



association of central oklahoma governments

Chair Elizabeth Waner
Edmond Councilmember

Vice-Chair Pete White
Oklahoma City Councilmember

Secretary/Treasurer Vacant

Executive Director
John G. Johnson

MEMORANDUM

DATE: June 9, 2016
TO: Areawide Planning and Technical Advisory Committee (APTAC)
FROM: John Sharp, Program Coordinator
Transportation & Planning Services (TPS)
SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, JUNE 16, 2016, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE MAY 12, 2016 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
 - A. Review of Bike Month 2016 Activities ([ATTACHMENT III-A](#))
 - B. Transportation Alternatives Programs (TAP) Status ([ATTACHMENT III-B](#))
 - C. Building Permit Request ([ATTACHMENT III-C](#))
 - D. Discussion of Draft Encompass 2040 Transportation Alternate Networks ([ATTACHMENT III-D](#))
- IV. NEW BUSINESS
- V. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
VOTING MEMBERS AND ALTERNATES**

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	Vacant
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	
CHOCTAW	Chad Denson City Planner	Roger Nelson City Manager
COLE	No Designee	
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Vacant
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

MINUTES

Areawide Planning and Technical Advisory Committee**May 12, 2016****9:00 a.m.**

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on May 12, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Chad Denson

ENTITY

Choctaw

MEMBERS PRESENT

Danielle Barker

Bethany

Monica Cardin

Del City

Jan Fees

Edmond

Rebecca Brewster

Newcastle

Wayne Stenis

Norman

Matt Sandidge

Oklahoma City

Erik Brandt

Oklahoma County

NON-VOTING MEMBERS PRESENT

Justin Henry

Capitol-Medical Zoning Commission

GUESTS PRESENT

Brian Dougherty, Program Officer

Oklahoma City Community Foundation

Scott Williams, Professor

University of Oklahoma

Audrey Fitzsimmons, Grant Specialist

Yukon

ACOG STAFF PRESENT

John Sharp

Program Coordinator, TPS

Jennifer Sebesta

GIS Specialist, TPS

Conrad Aaron

GIS Technician, TPS

I. CALL TO ORDER

Chair Chad Denson called the meeting to order at 9:03 a.m.

II. APPROVAL OF MINUTES

Erik Brandt moved to approve the minutes of the April 14, 2016 meeting. Wayne Stenis seconded the motion. The motion carried.

III. ITEMS FOR INFORMATION ONLY:

A. Outdoor Lighting for Safety and Aesthetics

Scott Williams, Assistant professor at the University of Oklahoma, provided a presentation on outdoor lighting. He included some examples of lighting ordinances. He suggested that cities could have different lighting zones based on the different land use types in a city. There could therefore be a sliding scale based on the intensity of the land use.

Professor Williams then broke it down to guidelines for parking lots, roadways and sidewalks. Obviously, safety needs to be addressed and the light needs to be used to provide safe environments for people. Providing light in the right way and not producing glare for drivers a priority. Too much light/glare can actually make it hard to see people. He showed examples of different types of lights and the shields that can be included to direct the light only where it is required. The advent of LED lighting has introduced new technology and options. The ability to only turn lights on in areas when pedestrians walk past and activate them.

B. Parks and Public Space Initiative Grant

Staff provided some background information on the Oklahoma City Community Foundation grant. There will be an informational meeting on June 8, 2016. This year there is a new application form to make grant process more user friendly. Applications are due by July 15, 2016. Communities in central Oklahoma, outside of Oklahoma City are encouraged to apply for grants.

C. Building Permit Request

Conrad Aaron provided an update on the regional building permit collection. Midwest City had just provided their 2014 and 2015 information to add to the list. Cities were asked to provide their permit information by mid-May, if possible.

D. Discussion of Encompass 2040 Transportation Alternate Networks

Jennifer Sebesta presented an update on the Transportation Alternate Networks. This month the topic would be the transportation network Alternate 2 with the associated land use Scenarios 1 and 2. Alternate 2 included all the 2040 member projects, ODOT projects, OTA turnpikes, GAP projects and ITS improvements. Network output for both scenarios were developed to see how well the network would perform in 2040. Maps showing the different outputs were presented to the group, as were tables showing the comparisons between the Base Network, Alternate 1 and Alternate 2.

Slightly more transit ridership was generated in Alternate 2 Scenario 2. At the same time, congested road miles dropped from Scenario 1 to Scenario 2. There was a slightly less delay per trip in Scenario 2.

IV. NEW BUSINESS

There was no new business.

V. ADJOURN

There being no further business, the meeting adjourned at 10:01 a.m.

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: June 9, 2016
TO: Areawide Planning and Technical Advisory Committee
FROM: John Sharp, Program Coordinator
Transportation & Planning Services
SUBJECT: Review of Bike Month 2016 Activities

INFORMATION:

A report on the activities that were hosted in Central Oklahoma for Bike Month 2016 will be presented at the June APTAC meeting. This was the twelfth year for Bike to Work (BTW) Day in Central Oklahoma. A review of the outreach will also be covered.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: June 9, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Transportation Alternatives Programs (TAP) Status

INFORMATION:

Currently, ODOT has closed its TAP application process for the communities less than 5,000 population and between 5,000 and 200,000 population (see attached list for the projects in our area). Those applications are now being scored and ranked before they are sent back to ODOT for final review in July. ODOT will then chose the highest ranking projects in the state and these will receive federal funds.

There will be additional grant monies available for Safe Routes to School (100%) and a further round of TAP in the near future.

ACTION REQUESTED:

None. For information only.

Sponsor	Project ID	Project Description	Project Location
CITY OF TUTTLE	TAP - 2016 Tuttle Priority 1	Install ADA-compliant 4' sidewalks. Distance = 0.68 miles.	New Tuttle HS down N Cimarron Road to past HWY 37 to the Elementary School at W Oak Street.
CITY OF EDMOND	Edmond TAP 2016 (4)	Combined 18' Multi-use Trail or Separate 10' bicycle and walking trail. Distance = 2.95 miles.	Midwest Blvd and going west on current mountain bike trail alignment to I-35 and then south to Spring Creek Trail.
CITY OF GUTHRIE	2016 - 1	Sidewalk minimum 4', on the East side of Division Street (SH 77) from Harrison Avenue to Industrial Road. Distance = 1.3 miles.	East side of Division Street (SH-77).
CITY OF NORMAN	SH9 bike/ped path 48th-to-60th	The proposed project is a segment of a multi-stage SH-9 multimodal path to provide access to Lake Thunderbird. 1.0 mile.	This particular segment of the SH-9 Multimodal Path Project will extend from 48th Ave East to 60 th .
CITY OF EDMOND	COE Priority 1	Phase II of the State Highway 66 Trail project from the entrance to Central State Park to the US Army Corp Office	South right of way for SH-66 on north side of Arcadia Lake.
OKLAHOMA COUNTY	OK County 1	Purchase and install a signal, sidewalks, and ramps near Piedmont HS. Distance = 0.86 miles.	NW 206th St. (Covell Rd.) and N MacArthur Blvd.
CITY OF PURCELL	Purcell Sidewalks SRTS	This project is to connect new ADA sidewalks with already compliant sidewalks to create a safe route. 1.6 miles.	Sidewalks on Green Ave and Van Buren. Links High School to Elementary School.
CITY OF PURCELL	Purcell Bike Trail	This project is to build bicycle routes encompassing the City of Purcell and connecting to the lake. Distance = 11.9 miles	Routes on multiple roads in Purcell. Construction of the Dam road to complete route around the lake.
CITY OF PURCELL	Purcell Downtown Streetscape	Sidewalks, ADA, Lighting, parking upgrades, and storm water management- 0.25 miles in length.	N 3 rd Ave and N Canadian Ave around Main St in downtown.
CITY OF YUKON	Walking-Biking Trail, Phase 1	This project proposes the implementation of Phase 1 of a master plan to create a new City park – 1.75 miles @ 12' multi use trail.	New park at the southwest of intersection of Route 66 and Frisco Road.
CITY OF TUTTLE	TAP - 2016 Tuttle PRIORITY 3	Install ADA-compliant 4' sidewalks. Distance = 0.48 miles.	North side East SH 37/Main Street from existing sidewalk to Edith Lane.
CITY OF TUTTLE	TAP - 2016 Tuttle Priority 2	Install ADA-compliant 4' sidewalks. Distance = 0.27 miles.	West side SE 4th Street from SH37/East Main Street to E Oak Ave.
CITY OF EDMOND	City of Edmond Priority 2	Spring Creek Park to Carl Reheman Park Trail. Distance = 2.12 miles.	Project will start at the Spring Creek Park entrance to Arcadia Lake on 15th St. Extending south to 33 rd St.
CITY OF EDMOND	City of Edmond Priority 3	Route 66 trail from the Lake Project Office entrance to Post Road and State Highway 66. Distance = 0.71 miles.	South side of Route 66 and adjacent to Lake Arcadia.
CITY OF GUTHRIE	2016-2	Downtown Streetscape - Pedestrian bump outs, curb ramps, bike parking and traffic calming.	Downtown Guthrie – Oklahoma Ave to Harrison Ave.

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MEMORANDUM

DATE: June 9, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Building Permit Request

INFORMATION:

ACOG staff continues to collect 2014 and 2015 building permit data from each community. If this information could be delineated, whether it is a residential or a commercial permit, that would be very helpful. Demolition of residences and businesses is also being requested. Below is a list of data fields that ACOG is requesting from local members:

- Name (if business)
- Address
- City
- ZIP
- Units
- Type of residential (i.e. single family, duplex, multi-family)
- Year of permit

GIS file formats are preferred, but other digital formats (Excel or Word) will suffice if GIS files are not available. Staff would like to keep a current file of building permits for the region. If your community has not mapped this data, ACOG will be completing this task.

The status of the requested dataset can be found on the attached table.

ACTION REQUESTED:

None. For information only.

Community	Socio-Economic Data					
	2014 Res Permits	2015 Res Permits	2014 Comm Permits	2015 Comm Permits	2014 Demolitions	2015 Demolitions
Arcadia						
Bethany	X	X	X	X	X	X
Blanchard						
Bridge Creek						
Cedar Valley						
Choctaw	X		X		X	
Cole						
Del City	X	X	X	X	X	X
Edmond	X	X	X	X	X	X
Forest Park						
Goldsby						
Guthrie						
Harrah						
Jones City						
Lexington						
Luther						
Midwest City	X	X	X	X	X	X
Moore	X	X	X	X	X	X
Mustang						
Newcastle	X	X	X	X	X	X
Nichols Hills						
Nicoma Park						
Noble	X	X	X	X	X	X
Norman	X	X	X	X	X	X
Oklahoma City	X	X	X	X	X	X
Piedmont						
Purcell	X	X	X	X	X	X
Slaughterville						
Smith Village						
Spencer						
Tuttle						
The Village						
Warr Acres						
Yukon	X	X	X	X	X	X
Canadian County						
Cleveland County						
Grady County						
Logan County						
McClain County						
Oklahoma County	X	X	X	X		

X = Data Provided to ACOG

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MEMORANDUM

DATE: June 9, 2016
TO: Areawide Planning and Technical Advisory Committee
FROM: Jennifer Sebesta, Associate Planner
 Transportation & Planning Services
SUBJECT: Discussion of Draft Encompass 2040 Transportation Alternate Networks

INFORMATION:

ACOG staff, in close coordination with member entity staff, have modeled alternate street and highway networks in order to update the region's long-range transportation plan, Encompass 2040. As part of the 2040 Plan, each transportation model alternate was run using the development patterns created by the Encompass 2040 Land Use Scenarios.

Encompass 2040 Scenarios:

- **Scenario 1:** Continues similar development patterns of the past with no new zoning initiatives
- **Scenario 2:** Encourages infill and downtown development in each community

Base Network:

- **2010 Base Year Network:** Includes all regional streets and fixed transit routes as they existed in the base year of 2010, and the model attempts to replicate transportation patterns using base year network characteristics and land use patterns.

Transportation Alternates:

- **Alternate One—Present + Committed Network:** Includes all existing roadways and transit routes with improvements implemented since 2010, as well as those for which funding is committed through December 2016. The network also includes portions of the Oklahoma Department of Transportation's 8-Year Construction Work Plan.
- **Alternate Two—Improved Transportation Network:** Includes all existing roadways and transit routes, the Present + Committed Network (Alternate One), as well as future transportation improvements. These improvements include transportation projects submitted during the Encompass 2040 Call for Projects, long-range projects from the Oklahoma Department of Transportation, the two new OCARTS area turnpikes proposed by the Oklahoma Turnpike Authority, downtown streetcar and gap projects identified by ACOG staff. A list of projects included in Alternate Two can be viewed here:

http://www.acogok.org/wp-content/uploads/2016/06/Encompass-2040_Alt_Two_Projects.pdf

- **Alternate Three—Improved Transportation Network + Regional Transit:** Includes all existing roadways and transit routes, the Present + Committed Network (Alternate One), future transportation improvements (Alternate Two), as well as regional commuter rail, bus rapid transit, and supportive bus routes (as identified by the [Commuter Corridor Study](#) and [2005 Regional Fixed Guideway Study](#)).

At the June meeting, ACOG staff will present the transportation model results of Alternate Three for Scenario 1 and Scenario 2. A comparison of Alternate Three to the Alternate One and Alternate Two transportation model runs will also be presented. In the coming months, staff will be bringing additional transportation alternate information to the committees for review, including costs and air quality model results.

ACTION REQUESTED:

None. For information only.