



association of central oklahoma governments

Chair Pete White
Oklahoma City Councilmember

Vice-Chair Jay Adams
Mustang Mayor

Secretary/Treasurer Matt Dukes
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: October 6, 2016
TO: Areawide Planning and Technical Advisory Committee (APTAC)
FROM: John Sharp, Program Coordinator
Transportation & Planning Services (TPS)
SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, OCTOBER 13, 2016, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE SEPTEMBER 15, 2016 MINUTES ([ATTACHMENT II](#))
- III. ACTION ITEM: The Chairman will appoint a Nominations Committee. ([ATTACHMENT III](#))
- IV. ITEMS FOR INFORMATION ONLY:
 - A. Open Streets OKC October 2016 Update ([ATTACHMENT IV-A](#))
 - B. Finalization of Encompass 2040 Metropolitan Transportation Plan ([ATTACHMENT IV-B](#))
 - C. Federal Highway Administration – Road Diet Workshop – October 18 ([ATTACHMENT IV-C](#))
 - D. No-Cost CNG Fueling Station Safety & Inspection Class for Code Officials, Fire Marshals ([ATTACHMENT IV-D](#))
 - E. 2015 Population Estimates ([ATTACHMENT IV-E](#))
- V. NEW BUSINESS
- VI. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
VOTING MEMBERS AND ALTERNATES**

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	Vacant
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	
CHOCTAW	Chad Denson City Planner	
COLE	No Designee	
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Vacant
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

MINUTES

**Areawide Planning and Technical Advisory Committee
September 15, 2016
9:00 a.m.**

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on September 15, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Chad Denson

ENTITY

Choctaw

MEMBERS PRESENT

Julie Shannon

Midwest City

Wayne Stenis

Norman

Matt Sandidge

Oklahoma City

Erik Brandt

Oklahoma County

NON-VOTING MEMBERS PRESENT

Robert (Robby) Byard

Tinker Air Force Base

GUESTS PRESENT

Audrey Fitzsimmons, Grant Specialist

Yukon

Christy Emig

Norman Cleveland County Health Department

Carrie Blumert, Community Partnership Liaison

Oklahoma City County Health Department

ACOG STAFF PRESENT

John G. Johnson

Executive Director

John Sharp

Program Coordinator, TPS

Jennifer Sebesta

Associate Planner-GIS, TPS

Shelby Templin

Assistant Planner, TPS

Conrad Aaron

GIS Technician, TPS

Charlotte Adcock

Assistant Planner – Multimodal, TPS

I. CALL TO ORDER

Chair Chad Denson called the meeting to order at 9:03 a.m.

II. APPROVAL OF MINUTES

Wayne Stenis moved to approve the minutes of the June 16, 2016 meeting. Erik Brandt seconded the motion. The motion carried.

III. ITEMS FOR INFORMATION ONLY:

A. Hosting an Open Streets Event?

Carrie Blumert, Wellness Now Coalition, provided an overview of the Open Streets process that the Oklahoma City County Health Department has been coordinating for three years. She stated that there are many partners and volunteers that help make the event a success. The goal of the first event was 5,000 attendees, then 20,000 people enjoyed the event at NW 23rd St. Since then the event on NW 23rd has grown each year. In 2015, the event was taken to the south side on Robinson Ave, Walker Ave, 25th and 29th St. Approximately 4,000 attended that event. Another event on the south side of the river is planned for this fall on October 23. A video of the event was shown to provide some context to the committee.

Some of the goals of the Open Streets event are to promote physical activity, show what closing a street can do for the general public and provide some economic benefit to the local businesses. It even helps form new partnerships between agencies and groups that might otherwise not meet.

Ms. Blumert stressed that the pre-event planning is very extensive. Work on the event should start six to eight months beforehand. A core group of planners/organizers should meet regularly, then as the event gets closer, a larger number of volunteers and others are brought in (marketing, neighborhoods, other health groups). An Incident Command System (ICS) should be developed to help coordinate the event with a hierarchy of responsibilities for different levels of volunteers. A route map with all the required safety and operational information should be made to determine where all the equipment that will be needed for the event should be placed. The Open Street's route should be submitted to the City in order to get the required permit. Coordinating with the planning department and police department are high priorities.

The next planning step is attracting the groups that will provide some form of physical activity along the route. Then signing up food trucks.

Marketing is a very important component of Open Streets. Using social media to provide details and opportunities for groups to sign-up is very helpful. If possible, develop a phone APP for pushing out information.

On the day of the event, up to 15 staff from OCCHD help with the event. Then over 50 volunteers are required for the route (depends on length). Some of the funding for this initiative was funded by Tobacco Settlement Endowment Trust (TSET) funds.

B. Transportation Alternatives Programs (TAP) Status

John Sharp referenced the table in the agenda that listed the seven projects that were funded in ODOT's statewide 2016 TAP funding cycle. These were projects for communities with 0-5,000 population and 5,001-200,000 population. He stated that ACOG may have a TAP funding cycle in 2017. Discussions are ongoing as to the number of years of federal funding that might be made available.

C. Building Permit Request - Update

Conrad Aaron provided an updated table listing the building permits that staff has received from the years 2014 and 2015. These include residential, commercial permits and demolitions.

D. Environmental, Social, and Economic Impacts of Encompass 2040

Jennifer Sebesta gave an overview of the Environmental, Social and Economic Impacts of the Plan's proposed transportation system. This process was designed to help ensure that transportation projects included in the Plan will improve mobility and increase economic vitality, without adversely impacting environmental or cultural resources. On a project by project basis the environmental assessment required by the National Environmental Policy Act (NEPA) may still be required.

E. Encompass 2040 Public Outreach

John Sharp noted that the Public Comment period for the Encompass 2040 Plan had started yesterday, September 14, and would last through October 12. John Sharp referred to the Draft Plan for Encompass 2040 that was available as a handout. This is a summary of much of the transportation work that has been going on over the last five years. A calendar of the upcoming public outreach events was also made available to the committee.

IV. NEW BUSINESS

A free Federal Highway Road Diet Workshop will be hosted at ACOG on October 18.

Chad Denson, Choctaw, noted that the Oklahoma Chapter of APA will be having the Statewide Conference at Quartz Mountain on September 26 & 27. The update of the Comprehensive Plan should be completed later this fall. Choctaw will be adding two miles of sewer line and upgrading the sewage treatment plant.

Matt Sandidge, Oklahoma City, said staff is working on their Complete Streets Policy, which has changed to a "Livable Streets" Resolution. This is one of the items that was included in Plan OKC and will be going through various committees in the following months.

Erik Brandt, Oklahoma County, stated that their staff is still working on the Crutch Creek issue. They have also been contacted by the Oklahoma Turnpike Authority to see if they would build access roads adjacent to the new eastern turnpike.

Carrie Blumert, OCCHD, said their staff is currently working on the wellness scores by zip code for Oklahoma County.

Julie Shannon, Midwest City, said that staff is studying the city's Original Mile, which is just north of the Town Center. The Original Mile will have a community park and new sidewalks. TAP Architecture group has been hired to look at solutions for the area. There is also some interest in redeveloping the Heritage Park Mall property.

Wayne Stenis, Norman, stated that there is road construction throughout the city. Norman had its first public meeting for its Comprehensive Plan update. The downtown study is still in progress and they are evaluating the cost of moving from one way pairs on Main and Gray to a two way system.

V. ADJOURN

There being no further business, the meeting adjourned at 9:59 a.m.

ACOG

Association of Central Oklahoma Governments

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www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: October 6, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Appointment of Nominations Committee

INFORMATION:

At the October meeting, current APTAC Chairman, Chad Denson, will appoint a Nominations Committee to propose candidates to serve as the next APTAC Chairman and Vice-Chairman. The Nominations Committee will be asked to meet before the next regularly scheduled APTAC meeting in November. The posts of Chairman and Vice-Chairman will be filled the next regularly scheduled APTAC meeting on November 10, 2016. Additional nominations from the floor will be accepted at the meeting.

ACTION REQUESTED:

The Chairman will appoint a Nominations Committee.

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MEMORANDUM

DATE: October 6, 2016
TO: Areawide Planning and Technical Advisory Committee
FROM: Charlotte Adcock, Program Coordinator
Transportation & Planning Services
SUBJECT: Open Streets OKC October 2016 Update

INFORMATION:

Since 2014, central Oklahoma has hosted Open Streets events. Events along NW 23rd St in Oklahoma City have had attendance figures up to 40,000. Other communities are now taking an interest in developing their own Open Streets event in their communities.

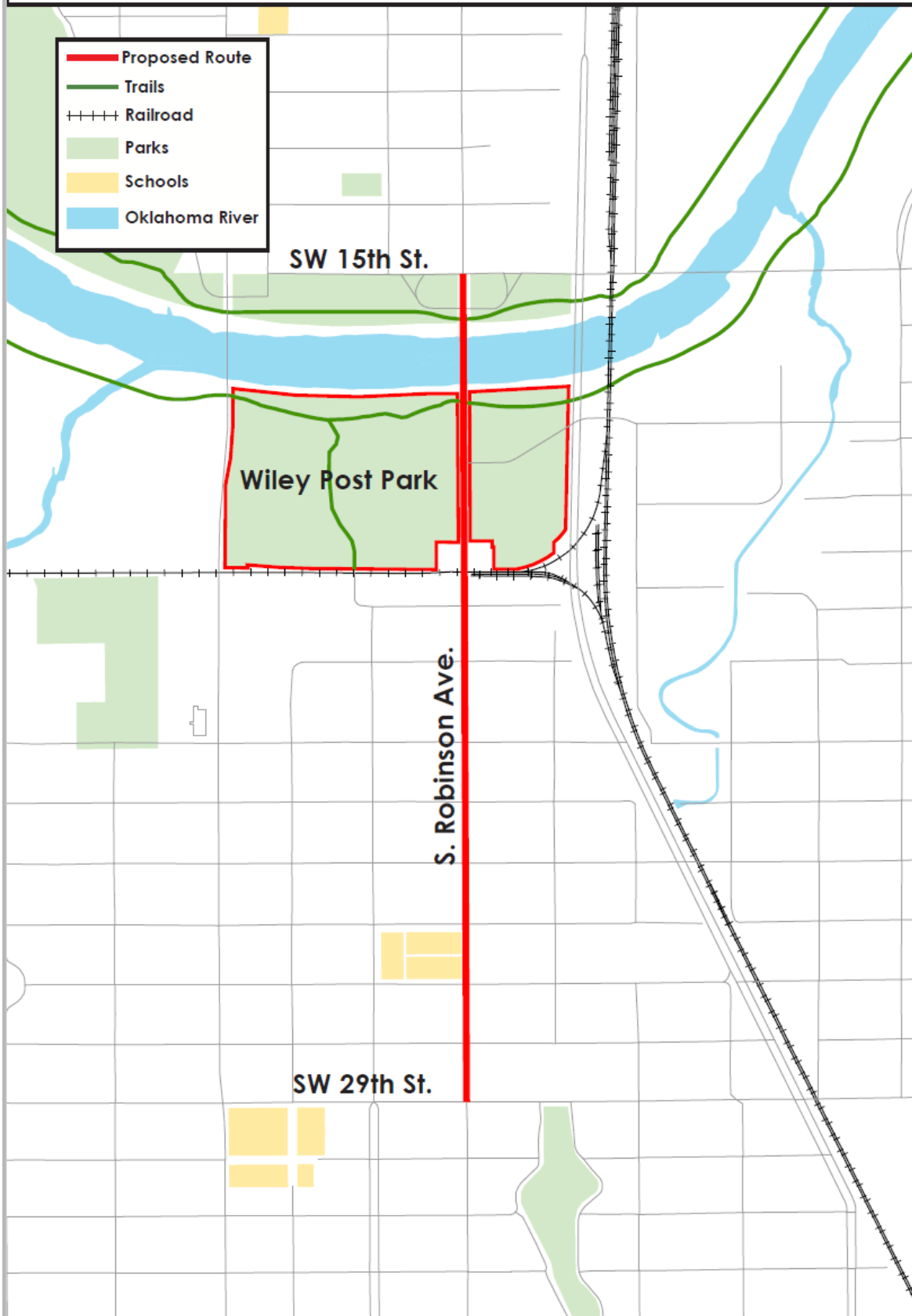
Building on the success of previous events, Open Streets OKC will close Robinson Avenue from SW 15th to SW 29th to vehicular traffic on October 23 (please see map on next page). The event will be held from 1 p.m. to 5 p.m. As in past events, this stretch of road will be repurposed for non-motorized transportation and the active participation of many community organizations and local businesses. With its location, the event hopes to attract a diverse group of attendees, and promotions will be in both English and Spanish.

On a related note, the Cleveland County Health Department has started taking steps to bring an Open Streets event to both Norman and Moore in the spring.

ACTION REQUESTED:

None. For information only.

Open Streets Route - Fall 2016



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MEMORANDUM

DATE: October 6, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Finalization of Encompass 2040 Metropolitan Transportation Plan

INFORMATION:

The Association of Central Oklahoma Governments, the Metropolitan Planning Organization for the Oklahoma City Area Regional Transportation Study (OCARTS) area, has been working with local governments, state and federal transportation agencies, businesses, private sector interest groups, and citizens to develop Encompass 2040 – the region’s long range transportation plan.

The Encompass 2040 Draft Plan Summary was presented to the MPO transportation committees for their review and comment in September. It was also shared with citizens and stakeholders during nine public outreach events, held September 16 through October 9. The public comment period closes on October 12.

The ITPC will consider approval of Encompass 2040 at its October 27, 2016 meeting. Comments received during the public review process will be summarized and addressed prior to the October ITPC meeting. Upon approval, the adopted Encompass 2040 Plan will be incorporated by reference into the Oklahoma Department of Transportation 2015-2040 Oklahoma Long Range Transportation Plan.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: October 6, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Federal Highway Administration – Road Diet Workshop – October 18

INFORMATION:

ACOG is hosting a free FHWA Road Diet Workshop at ACOG on October 18. The full day training workshop will discuss the different solutions to improve safety, operations and livability along roadways.

Who Should Attend:

- Transportation Engineers and Planners
- Pedestrian and Bicycle and Safe Routes to School Program Coordinators
- Local police, fire, EMS and transit personnel
- Community leaders

This is a free workshop that will be led by Keith J. Harrison, P.E. who is a Safety/Geometric Design Engineer with the Federal Highway Administration Resource Center. Please see attached flyer for further details.

ACTION REQUESTED:

None. For information only.

ROAD DIET



FREE WORKSHOP

What are Road Diets?

Undivided roadways often experience a large number of crashes—especially between high-speed through traffic, left-turning vehicles, and other road users. One treatment for addressing this safety concern is a Road Diet, which typically involves removing or narrowing motor vehicle lanes and utilizing the space for other uses, including but not limited to a two-way left-turn lane (TWLTL), non-motorized travel modes, or parking.

Road Diet Workshop

FHWA is pleased to offer a one-day workshop on this low-cost, proven safety countermeasure that explores how agencies can use Road Diets to improve safety, operations, and livability in their communities.

Participants will be introduced to the FHWA *Road Diet Informational Guide* and guided through a decision-making process to determine when a Road Diet may be a good solution.

Who Should Attend

- Transportation engineers and planners
- Pedestrian & bicycle and Safe Routes to School program coordinators
- Local police, fire, EMS and transit personnel
- Community leaders

Workshop Learning Outcomes

- Learn about the different types of Road Diets and why they work.
- Understand the characteristics that make Road Diets the right choice.
- Identify roads that are good candidates for Road Diets.

- Learn what segment and intersection design elements are affected by a Road Diet.
- Practice reallocating street space for other uses, including non-motorized user needs.

Workshop Agenda

Part 1:

- » Why consider a Road Diet?
- » When to use a Road Diet?
- » How to design a Road Diet?

Part 2:

- » Evaluate a real-world Road Diet candidate project.
- » Document findings and make recommendations.

Workshop Time and Location



ACOG Board Room

21 E. Main St., Suite 100
Oklahoma City, OK 73104

Tuesday, October 18, 2016

8:30 am - 5:00 pm

LUNCH ON YOUR OWN

RSVP at:

bgarner@acogOK.org



U.S. Department of Transportation
Federal Highway Administration

FHWA-FA-16-033

ROAD DIET

Why Choose a Road Diet?

✓ **Safety.**

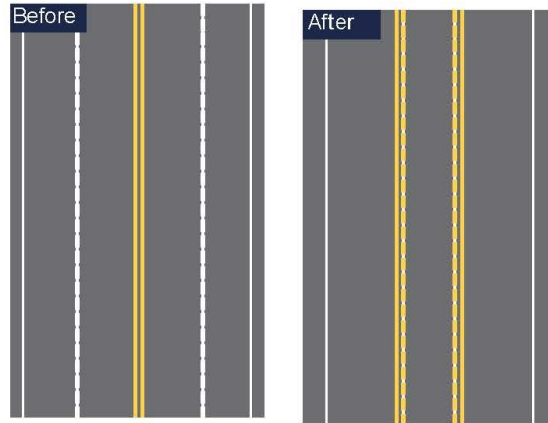
Road Diets can make the roadway environment safer for all users. Studies indicate a 19 to 47 percent reduction in overall crashes when a Road Diet is installed.

✓ **Cost-efficiency.**

Road Diets make efficient use of a limited cross sectional area. When planned in conjunction with reconstruction or overlay projects, the safety and operational benefits of Road Diets can be achieved essentially for the cost of restriping the pavement.

✓ **Quality of Life.**

Road Diets can make shared spaces more livable and contribute to a community-focused, "Complete Streets" environment.



Example of a Road Diet



Example of a Road Diet on Southern Blvd., Bronx, New York



www.fhwa.dot.gov/everydaycounts

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MEMORANDUM

DATE: October 6, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: Eric Pollard, Clean Cities Coordinator
Transportation & Planning Services

SUBJECT: No-Cost CNG Fueling Station Safety & Inspection Class for Code Officials, Fire Marshals

INFORMATION:

[CNG Fuel Station Inspection & Safety Training](#) will take place Friday, October 14 in the ACOG Board Room from 8:30 a.m. – 12:30 p.m.

The free training, made possible through a federal grant, is aimed at fire marshals, code inspectors/officers, and zoning/planning staff. Attendees will learn about natural gas, how to navigate often-conflicting code requirements, and more, to make sure your community is making informed and practical decisions when applications for new CNG fueling stations are submitted.

The course will be taught by FS Circle Solutions, a training provider established by Broken Arrow Fire Chief Jeremy Moore. The class is limited to 25 participants, so [register](#) early.

This course explains relevant codes and how they apply to Compressed Natural Gas (CNG) fueling stations. Participants will leave understanding the differences between IFC, NFPA 52 and NFPA 30A.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: October 6, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation Planning & Services

SUBJECT: 2015 Population Estimates

INFORMATION:

This summer the Census Bureau released its 2015 County and City level population estimates. Attached is a table listing the six counties that are part of the OCARTS study area with the 2010 Census figures, the 2015 estimates and the population change between the two numbers.

ACTION REQUESTED:

None. For information only.

2015 Population Estimates

County	Entity	Census 2010	Estimate 2015	Change
Canadian	Canadian County	115,541	133,378	17,837
Canadian	Calumet town	507	564	57
Canadian	El Reno city	16,749	18,516	1,767
Canadian	Geary city (pt.)	203	226	23
Canadian	Mustang city	17,395	20,226	2,831
Canadian	Okarche town (pt.)	325	358	33
Canadian	Oklahoma City (pt.)	44,541	52,141	7,600
Canadian	Piedmont city (pt.)	5,712	7,110	1,398
Canadian	Union City town	1,645	1,942	297
Canadian	Yukon city	22,709	25,892	3,183
Canadian	Balance of Canadian County	5,755	6,403	648
Cleveland	Cleveland County	255,755	274,458	18,703
Cleveland	Etowah town	92	92	0
Cleveland	Lexington city	2,152	2,161	9
Cleveland	Moore city	55,081	60,451	5,370
Cleveland	Noble city	6,481	6,666	185
Cleveland	Norman city	110,925	120,284	9,359
Cleveland	Oklahoma City (pt.)	63,723	67,416	3,693
Cleveland	Slaughterville town	4,137	4,217	80
Cleveland	Balance of Cleveland County	13,164	13,171	7
Grady	Grady County	52,431	54,648	2,217
Grady	Alex town	550	554	4
Grady	Amber town	419	454	35
Grady	Blanchard city (pt.)	1,910	2,063	153
Grady	Bradley town	130	131	1
Grady	Bridge Creek town	336	335	(1)
Grady	Chickasha city	16,036	16,488	452
Grady	Minco city	1,632	1,656	24
Grady	Ninnekah town	1,002	1,036	34
Grady	Norge town	145	149	4
Grady	Pocasset town	156	204	48
Grady	Rush Springs town	1,231	1,275	44
Grady	Tuttle city	6,019	6,805	786
Grady	Verden town	530	532	2
Grady	Balance of Grady County	22,335	22,966	631
Logan	Logan County	41,848	45,996	4,148
Logan	Cashion town (pt.)	202	225	23
Logan	Cedar Valley city	288	317	29
Logan	Cimarron City town	150	165	15
Logan	Coyle town	325	357	32
Logan	Crescent city	1,411	1,527	116
Logan	Guthrie city	10,191	11,270	1,079

2015 Population Estimates (Cont.)

County	Entity	Census 2010	Estimate 2015	Change
Logan	Langston town	1,724	1,830	106
Logan	Marshall town	272	299	27
Logan	Meridian town	38	42	4
Logan	Mulhall town (pt.)	225	248	23
Logan	Orlando town (pt.)	148	163	15
Logan	Balance of Logan County	26,874	29,553	2,679
McClain	McClain County	34,506	38,066	3,560
McClain	Blanchard city (pt.)	5,760	6,217	457
McClain	Byars town	255	262	7
McClain	Cole town	555	570	15
McClain	Dibble town	878	827	(51)
McClain	Goldsby town	1,801	2,102	301
McClain	Maysville town (pt.)	12	3	(9)
McClain	Newcastle city	7,685	9,438	1,753
McClain	Purcell city (pt.)	5,884	6,370	486
McClain	Rosedale town	68	70	2
McClain	Washington town	618	634	16
McClain	Wayne town	688	706	18
McClain	Balance of McClain County	10,302	10,867	565
Oklahoma	Oklahoma County	718,633	776,864	58,231
Oklahoma	Arcadia town	247	256	9
Oklahoma	Bethany city	19,051	19,589	538
Oklahoma	Choctaw city	11,146	12,179	1,033
Oklahoma	Del City city	21,332	22,022	690
Oklahoma	Edmond city	81,405	90,092	8,687
Oklahoma	Forest Park town	998	1,074	76
Oklahoma	Harrah city	5,095	5,891	796
Oklahoma	Jones town	2,692	2,948	256
Oklahoma	Lake Aluma town	88	91	3
Oklahoma	Luther town	1,221	1,541	320
Oklahoma	Midwest City city	54,371	57,249	2,878
Oklahoma	Nichols Hills city	3,710	3,887	177
Oklahoma	Nicoma Park city	2,393	2,469	76
Oklahoma	Oklahoma City (pt.)	471,671	511,724	40,053
Oklahoma	Smith Village town	66	68	2
Oklahoma	Spencer city	3,912	4,027	115
Oklahoma	The Village city	8,929	9,400	471
Oklahoma	Valley Brook town	765	781	16
Oklahoma	Warr Acres city	10,043	10,431	388
Oklahoma	Woodlawn Park town	153	159	6
Oklahoma	Balance of Oklahoma County	19,345	20,986	1,641