



*association of central oklahoma governments*

Chair Elizabeth Waner  
Edmond Councilmember

Vice-Chair Pete White  
Oklahoma City Councilmember

Secretary/Treasurer Vacant

Executive Director  
John G. Johnson

## AGENDA

### ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) BOARD OF DIRECTORS

**Thursday, April 28, 2016**

ACOG Board Room - 1:45 p.m.  
(or immediately following the ITPC meeting)

- I. CALL TO ORDER - INTRODUCTION OF GUESTS ([ATTACHMENT I](#))
- II. APPROVAL OF MINUTES – REGULAR MEETING MARCH 31, 2016 ([ATTACHMENT II](#))
- III. COMMUNICATIONS
  - A. CHAIRMAN'S REPORT
    - 1. Nomination Committee Appointments
    - 2. Budget Committee Appointments
  - B. DIRECTOR'S REPORT
- IV. HEARING OF DELEGATIONS OR CITIZENS
- V. CONSENT DOCKET

**INFORMATION:** This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through H in Section V be placed on the Consent Docket.

**ACTION REQUESTED:** Motion to place Items V-A through V-H on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT – APRIL CLAIMS ([ATTACHMENT V-A](#))

**INFORMATION:** Consideration of materials claims budgeted for the Association in the amount of \$101,953.36. These claims have been found in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

**ACTION REQUESTED:** Motion to accept the finance report and approve payment of the April claims against the Association.

B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW ([ATTACHMENT V-B](#))

**INFORMATION:** The listed projects have been reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants.

**ACTION REQUESTED:** Motion to concur with the Clearinghouse action.

\*\*\*\*\*

**INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT**

*The attachments for Items under V-C and V-D are included in the [ITPC Agenda](#):*

\*\*\*\*\*

C. **ITPC** CONSENT DOCKET ITEMS:

1. CONGESTION MANAGEMENT PLAN UPDATE

**ACTION REQUESTED:** None. For information only.

2. HIGHLIGHTS OF OPEN STREETS OKC 2016

**ACTION REQUESTED:** None. For information only.

3. BIKE MONTH 2016

**ACTION REQUESTED:** None. For information only.

4. OCARTS AREA LINE ITEM PROJECTS AND ADMINISTRATIVE MODIFICATIONS

**ACTION REQUESTED:** None. For information only.

5. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)

**ACTION REQUESTED:** None. For information only.

6. FY 2016 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS

**ACTION REQUESTED:** None. For information only.

D. **ITPC** ITEMS (REQUIRED INDIVIDUAL ACTION AND/OR DISCUSSION DURING ITPC MEETING):

1. PRELIMINARY FY 2017 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR THE OKLAHOMA CITY REGIONAL TRANSPORTATION STUDY (OCARTS) AREA

**ACTION REQUESTED:** Motion to endorse approval of the Preliminary FY 2017 UPWP, and transmit to FHWA and FTA for review and comment.

2. UPDATE ON ENCOMPASS 2040 TRANSPORTATION ALTERNATE NETWORKS

**ACTION REQUESTED:** None. For information only.

3. TRANSPORTATION NEWS AND UPDATES

**INFORMATION:** Staff provided an update on current projects to the ITPC.

**\*\*\*This concludes the Intermodal Transportation Policy Committee Report.\*\*\***

E. CDBG-CIP CONTRACT BETWEEN ACOG AND THE CITY OF NICOMA PARK

**INFORMATION:** The City of Nicoma Park has been awarded a Community Development Block Grant - Capital Improvement Plan (CDBG-CIP) grant by the Oklahoma Department of Commerce (ODOC). The grant will be used to update the community's existing Capital Improvement Plan. Nicoma Park has expressed its intent to contract with ACOG for many of the mapping, oversight, coordination and planning services required for the completion of their Plan Update at a cost of \$36,350.

**ACTION REQUESTED:** Motion to authorize the Executive Director to negotiate and execute the contract with the City of Nicoma Park.

F. CDBG-CIP CONTRACT BETWEEN ACOG AND THE TOWN OF CALUMET

**INFORMATION:** The Town of Calumet has been awarded a Community Development Block Grant - Capital Improvement Plan (CDBG-CIP) grant by the Oklahoma Department of Commerce (ODOC). The grant will be used to update the community's existing Capital Improvement Plan. Calumet has expressed its intent to contract with ACOG for many of the mapping, oversight, coordination and planning services required for the completion of their Plan Update at a cost of \$40,000.

**ACTION REQUESTED:** Motion to authorize the Executive Director to negotiate and execute the contract with the Town of Calumet.

G. AGREEMENT BETWEEN ACOG AND MICROSOFT THROUGH A PUBLIC SECTOR RESELLER

**INFORMATION:** ACOG has been able to reduce costs with the arrival of Microsoft Office 365 (an email, archiving and Office suite). Microsoft's model for this service for governmental entities was to purchase through a public sector reseller; i.e., Insight Public Sector. The service is billed annually, and in this third year, will cost ACOG \$191.97 per user/mailbox, which is their governmental rate. Yearly cost with current staffing/mailbox level will be \$8,062.74. At the end of the term, ACOG reserves the right to not renew the yearly service.

**ACTION REQUESTED:** Motion to authorize the ACOG Executive Director to continue an Open License Agreement with Microsoft, through Insight Public Sector, to purchase Microsoft Office 365 annually (June 1, 2016 thru May 31, 2017).

H. POPULATION ESTIMATES FOR USE IN PREPARATION FOR FY 2017 ACOG BUDGET  
[\(ATTACHMENT V-H\)](#)

**INFORMATION:** Under Section IV of the Agreement creating the Association of Central Oklahoma Governments, as amended March 31, 1983, ACOG staff is required to submit to the ACOG Board of Directors for its adoption "An estimate of population of Substate Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes."

**ACTION REQUESTED:** Motion to adopt the 2014 Annual Population Estimates from the U.S. Census Bureau for use as the basis of weighted votes and dues assessment for the fiscal year 2017 ACOG budget.

***\*\*\*This concludes the ACOG Board of Directors' Consent Docket Items.\*\*\****

VI. ITEMS REQUIRING INDIVIDUAL ACTION AND/OR DISCUSSION

A. UPDATE FROM THE PROPERTY & SPACE COMMITTEE

**INFORMATION:** The committee that was formed to consider possible new locations for ACOG operations will give a report. Consideration of the three proposals for leased space of ACOG operations going forward.

**ACTION REQUESTED:** Review and recommend an appropriate final decision as to the choice of property and space of the future ACOG offices, and motion to authorize the Executive Director to move forward with bringing this item to a conclusion.

B. LEGISLATIVE STATUS REPORT

**ACTION REQUESTED:** As desired by the Board of Directors.

VII. NEW BUSINESS

VIII. ADJOURN

**Next ACOG BOD Meeting: 1:45 p.m. Thursday, May 26, 2016**

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS**

**OFFICERS**

HON. ELIZABETH WANER	CHAIR	EDMOND
HON. PETE WHITE	VICE-CHAIR	OKLAHOMA CITY
VACANT	SECRETARY/TREASURER	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	HON. PHILLIP SHIREY, COUNCILMEMBER	HON. BRYAN TAYLOR, MAYOR
		HON. RANDY LUINSTR, COUNCILMEMBER
CALUMET	HON. BRUCE WALLACE, TRUSTEE	HON. JOHN MORRIS, MAYOR
CHOCTAW	HON. ROGER MALONE, COUNCILMEMBER	HON. LARRY GOELLER, COUNCILMEMBER
		HON. JERRY BOWER, COUNCILMEMBER
DEL CITY	HON. KEN BARTLETT, VICE MAYOR	HON. BRIAN E. LINLEY, MAYOR
EDMOND	HON. ELIZABETH WANER, COUNCILMEMBER	HON. VICTORIA CALDWELL, COUNCILMEMBER
EL RENO	HON. MATT WHITE, MAYOR	HON. RYAN SEARS, COUNCILMEMBER
FOREST PARK	HON. MARIANNE YARBROUGH, TRUSTEE	HON. DOROTHY O. WINSTON, MAYOR
GEARY	HON. LESLIE SWINERTON, VICE-MAYOR	HON. BOBBY ALLEN, COUNCILMEMBER
		HON. COZETTA JOHNSON, COUNCILMEMBER
GUTHRIE	HON. STEVEN J. GENTLING, MAYOR	HON. JEFF TAYLOR, COUNCILMEMBER
HARRAH	HON. KIM BISHOP, COUNCILMEMBER	HON. TOM BARRON, COUNCILMEMBER
JONES CITY	HON. RAY POLAND, MAYOR	HON. MATT ELERICK, COUNCILMEMBER
LANGSTON CITY	HON. ALICIA SUMLIN, MAYOR	HON. ALONZO F. PETERSON, TRUSTEE
LEXINGTON	HON. DAVID ADAMS, MAYOR	VACANT
LUTHER	HON. LEA ANN JACKSON, MAYOR	HON. BIRLENE LANGLEY, TRUSTEE
		HON. RON HENRY, TRUSTEE
MIDWEST CITY	HON. MATT DUKES, MAYOR	HON. RICK DAWKINS, COUNCILMEMBER
		HON. DANIEL MCCLURE JR., COUNCILMEMBER
MOORE	HON. MARK HAMM, COUNCILMEMBER	HON. JASON BLAIR, COUNCILMEMBER
MUSTANG	HON. JAY ADAMS, MAYOR	HON. BRIAN GRIDER, COUNCILMEMBER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (Cont.)**

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
NICHOLS HILLS	HON. PETER HOFFMAN, MAYOR	VACANT
NICOMA PARK	HON. MARK COCHELL, MAYOR	HON. JIM PUMPHREY, COUNCILMEMBER
NOBLE	HON. MARGE HILL, COUNCILMEMBER	HON. GAIL HATFIELD, COUNCILMEMBER
		HON. DIANNE GRAY, COUNCILMEMBER
NORMAN	HON. CINDY ROSENTHAL, MAYOR	HON. ROBERT CASTLEBERRY, COUNCILMBR
		HON. LYNNE MILLER, COUNCILMEMBER
OKARCHE	HON. LINDA MILLER, TRUSTEE	VACANT
OKLAHOMA CITY	HON. PETE WHITE, COUNCILMEMBER	ANY OKLAHOMA CITY COUNCILMEMBER
PIEDMONT	HON. JOHN BROWN, COUNCILMEMBER	HON. VALERIE THOMERSON, MAYOR
		HON. DONNIE ROBINSON, COUNCILMEMBER
PURCELL	HON. TOM MCCURDY, COUNCILMEMBER	HON. TED COX, VICE MAYOR
		HON. GRAHAM FISHBURN, COUNCILMEMBER
SLAUGHTERVILLE	HON. JOHN KOEHLER, MAYOR	VACANT
SPENCER	HON. EARNEST WARE, MAYOR	HON. MARSHA JEFFERSON, VICE MAYOR
UNION CITY	HON. LARRY MAPLES, TRUSTEE	VACANT
THE VILLAGE	HON. DAVID BENNETT, MAYOR	HON. HUTCH HIBBARD, COUNCILMEMBER
WARR ACRES	HON. JIM MICKLEY, VICE-MAYOR	HON. PATRICK WOOLLEY, MAYOR
YUKON	HON. MIKE MCEACHERN, COUNCILMEMBER	HON. RICHARD RUSSELL, COUNCILMEMBER
CANADIAN COUNTY	HON. JACK STEWART, COMMISSIONER	HON. DAVID ANDERSON, COMMISSIONER
		HON. MARC HADER, COMMISSIONER
CLEVELAND COUNTY	HON. ROD CLEVELAND, COMMISSIONER	HON. DARRY STACY, COMMISSIONER
		HON. HAROLD HARALSON, COMMISSIONER
LOGAN COUNTY	HON. MARVEN GOODMAN, COMMISSIONER	HON. MICHAEL PEARSON, COMMISSIONER
		HON. MONTY PIEARCY, COMMISSIONER
OKLAHOMA COUNTY	HON. WILLA JOHNSON, COMMISSIONER	HON. BRIAN MAUGHAN, COMMISSIONER
TINKER AIR FORCE BASE <b>(Associate Member)</b>	COL. LEA T. KIRKWOOD, VICE COMMANDER	CATHY R. SCHEIRMAN, BASE CIVIL ENGINEER
		BRAD BEAM, DEPUTY BASE CIVIL ENGINEER

**MINUTES OF THE  
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
BOARD OF DIRECTORS MEETING  
ACOG BOARD ROOM  
March 31, 2016**

The regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:20 p.m., on March 31, 2016, in the ACOG Board Room, 21 E. Main St., Suite 100, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices, at least 24 hours prior to the meeting.

**PRESIDING**

Chair Elizabeth Waner, Councilmember, Edmond

**BOARD MEMBERS PRESENT**

Hon. Roger Malone, Councilmember, Choctaw  
Hon. Ken Bartlett, Vice-Mayor, Del City  
Hon. Kim Bishop, Councilmember, Harrah  
Hon. Lea Ann Jackson, Mayor, Luther  
Hon. Jay Dee Collins, Mayor, Midwest City  
Hon. Jay Adams, Mayor, Mustang  
Hon. Brian Grider, Councilmember, Mustang  
Hon. Peter Hoffman, Mayor, Nichols Hills  
Hon. Pete White, Councilmember, Oklahoma City  
Hon. John Brown, Councilmember, Piedmont  
Hon. Tom McCurdy, Councilmember, Purcell  
Hon. John Koehler, Mayor, Slaughterville  
Hon. Earnest Ware, Mayor, Spencer  
Hon. David Bennett, Mayor, The Village  
Hon. Larry Maples, Trustee, Union City  
Hon. Jim Mickley, Vice-Mayor, Warr Acres  
Hon. Michael McEachern, Councilmember, Yukon  
Hon. Rod Cleveland, Commissioner, Cleveland County  
Hon. Marven Goodman, Commissioner, Logan County  
Hon. Mike Pearson, Commissioner, Logan County  
Hon. Willa Johnson, Commissioner, Oklahoma County

**ASSOCIATE MEMBER PRESENT**

Cathy R. Scheirman, Base Civil Engineer, Tinker Air Force Base

**BOARD MEMBERS ABSENT**

Hon. Phillip Shirey, Councilmember, Bethany  
Hon. Bruce Wallace, Trustee, Calumet  
Hon. J. T. Chronister, Vice-Mayor, El Reno



**BOARD MEMBERS ABSENT (continued)**

Hon. Marianne Yarbrough, Trustee, Forest Park  
Hon. Leslie Swinerton, Vice-Mayor, Geary  
Hon. Steve Gentling, Mayor, Guthrie  
Hon. Ray Poland, Mayor, Jones City  
Hon. Alicia Sumlin, Mayor, Langston City  
Hon. David Adams, Mayor, Lexington  
Hon. Mark Hamm, Councilmember, Moore  
Hon. Mark Cochell, Mayor, Nicoma Park  
Hon. Marjorie Hill, Councilmember, Noble  
Hon. Robert Castleberry, Councilmember, Norman  
Hon. Linda Miller, Trustee, Okarche  
Hon. Jack Stewart, Commissioner, Canadian County

**GUESTS**

Richard Raupe, Town Administrator, Okarche  
Colin McCormick, Wheeler Wheeler Morgan & Brown  
Isaac Akem, Federal Highway Administration

**STAFF**

John G. Johnson, Executive Director  
Beverly Garner, Assistant to Executive Director  
Anita Kroth, Administrative Assistant  
Debbie Cook, Finance Division Director  
Brent Hawkinson, 9-1-1 & Public Safety Division Director  
Jennifer McCollum, Public Relations Director  
Karen Wallace Douglas, Grants & Economics Development Program Manager  
Julie Smedlund, IGS Division Director  
Daniel J. O'Connor, Transportation & Planning Services (TPS) Division Director  
Holly Massie, TPS Special Programs Officer II  
John Sharp, TPS Demographics Program Coordinator

**I. CALL TO ORDER – INTRODUCTION OF GUESTS**

Chair Elizabeth Waner called the meeting to order at 2:20 p.m. A quorum was present.

John Johnson, Executive Director, introduced guests.

**II. APPROVAL OF MINUTES - REGULAR MEETING – FEBRUARY 25, 2016**

Director Jay Adams, Mustang, made a motion to approve the minutes of the regular meeting held February 25, 2016. Director Peter Hoffman, Nichols Hills, seconded the motion.

The motion carried with the following votes:

AYE: Malone, Bartlett, Waner, Bishop, Jackson, Collins, Adams, Hoffman, White, Brown, McCurdy, Koehler, Ware, Bennett, Maples, Mickley, McEachern, Cleveland, Goodman, and Johnson

NAY: None

ABSTAIN: None

### **III. COMMUNICATIONS**

#### **A. CHAIR'S REPORT**

Chair Elizabeth Waner, along with the ACOG Board of Directors, expressed appreciation to Director Jay Dee Collins for his service on the Board and public service to his community while serving as Mayor of Midwest City. Director Jay Dee Collins responded that it has been an honor to serve on the ACOG Board.

#### **B. EXECUTIVE DIRECTOR'S REPORT**

None

### **IV. HEARING OF DELEGATIONS OR CITIZENS**

None

### **V. CONSENT DOCKET (ITEMS V-A THROUGH V-E)**

This item was placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. Staff recommended that Items V-A through V-E be placed on the Consent Docket.

V-A FINANCE REPORT – MARCH CLAIMS

V-B REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW

V-C ITPC CONSENT DOCKET ITEMS:

1. FUNDING OPPORTUNITY: EPA CLEAN DIESEL GRANTS
2. OCARTS AREA LINE ITEM PROJECTS AND ADMINISTRATIVE MODIFICATIONS
3. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)

V-D ITPC ITEMS (REQUIRED INDIVIDUAL ACTION AND/OR DISCUSSION DURING ITPC MEETING):

1. PROJECTED REVENUES FOR IMPLEMENTATION OF ENCOMPASS 2040
2. DISCUSSION OF ENCOMPASS 2040 TRANSPORTATION ALTERNATE NETWORKS
3. OPEN STREETS OKC 2016
4. BIKE MONTH 2016
5. TRANSPORTATION NEWS AND UPDATES

V-E REQUEST AUTHORIZATION FOR THE ACOG EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT RENEWAL AGREEMENT WITH ARLEDGE & ASSOCIATES, P.C., CERTIFIED PUBLIC ACCOUNTANTS, FOR PROFESSIONAL AUDITING SERVICES

Consideration of March claims budgeted for the Association are in the amount of \$162,344.28. These claims have been found in order by staff and proper as to form and are recommended for payment. A copy of the March Claims List is included in the agenda packet.

Also included was an amendment to the March 2016 Claims List in the amount of \$4,051.24 amending the March Claims List from \$162,344.28 to \$166,395.52.

Director John Koehler, Slaughterville, made a motion to place items V-A through V-E on the Consent Docket and approve those items, subject to any conditions included in that item, and to accept the finance report and approve payment of the March claims against the Association as well as the March amended claims. Director Willa Johnson, Oklahoma County, seconded the motion. The motion carried with the following votes.

AYE: Malone, Bartlett, Waner, Bishop, Jackson, Collins, Adams, Hoffman, White, Brown, McCurdy, Koehler, Ware, Bennett, Maples, Mickley, McEachern, Cleveland, Goodman, and Johnson

NAY: None

ABSTAIN: None

**VI. ITEMS REQUIRING INDIVIDUAL ACTION AND/OR DISCUSSION**

**A. ACOG ECONOMIC DEVELOPMENT DISTRICT ACTIVITY REPORT**

Executive Director John Johnson provided news and information regarding activity of the ACOG Economic Development District (EDD). A list of the 2016 Comprehensive Economic Development Strategy (CEDS) Proposed Updates had been previously provided to the Board. It was noted that all projects listed are from The Alliance for Economic Development of Oklahoma City and were previously approved by the CEDS Advisory Committee on March 10, 2016.

Director Willa Johnson made a motion to approve the March 2016 Update of the ACOG Comprehensive Economic Development Strategy (CEDS). Director Peter Hoffman seconded the motion. The motion carried with the following votes:

AYE: Malone, Bartlett, Waner, Bishop, Jackson, Collins, Adams, Hoffman, White, Brown, McCurdy, Koehler, Ware, Bennett, Maples, Mickley, McEachern, Cleveland, Goodman, and Johnson

NAY: None

ABSTAIN:None

## **B. UPDATE FROM THE PROPERTY & SPACE COMMITTEE**

Chair Elizabeth Waner reported that the Property & Space Committee met since last month. She informed the Board of the current status of their findings.

After a lengthy discussion, Director Willa Johnson made a motion to table this item until the next ACOG Board meeting in April at which time the Board would make a review and recommend an appropriate final decision as to the choice of property and space of the future ACOG offices, and authorize the Executive Director to move forward with bringing this item to a conclusion. Director Peter Hoffman seconded the motion. The motion carried with the following votes:

AYE: Malone, Bartlett, Waner, Bishop, Jackson, Collins, Adams, Hoffman, White, Brown, McCurdy, Koehler, Ware, Bennett, Maples, Mickley, McEachern, Cleveland, Goodman, and Johnson

NAY: None

ABSTAIN:None

## **C. LEGISLATIVE STATUS REPORT**

John Johnson referred to the *Legislative Report* provided at today's meeting, which covered items including:

- Budget Crisis News
- DHS Layoffs
- Rainy Day Funds
- Funding cuts to all state agencies
- 48 Oklahoma school districts lawsuits regarding state aid
- HB2665 Medicaid Cuts
- "Let's Fix This" regarding budget cuts to education, health care, child welfare, mental health corrections, transportation and more
- 9-1-1/Public Safety
- SB828/9-1-1
- HB1221/Kari's Law business owners to allow direct access to 9-1-1
- HB1950/9-1-1
- HB3126/9-1-1
- HB1402/Fire
- HB2824/Schools
- SB1336/Hospitals
- Alternative fuel tax credit budget discussions
- SB1317/CNG and LNG trucks weight limits
- HB2622/Alternative fuel trainee licenses
- SB1316/Public-Private Partnerships
- SB154/Bidding Act
- SB1060/Engineering Districts
- SB1342/Transparency "expenditure of state funds"

**VII. NEW BUSINESS**

None

**VIII. ADJOURNMENT**

Chair Elizabeth Waner asked for a motion to adjourn. Director John Koehler made a motion to adjourn. Director Willa Johnson seconded the motion. The motion carried with the following votes:

AYE: Malone, Bartlett, Waner, Bishop, Jackson, Collins, Adams, Hoffman, White, Brown, McCurdy, Koehler, Ware, Bennett, Maples, Mickley, McEachern, Cleveland, Goodman, and Johnson

NAY: None

ABSTAIN: None

There being no further business, the meeting was adjourned at 2:39 p.m.

ADOPTED THIS 28th DAY OF APRIL 2016.

---

CHAIRMAN

---

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS**  
**CASH STATUS REPORT**  
**FOR THE MONTH ENDED MARCH 31, 2016**

	<b>OPERATING</b>	<b>SEC 125 / SAVINGS</b>	<b>WIRELESS 9-1-1</b>	<b>TOTAL</b>
Beginning Balance				
<i>March 1, 2016</i>				
Cash on Deposit	\$ 2,327,604.54	\$ 252,692.04	\$ 355,608.03	\$ 2,937,304.61
Petty Cash	1,400.00	-	-	1,400.00
Total Beginning Balance	<u>\$ 2,329,004.54</u>	<u>\$ 252,692.04</u>	<u>\$ 355,608.03</u>	<u>\$ 2,937,304.61</u>
Cash Receipts				
Grants & Contracts	\$ 38,650.98	\$ -	\$ -	\$ 38,650.98
Memberships	-	-	-	-
Transfers of Funds	-	1,187.48	-	1,187.48
Interest Earned	-	6.34	25.32	31.66
Wireless 9-1-1	-	-	490,489.79	490,489.79
Miscellaneous	1,336.74	-	-	1,336.74
Total Cash Receipts	<u>\$ 39,987.72</u>	<u>\$ 1,193.82</u>	<u>\$ 490,515.11</u>	<u>\$ 531,696.65</u>
Cash Available	\$ 2,368,992.26	\$ 253,885.86	\$ 846,123.14	\$ 3,469,001.26
Cash Disbursements				
Personnel Cost	\$ 173,653.33	\$ 1,037.54	\$ -	\$ 174,690.87
<i>(detail next page)</i>				
Travel	-	-	-	-
Transfers of Funds	1,187.48	-	-	1,187.48
Projects - REAP	-	-	-	-
General Operating Expenses	166,793.85	-	421,381.22	588,175.07
<i>(detail next page)</i>				
Total Cash Disbursements	<u>\$ 341,634.66</u>	<u>\$ 1,037.54</u>	<u>\$ 421,381.22</u>	<u>\$ 764,053.42</u>
<i>March 31, 2016</i>				
Cash on Deposit	\$ 2,025,957.60	\$ 252,848.32	\$ 424,741.92	\$ 2,704,947.84
Petty Cash	1,400.00	-	-	1,400.00
Total Ending Balance	<u>\$ 2,027,357.60</u>	<u>\$ 252,848.32</u>	<u>\$ 424,741.92</u>	<u>\$ 2,706,347.84</u>

# **SCHEDULE OF GENERAL OPERATING EXPENSES** **FOR THE MONTH ENDED MARCH 31, 2016**

**Personnel Cost:**

Salaries	\$ 93,638.60
Payroll Taxes	46,464.50
Group Health & Life Insurance	18,946.14
Pension Contribution & Expense	14,243.45
United Way Contributions	360.64

**Total Operating Personnel Expenditures**

\$ 173,653.33

**General Operating Expenditures:**

Accounting and Auditing	\$ 491.68
Bank Account Analysis Fee	11.65
Contract Personnel	10,736.50
Copiers	297.00
Development and Recruitment	2,763.75
Equipment Rental	119.85
Internet Service	2,782.27
Insurance	9,661.00
Maintenance & Repair - Equipment	1,642.00
Maintenance & Repair - Software	747.15
Mileage	337.47
Miscellaneous	-
Office Rent & Parking	15,037.00
Pension Administrative	1,625.00
Postage	-
Professional Dues	1,816.67
Projects-9-1-1 Institute Training	1,284.15
Projects-CMAQ	6,444.00
Projects - Clean Cities	531.17
Projects - OARC Legislative Reception	250.00
Projects - OCARTS Regional	70,000.00
Public Education - NTW	4,039.97
Public Notice/Advertising	-
Publications & Subscriptions	79.00
Subcontract	21,666.08
Supplies	3,062.29
Supplies - Software	1,921.72
Telephone	827.31
Temporary Labor	8,599.37
Travel	19.80
Vehicle Expense	-

**Total General Operating Expenses**

\$ 166,793.85

BE IT RESOLVED, that on this 28th day of April 2016, the following claims are  
approved by the Association of Central Oklahoma Governments;  
and the Director and Officers of this Association are directed to pay such claims.

Addison Group <i>{Temporary Labor}</i>	\$ 6,137.56
Baker, Lysa <i>{Travel - 9-1-1}</i>	11.88
Bricktown Venture II, LLC <i>{Office Rent}</i>	15,037.00
Brown, Ken <i>{Mileage}</i>	167.40
CABA <i>{FSA Fees}</i>	105.00
Capital Business Solutions <i>{Maintenance}</i>	1,062.23
Connex <i>{Telephone 9-1-1}</i>	63.83
Cox Communications, Inc. <i>{Internet}</i>	149.81
Electradigital <i>{Internet}</i>	182.00
GeoComm, Inc <i>{Consultant – 9-1-1}</i>	6,400.00
Harrington, John <i>{Mileage}</i>	180.36



April Claims [Cont.]

Java Dave's Storage <i>(Storage - 9-1-1 \$90)</i>	\$ 180.00
Laser Source, LLC <i>(Supplies)</i>	137.00
Logix Communications <i>(Telephone, Internet)</i>	1,418.32
McCollum, Jennifer <i>(Mileage)</i>	254.88
McLain-Chitwood Office Products, Inc. <i>(Supplies)</i>	277.04
Midcon Recovery Solutions <i>(Maintenance)</i>	535.00
NARC <i>(Membership)</i>	11,548.89
Oklahoma City, City of <i>(UPWP - Traffic Count)</i>	12,954.88
Oklahoma Municipal League <i>(Professional Dues)</i>	500.00
Oklahoma Society of CPAs <i>(Professional Development)</i>	325.00
Olsson Associates <i>(Congestion Management Plan)</i>	12,500.00
Page Plus <i>(Telephone - 9-1-1)</i>	10.25

April Claims [Cont.]

Peak Uptime <i>(Repairs &amp; Maintenance)</i>	\$ 3,772.50
Pendergraft, Art <i>(Consultant - UPWP)</i>	3,920.00
Pioneer Cellular <i>(Telephone – 9-1-1)</i>	28.43
ProStar Services <i>(Supplies)</i>	172.28
Public Safety Group <i>(Institute Training - 9-1-1)</i>	1,393.00
R.K. Black <i>(Copiers)</i>	774.92
Rackspace <i>(Hosting Fee - 9-1-1 \$31.40)</i>	58.95
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$366.67)</i>	1,100.00
Shred-it <i>(Recycling)</i>	65.73
Standard Register <i>(Offsite Storage – 9-1-1 \$1.05)</i>	108.25
T-mobile <i>(Telephone - 9-1-1)</i>	45.90
Total Compliance Connection, LLC <i>(Consultant)</i>	416.50

April Claims (Cont.)

TwoTrees <i>(Repairs &amp; Maintenance)</i>	\$ 3,930.00
US Cellular <i>(Telephone - 9-1-1)</i>	55.71
Verizon Wireless <i>(Telephone, Internet - 9-1-1 \$32.56)</i>	150.59
Wallace-Douglas, Karen <i>(Travel)</i>	72.27
Yukon, City of <i>(Special Projects - Fleet Conversion)</i>	15,750.00
TOTAL APRIL CLAIMS	<u>\$ 101,953.36</u>

ATTEST

---

CHAIR

**REVIEW AND COMMENT REPORT  
AS OF APRIL 2016**

The following projects have been reviewed by staff during the past month:

<u>Date Reviewed</u>	<u>ID#</u>	<u>Agency &amp; Project</u>
April 20, 2016	ID#D201601	Financial Assistance Division Oklahoma Water Resources Board Capitalization Grants for Clean Water State Revolving Funds
April 21, 2016	ID#D211601	Brownfields Manager Oklahoma Corporation Commission Workplan for Section 128(a) State Response Program

# ACOG

## Association of Central Oklahoma Governments

21 E. Main St, Suite 100, Oklahoma City, OK 73104-2405  
[405] 234-2264 Fax: [405] 234-2200 TDD: [405] 234-2217  
www.acogok.org e-mail: acog@acogok.org

### MEMORANDUM

**DATE:** April 21, 2016  
**TO:** ACOG Board of Directors  
**FROM:** John M. Sharp, Program Coordinator, Transportation & Planning Services  
**SUBJECT:** Population Estimates for Use in Preparation for FY 2017 ACOG Budget

#### INFORMATION:

Under Section IV of the Agreement creating the Association of Central Oklahoma Governments, as amended March 31, 1983, ACOG staff is required to submit to the ACOG Board of Directors for its adoption "An estimate of population of Substate Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes."

The Agreement further specifies that the larger numerical population reflected by either the Oklahoma Employment Security Commission's (OESC) most recent final population projection (estimate), or the Bureau of the Census Special Count population statistics for each ACOG member shall be used by the ACOG staff in submitting population estimates for adoption. The authority to develop the annual population estimates was transferred from OESC to the State Data Center at the Oklahoma Department of Commerce in 1990.

The Agreement is interpreted to require that the most recent final population estimates be used for fiscal year 2017 determinations. ACOG received 2014 Annual Population Estimates from the U.S. Census Bureau. These are the most recent estimates available and staff recommends that these figures be used to determine the weighted votes to be used for fiscal year 2017.

#### ACTION REQUESTED:

Motion to adopt the 2014 Annual Population Estimates from the U.S. Census Bureau for use as the basis of weighted votes and dues assessment for the fiscal year 2017 ACOG budget.

## 2014 Annual Population Estimates

NAME	POPULATION ESTIMATE 2014	WEIGHTED VOTES
Balance of Canadian County	6285	2
Balance of Cleveland County	13181	2
Balance of Logan County	29077	2
Balance of McClain County	10691	0
Balance of Oklahoma County	20745	2
Bethany city	19580	8
Blanchard city (part)	6054	0
Calumet town	553	1
Cedar Valley	312	0
Choctaw city	11992	5
Cole town	568	0
Crescent city	1508	1
Del City city	22008	9
Edmond city	88605	32
El Reno city	18153	8
Forest Park town	1059	1
Geary city (part)	221	1
Goldsby town	2007	0
Guthrie city	11056	5
Harrah city	5724	3
Jones town	2873	2
Langston town	1811	1
Lexington city	2165	1
Luther town	1464	1
Midwest City city	57039	23
Moore city	59196	24
Mustang city	19638	8
Newcastle city	9155	0
Nichols Hills city	3870	2
Nicoma Park city	2467	1
Noble city	6583	3
Norman city	118040	37
Okarche town (part)	535	1
Oklahoma City city (part)	620537	108
Piedmont city (part)	6726	3
Purcell	6340	0
Slaughterville town	4210	2
Spencer city	4024	2
The Village city	9324	4
Tuttle city	6542	0
Union City town	1887	1
Valley Brook town	782	1
Warr Acres city	10408	5
Yukon city	25349	11

**Total** **1,250,344**

Note: Tinker employment (website) 8,352 Military and 16,225 Civilian