



association of central oklahoma governments

Chair Elizabeth Waner
Edmond Councilmember

Vice-Chair Pete White
Oklahoma City Councilmember

Secretary/Treasurer Vacant

Executive Director
John G. Johnson

MEMORANDUM

DATE: May 5, 2016
TO: Areawide Planning and Technical Advisory Committee (APTAC)
FROM: John Sharp, Program Coordinator
Transportation & Planning Services (TPS)
SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, MAY 12, 2016, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE APRIL 14, 2016 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
 - A. Outdoor Lighting for Safety and Aesthetics ([ATTACHMENT III-A](#))
 - B. Parks and Public Space Initiative Grant ([ATTACHMENT III-B](#))
 - C. Building Permit Request ([ATTACHMENT III-C](#))
 - D. Discussion of Encompass 2040 Transportation Alternate Networks ([ATTACHMENT III-D](#))
- IV. NEW BUSINESS
- V. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
VOTING MEMBERS AND ALTERNATES**

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	Vacant
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	
CHOCTAW	Chad Denson City Planner	Roger Nelson City Manager
COLE	No Designee	
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Vacant
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

MINUTES

Areawide Planning and Technical Advisory Committee

April 14, 2016

9:00 a.m.

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on April 14, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Jan Fees

ENTITY

Edmond

MEMBERS PRESENT

Julie Shannon

Midwest City

Ava Beeby

Moore

Rebecca Brewster

Newcastle

NON-VOTING MEMBERS PRESENT

Robert (Robby) Byard

Tinker Air Force Base

GUESTS PRESENT

Dennis Blind, Regional Dir. of Planning

Half Associates

ACOG STAFF PRESENT

John Sharp

Program Coordinator, TPS

Jennifer Sebesta

GIS Specialist, TPS

Kathryn Wenger

Associate Planner, TPS

Conrad Aaron

GIS Technician, TPS

I. CALL TO ORDER

Chair Jan Fees called the meeting to order at 9:05 a.m.

II. APPROVAL OF MINUTES

Julie Shannon moved to approve the minutes of the March 17, 2016 meeting. Rebecca Brewster seconded the motion. The motion carried.

III. ITEMS FOR INFORMATION ONLY:

A. Review of Open Streets OKC 2016

John Sharp gave a summary of the Open Streets event that was held on April 3, 2016. The event was a great success, as approximately 40,000 people attended the event. The addition of the Walker Ave segment this year allowed people to walk to the Paseo District. By 1:00 p.m. the streets were full of people and cycling became nearly impossible. A number of pictures giving examples of the activities and extent of the event were presented to the committee.

B. Bike Month 2016

A brief overview of the upcoming Bike Month activities was presented. This is the twelfth year for Bike to Work (BTW) Day in Central Oklahoma – scheduled for May 20. Bike to School Day is May 4. Staff has reached out to local staff for feedback of this year's event. New posters and maps will be developed over the next month. The month of May has become very busy for bike related activities, and a calendar of regional bike related events will be developed. Staff requests that all communities provide details about local events to ACOG staff for inclusion in the regional calendar.

C. Building Permit Request

Conrad Aaron provided some background information on the request for 2014 and 2015 building permits and demolition data. He referred to the agenda item that listed a number of detailed fields that are being requested from local members. Various file formats are acceptable for submissions. A table of the members that have provided permit data was included in the memo. Staff requests to receive data by mid-May.

D. Transportation Alternatives Program (TAP) Update

John Sharp provided a status report on bicycle and pedestrian grants. The last day for TAP applications to be completed on the ODOT website is April 30, 2016. The projects that are located in the ACOG area will be ranked by ACOG staff and then forwarded to ODOT. ODOT will then pick the top ranked projects from around the state to receive funding. In the fall, a round of Safe Routes to School grants will be offered by ODOT. These grants will be 100% federal share and no local match.

Another round of TAP grants is anticipated in early 2017. Additional information will be available later. Members were advised to start compiling lists of projects for these grant opportunities.

E. Discussion of Encompass 2040 Transportation Alternate Networks

Jennifer Sebesta provided an overview of the transportation alternate networks and the different scenarios. Maps showing Scenario 1 – trend development and Scenario 2 nodal development were presented. Then staff presented maps of the 2010 base network congestion (AM Peak), Alternate One with the Scenario 1 development pattern and Alternate One with Scenario 2 development pattern. Detailed tables of the results were provided for review. Alternate One, the no build option with all the growth from 2010-2040 added, showed large changes from the base network.

Alternate One – Scenario 1 showed increases in vehicle miles of travel, hours of travel, vehicle trips, transit ridership, average trip length and delay. Conversely, overall speeds on the network dropped, both on the freeways and arterial streets. Though Alternate One – Scenario 2 showed increases from the Base Network, they were not as great as Alternate One – Scenario 1. The only item that differed was transit ridership. The nodal development pattern in Scenario 2 made transit ridership more accessible. Additional alternates will be brought to the committees in the following months.

IV. NEW BUSINESS

Jan Fees, Edmond, said that the Edmond Urban Board is researching the possibility of a tax increment finance district, or business improvement district. Leslie Bachelor is assisting with this task. They had a thorough presentation on outdoor lighting by professor Brian Williams. Staff has also been discussing a quiet zone due to train noise.

Ava Beeby, Moore, stated that at a recent planning commission meeting, there was discussion of rezoning the Broadmoore golf course for residential development. There have also been discussions about residential development for the golf course just north of Moore – Brookside golf course.

Robby Byard, Tinker AFB, said that Tinker will be building a new control tower over the next year.

Rebecca Brewster, Newcastle, commented that they have just completed a TSET grant application. Their Veterans Park is 25 acres and they need an additional 80 acres. Their staff is concerned with pedestrian safety adjacent to their schools. Sidewalks adjacent to Highway 62 are too close to the road. Speeds in the city are 45 mph and 25 mph in school zones. Rebecca noted that additional policing may be warranted.

Julie Shannon, Midwest City, stated that they have a new mayor and three new councilmen. Staff is currently working on the Original Mile redevelopment. There is an RFQ for a park adjacent to the Town Center. There might also be some neighborhood upgrades and perhaps more flexibility for housing. IQC staff is reviewing possible linkages in the area.

V. ADJOURN

There being no further business, the meeting adjourned at 10:01 a.m.

ACOG

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www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: May 5, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Outdoor Lighting for Safety and Aesthetics

INFORMATION:

Scott Williams, professor at the University of Oklahoma, will be at the May APTAC meeting to present about outdoor lighting choices. Mr. Williams recently presented to the Edmond Urban Board in April and provided a number of examples of lighting options for different purposes, including: enhancing streetscapes, light pollution, crime, and driver/pedestrian safety. Information for a model lighting ordinance will be discussed. New lighting technology can give areas a new look that is more appealing to users.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: May 5, 2016
TO: Areawide Planning and Technical Advisory Committee
FROM: John Sharp, Program Coordinator
Transportation & Planning Services
SUBJECT: Parks and Public Space Initiative Grant

INFORMATION:

The Oklahoma City Community Foundation (OCCF) will be holding an information meeting June at 3:00 p.m. at their offices at 1000 N. Broadway Ave in Oklahoma City. Potential applicants are strongly encouraged to attend the meeting where OCCF staff will provide training on its new online application process, review grant guidelines and answer any questions. The grant deadline is July 15. Learn more about the Parks & Public Space Initiative [here](#).

Who is eligible to apply?

Neighborhood and community groups and churches connected to parks, schools, trails and other public spaces are eligible to apply. In addition, any 501(c)(3) nonprofit organization that provides direct services and has a governing board based in Oklahoma County is eligible to apply. Finally, local government agencies or state and city-connected agencies may apply. Projects and programs must take place in an Oklahoma County-located park or publicly-used space (park-like school grounds, trails) and must be consistent with what is outlined in the 2013 Oklahoma City Parks Master Plan (<http://www.occf.org/okcparksplan>). Funds provided by the Oklahoma City Community Foundation in support of identified parks projects or programs will be held in escrow and will be distributed as expenses are incurred. Oklahoma City Community Foundation staff members will lend expertise in horticulture, landscaping, planning and programming in support of each park project and program from start to finish in addition to the funding. Grant awards will vary dependent on size and complexity of the projects.

Please RSVP by June 7, 2016 to Sally Ray, s.ray@occf.org or by phone at (405)606-2930.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: May 5, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Building Permit Request

INFORMATION:

ACOG staff continues to collect 2014 and 2015 building permit data from each community. If this information could be delineated, whether it is a residential or a commercial permit, that would be very helpful. Demolition of residences and businesses is also being requested. Below is a list of data fields that ACOG is requesting from local members:

- Name (if business)
- Address
- City
- ZIP
- Units
- Type of residential (i.e. single family, duplex, multi-family)
- Year of permit

GIS file formats are preferred, but other digital formats (Excel or Word) will suffice if GIS files are not available. Staff would like to keep a current file of building permits for the region. If your community has not mapped this data, ACOG will be completing this task.

The status of the requested dataset can be found on the attached table.

ACTION REQUESTED:

None. For information only.

Community	Socio-Economic Data					
	2014 Res Permits	2015 Res Permits	2014 Comm Permits	2015 Comm Permits	2014 Demolitions	2015 Demolitions
Arcadia						
Bethany	X	X	X	X	X	X
Blanchard						
Bridge Creek						
Cedar Valley						
Choctaw	X		X		X	
Cole						
Del City	X	X	X	X	X	X
Edmond	X	X	X	X	X	X
Forest Park						
Goldsby						
Guthrie						
Harrah						
Jones City						
Lexington						
Luther						
Midwest City						
Moore	X	X	X	X	X	X
Mustang						
Newcastle						
Nichols Hills						
Nicoma Park						
Noble						
Norman						
Oklahoma City	X	X	X	X	X	X
Piedmont						
Purcell						
Slaughterville						
Smith Village						
Spencer						
Tuttle						
The Village						
Warr Acres						
Yukon						
Canadian County						
Cleveland County						
Grady County						
Logan County						
McClain County						
Oklahoma County	X	X	X	X		

X = Data Provided to ACOG

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MEMORANDUM

DATE: May 5, 2016
TO: Areawide Planning and Technical Advisory Committee
FROM: Jennifer Sebesta, GIS Specialist
 Transportation & Planning Services
SUBJECT: Discussion of Encompass 2040 Transportation Alternate Networks

INFORMATION:

ACOG staff, in close coordination with member entity staff, has begun to develop and model alternate street and highway networks in order to update the region's long-range transportation plan, Encompass 2040. As part of the 2040 Plan, each transportation model alternate will be run using the development patterns created by the Encompass 2040 Land Use Scenarios.

Encompass 2040 Scenarios:

- **Scenario 1:** Continues similar development patterns of the past with no new zoning initiatives
- **Scenario 2:** Encourages infill and downtown development in each community

Base Network:

- **2010 Base Year Network:** Includes all regional streets and fixed transit routes as they existed in the base year of 2010, and the model attempts to replicate transportation patterns using base year network characteristics and land use patterns.

Transportation Alternates:

- **Alternate One—Present + Committed Network:** Includes all existing roadways and transit routes with improvements implemented since 2010, as well as those for which funding is committed through December 2016. The network also includes portions of the Oklahoma Department of Transportation's 8-Year Construction Work Plan.
- **Alternate Two—Improved Transportation Network:** Includes all existing roadways and transit routes, the Present + Committed Network (Alternate One), as well as future transportation improvements. These improvements include transportation projects submitted during the Encompass 2040 Call for Projects, long-range projects from the Oklahoma Department of Transportation, the two new OCARTS area turnpikes proposed by the Oklahoma Turnpike Authority, and gap projects identified by ACOG staff. A list of projects included in Alternate Two can be viewed here:

http://www.acogok.org/wp-content/uploads/2016/05/Encompass-2040_Alt_Two_Projects.pdf

At the May meeting, ACOG staff will present the transportation model results of Alternate Two for Scenario 1 and Scenario 2. A comparison between Alternate One and Alternate Two transportation model runs will also be presented. In the coming months, staff will be bringing additional transportation alternates to the committees for review.

ACTION REQUESTED:

None. For information only.