



association of central oklahoma governments

Chair Elizabeth Waner
Edmond Councilmember

Vice-Chair Pete White
Oklahoma City Councilmember

Secretary/Treasurer Jay Dee Collins
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: March 10, 2016
TO: Areawide Planning and Technical Advisory Committee (APTAC)
FROM: John Sharp, Program Coordinator
Transportation & Planning Services (TPS)
SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, MARCH 17, 2016, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE FEBRUARY 11, 2016 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
 - A. Open Streets OKC 2016 ([ATTACHMENT III-A](#))
 - B. Bike Month 2016([ATTACHMENT III-B](#))
 - C. Building Permit Request ([ATTACHMENT III-C](#))
 - D. Funding Opportunity: EPA Clean Diesel Grants ([ATTACHMENT III-D](#))
 - E. Discussion of Encompass 2040 Transportation Alternate Networks ([ATTACHMENT III-E](#))
- IV. NEW BUSINESS
- V. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
VOTING MEMBERS AND ALTERNATES**

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	Vacant
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	Vacant
CHOCTAW	Chad Denson City Planner	Roger Nelson City Manager
COLE	No Designee	Vacant
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Dennis Blind Principal Planner
PIEDMONT	No Designee	Vacant
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	Nicole Mukes City Manager	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Larry Mitchell Exec. Dir.-Yukon Econ. Dev. Auth.
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt, Comprehensive Planner Vacant

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	Deidre Myers, Division Director Policy, Research & Econ. Analysis	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

MINUTES

**Areawide Planning and Technical Advisory Committee
February 11, 2016
9:00 a.m.**

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on February 11, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Chad Denson

ENTITY

Choctaw

MEMBERS PRESENT

Danielle Barker

Bethany

Monica Cardin

Del City

Ava Beeby

Moore

Melissa Helsel

Mustang

Morgan Shepard

Mustang

Rebecca Brewster

Newcastle

Matt Sandidge

Oklahoma City

Tyler Gammon

Oklahoma County

Erik Brandt

Oklahoma County

NON-VOTING MEMBERS PRESENT

Ben Davis

Capitol-Medical Zoning Commission

Robert (Robby) Byard

Tinker Air Force Base

GUESTS PRESENT

Hon. Mike Pearson, Commissioner

Logan County

Jessica Scott, Bicycle/Pedestrian Coordinator

Oklahoma Department of Transportation

ACOG STAFF PRESENT

John Sharp

Program Coordinator, TPS

Jennifer Sebesta

GIS Specialist, TPS

Conrad Aaron

GIS Technician, TPS

I. CALL TO ORDER

Chair Chad Denson called the meeting to order at 9:02 a.m.

II. APPROVAL OF MINUTES

Erik Brandt moved to approve the minutes of the December 10, 2015 meeting. Chad Denson seconded the motion. The motion carried.

III. ITEMS FOR INFORMATION ONLY:

A. ODOT Grant Programs: Transportation Alternatives Program and Safe Routes to School

John Sharp presented some details and an overview on ODOT's TAP funding. The main themes were: Funding is available for communities outside the Urban Area Boundaries, for populations 1-5,000 and from 5,000 to 200,000, and funding provides up to an 80% federal share for each project.

Statewide funding of \$6.8 million would be available for communities with a population of less than 5,000, and \$4.2 million for communities with a population between 5,000-200,000.

Information on eligibility and the types of projects the money could be used for was also provided. An overview on how to access the ODOT TAP application on the ODOT website was given. At the meeting, Jessica Scott from ODOT stated that the preliminary applications would be due by March 20 and the final applications by April 30.

Contact information for ODOT staff was provided to allow local staff to gather more information.

B. National Tornado Summit

Some background information on the National Tornado Summit was provided to the committee. The 5th annual event will be held February 29 - March 2 in Oklahoma City. The National Tornado Summit is an educational forum that provides attendees with the knowledge they need to excel in their field. The conference includes dedicated tracks for insurance producers, insurance adjusters, emergency managers and meteorologists. Insurance professionals who participate in approved sessions may receive 10 hours of continuing education credit if it is requested.

C. Status of the Encompass 2040 Land Use Scenario 2

Jennifer Sebesta gave a brief overview of the Scenario process and the steps that were followed for each Scenario. Maps that showed the regional attraction and allocation for

Scenario 1 for both population and employment were displayed. The employment data included the commercial, office, industrial and public employment categories. These employment categories generate transportation trips in different ways. Maps of the allocation for Scenario 2 were displayed, and then comparisons between Scenario 1 and Scenario 2 were displayed for the committee to see the differences in settlement patterns. The population development patterns were less dependent on interstates and major highways.

The next step is to tie the transportation modeling to the scenario settlement patterns. This will allow for an understanding of how the impacts of future settlement could affect transportation improvements.

IV. NEW BUSINESS

Erik Brandt, Oklahoma County, stated that they are currently working on their Master Plan, but will be awaiting a water study of northwest Oklahoma County to provide potential residential density information. Staff is discussing a pavement management system. They continue to work on the Crutcho Creek flood issue.

Matt Sandidge, Oklahoma City, said that staff is working on their BikeWalkOKC, which they hope will be adopted in May. In March, they would like to meet with local communities to see how they could connect bike facilities in the future. Staff is also working on an area plan around Windsor Hills.

Melissa Helsel, Mustang, mentioned that Mustang Rd. is being widened south of SH-152. A school district bond election passed and this continues to drive growth in the area. New restaurants are opening – Zaxby’s Johnnies, and S&B. They are about to issue an RFP for a Comprehensive plan update. There is some discussion of annexation of land on the south side of Mustang. This could be up to 1,000 acres, but a number of steps would have to be completed before this could happen. Mustang is also working on a “do not knock” list for residents.

Rebecca Brewster, Newcastle, said that they have active development in five subdivisions. The City may be updating its Comprehensive Plan and they are in discussions with Freise Nichols. Newcastle is working on becoming a Certified Healthy Community this year. A focus group of 12 community members has been meeting to evaluate a number of health indicators in the community. Walkability will need some improvements. There are some disconnected portions of the city. The highway bisects the community and the residential neighborhoods are separated from the commercial developments. Staff anticipates that they will grow to 10,000 in the next 18 months. This may attract further retail development. The YMCA may provide summer programs for Newcastle residents.

Monica Cardin, Del City, stated that they had an ISO visit for an application to join the Community Ratings System. Del City is now a preferred provider for the International Code Council training. This will be valuable for building inspector or zoning inspector training.

Ava Beeby, Moore, said they are working on their comprehensive plan and a subdivision at Janeway. They are in the process of developing their old mobile home park into a mixed use development, which is located on the west side of I-35.

Robert Byard, Tinker AFB, asked if any community had new developments near Tinker AFB. If so, he said to please let them know.

Ben Davis, Capitol-Medical Zoning, asked for others to inform him if there are any developments that are in close proximity to their area. They are updating their Historical Preservation guidelines for their district. Soon they will be updating their new comprehensive plan for the district and administrative goals.

Danielle Barker, Bethany, stated that they are getting close to the completion of their comprehensive plan. Their City Manager, John Shugart, is retiring. SNU is going to build a new dorm.

Commissioner Pearson, Logan County, stated that new legislation allows counties to work together on county line roads that border the adjacent county. There could be an opportunity for new development of 300 acres near Waterloo Rd. and I-35, once the interchange is updated.

Chad Denson, Choctaw, said that they would be adding 1.5 miles of sewer lines and 2 miles of water mains. Additionally, eight baseball fields should be completed in March. Their comprehensive plan update should be completed this fall.

V. ADJOURN

There being no further business, the meeting adjourned at 10:01 a.m.

ACOG

Association of Central Oklahoma Governments

21 E. Main St, Suite 100, Oklahoma City, OK 73104-2405
(405) 234-2264 Fax: (405) 234-2200 TDD/TTY: 7-1-1 Statewide
www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: March 10, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Open Streets OKC 2016

INFORMATION:

The fourth [Open Streets](#) event in Oklahoma City will be held on NW 23rd Street on Sunday, April 3, 2016. ACOG is participating in a partnership funded by the Oklahoma City-County Health Department's Wellness Now Coalition to sponsor this event, and other partners include the following:

- Neighborhood Alliance of Central Oklahoma
- Oklahoma City Public Schools
- Uptown 23rd Merchants Association
- City of Oklahoma City
- The Paseo Arts District
- Oklahoma Employees Credit Union
- LOYAL (Linking OKC's Young Adult Leaders) Program

Building on the success of previous events, Open Streets OKC will close off NW 23rd Street from Western to Robinson to vehicular traffic. This year, North Walker to 30th Street and the Paseo district will also be closed to vehicular traffic from 12 p.m. to 4 p.m. Both streets will be repurposed for non-motorized transportation and the active participation of many community organizations and local businesses. Previous events have drawn crowds of approximately 20,000 participants.

Staff will give APTAC members a brief progress report and information on how they can participate.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: March 10, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Bike Month 2016

INFORMATION:

It is time to look forward to Bike Month 2016. This is the twelfth year for Bike to Work (BTW) Day in Central Oklahoma – scheduled for May 20. Staff has reached out to local staff for feedback for this year's event. New posters and maps will be developed over the next month. The month of May has become very busy for bike related activities, and a calendar of regional bike related events will be developed. Staff requests that all communities provide details about local events to ACOG staff to ensure inclusion in the regional calendar.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: March 10, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Building Permit Request

INFORMATION:

ACOG staff is requesting 2014 and 2015 building permit data from each community. If this information could be delineated, whether it is a residential or a commercial permit, that would be very helpful. Demolition of residences and businesses is also being requested. Below is a list of data fields that ACOG is requesting from local members:

- Name (if business)
- Address
- City
- ZIP
- Units
- Type of residential (i.e. single family, duplex, multi-family)
- Year of permit

GIS file formats are preferred, but other digital formats (Excel or Word) will suffice if GIS files are not available. Staff would like to keep a current file of building permits for the region. If your community has not mapped this data, ACOG will be completing this task.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: March 10, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: Eric Pollard, Clean Cities Coordinator
Transportation & Planning Services

SUBJECT: Funding Opportunity: EPA Clean Diesel Grants

INFORMATION:

The Environmental Protection Agencies' (EPA) Clean Diesel Funding Assistance Program is soliciting proposals nationwide for projects that achieve significant reductions in diesel emissions in terms of tons of pollution produced by diesel engines and diesel emissions exposure.

Eligible Uses of Funding

Eligible diesel vehicles, engines and equipment may include school buses, Class 5 - Class 8 heavy-duty highway vehicles, marine engines, locomotives and non-road engines, equipment or vehicles used in construction, handling of cargo (including at ports or airports), agriculture, mining or energy production (including stationary generators and pumps).

Grant funds may be used for clean diesel projects that use:

- [EPA verified](#) retrofit technologies or certified engine configurations
- [California Air Resources Board \(CARB\) verified](#) retrofit technologies or certified engine configurations
- Idle-reduction technologies that are [EPA verified](#)
- Aerodynamic technologies and low rolling resistance tires that are [EPA verified](#)
- Early engine, vehicle, or equipment replacements with [certified engine configurations](#)

All Oklahoma based projects are eligible but Oklahoma, Bryan, Carter, Rogers, & Tulsa Counties are prioritized by EPA due to higher particulate matter pollution levels. \$2.7 million in funding is available to EPA Region 6 (includes Oklahoma, Arkansas, Louisiana, New Mexico, Texas, & 66 Tribes).

The closing date and time for receipt of proposals is Tuesday, April 26, 2016, at 4:00 p.m. Eastern Time (ET) in order to be considered for funding. Proposal packages must be submitted electronically to EPA through Grants.gov (www.grants.gov) no later than Tuesday, April 26, 2016, at 4:00 p.m. (ET) in order to be considered for funding.

Important dates

- Deadline for Applications Tuesday, April 26, 2016 at 4 p.m. ET
- Notification of Selected Applicants June 2016
- Funding of Awards October 2016

Visit <http://www.epa.gov/cleandiesel/clean-diesel-national-grants> for full RFP and other important information.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: March 10, 2016
TO: Areawide Planning and Technical Advisory Committee
FROM: Jennifer Sebesta, GIS Specialist
 Transportation & Planning Services
SUBJECT: Discussion of Encompass 2040 Transportation Alternate Networks

INFORMATION:

ACOG staff, in close coordination with member entity staff, has begun to develop and model alternate street and highway networks in order to update the region's long-range transportation plan, Encompass 2040. As part of the 2040 Plan, each transportation model alternate will run using the development patterns created by the Encompass 2040 Land Use Scenarios.

Encompass 2040 Scenarios:

- **Scenario 1:** Continues similar development patterns of the past with no new zoning initiatives
- **Scenario 2:** Encourages infill and downtown development in each community

Transportation Alternates:

- **2010 Base Year Network:** Includes all regional streets and fixed transit routes as they existed in the base year of 2010, and the model attempts to replicate transportation patterns using base year network characteristics and land use patterns.
- **Alternate One—Present + Committed Network:** Includes all existing roadways and transit routes with improvements implemented since 2010, as well as those for which funding is committed through December 2016. The network also includes portions of the Oklahoma Department of Transportation's 8-Year Construction Work Plan.

At the March meeting, ACOG staff will present the transportation model results of the 2010 Base Year Network and Alternate One for Scenario 1 runs. In the coming months, staff will be bringing additional transportation alternates and land use scenarios to the committees for review.

ACTION REQUESTED:

None. For information only.