



association of central oklahoma governments

Chair Pete White
Oklahoma City Councilmember

Vice-Chair Jay Adams
Mustang Mayor

Secretary/Treasurer Matt Dukes
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: September 8, 2016

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation & Planning Services (TPS)

SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, SEPTEMBER 15, 2016, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE JUNE 16, 2016 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
 - A. Hosting an Open Streets Event? ([ATTACHMENT III-A](#))
 - B. Transportation Alternatives Programs (TAP) Status ([ATTACHMENT III-B](#))
 - C. Building Permit Request - Update ([ATTACHMENT III-C](#))
 - D. Environmental, Social, and Economic Impacts of Encompass 2040 ([ATTACHMENT III-D](#))
 - E. Encompass 2040 Public Outreach ([ATTACHMENT III-E](#))
- IV. NEW BUSINESS
- V. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
VOTING MEMBERS AND ALTERNATES**

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|--------------------------|---|---|
| BETHANY | Danielle Barker Community Development Specialist | Vacant |
| BLANCHARD | No Designee | Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk |
| CEDAR VALLEY | No Designee | |
| CHOCTAW | Chad Denson City Planner | |
| COLE | No Designee | |
| DEL CITY | Tom Leatherbee Director of Community Services | Mark Edwards, City Manager Monica Cardin, City Planner |
| EDMOND | Jan Fees City Planner | Robert Schiermeyer-Planning Director Larry Stevens-City Manager |
| EL RENO | No Designee | |
| FOREST PARK | No Designee | |
| GOLDSBY | No Designee | |
| GUTHRIE | No Designee | |
| HARRAH | Earl Burson City Manager | |
| JONES CITY | No Designee | |
| LEXINGTON | No Designee | |
| LUTHER | No Designee | |
| MIDWEST CITY | Julie Shannon Comprehensive Planner | Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner |
| MOORE | Elizabeth Jones Community Development Director | Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner |
| MUSTANG | Melissa Helsel Community Development Director | Morgan Shepard City Planner |
| NEWCASTLE | Rebecca Brewster City Planner | Nick Nazar City Manager |
| NICHOLS HILLS | David Poole City Manager | |
| NICOMA PARK | No Designee | |

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|--------------------------|---|--------------------------------------|
| NOBLE | Bob Wade City Manager | |
| NORMAN | Wayne Stenis Senior Planner | Joyce Green GIS Services Manager |
| OKLAHOMA CITY | Matt Sandidge Senior Planner | Vacant |
| PIEDMONT | No Designee | |
| SLAUGHTERVILLE | Marsha Blair Town Administrator | |
| SPENCER | No Designee | |
| TUTTLE | Tim Young City Manager | |
| THE VILLAGE | Bruce Stone City Manager | |
| WARR ACRES | Hon. Jim Mickley Vice-Mayor | Hon. Patrick Woolley Mayor |
| YUKON | Mitchell Hort Community Development Director | Vacant |
| CANADIAN COUNTY | No Designee | |
| CLEVELAND COUNTY | Jacob McHughes Asst. to Commissioner Rod Cleveland | |
| LOGAN COUNTY | No Designee | |
| OKLAHOMA COUNTY | Tyler Gammon Planning Director | Erik Brandt Comprehensive Planner |

NON-VOTING MEMBERS AND ALTERNATES

| ORGANIZATION | MEMBERS | ALTERNATES |
|--|---|--------------------------------------|
| AREAWIDE AGING AGENCY | Don Hudman Executive Director | |
| CAPITOL-MEDICAL ZONING COMMISSION | Ben Davis Director | Justin Henry Assistant Planner |
| CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) | Larry Hopper Planning Manager - Administration | |
| METRO FAIR HOUSING COUNCIL | Mary Dulan Executive Director | |
| OKLAHOMA DEPARTMENT OF COMMERCE | No Designee | |
| TINKER AIR FORCE BASE | Robert (Robby) Byard Community Planner | LouAnna Munkres Community Planner |

MINUTES

Areawide Planning and Technical Advisory Committee

June 16, 2016

9:00 a.m.

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on June 16, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Jan Fees

ENTITY

Edmond

MEMBERS PRESENT

Danielle Barker

Bethany

Monica Cardin

Del City

Ava Beeby

Moore

Melissa Helsel

Mustang

Morgan Shepard

Mustang

Matt Sandidge

Oklahoma City

Mitchell Hort

Yukon

Erik Brandt

Oklahoma County

NON-VOTING MEMBERS PRESENT

Robert (Robby) Byard

Tinker Air Force Base

ACOG STAFF PRESENT

Daniel J. O'Connor

Division Director, TPS

John Sharp

Program Coordinator, TPS

Jennifer Sebesta

Associate Planner-GIS, TPS

Kathryn Wenger

Associate Planner, TPS

Shelby Templin

Assistant Planner, TPS

Conrad Aaron

GIS Technician, TPS

Madeline Smith

Intern, TPS

I. CALL TO ORDER

Chair Jan Fees called the meeting to order at 9:04 a.m.

II. APPROVAL OF MINUTES

Erik Brandt moved to approve the minutes of the May 12, 2016 meeting. Danielle Barker seconded the motion. The motion carried.

III. ITEMS FOR INFORMATION ONLY:

A. Review of Bike Month 2016 Activities

This was the twelfth year of Bike Month activities in Central Oklahoma. It truly has become a month of bike events and activities. Therefore, staff developed a calendar of these events for the month of May and made it available on the ACOG website and Bike to Work Facebook page. Local bicycle clubs have offered a variety of recreational rides to allow cyclists to ride in groups. Six communities had bike to work rides, or a city celebration ride this year. Some of the communities had multiple routes that had group rides to their city bike celebration. In Oklahoma City, ODOT staff rode from their offices at NE 23rd St. to the Myriad Gardens to meet all the other riders who rode into downtown that day.

B. Transportation Alternatives Programs (TAP) Status

Staff gave an update on the 2016 TAP applications that had been sent to ODOT. A list of the 15 projects located in the OCARTS area was provided with the agenda. These projects will be ranked by a BPAC subcommittee and then sent to ODOT for their review and ranking. Communities should hear whether their project is funded this summer.

It is anticipated that ODOT will have a further round of TAP and Safe Routes to School (SRTS) applications in the future.

C. Building Permit Request

Conrad Aaron provided a status report on the collection of local building permit data. A table was included in the agenda listing each community and whether they had provided an update for 2014 and 2015.

D. Discussion of Draft Encompass 2040 Transportation Alternate Networks

Jennifer Sebesta gave a presentation on the results of Alternate 3 for scenarios 1 and 2. Some historical reference to Alternates 1 and 2 was presented to the committee, then a more detailed explanation of Alternate 3 was given. Alternate 3 is for illustrative purposes; it incorporates additional regional transit and there is no dedicated funding source for this option. The increased transit includes: commuter rail, bus rapid transit and supportive bus routes. Various maps showing the differences between the congestion levels for each alternate were presented to the committee. Alternate 3 produced much higher transit trips and lower hours of delay than the previous alternates. The more nodal/dense development of scenario 2 produced much higher transit ridership and lower congested road miles than scenario 1.

IV. NEW BUSINESS

Matt Sandidge, Oklahoma City, said that staff has been working on impacts fees for different types of development and that the fees may be added starting in January 2017. The Bike Walk OKC Master Plan will be going to the City Council in September and should be adopted in the fall. The safety campaign WatchForMe OKC has been kicked-off and staff has received good reviews and feedback.

Mitchell Hort, Yukon, stated that a new Johnnies Charcoal Broiler will be opening soon. Other retail stores are coming to Yukon – Verizon, Sprouts and Popeyes.

Erik Brandt, Oklahoma County, said staff is still working on the Crutcho Creek flood remediation plan (10 year project). Oklahoma County is coordinating with ACOG on a water study. Staff is researching the possibility of additional event centers in the County. These might be for weddings or parties. Melissa Helsel said that this is an issue in Mustang. Staff is determining the relationship between businesses and the amount of parking spaces that they require. Mustang uses some 1990 era regulations and they may be a little dated and do not take into account the types of modern uses of today. This is further complicated when looking at space, seats, and number of guests in a facility.

Ava Beeby, Moore, said that Moore recently had a public meeting to discuss their comprehensive plan update. Over 60 people were in attendance. Redevelopment, updating zoning requirements and design based code are all priorities in the plan. The area around SW 17th and Janeway Ave. was designated as a mixed use area, but is primarily developing as residential with some commercial and park space.

Danielle Barker, Bethany, said that the Council recently adopted the new comprehensive Plan. This includes an update to their zoning ordinances to include mixed use development. Staff is planning for redevelopment of the downtown due to turnover in businesses. Danielle reminded the committee of the Oklahoma Chapter of the American Planning Association's Conference coming up in September.

Melissa Helsel, Mustang, stated that ADG and Half and Associates will be working on their Comprehensive Plan update. This should be a process that takes about one year. Though housing starts have slowed down, the commercial development is very active. News of the new turnpike and its proximity to Mustang could bring additional traffic. It may also lead to additional road widenings on the east side of town.

Jan Fees, Edmond, said that there are new restaurants moving into downtown Edmond. Staff is very busy with development issues as there are 17 planning items on the next Council agenda.

V. ADJOURN

There being no further business, the meeting adjourned at 10:01 a.m.

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: September 8, 2016
TO: Areawide Planning and Technical Advisory Committee
FROM: John Sharp, Program Coordinator
Transportation & Planning Services
SUBJECT: Hosting an Open Streets Event?

INFORMATION:

Since 2014, central Oklahoma has hosted Open Streets events. Events along NW 23rd St in Oklahoma City have had attendance figures up to 40,000. Other communities are now taking an interest in developing their own Open Streets event in their communities.

Obviously, not all events are going to attract large numbers of people, but what do you need to know before you start to plan for such an event? Carrie Blumert, Community Partnership Liaison with the Oklahoma City County Health Department (OCCHD), will be at the September meeting to review some of the steps that OCCHD and their partners have taken to make these events a success.

Also, remember that the next Open Streets OKC is October 23 from 1-5 pm at South Robinson Avenue and Wiley Post Park.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: September 8, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Transportation Alternatives Programs (TAP) Status

INFORMATION:

In June, staff provided this committee the list of 15 local TAP projects. These projects were for two population categories: communities with less than 5,000 population and between 5,001 and 200,000 population. These projects were later scored and ranked by a Bicycle Pedestrian Advisory subcommittee and sent to ODOT. ODOT then chose the highest ranking projects in the state and this list was released at the August ODOT Commission meeting. The attached list includes seven projects that are located in our area.

There will be additional grant monies available through ODOT for Safe Routes to School (100%) and a further round of TAP in the near future. ACOG is studying the possibility of having a call for TAP projects for the OCARTS area this spring.

ACTION REQUESTED:

None. For information only.

| 2016 Funded TAP Projects | | |
|---------------------------------|---|----------------------|
| Sponsor | Project Description | Federal Share |
| CITY OF PURCELL | Downtown Streetscape - sidewalks, ADA, lighting, parking upgrades, and storm water management - 0.25 miles. | \$ 699,996 |
| CITY OF TUTTLE | Sidewalk project on Cimarron Rd linking the HS to other schools and downtown. Distance = 0.68 miles. | \$ 199,786 |
| CITY OF GUTHRIE | Downtown Streetscape - pedestrian bump outs, curb ramps, bike parking and traffic calming. | \$ 678,406 |
| CITY OF EDMOND | State Highway 66 trail from the Lake Project Office entrance to Post Road. Distance = 0.71 miles. | \$ 700,000 |
| CITY OF TUTTLE | Sidewalk project on SE 4th St linking the Intermediate School to Highway 37. Distance = 0.27 miles. | \$ 79,155 |
| CITY OF TUTTLE | Sidewalk project on Highway 37 linking Football stadium to Edith Ln. Distance = 0.48 miles. | \$ 143,538 |
| CITY OF OKARCHE | Sidewalk project on Oklahoma Ave with ADA ramps, striped crosswalks and pedestrian signals. | \$ 600,000 |

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MEMORANDUM

DATE: September 8, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: Conrad Aaron, GIS Technician
Transportation & Planning Services

SUBJECT: Building Permit Request - Update

INFORMATION:

ACOG staff continues to collect 2014 and 2015 building permit data from each community. If this information could be delineated, whether it is a residential or a commercial permit, that would be very helpful. Demolition of residences and businesses is also being requested. Below is a list of data fields that ACOG is requesting from local members:

- Name (if business)
- Address
- City
- ZIP
- Units
- Type of residential (i.e. single family, duplex, multi-family)
- Year of permit

GIS file formats are preferred, but other digital formats (Excel or Word) will suffice if GIS files are not available. Staff would like to keep a current file of building permits for the region. If your community has not mapped this data, ACOG will be completing this task.

The status of the requested dataset can be found on the attached table.

ACTION REQUESTED:

None. For information only.

| Community | Socio-Economic Data | | | | | |
|------------------|---------------------|------------------|-------------------|-------------------|------------------|------------------|
| | 2014 Res Permits | 2015 Res Permits | 2014 Comm Permits | 2015 Comm Permits | 2014 Demolitions | 2015 Demolitions |
| Arcadia | | | | | | |
| Bethany | X | X | X | X | X | X |
| Blanchard | X | X | X | X | | |
| Bridge Creek | | | | | | |
| Cedar Valley | | | | | | |
| Choctaw | X | | X | | X | |
| Cole | X | X | | | | |
| Del City | X | X | X | X | X | X |
| Edmond | X | X | X | X | X | X |
| Forest Park | | | | | | |
| Goldsby | X | X | X | X | | |
| Guthrie | | | | | | |
| Harrah | X | X | X | X | | |
| Jones City | X | X | X | X | | |
| Lexington | X | X | X | X | | |
| Luther | X | X | X | X | | |
| Midwest City | X | X | X | X | X | X |
| Moore | X | X | X | X | X | X |
| Mustang | X | X | X | X | | |
| Newcastle | X | X | X | X | X | X |
| Nichols Hills | X | X | | | | |
| Nicoma Park | X | X | | | | |
| Noble | X | X | X | X | X | X |
| Norman | X | X | X | X | X | X |
| Oklahoma City | X | X | X | X | X | X |
| Piedmont | | | | | | |
| Purcell | X | X | X | X | X | X |
| Slaughterville | X | X | X | X | | |
| Smith Village | | | | | | |
| Spencer | X | X | X | X | | |
| Tuttle | X | X | X | X | | |
| The Village | X | X | | | | |
| Warr Acres | X | X | | | | |
| Yukon | X | X | X | X | X | X |
| Canadian County | | | | | | |
| Cleveland County | X | X | | | | |
| Grady County | | | | | | |
| Logan County | | | | | | |
| McClain County | X | X | X | X | | |
| Oklahoma County | X | X | X | X | | |

X = Data Provided to ACOG

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MEMORANDUM

DATE: September 8, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: Jennifer Sebesta, Associate Planner
Transportation & Planning Services

SUBJECT: Environmental, Social, and Economic Impacts of Encompass 2040

INFORMATION:

As part of the Encompass 2040 metropolitan transportation plan, ACOG staff, in close coordination with local, state, and federal agencies, assessed the potential environmental, social, and economic impacts of the Plan's proposed transportation system. This process is designed to help ensure that transportation projects included in the Plan will improve mobility and increase economic vitality, without adversely impacting environmental or cultural resources.

Transportation projects included in the Encompass 2040 Plan have been evaluated at the regional level as it pertains to the following factors:

- **Environmental:** Parks and recreational areas, wildlife and endangered species, flood plains, water quality, hazardous waste and superfund sites, and air quality
- **Social:** Archaeological sites, tribal lands, national historic sites and districts, and noise sensitive areas
- **Economic:** Residential and business displacements, low income and traditionally underserved groups (environmental justice), and estimated Plan costs and revenues

The Encompass 2040 impact analysis is regional in scale and does not replace environmental assessments required by the National Environmental Policy Act (NEPA).

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: September 8, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: Jennifer McCollum, Division Director
Public Relations and Outreach

SUBJECT: Encompass 2040 Public Outreach

INFORMATION:

At its August meeting, the Intermodal Transportation Policy Committee (ITPC) authorized ACOG staff to seek public review and comment on the recommended Encompass 2040 Metropolitan Transportation Plan. The Alternate 2 Network was selected by the ITPC for inclusion in the Plan.

As a result, a summary brochure for the Encompass 2040 Draft Plan has been developed, as well as a calendar of public involvement activities that will occur between mid-September and mid-October. Copies of the Encompass 2040 Draft Plan Summary and calendar of events will be provided to the committee at the September meeting.

ACTION REQUESTED:

None. For information only.