



association of central oklahoma governments

Chair Elizabeth Waner  
Edmond Councilmember

Vice-Chair Pete White  
Oklahoma City Councilmember

Secretary/Treasurer Jay Dee Collins  
Midwest City Mayor

Executive Director  
John G. Johnson

## MEMORANDUM

**DATE:** April 7, 2016  
**TO:** Areawide Planning and Technical Advisory Committee (APTAC)  
**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services (TPS)  
**SUBJECT:** Meeting Notice

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The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

**THURSDAY, APRIL 14, 2016, AT 9:00 A.M.**

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

## AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE MARCH 17, 2016 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
  - A. Review of Open Streets OKC 2016 ([ATTACHMENT III-A](#))
  - B. Bike Month 2016 ([ATTACHMENT III-B](#))
  - C. Building Permit Request ([ATTACHMENT III-C](#))
  - D. Transportation Alternatives Program (TAP) Update ([ATTACHMENT III-D](#))
  - E. Discussion of Encompass 2040 Transportation Alternate Networks ([ATTACHMENT III-E](#))
- IV. NEW BUSINESS
- V. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE  
VOTING MEMBERS AND ALTERNATES**

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
BETHANY	Danielle Barker Community Development Specialist	Vacant
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	Vacant
CHOCTAW	Chad Denson City Planner	Roger Nelson City Manager
COLE	No Designee	Vacant
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Dennis Blind Principal Planner
PIEDMONT	No Designee	Vacant
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	Nicole Mukes City Manager	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Larry Mitchell Exec. Dir.-Yukon Econ. Dev. Auth.
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt, Comprehensive Planner Vacant

### **NON-VOTING MEMBERS AND ALTERNATES**

<b>ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
AREAWIDE AGING AGENCY	Don Hudman Executive Director	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	Deidre Myers, Division Director Policy, Research & Econ. Analysis	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

## MINUTES

**Areawide Planning and Technical Advisory Committee****March 17, 2016****9:00 a.m.**

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on March 17, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

**PRESIDING**

Jan Fees

**ENTITY**

Edmond

**MEMBERS PRESENT**

Danielle Barker

Bethany

Monica Cardin

Del City

Julie Shannon

Midwest City

Ava Beeby

Moore

Rebecca Brewster

Newcastle

Matt Sandidge

Oklahoma City

Erik Brandt

Oklahoma County

**NON-VOTING MEMBERS PRESENT**

Justin Henry

Capitol-Medical Zoning Commission

Robert (Robby) Byard

Tinker Air Force Base

**GUESTS PRESENT**

Joel Olson, Member. Steering Committee

Red Earth Sierra Club

**ACOG STAFF PRESENT**

John Sharp

Program Coordinator, TPS

Eric Pollard

Clean Cities Coordinator, TPS

Jennifer Sebesta

GIS Specialist, TPS

Kathryn Wenger

Associate Planner, TPS

Conrad Aaron

GIS Technician, TPS

## I. CALL TO ORDER

Chair Jan Fees called the meeting to order at 9:04 a.m.

## II. APPROVAL OF MINUTES

Erik Brandt moved to approve the minutes of the February 11, 2016 meeting. Julie Shannon seconded the motion. The motion carried.

## III. ITEMS FOR INFORMATION ONLY:

### A. Open Streets OKC 2016

The fourth [Open Streets](#) event in Oklahoma City will be held on NW 23<sup>rd</sup> Street on Sunday, April 3, 2016. There are nine agencies that form a partnership to organize this event funded by the Oklahoma City-County Health Department's Wellness Now Coalition.

As in the past two events at this location, Open Streets OKC will close NW 23<sup>rd</sup> Street from Western to Robinson to vehicular traffic. This year, North Walker to 30<sup>th</sup> Street and the Paseo district will also be closed to vehicular traffic from 12 p.m. to 4 p.m. Maps of the route and parking options were presented. Both streets will be repurposed for non-motorized transportation and the active participation of over 40 community organizations and local businesses. Previous events have drawn crowds of approximately 20,000 participants.

Jan Fees asked if Oklahoma City County Health Department could be asked to present to APTAC and explain the process in order to stage an event like this.

### B. Bike Month 2016

John Sharp presented an overview of Bike to Work Day and Bike Month. This is the twelfth year for Bike to Work (BTW) Day in Central Oklahoma – scheduled for May 20. The month of May has become very busy for bike related activities, and a calendar of regional bike related events will be developed to share this information. Staff requests that all communities provide details about local events to ACOG staff for inclusion in the regional calendar.

Staff has reached out to local staff for feedback for this year's event. New posters and maps will be developed over the next month.

### C. Building Permit Request

ACOG staff is requesting 2014 and 2015 residential and commercial building permit data from each community. Demolition permits of residences and businesses are also being requested. A detailed list of the data fields was made available in the March agenda.

GIS file formats are preferred, but other digital formats (Excel or Word) will suffice if GIS files are not available. Staff would like to keep a current file of building permits for regional planning purposes. If your community has not mapped this data, ACOG will be completing this task and will make the information available to local communities.

D. Funding Opportunity: EPA Clean Diesel Grants

Eric Pollard gave an update on the Environmental Protection Agencies' (EPA) Clean Diesel Funding Assistance Program. This program is soliciting proposals nationwide for projects that achieve significant reductions in diesel emissions in terms of tons of pollution produced by diesel engines and diesel emissions exposure.

Grant funds may be used for clean diesel projects that use:

- [EPA verified](#) retrofit technologies or certified engine configurations
- [California Air Resources Board \(CARB\) verified](#) retrofit technologies or certified engine configurations
- Idle-reduction technologies that are [EPA verified](#)
- Aerodynamic technologies and low rolling resistance tires that are [EPA verified](#)
- Early engine, vehicle, or equipment replacements with [certified engine configurations](#)

All Oklahoma-based projects are eligible, but Oklahoma, Bryan, Carter, Rogers, & Tulsa Counties are prioritized for funding by EPA due to higher particulate matter pollution levels. Funding of \$2.7 million is available to EPA Region 6 (includes Oklahoma, Arkansas, Louisiana, New Mexico, Texas, & 66 Tribes). Proposal packages must be submitted electronically to EPA through Grants.gov ([www.grants.gov](http://www.grants.gov)) no later than Tuesday, April 26, 2016, at 4:00 p.m. (ET) in order to be considered for funding. Notification of Selected Applicants will be June 2016 and Funding Awards in October 2016. A link to EPA's site was provided <http://www.epa.gov/cleandiesel/clean-diesel-national-grants> for further information.

E. Discussion of Encompass 2040 Transportation Alternate Networks

Jennifer Sebesta gave an overview of Encompass 2040 and the goal to compare the future land use development patterns of each Scenario with the different transportation Alternates. Jennifer explained what components are in each Scenario and each Alternate. A detailed map of the volume to capacity ratio was presented to help explain road congestion for the 2010 Base Network with the 2010 base socioeconomic conditions.

A second map of the 2010 Base Network with the 2040 socioeconomic data provided an insight into the increased congestion, if a no build option was chosen. Staff highlighted the corridors that would have significant congestion if roadways were not improved. A table highlighting the differences between the base data and the 2040 data on the 2010 Base Network was provided. The table included an analysis of the system performance between the two options, including: Congested road miles increased 125%, daily hours of travel increased 196% and delay per trip increased 106%.

#### **IV. NEW BUSINESS**

Suggestions for future speakers: Scott Williams to discuss commercial lighting challenges, Open Streets, and Dr. Terry Cline to discuss Certified Healthy Oklahoma

This fall's Annual OKAPA Conference will be meeting at Quartz Mountain in late September.

#### **V. ADJOURN**

There being no further business, the meeting adjourned at 10:02 a.m.

# ACOG

## Association of Central Oklahoma Governments

21 E. Main St, Suite 100, Oklahoma City, OK 73104-2405  
[405] 234-2264 Fax: [405] 234-2200 TDD/TTY: 7-1-1 Statewide  
www.acogok.org e-mail: acog@acogok.org

### MEMORANDUM

**DATE:** April 7, 2016

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services

**SUBJECT:** Review of Open Streets OKC 2016

#### INFORMATION:

The fourth [Open Streets](#) event in Oklahoma City was held on Sunday, April 3, 2016. The Oklahoma City-County Health Department's Wellness Now Coalition sponsored the event and joined eight other partners, including ACOG.

This year's event closed NW 23<sup>rd</sup> Street (from Western to Robinson) and North Walker (from NW 30<sup>th</sup> to 23<sup>rd</sup> in the Paseo district) from 12 p.m. to 4 p.m.

Staff will give APTAC members a brief overview of the event.

#### ACTION REQUESTED:

None. For information only.



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### MEMORANDUM

**DATE:** April 7, 2016

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services

**SUBJECT:** Bike Month 2016

#### **INFORMATION:**

It is time to look forward to Bike Month 2016. This is the twelfth year for Bike to Work (BTW) Day in Central Oklahoma – scheduled for May 20. Staff has reached out to local staff for feedback for this year's event. New posters and maps will be developed over the next month. The month of May has become very busy for bike related activities, and a calendar of regional bike related events will be developed. Staff requests that all communities provide details about local events to ACOG staff for inclusion in the regional calendar.

#### **ACTION REQUESTED:**

None. For information only.

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### MEMORANDUM

**DATE:** April 7, 2016

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services

**SUBJECT:** Building Permit Request

#### INFORMATION:

ACOG staff is requesting 2014 and 2015 building permit data from each community. If this information could be delineated, whether it is a residential or a commercial permit, that would be very helpful. Demolition of residences and businesses is also being requested. Below is a list of data fields that ACOG is requesting from local members:

- Name (if business)
- Address
- City
- ZIP
- Units
- Type of residential (i.e. single family, duplex, multi-family)
- Year of permit

GIS file formats are preferred, but other digital formats (Excel or Word) will suffice if GIS files are not available. Staff would like to keep a current file of building permits for the region. If your community has not mapped this data, ACOG will be completing this task.

**The status of the requested dataset can be found on the attached table.**

#### ACTION REQUESTED:

None. For information only.

Community	Socio-Economic Data					
	2014 Res Permits	2015 Res Permits	2014 Comm Permits	2015 Comm Permits	2014 Demolitions	2015 Demolitions
Arcadia						
Bethany						
Blanchard						
Bridge Creek						
Cedar Valley						
Choctaw	X		X		X	
Cole						
Del City	X	X	X	X	X	X
Edmond	X	X	X	X	X	X
Forest Park						
Goldsby						
Guthrie						
Harrah						
Jones City						
Lexington						
Luther						
Midwest City						
Moore						
Mustang						
Newcastle						
Nichols Hills						
Nicoma Park						
Noble						
Norman						
Oklahoma City	X	X	X	X	X	X
Piedmont						
Purcell						
Slaughterville						
Smith Village						
Spencer						
Tuttle						
The Village						
Warr Acres						
Yukon						
Canadian County						
Cleveland County						
Grady County						
Logan County						
McClain County						
Oklahoma County	X	X	X	X		

X = Data Provided to ACOG

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### MEMORANDUM

**DATE:** April 7, 2016

**TO:** Areawide Planning and Technical Advisory Committee

**FROM:** John Sharp, Program Coordinator  
Transportation & Planning Services

**SUBJECT:** Transportation Alternatives Program (TAP) Update

#### INFORMATION:

There will be an update on the current TAP application process for communities outside of the urbanized area (UZA) that is hosted by the Oklahoma Department of Transportation. The final applications are due April 30, 2016. These TAP applications will be scored and ranked this summer, with funding recommendations to follow.

Staff will also provide an update on future TAP grants anticipated in the near future.

#### ACTION REQUESTED:

None. For information only.

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### MEMORANDUM

**DATE:** April 7, 2016  
**TO:** Areawide Planning and Technical Advisory Committee  
**FROM:** Jennifer Sebesta, GIS Specialist  
 Transportation & Planning Services  
**SUBJECT:** Discussion of Encompass 2040 Transportation Alternate Networks

#### INFORMATION:

ACOG staff, in close coordination with member entity staff, has begun to develop and model alternate street and highway networks in order to update the region's long-range transportation plan, Encompass 2040. As part of the 2040 Plan, each transportation model alternate will be run using the development patterns created by the Encompass 2040 Land Use Scenarios.

#### Encompass 2040 Scenarios:

- **Scenario 1:** Continues similar development patterns of the past with no new zoning initiatives
- **Scenario 2:** Encourages infill and downtown development in each community

#### Transportation Alternates:

- **2010 Base Year Network:** Includes all regional streets and fixed transit routes as they existed in the base year of 2010, and the model attempts to replicate transportation patterns using base year network characteristics and land use patterns.
- **Alternate One—Present + Committed Network:** Includes all existing roadways and transit routes with improvements implemented since 2010, as well as those for which funding is committed through December 2016. The network also includes portions of the Oklahoma Department of Transportation's 8-Year Construction Work Plan.

At the April meeting, ACOG staff will present the transportation model results of Alternate One for Scenario 2. A comparison between the Scenario 1 and Scenario 2 transportation model runs will also be presented. In the coming months, staff will be bringing additional transportation alternates to the committees for review.

#### ACTION REQUESTED:

None. For information only.