PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, NOVEMBER 7, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

acog

association of central oklahoma governments

Chair Pete White
Oklahoma City Councilmember

Vice-Chair Jay Adams
Mustang Mayor

Secretary/Treasurer Matt Dukes
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: November 3, 2016

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Program Coordinator
Transportation & Planning Services (TPS)

SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, NOVEMBER 10, 2016, AT 9:00 A.M.

in the ACOG Board Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma.

AGENDA

I. CALL TO ORDER (ATTACHMENT I)

II. APPROVAL OF THE OCTOBER 13, 2016 MINUTES (ATTACHMENT II)

III. ACTION ITEMS:

A. Motion to elect 2016-2017 APTAC officers. (ATTACHMENT III-A)

B. Consider recommending that the ITPC approve the proposed 2017 APTAC meeting schedule. (ATTACHMENT III-B)

IV. ITEMS FOR INFORMATION ONLY:

A. Open Streets OKC October 2016 Report (ATTACHMENT IV-A)

B. 2017 Oklahoma Recreational Trails Program—Applications Due January 31, 2017 (ATTACHMENT IV-B)

V. NEW BUSINESS

VI. ADJOURN

ATTACHMENT I

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	Vacant
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator
		Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	
CHOCTAW	Chad Denson City Planner	
COLE	No Designee	
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager
		Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director
		Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager
		Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner
		Stan Drake – Asst City Manager
		Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Vacant
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	Justin Henry Assistant Planner
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

ATTACHMENT II

MINUTES

Areawide Planning and Technical Advisory Committee
October 13, 2016
9:00 a.m.

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on October 13, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING	**ENTITY**
Chad Denson	Choctaw

MEMBERS PRESENT

Jan Fees	Edmond
Julie Shannon	Midwest City
Ava Beeby	Moore
Wayne Stenis	Norman
Matt Sandidge	Oklahoma City
Mitchell Hort	Yukon
Erik Brandt	Oklahoma County

NON-VOTING MEMBERS PRESENT

Larry Hopper	Central OK Transportation and Parking Authority
Robert (Robby) Byard	Tinker Air Force Base

GUESTS PRESENT

None

ACOG STAFF PRESENT

John Sharp	Program Coordinator, TPS
Jennifer Sebesta	Associate Planner-GIS, TPS
Eric Pollard	Clean Cities Coordinator, TPS
Shelby Templin	Assistant Planner, TPS
Conrad Aaron	GIS Technician, TPS
Charlotte Adcock	Assistant Planner – Multimodal, TPS

I. CALL TO ORDER

Chair Chad Denson called the meeting to order at 9:04 a.m.

II. APPROVAL OF MINUTES

Wayne Stenis moved to approve the minutes of the September 15, 2016 meeting. Jan Fees seconded the motion. The motion carried.

III. ACTION ITEM: The Chairman will appoint a Nominations Committee.

The Chairman appointed Wayne Stenis, Matt Sandidge and Jan Fees to the Nominations Committee. The committee will meet before the November APTAC meeting to propose candidates.

IV. ITEMS FOR INFORMATION ONLY:

A. Open Streets OKC October 2016 Update

Charlotte Adcock gave a presentation on the next Open Streets event. She said building on the success of previous events, Open Streets OKC will close Robinson Avenue from SW 15th to SW 29th to vehicular traffic on Sunday, October 23. The event will be held from 1 p.m. to 5 p.m. As in past events, this stretch of road will be repurposed for non-motorized transportation and the active participation of many community organizations and local businesses. With its location, the event hopes to attract a diverse group of attendees, and promotions will be in both English and Spanish. The location of vendors and food trucks will be distributed throughout the route and the Wiley Post Park. Parking will be available north of the route, in the park and on adjacent streets. Ms. Adcock said on a related note, the Cleveland County Health Department has started taking steps to bring an Open Streets event to both Norman and Moore in the spring.

B. Finalization of Encompass 2040 Metropolitan Transportation Plan

John Sharp stated that work on the Encompass 2040 Plan was winding down and it was anticipated that the Plan would be completed in October. Staff is currently completing the public review and comment phase of the Plan. John Sharp then thanked the committee for all the assistance that they had provided in the development of the Plan over the last five years.

C. Federal Highway Administration – Road Diet Workshop – October 18

John Sharp said ACOG will be hosting a Federal Highway Administration Workshop on October 18. He said this workshop is designed to provide solutions to improve safety, operations and livability along roadways. A detailed flyer of the event was provided.

D. No-Cost CNG Fueling Station Safety & Inspection Class for Code Officials, Fire Marshals

Eric Pollard said ACOG will be hosting a CNG Fuel Station Inspection & Safety Training on October 14 in the ACOG Boardroom. He said the free training was made available by a federal grant. The course is designed for safety personnel and planning/inspectors to explain the relevant codes. He noted that Embark and Midwest City are currently installing CNG fuel stations.

E. 2015 Population Estimates

Staff provided the most recent city/county level population estimates for the ACOG area for 2015. The 2010 Census numbers were also provided for comparative purposes.

V. NEW BUSINESS

Matt Sandidge, Oklahoma City, said that in 2017 Oklahoma City hopes to start construction of some protected bike lanes.

Erik Brandt, Oklahoma County, said they continue to work on the Crutcho Creek project.

Larry Hopper, Embark, stated that they had recently hosted some Transit Oriented Development workshops as part of the Smart Growth America technical assistance grant. Oklahoma City hopes to use some of these concepts at the Hub, street car stops, and along Classen and NW Expressway. They have started work on the street car maintenance facility at SW 7th St. adjacent to Union Station.

Julie Shannon, Midwest City, said that the City is celebrating its 75th Anniversary in 2017, so they are planning some celebrations. They are currently reviewing old documents and pictures to help provide some historic reference for the celebration.

Wayne Stenis, Norman, mentioned that Norman is working on its land use update. They have had some steering committee meetings to discuss goals and objectives. This summer the city completed a survey of their current land use.

Jan Fees, Edmond, stated that they have been holding public hearings to discuss their comprehensive plan update. Mercy Hospital would like to add on to their hospital location on the I-35 corridor. The convention center is in the process of being constructed. Initial discussions concerning a lifestyle shopping center development at Spring Creek have started. This project would include a mixture of retail and residential uses.

Chad Denson, Choctaw, said they are hosting public meetings to discuss the draft comprehensive plan that is close to completion. They hope to adopt the plan near the end of the year. The next goal is an update of the zoning ordinance and subdivision regulations.

There was some general discussion concerning quiet zones adjacent to railway tracks. Matt Sandidge suggested Eric Wenger, Public Works Department at Oklahoma City, as a good source for information. Wayne Stenis mentioned that Norman requires a quiet zone throughout the city.

VI. ADJOURN

There being no further business, the meeting adjourned at 9:57 a.m.

ACOG

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www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: November 3, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: Election of 2016-2017 APTAC Officers

INFORMATION:

The Nominations Committee was formed at the October meeting. At the November meeting, an APTAC Chairman and Vice-Chairman will be elected to serve for CY 2017. The Nominations Committee will present their nominations and additional nominations from the floor will be accepted.

ACTION REQUESTED:

Motion to elect 2016-2017 APTAC officers.

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MEMORANDUM

DATE: November 3, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: APTAC Meeting Schedule for 2017

INFORMATION:

Below is the APTAC meeting schedule as recommended by ACOG staff for Calendar Year 2017. Scheduled meeting time for the APTAC is 9:00 a.m. Meetings customarily are held on Thursdays in the ACOG Board Room.

- January 12, 2017
- February 9, 2017
- March 16, 2017
- April 13, 2017
- May 11, 2017
- June 15, 2017
- July 20, 2017
- NO AUGUST MEETING
- September 14, 2017
- October 12, 2017
- November 9, 2017
- December 7, 2017

ACTION REQUESTED:

Consider recommending that the ITPC approve the proposed 2017 APTAC meeting schedule.

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MEMORANDUM

DATE: November 3, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: Charlotte Adcock, Assistant Planner - Multimodal Transportation & Planning Services

SUBJECT: Open Streets OKC October 2016 Report

INFORMATION:

Since 2014, Central Oklahoma has hosted Open Streets events. Building on the success of previous events, Open Streets OKC closed Robinson Avenue from SW 15th to SW 29th to vehicular traffic on October 23. The event was held from 1 p.m. to 5 p.m.

As in past events, this stretch of road was repurposed for non-motorized transportation and the active participation of many community organizations and local businesses. With its location and advertising in both English and Spanish, the event was able to attract a diverse group of attendees.

At the November meeting, staff will give a detailed presentation of the event.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: November 3, 2016

TO: Areawide Planning and Technical Advisory Committee

FROM: John Sharp, Program Coordinator
Transportation & Planning Services

SUBJECT: 2017 Oklahoma Recreational Trails Program – APPLICATIONS DUE JANUARY 31, 2017

INFORMATION:

The Recreational Trails Program (RTP) is a federal-aid program administered by the Oklahoma Tourism and Recreation Department (OTRD). This reimbursement-type grant program is part of the Transportation Alternatives formula funding. The RTP provides for 80 percent federal share and requires a 20 percent local match. The match may be either in cash or in value of documented contributions. Other sources of federal funds may also be used for the match up to 95 percent of the total project cost.

The application deadline is 4:00 p.m. on TUESDAY, January 31, 2017. The 2017 application and further information is available at https://otrd.ok.gov/OkTourism/Federal%20Grants/Default.aspx. The funding cap for non-motorized projects is $240,000 (with at least a $60,000 match). There is no cap for motorized projects. Notification of awards will be announced in July of 2017.

Please carefully read the application forms for specific requirements. Additional information will be required for applications involving land acquisition. If you have any questions, please contact **Susan Henry,** Grant Administrator, Oklahoma Tourism and Recreation Department, Recreational Trails Program, at (405) 522-9521, or by email at susan.henry@travelok.com.

ACTION REQUESTED:

None. For information only.