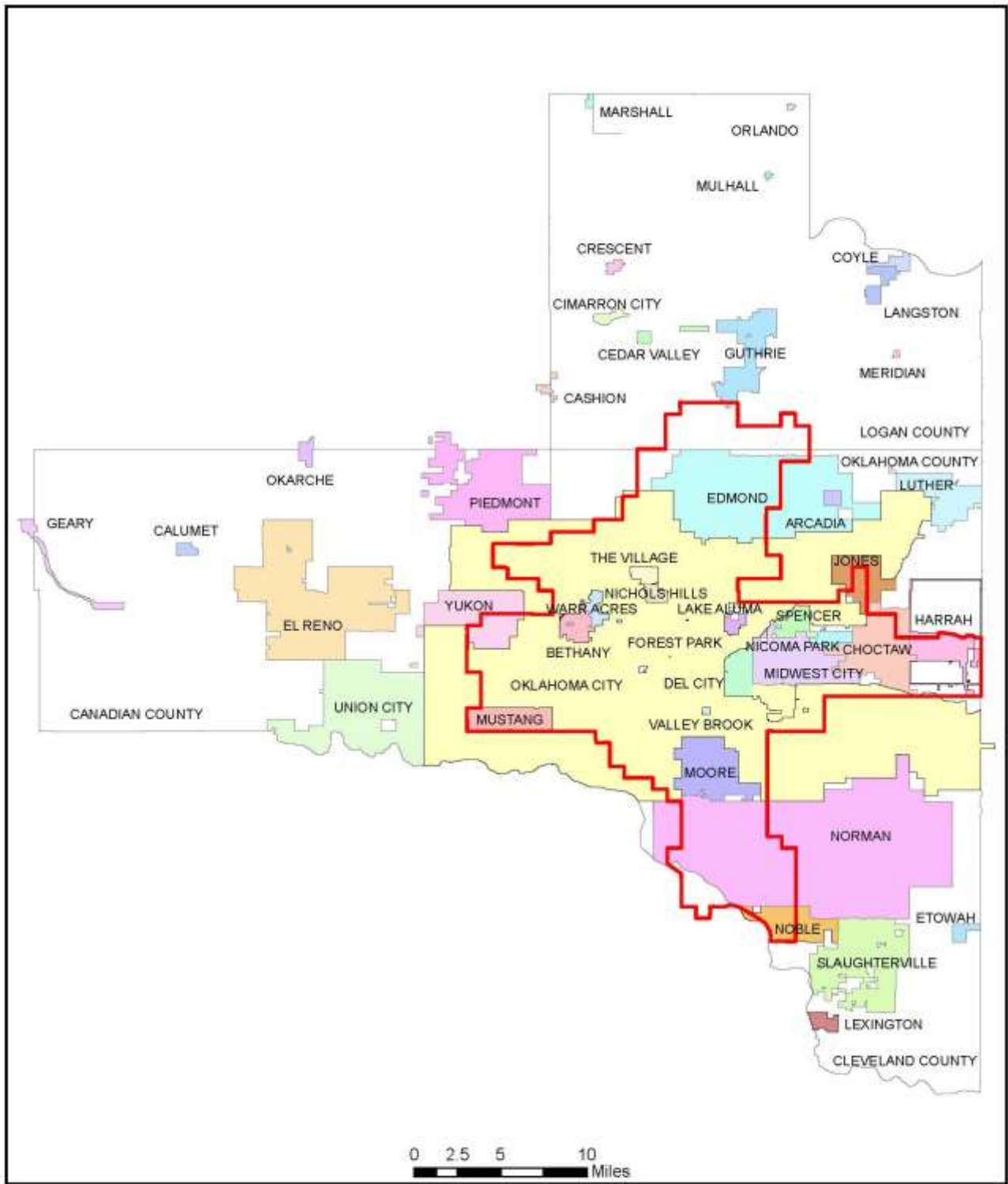
Jessica Scott – (405) 522-4895 jscott@odot.org bikeped@odot.org

TAP PROJECT MANAGER

Chad Meisenburg - (405) 521-6781 (O) (405) 403-5579 (C) cmeisenburg@odot.org

ACTION REQUESTED:

Review and comment.



**ACOG TAP Area
and Urban Area (2010)**



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December 2010 JMG

ACOG

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MEMORANDUM

DATE: February 4, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: National Tornado Summit

INFORMATION:

The 5th annual event will be held Feb. 29-March 2 in Oklahoma City. The National Tornado Summit is an educational forum that provides attendees with the knowledge they need to excel in their field. The conference includes dedicated tracks for insurance producers, insurance adjusters, emergency managers and meteorologists. Insurance professionals who participate in approved sessions may receive 10 hours of continuing education credit if it is requested.

For the fourth straight year, the Summit includes the National Severe Weather Workshop organized by the National Oceanic and Atmospheric Administration (NOAA). The summit also includes tours of the National Weather Center in Norman, Oklahoma and the state of Oklahoma Emergency Operations Center in Oklahoma City which serves as a command center during disasters.

Presentations include:

- **Drones: The Future of Disaster-** Charlie Mondello, president of the Property Drone Consortium, delves into emerging drone technology and explains how drones are being used for search and rescue, damage assessments, evaluation of hard-to-access areas and more.
- **Safe from the Storm: New Research and Developments in Tornado Protection** – Experts from FEMA, the National Storm Shelter Association and the National Windstorm Impact Reduction Program will unveil the latest developments in tornado protection.

- **Predicting the Unpredictable: Keeping People Safe from the Storm During Sporting Events, Concerts and Other Outdoor Activities** – Oklahoma Climatological Survey Director Kevin Kloesel will explain how the University of Oklahoma keeps fans and athletes safe during severe weather events.
- **Answering the Call: Advanced Wind Resistance Structures** – After the 2013 tornado in Moore, engineers discovered the need for advancements in high-wind resistant structures. Experts from Texas A&M will discuss the technologies, building codes and policies needed to build safer structures.
- **Measuring the Social Media Response** - This session will explore the increasing ways social media is being used in response, recovery and restoration after disasters.

Registration is available online at www.tornadosummit.org.

Standard Registration (Now-Feb. 12 th)	\$275
Late/Onsite Registration (Feb. 13 th -Onsite)	\$325
Government Rate	\$149
Student Rate	\$ 59

For registration questions, call (405) 974-5306 or email ce@uco.edu.

ACTION REQUESTED:

None. For information only.



**NATIONAL
TORNADO
SUMMIT**

FEB. 29 - MAR. 2, 2016

COX CONVENTION CENTER
OKLAHOMA CITY

A FORUM FOR EDUCATION AND PROFESSIONAL TRAINING IN TORNADO AND DISASTER PREPAREDNESS



What is the National Tornado Summit?

The National Tornado Summit is an annual event aimed at protecting lives and property from the devastating effects of tornadoes. By collaborating with experts from across the country, our goal is to mitigate the impact of severe weather. The National Tornado Summit brings together key players directly involved in preparing for, responding to and recovering from catastrophic events, including emergency managers, weather experts, insurance professionals and policymakers.

Event Highlights

- Two full days of general and breakout sessions
- Tour the National Weather Center in Norman, OK
- Tour the Oklahoma Emergency Operations Center
- Trade show featuring valuable resources, services and products
- Registration includes breakfast, lunch and a networking reception
- Ten hours of Continuing Education credit for insurance professionals



Who Should Attend?

Emergency Managers – You'll learn how to enhance public safety by improving your community's ability to prepare for, respond to and recover from tornadoes and severe weather. National experts will share the latest innovative emergency management strategies being used around the country and teach you how to put them into action in your community.

Weather Experts – For the fourth straight year, the National Tornado Summit also includes the National Severe Weather Workshop. The breakout sessions, organized by the National Oceanic and Atmospheric Administration (NOAA), focus on the latest technology, research and breakthroughs in severe weather forecasting, giving you the knowledge you need to better protect the public.

Insurance Professionals – This is an educational event that insurance producers and adjusters won't want to miss. From handling the onslaught of claims to improving claim handling results, the National Tornado Summit gives you the tools you need to effectively serve your clients and your company during a catastrophic event. You'll also have the opportunity to earn ten hours of Continuing Education credit.



For more information visit
www.tornadosummit.org



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MEMORANDUM

DATE: February 4, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: Jennifer Sebesta, GIS Specialist
Transportation & Planning Services

SUBJECT: Status of the Encompass 2040 Land Use Scenarios

INFORMATION:

At the December APTAC meeting, staff presented some of the challenges posed by Scenario 2. Since that meeting, staff has finalized the population and employment allocation analyses for Scenario 2.

An overview of Scenario 2 will be presented at the February meeting for the committee's review. A comparison of Scenario 1 and Scenario 2 will also be provided.

ACTION REQUESTED:

Review and comment.